



TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS AGENDA

207 North Main Street | Mount Gilead, North Carolina 27306

Tuesday, October 6, 2026 | 7:00 p.m.

Mount Gilead Fire Department | 106 East Allenton Street | Mount Gilead, NC 27306

ITEM I.	CALL TO ORDER, MOMENT OF SILENCE, AND PLEDGE OF ALLEGIANCE	Tim McAuley
ITEM II.	CDBG-I PUBLIC HEARING - WATER LINE PROJECT AMENDMENT Julius Chambers Avenue Project 24-I-4202	5:00 p.m. Public Hearing
ITEM III.	ADOPTION OF THE AGENDA	Action
ITEM IV.	CONSENT AGENDA	Action
A.	Approval of the September 1, 2026 Regular Meeting Minutes	Action
ITEM V.	PUBLIC COMMENT	Lessie Jackson
ITEM VI.	NEW BUSINESS	
A.	Mayoral Vacancy - Candidate Statements and Appointment Process	Action
B.	October 31 Trunk or Treat - North Main Street Closure	Action
C.	FY2025 LGC RESPONSE AND CORRECTIVE ACTION PLAN	Action
D.	Albert Johnson Memorial Park - Construction Readiness Update	Information
E.	Julius Chambers Avenue CDBG-I Waterline Project Update	Information
F.	October 17 Fall Festival - Operations and Public Safety Update	Information
G.	Davy Poplar Memorial Tree - November 11 Planning	Board Direction
ITEM VII.	DEPARTMENT REPORTS	Information
A-E.	Wastewater Treatment Plant; Fire; Police; Public Works/Public Grounds; Code Enforcement	Department Heads
ITEM VIII.	TOWN MANAGER REPORT	Barrett Brown
ITEM IX.	MAYOR PRO TEM AND COMMISSIONERS COMMENTS	Information
ITEM X.	ADJOURNMENT	Action

Speakers are asked to use the podium and sign in with contact information, including their address. Audience interaction or debate is discouraged. The presiding officer and Board do not respond during this session. Each speaker has three minutes; a spokesperson for a group of five or more has five minutes. Town staff will record comments and follow up as needed. Written comments may be submitted to the Town Clerk at clerk@mtgileadnc.com or by mail to P.O. Box 325, Mount Gilead, NC 27306.

BOARD PACKET | Updated September 28, 2026

AGENDA PACKET GUIDE

Contents and review status

This packet assembles the materials for the October 6 regular meeting. It includes the final September 1 minutes, the published notice for the CDBG-I project-amendment public hearing, the FY2025 LGC response requiring Board action, and the Fire, Police, Public Works, and Wastewater departmental reports.

Official Agenda	October 6 meeting order, presenters, and action labels	Included
Packet Section	Description	Status
CDBG Public Hearing	Published notice and project-amendment hearing information	Included
September 1 Minutes	Final minutes for Board consideration and adoption	Final
Mayoral Vacancy	Process memorandum and motion options	Action
Trunk or Treat	Street-closure and public-safety conditions	Action
FY2025 LGC Response	Corrective-action plan, approval, signatures, and LGC submission	Board Action
Project Updates	Albert Johnson Park, Julius Chambers CDBG-I, Fall Festival, and Davy Poplar memorial	Information
Department Reports	Fire, Police, Public Works, and Wastewater reports with supporting records	Included
Town Manager Report	Reporting period September 1 through October 6, 2026	Included

Review note. The standing packet exclusions requested by the Town Manager have been applied.

CDBG filing note. Retain the published notice and the official hearing record with the Julius Chambers Avenue CDBG-I project files.

**NOTICE OF PUBLIC HEARING
RELATIVE TO CDBG GRANT PROJECT EXECUTION
BY TOWN OF MOUNT GILEAD
FUNDED UNDER THE HOUSING AND COMMUNITY
DEVELOPMENT ACT OF 1974, AS AMENDED**

Notice is hereby given that the Town of Mount Gilead will conduct a public hearing on October 6, 2026 at 5:00 PM, or as soon thereafter as the agenda will allow, at the Mt. Gilead Fire Department located at 106 E. Allenton St, Mt Gilead, NC 27306 relative to the Water Line Replacement Grant Project funded by CDBG funding under Title I of the Housing and Community Development Act.

The Town of Mt Gilead has an executed grant agreement with North Carolina Department of Environmental Quality (NCDEQ) in the amount of \$2,204,000 in CDBG Infrastructure funds (CDBG-I project 24-I-4202) for the replacement of approximately 5,400 linear feet of water line replacement. The project area includes, but is not limited to, areas of Julius Chambers Avenue (from the intersection of N Pine St to its intersection with Lew St and McAuley Church Rd, crossing Marshall St and Hoffman Dr), N Pine St, William St, Lewis St, and Emmaline St. If time and budget allow, alternate streets to replace water lines include Julius Chambers Ave (from the intersection of N Main St to the intersection of N Pine St, crossing Highland Ave and Hillcrest Ave), and McAuley Church Rd.

The Town is amending the initial project to update the project budget and project scope to reduce the total project cost to \$2,259,000 (24-I-4024 Grant Funds and a \$55,000 CDBG-I Planning Grant) and project scope to the replacement of approximately 3,200 linear feet of 2-inch and 6-inch water main in the project area including, but not limited to Julius Chambers Ave (from the intersection of Hoffman Dr to its intersection with Lewis St and McAuley Church Rd), William St, Lewis St, and Emmaline St. If time and budget allow, alternate streets to replace waterline on include Julius Chambers Ave (from the intersection of N Main Street to the intersection of Hoffman Dr, crossing Highland Ave and Hillcrest Ave), N. Pine St, and McAuley Church Rd.

The project will provide benefits to Low to Moderate Income residents, at least 51% of whom are low- and moderate-income individuals based on surveys (surveys or statistics) performed by the Town of Mt Gilead. No individuals will be displaced, nor will any require temporary relocation assistance as a result of the proposed project.

Citizens will be given the opportunity to provide oral and written comment on the town's past and proposed use of CDBG funds at the public hearing. All interested citizens are encouraged to attend.

If additional information is needed, please contact Barrett Brown, Town Manager at 910-439-5111. Formal written complaints or comments concerning the application process that are submitted to the Town of Mt Gilead prior to or following the public hearing will be responded to within fifteen (15) working days by the Town. Copies of project related files are available for public review at the Mt Gilead Town Hall.

Persons with disabilities or who otherwise need assistance should contact Town Manager, Barrett Brown, at 910-439-5111 or bbrown@mtgileadnc.com at least three (3) days prior to the hearing. Accommodations will be made for all who request assistance with participating in the public hearing.

This information is available in Spanish or any other language upon request. Please contact Town Manager Barrett Brown, at 910-439-5111, bbrown@mtgileadnc.com, or at the Mt Gilead Town Hall for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Town Manager, Barrett Brown, al 910-439-5111 o en Mt Gilead Town Hall de alojamiento para esta solicitud.



Published notice for the October 6, 2026 CDBG-I project-amendment public hearing

TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS MEETING MINUTES

REGULAR MEETING | TUESDAY, SEPTEMBER 1, 2026 | 7:00 P.M.

Mount Gilead Fire Department | 106 East Allenton Street | Mount Gilead, North Carolina

Presiding Officer: Mayor Pro Tem Tim McAuley

Commissioners Present: Paula Covington, Vera Richardson, and Mary Lucas

Town Employees: Allena Ingram- Administration Assist, Keith Byrd-Fire Chief, Talmadge LeGrand-Police Chief, James “Wahoo” McCormick-Public Works Director, Jim Haithcock-Wastewater Treatment Plant, Lessie D. Jackson-Town Clerk, and New Public Works Employee Elisha Dumas.

Special Guests: Kerry Herbine, President, First Health Montgomery Memorial Hospital; Chad Bledsoe, Ph.D., President, Montgomery Community College; former mayors Earl Poplin, Chip Miller, Patty Almond, and Beverly Harris; and Montgomery County Commissioners Steve Hair and Steve Tedder.

1. Call to Order, Moment of Silence, and Pledge of Allegiance

Mayor Pro Tem Tim McAuley called the regular meeting to order at approximately 7:00 p.m. Those present observed a moment of silence and recited the Pledge of Allegiance.

2. Adoption of the Agenda

A motion made by Commissioner Covington to adopt the agenda. Commissioner Lucas seconded to adopt the September 1, 2026 agenda. The motion carried unanimously.

3. Consent Agenda

A motion made by Commissioner Covington to approve the consent agenda. Commissioner Richardson seconded to approve the consent agenda. The motion carried unanimously. The approved consent agenda consisted of:

- Adoption of the August 11, 2026 regular meeting minutes.
- Designation of Monika Saxton to replace Mary Poplin as Gardener-in-Charge for the Community Garden.

4. New Business

A. Special Guest Presentations

Commissioner Paula Covington welcomed the invited presenters on behalf of the Board, Town administration, staff, departments, and residents, and recognized the former mayors and county officials in attendance.

First Health Montgomery Memorial Hospital

Kerry Herbine, President of First Health Montgomery Memorial Hospital, provided an update on the replacement hospital under construction in Troy. He described the project as a significant investment in rural health care and thanked Montgomery County communities, including Mount Gilead, for their continued support.

- First Health is investing approximately \$43.2 million in the new hospital, which is being constructed across Bird Street from the existing medical office building.
- The existing hospital dates to 1950. Mr. Herbine stated that the replacement facility would carry forward the institution's long history while providing a modern, more efficient care environment.

- The new facility will contain approximately 41,000 square feet, compared with roughly 80,000 square feet in the current hospital. The design was based on patient needs, clinical workflow, and reduced travel distances for staff rather than on a predetermined building size.
- Patient rooms will be larger, and inpatient rooms will be located adjacent to the emergency department. This arrangement is intended to improve continuity of care and allow certain rooms to serve either inpatient or emergency needs as demand changes.
- Planned features include an indoor walking track in the rehabilitation area, a bistro available to staff and the community, and a separate outpatient entrance with additional parking.
- The exterior structure and topping-out milestone had been completed, and the project was reported to be slightly ahead of schedule. Preliminary targets included a ribbon cutting around May 2027 and treatment of the first patient around July 2027.
- In response to questions, Mr. Herbine stated that the new facility would continue the hospital's core services. Future additions, including expanded MRI availability, would be evaluated based on community demand, while Pinehurst would remain the hub for many specialty services.

The Board and attendees thanked Mr. Herbine for his presentation and expressed enthusiasm regarding the new hospital. No Board action was taken.

Montgomery Community College

Chad Bledsoe, Ph.D., President of Montgomery Community College (MCC) presented an overview of the college's role, enrollment, programs, recent growth, and new initiatives. He noted that MCC's reach within a county of approximately 26,000 residents makes it a highly active community institution despite its comparatively small statewide enrollment ranking.

- MCC serves approximately 1,300 curriculum students, about 2,000 continuing education students, and roughly 600 dual-enrollment high school students each year. The college graduated approximately 600 students during the prior year.
- The college employs approximately 100 full-time staff members and brings more than \$13.5 million into Montgomery County annually through state funding, county support, grants, and other revenues.
- Distinctive programs include gunsmithing, forestry, pottery, and taxidermy, in addition to transfer, nursing, medical assisting, law enforcement, fire, and emergency medical services programs.
- New and expanding initiatives include a forestry program at Southern Correctional Institution, a regional dental hygiene program, and beekeeping and queen-bee development conducted in partnership with local beekeepers.
- MCC has been recognized as a Hispanic-Serving Institution and continues to expand apprenticeship opportunities, including programs connected with firearms manufacturing and the U.S. Department of Energy.
- Enrollment increased by an average of approximately five percent over the previous three years, even as many community colleges experienced declines.
- Montgomery County has one of the state's strongest per-capita high school dual-enrollment participation rates, particularly in technical programs such as welding, machining, electrical systems, automotive technology, and construction.
- MCC renovated its nursing and medical assisting laboratories and added an immersive 360-degree simulation room capable of reproducing realistic training environments for health care and emergency services students.
- Dr. Bledsoe discussed Propel NC, a new state funding model designed to better align community college funding with the cost and workforce value of technical and health care programs. He stated that the model substantially benefits MCC's technical-program mix.
- During questions, Dr. Bledsoe confirmed that the nursing program and basic-skills offerings, including adult high school, GED, and certain computer classes, remain active. He stated that degree-completion pathways have largely moved online through articulation agreements with partner institutions.

- Dr. Bledsoe stated that MCC has considered establishing a funeral-service program but has not yet secured the resources necessary to do so.

The Board thanked Dr. Bledsoe for his presentation and for MCC's service to Montgomery County. No Board action was taken.

B. Recess and Reconvening

At approximately 7:36 p.m., a motion was made by Commissioner Richardson, and seconded by Commissioner Lucas to recess the meeting for 10 minutes. The motion carried unanimously. At the beginning of the continuation recording, a motion was made by Commissioner Richardson, and seconded by Commissioner Covington to reconvene; that motion also carried unanimously.

5. Public Comment

Following reconvening, Mayor Pro Tem McAuley reviewed the Town's public comment procedures. The following comments were received. These summaries reflect the speakers' statements and do not constitute findings or conclusions of the Board.

- **Joseph Valentia**-2763 Highway 731- stated that he had submitted a written declaration of willingness to serve as mayor following Mayor Sheldon Morley's resignation and requested appointment to the vacancy.
- **Jones Almond**-210 E. Allenton Street-opposed the proposed Stanback Park ditch project. Mr. Almond stated that a natural ditch would require ongoing maintenance, would not resolve the downstream drainage issue, and should be discontinued.
- **Former Mayor Patty Almond**-210 E. Allenton Street - described her experience with the challenged 2011 municipal election, including its effect on voters and the shortened period she ultimately served. She expressed her willingness and interest in serving the remainder of the current mayoral vacancy.
- **Melanie St. Germain**-435 West Allenton Street-spoke as a representative of the remaining Parks and Recreation Committee members. She expressed concerns regarding the committee environment under the former chair; distinctions between volunteer and paid festival responsibilities; meeting notice and recordkeeping; committee participation in pool-repair and festival-purchasing decisions; bidding and accessibility planning; increased pool costs; and unsold festival merchandise. She asked the Board to address the committee's concerns and its working relationship with staff.
- **Patsy Laracuate**-305 Stanback Street-emphasized the importance of clear communication; thanked Commissioner Mary Lucas, former Mayor Sheldon Morley, and Town Manager Barrett Brown; and urged the Town to prioritize Stanback Park and the children it serves. She questioned advancing the Albert P. Johnson Pocket Park while the existing park required attention, expressed concern about the scale of proposed ditch spending in light of staffing and pay needs, and suggested honoring Mr. Johnson through a feature or naming opportunity at Stanback Park.

6. NEW BUSINESS

A. Stanback Park Ditch Bid

Town Manager Barrett Brown reminded the Board that consideration of the Stanback Park Ditch Project bid had been tabled at the previous meeting. The Board discussed the item in light of the related public comments.

Action: A motion was made by Commissioner Covington, and seconded by Commissioner Lucas not to approve the Stanback Park Ditch Project bid. The motion carried unanimously.

B. FY 2025-2026 Pool Transfer

The Town Manager explained that \$22,000 had previously been transferred from the Police Department budget to fund Parks and Recreation pool improvements while the Town awaited reimbursement from Montgomery County. With the reimbursement received, the proposed budget action would return the funds to the appropriate account and accurately reflect the completed transaction.

Action: A motion was made by Commissioner Covington and seconded by Commissioner Richardson to approve the pool-related budget transfer. The motion carried unanimously.

C. Public Grounds Maintenance Worker

The Town Manager presented a revised title and job description for the Public Grounds Maintenance Worker position. He explained that the revision addressed the classification and duties of an existing position and did not create an additional employee position.

Action: A motion was made by Commissioner Richardson, and seconded by Commissioner Covington to approve the Public Grounds Maintenance Worker title and job description. The motion carried unanimously.

D. Volunteer Fire Chief Agreement

The Board discussed a proposed independent-contractor agreement for the Volunteer Fire Chief. The draft provided for compensation of \$750 per month and a minimum of 15 service hours per week. Commissioners discussed accountability, the demands placed on the chief, and the implications of compensating one volunteer leadership role while other Town boards and committees remain unpaid. Board members also expressed appreciation for Chief Keith Byrd's performance and commitment.

By consensus, the Board revised the proposal to remove the 15-hour weekly minimum, set compensation at \$600 per month, require the contractor to invoice the Town with a record of services or activities, and establish a one-year term.

Action: A motion was made by Commissioner Covington, and seconded by Commissioner Richardson to approve the Volunteer Fire Chief agreement as revised. The motion carried with 2-Yay/1-Nay

E. FY 2026-2027 Budget Transfer / Carry-Forward

The Town Manager explained that prior-year funds designated for Fire Department air packs had not been spent while the Town awaited a grant decision. The proposed budget action would carry those funds forward into the new fiscal year so they would remain available for the intended equipment.

Action: A motion was made by Commissioner Richardson and seconded by Commissioner Covington to approve the carry-forward budget transfer. The motion carried unanimously.

F. Julius Chambers Avenue Water Line Project

The Town Manager presented the capital project ordinance for the Julius Chambers Avenue Water Line Project, CDBG Project No. 24-1-4202, together with the related LKC Engineering contract for preliminary, environmental, and engineering services. He stated that the project was fully grant-funded and required no Town contribution.

Action: A motion was made by Commissioner Covington and seconded by Commissioner Lucas to approve the capital project ordinance and related LKC preliminary-work contract. The motion carried unanimously. Staff noted that the contract would not be signed that evening pending confirmation of materials previously transmitted for review.

6. Department Reports

Public Works and Public Grounds

Staff reported that the Town Hall lawn had been treated for weeds and crabgrass. Reseeding and fertilization were planned following completion of the flagpole and concrete work, with the goal of restoring the lawn in time for the Fall Festival or by Thanksgiving.

Fire Department

Fire Chief Keith Byrd announced the department's annual barbecue for Saturday, October 3, 2026. The event was expected to return to a dine-in format. A silent auction would be held only if sufficient items were donated.

Police Department

Police Chief Talmadge LeGrand reported on school traffic monitoring, thanked Highland Community Center for a successful National Night Out, and encouraged parents and community members to remain attentive following several minor juvenile incidents. He also reported that recruitment and onboarding paperwork for additional officers was continuing.

Personnel and Written Reports

Public Works introduced Elijah, a recent West Montgomery High School graduate who had joined the department the previous Wednesday; his surname could not be confirmed from the recording. The Code Enforcement representative was absent, and the written report was included in the meeting packet. Staff remained available for questions. Other written department reports were received without additional recorded action.

7. Town Manager's Report

Town Manager Barrett Brown reported that his written report had been submitted. He reiterated that any person interested in the mayoral vacancy should submit a written declaration of willingness to serve to the Town Clerk for the Board's consideration. He also reported that Fall Festival preparations were underway and that the Town's public safety committee - consisting of the manager, both public safety chiefs, and the Public Works/Public Grounds representative - was reviewing applications and procedures following the recent application deadline.

8. Commissioner Comments

Commissioner Richardson thanked those who participated in the Highland Community Center paint party and noted that the weather had not prevented the event from proceeding. Residents were encouraged to participate in future community activities.

9. Adjournment

At approximately 8:28 p.m., Mayor Pro Tem McAuley thanked those in attendance and called for a motion to adjourn. Commissioner Richardson made the motion to adjourn the meeting. Commissioner Covington seconded the motion. The motion carried unanimously.

Tim McAuley, Mayor Pro Tem

Lessie D. Jackson, Town Clerk

AGENDA ITEM 6A

Mayoral Vacancy - Candidate Statements and Appointment Process

Category: New Business

Status: BOARD ACTION REQUIRED

Requested action: Review the written statements of willingness received by the Town Clerk and determine whether to appoint an eligible candidate, schedule a work session, continue the matter, or provide other direction.

Background

The mayoral vacancy became effective September 1, 2026. Mayor Pro Tempore Tim McAuley is serving as presiding officer while the Board determines how to fill the remainder of the term. Town administration acknowledged written statements of willingness and transmitted the submissions to the Commissioners. Acknowledgment of a statement does not constitute appointment or endorsement.

Any appointment should follow applicable North Carolina law, the Town Charter, and advice of the Town Attorney. Candidate residency and municipal-boundary eligibility should be confirmed before a final vote when a question exists.

Board Options

Option	Board Choice	Effect
1	Appoint an eligible candidate	Nominate a candidate and vote in open session; direct the Clerk to prepare the oath and permanent appointment record.
2	Schedule a work session	Set a date and scope for discussion or interviews while maintaining open-meetings compliance.
3	Continue the matter	Request additional eligibility review, records, or legal guidance and place the item on a later agenda.

Possible Motion

I move to appoint _____ to serve as Mayor of the Town of Mount Gilead for the remainder of the unexpired term, subject to confirmation of eligibility and administration of the oath of office.

Records follow-up: Retain all candidate statements, correspondence, Board materials, motion and vote records, and the executed oath in the official records.

AGENDA ITEM 6B

October 31 Trunk or Treat - North Main Street Closure

Status: BOARD ACTION REQUIRED

Request: Authorize the requested closure of North Main Street from Ingram Street to Allenton Street for the October 31, 2026 Trunk or Treat event from 6:00 p.m. to 9:00 p.m., subject to the operational and legal conditions below.

Public Safety Review

The Police Chief, Fire Chief, Public Works Director, Wastewater representative, and Town Manager reviewed traffic control, emergency access, barricades, public notification, insurance, sanitation, setup, and cleanup needs. Approval should remain conditional until all external permits and organizer documents are complete.

Recommended Conditions

- The event footprint is limited to North Main Street between Ingram Street and Allenton Street; staff will establish setup and reopening times around the 6:00 p.m. to 9:00 p.m. event period.
- Police and Fire personnel must approve the traffic-control plan, emergency lane, apparatus access, and evacuation route before barricades are installed.
- Public Works will place and remove approved barricades and signs; only authorized staff may change the closure layout.
- The organizer must provide any required certificate of insurance, indemnification, permits, vendor information, and responsible on-site contact before the closure takes effect.
- Town staff will coordinate advance notice to residents, businesses, emergency services, and affected partners and will confirm whether NCDOT or other agency approval is required.
- The organizer is responsible for sanitation, litter control, vendor compliance, and restoring the area after the event.
- The Town Manager or public-safety officials may modify, delay, or cancel the closure for severe weather, an emergency, an incomplete permit, or an unsafe condition.

Recommended Motion

I move to approve the October 31, 2026 Trunk or Treat street closure on North Main Street from Ingram Street to Allenton Street for the 6:00 p.m. to 9:00 p.m. event, subject to completion of required permits, insurance, public-safety plans, notifications, and the conditions stated in the agenda packet, with operational authority delegated to the Town Manager and public-safety officials.

AGENDA ITEM 6C

P.O. Box 325 | 207 North Main Street | Mount Gilead, NC 27306
 Phone (910) 439-5111 | Fax (910) 439-1336

AGENDA ITEM COVER SHEET

FY2025 LGC Response - October 6, 2026

Department	Finance
Prepared By	Lee Ann Haithcock, Finance Officer
Agenda Item	FY2025 Response to Auditor's Findings, Recommendations, and Fiscal Matters
Requested Action	Approve the response; authorize required signatures; direct submission to the North Carolina Local Government Commission.
Fiscal Impact	No new appropriation requested; administrative compliance item.

Why this item must be added to the October 6 agenda

The FY2025 audit was presented to the governing board on March 3, 2026. 20 NCAC 03 .0508 requires a written response when an audit includes a material weakness, other audit finding, or Financial Performance Indicator of Concern (FPIC), and requires submission within 60 days of the auditor's presentation. The response was due May 2, 2026 and is now overdue. Board approval and signatures are needed so the Town can bring the FY2025 requirement current.

Audit matters requiring response

- FPIC - adopted ordinance-level budget violations totaling \$31,540 across four appropriations.
- Finding 2025-001 - segregation of duties, classified by the auditor as a material weakness because of limited personnel and the resulting limits on segregation of financial functions.
- Budget overages: General Fund Information Technology \$1,666; General Fund Redevelopment Corporation \$6,566; Water/Sewer Water Operations \$18,071; Water/Sewer Information Technology \$5,237. Total: \$31,540.

What the Board is being asked to do

- Review and approve the attached response and corrective-action plans.
- Sign the final response. The rule requires signatures of a majority of the governing body. LGC Memorandum 2023-04 also instructs that the manager and finance officer sign. Signature lines are provided for all four currently seated board members, Town Manager Barrett L. Brown, and Finance Officer Lee Ann Haithcock.
- Direct Finance to submit the signed response as an Adobe PDF through the LGC File Transfer Portal using the "FPIC Response" option under Audits.

Recommended motion

"I move to approve the Town of Mount Gilead FY2025 Response to the Auditor's Findings, Recommendations, and Fiscal Matters as presented; authorize execution by the required signatories; and direct the Finance Officer to submit the signed response to the North Carolina Local Government Commission through the FPIC Response portal."

TOWN OF MOUNT GILEAD, NORTH CAROLINA

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RESPONSE TO AUDITOR'S FINDINGS, RECOMMENDATIONS, AND FISCAL MATTERS

For the Fiscal Year Ended June 30, 2025

The Town of Mount Gilead respectfully submits this Response to the Auditor's Findings, Recommendations, and Fiscal Matters for the fiscal year ended June 30, 2025. The Town acknowledges that this response is being submitted after the required 60-day period and is submitting it to bring the FY2025 response requirement current.

1. Financial Performance Indicator of Concern - Adopted Ordinance-Level Budget Violations

The FY2025 audited financial statements reported expenditures in excess of authorized appropriations in the following areas:

Area	Final Budget	Actual	Over Budget
General Fund - Information Technology	\$26,000	\$27,666	\$1,666
General Fund - Redevelopment Corporation	\$30,750	\$37,316	\$6,566
Water/Sewer - Water Operations	\$383,234	\$401,305	\$18,071
Water/Sewer - Information Technology	\$20,000	\$25,237	\$5,237
TOTAL			\$31,540

The Town recognizes its responsibility to maintain expenditures within Board-approved appropriations and to obtain required budget amendments before expenditures exceed the legal budget level.

Corrective action plan

- 1. Monthly budget review.** After each month-end close, review budget-to-actual expenditures at the legal budget level and identify appropriations at risk of over-expenditure.

Responsible: Finance Officer **Timing:** Monthly **Completion measure:** Review completed and exceptions documented.

- 2. Budget amendments before over-expenditure.** When a projected overage is identified, discuss it with the Town Manager and prepare a transfer or budget amendment for Board consideration before additional expenditures are incurred, whenever practicable.

Responsible: Finance Officer / Town Manager **Timing:** As identified **Completion measure:** Required amendment placed on the Board agenda before the appropriation is exceeded.

- 3. Year-end monitoring.** Beginning with the March regular meeting, perform an additional year-end projection review before each regular Board meeting through June 30.

Responsible: Finance Officer / Town Manager **Timing:** March-June annually **Completion measure:** Potential year-end overages identified and addressed before fiscal year-end.

- 4. Budget amendment control log.** Maintain a budget-amendment log and verify Board-approved amendments are entered into the financial system promptly after approval.

Responsible: Finance Officer **Timing:** Ongoing **Completion measure:** Log agrees to Board action and the financial system.

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FY2025 LGC RESPONSE - CONTINUED

2. Finding 2025-001 - Segregation of Duties (Material Weakness)

The FY2025 audit identified a material weakness related to segregation of duties. The auditor stated that a limited number of personnel are available for certain functions, creating inherent limitations in internal controls. The recommendation was to separate duties as much as possible and use alternative controls to compensate for the lack of separation, with governing-board involvement where feasible.

The Town agrees with the finding. Complete segregation of all financial functions is not operationally feasible with current staffing. The Town will continue to separate duties where practicable and use documented compensating review and approval controls. This approach is consistent with the Corrective Action Plan included in the FY2025 audit, including continued use of an outside consultant for added controls and review procedures.

Corrective action plan

1. **Separate incompatible duties where practicable.** Separate authorization, processing, recording, and reconciliation functions when staffing permits; document compensating review when one employee must perform incompatible functions.

Responsible: Town Manager / Finance Officer **Timing:** Ongoing **Completion measure:** Key finance processes show assigned duties and documented compensating review.

2. **Management approval and review.** Maintain management review and approval of material disbursements, payroll funding, and electronic banking activity before or promptly after release, as applicable.

Responsible: Town Manager **Timing:** Each applicable cycle **Completion measure:** Evidence of approval/review retained.

3. **Independent bank-reconciliation review.** Provide review of monthly bank reconciliations and unusual reconciling items by a person who did not prepare the reconciliation, to the extent practicable.

Responsible: Town Manager / Designated Reviewer **Timing:** Monthly **Completion measure:** Reviewer initials/date or other evidence retained with reconciliation.

4. **Outside review support.** Continue using an outside consultant for additional financial review and control support where internal segregation is limited.

Responsible: Town Manager **Timing:** Ongoing **Completion measure:** Consultant review/support documented as services are performed.

5. **Annual control review with Board.** Review segregation-of-duties assignments and compensating controls with the governing board and revise them when staffing or systems change.

Responsible: Town Manager / Finance Officer / Governing Board **Timing:** At least annually **Completion measure:** Annual review documented in Board materials or minutes.

Conclusion

The Town of Mount Gilead is committed to compliance with North Carolina budgetary requirements and to maintaining an internal-control structure appropriate for a municipality of its size. The Town will monitor these corrective actions and adjust procedures as needed to reduce the risk of recurring budget violations and mitigate risks created by limited segregation of duties.

TOWN OF MOUNT GILEAD, NORTH CAROLINA

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APPROVAL AND SIGNATURES

The undersigned approve the Town of Mount Gilead FY2025 Response to the Auditor's Findings, Recommendations, and Fiscal Matters and authorize its submission to the North Carolina Local Government Commission.

Approved this 6th day of October, 2026.

Tim McAuley

Mayor Pro Tempore / Acting Mayor

Paula Covington

Commissioner

Vera Richardson

Commissioner

Mary Lucas

Commissioner

Administrative Signatures Required by LGC Guidance

Barrett L. Brown

Town Manager

Lee Ann Haithcock

Finance Officer

Submission instruction: After signatures are obtained, retain the signed original with Town records and submit a signed Adobe PDF through the LGC File Transfer Portal using the “FPIC Response” option under Audits.

AGENDA ITEMS 6D THROUGH 6G

Project and Community Updates

Albert Johnson Memorial Park | Information

- Bid-award documents, the memorandum of negotiation, required signatures, the construction contract, and local zoning approval were completed and routed through LKC Engineering.
- A preconstruction meeting was scheduled for September 22 with LKC Engineering, Bell Construction Group, Town staff, and project representatives.
- For October 6, staff should report the preconstruction outcome, notice-to-proceed status, construction schedule, site access, inspection responsibilities, pay-request procedure, and change control.

Julius Chambers Avenue CDBG-I Waterline | Information

- The engineering agreement for the \$2.204 million project was signed effective September 4 and forwarded to PTRC.
- Staff coordinated the required semiannual labor-standards report. PTRC and LKC prepared the published notice for the October 6 public hearing on project execution, the updated scope, and the total project cost estimate.
- For October 6, staff should confirm the public-hearing record, current project budget, environmental and labor-standard files, and next NCDEQ/PTRC/LKC milestone.

Fall Festival - October 17 | Information

- Staff is coordinating sponsors, vendors, entertainment, T-shirt sales, public safety, street operations, sanitation, setup, and cleanup for the 10:00 a.m. to 5:00 p.m. event.
- The October 6 update should identify final staffing assignments, traffic and emergency plans, vendor status, sponsor reconciliation, weather contingencies, and event-day contacts.

Davy Poplar Memorial Tree - November 11 | Board Direction

- Planning is underway for a memorial tree behind Town Hall honoring World War II veteran Bob Laudermilk, potentially as the first phase of a municipal arboretum.
- Board direction is requested on the site, plaque language, ceremony partners, pathway treatment, long-term maintenance, and Veterans Day program responsibilities.

DEPARTMENT REPORTS



MGFD

MOUNT GILEAD FIRE DEPARTMENT
STATION 2

Month: September

Incident Response

Fires – 21

Squad – 13

Total = 33

- Training continues with Fire Ops 8.
- Preparations underway for our annual BBQ. This year's event you will have the option to eat in or takeout, it will not be drive through.
- 25th anniversary of 9/11 we sounded alarms for the times the planes hit the twin towers as well as the others at Pentagon and Pennsylvania, also for the number of Firemen, First Responders, Law Enforcement and EMS lives lost.
- Addressed citizen concerns with their smoke detectors.

"Serving Today for Your Tomorrow"



Town of
**MOUNT GILEAD POLICE
DEPARTMENT**

123 North Main Street - Post Office Box 325

Mount Gilead, North Carolina, 27306

Phone: (910) 439-6711

Fax: (910) 439-1855

MEMORANDUM

**To: Barrett Brown
 Town Manager**

**From: Talmedge LeGrand
 Chief of Police**

Date: August 15, - September 14, 2026

**Subject: Mount Gilead Police Department Monthly Report for August 15, -
September 14, 2026**

This month the Mount Gilead Police Department was proud to be involved in Booze it & Lose it that was hosted by Star Police Department. Thank you to the Town of Star and the other towns that were involved with the program that help keep or streets safer.

The Police Department was in attendance at the annual Duke Endowment meeting.

This month we were able to hire Terell Marshall for patrol. Thank you for joining our team. We believe Officer Marshall will do great things for our community.

Administration and Patrol

- Officers attended the scheduled grand jury session.
- Officers are continuing to check business doors each night.
- Officers conducted various traffic stops.

- Officers continue to take annual in-service training.
- Ranking officers continue to fill in shifts for officers as needed shift schedule (sickness, training, vacancy etc.).
- Entered IBR (monthly crime report) into the state database for crime statistics.
- Continued entry of SBI Traffic Stop Reports.
- Routinely reviewed body camera videos.
- Continued escorts for businesses as they close at night.
- Department vehicles serviced with oil changes and tire rotations.

Montgomery County Communications
199 South Liberty St Troy , NC 27371

CFS By Department - Select Department By Date
 For MT GILEAD POLICE DEPT 08/15/2026 00:00 - 09/14/2026 23:59

MT GILEAD POLICE DEPT	Count	Percent
911 HANG UP	5	5.32%
ADULT ABUSE	1	1.06%
ALARM (NOT FIRE) COMMERCIAL	9	9.57%
ALARM (NOT FIRE) RESIDENTIAL	4	4.26%
ANIMAL CALL (NOT ATTACKS)	2	2.13%
ASSIST MOTORIST	4	4.26%
CARDIAC OR RESPIRATORY ARREST - DEATH	1	1.06%
CARELESS & RECKLESS	1	1.06%
CIVIL	1	1.06%
CIVIL DISTURBANCE	3	3.19%
DISORDERLY CONDUCT	1	1.06%
DOMESTIC	2	2.13%
ESCORT	1	1.06%
FIGHT	1	1.06%
FOLLOWUP INVESTIGATION	2	2.13%
INFORMATION	8	8.51%
INTOXICATED DRIVER	1	1.06%
INTOXICATED SUBJECT(s)	3	3.19%
JUVENILE(s)	1	1.06%
LARCENY	1	1.06%
LOITERING	1	1.06%
MENTAL COMMITMENT	1	1.06%
MUTUAL AID - ASSIST OUTSIDE AGENCY	2	2.13%
NOISE VIOLATION	1	1.06%
OVERDOSE - POISONING (INGESTION)	1	1.06%
PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	2	2.13%
ROAD HAZARD	2	2.13%
SECURITY CHECK	1	1.06%
SERVE PAPER	1	1.06%
SHOTS FIRED	1	1.06%
SPECIAL ASSIGNMENT	1	1.06%
SUSPICIOUS PERSON/VEH/ACTIVITY	8	8.51%
TRAFFIC ACCIDENTS (PD)	4	4.26%
TRAFFIC STOP	7	7.45%
TRANSPORTATION PI	2	2.13%
TRESPASSING	3	3.19%
UNKNOWN PROBLEM (MAN DOWN)	1	1.06%
UNSECURED PREMISE	1	1.06%
WELFARE CHECK	2	2.13%
Total Records For MT GILEAD POLICE DEPT	94	Group/Total 100.00%

Total Records 94

CAD Report 5

Page 1 Of 1

09/16/2026 11:25

Public Works Monthly Report

SEPTEMBER

1. Daily work orders
2. Weekly staff meeting
3. Weekly lift-station check
4. Weekly pickup
5. Weekly sewer plant work
6. Weekly locates = 330
7. Monthly meters (masters, unread)
8. Monthly water reports to DEQ
9. Monthly samples report to DWQ
10. Monthly set up for Board meeting
11. Delivered lime to sewer plant
12. Mowed and drag ballfields weekly.
13. Mowed Library, Police Department, Fire Department, New Town Hall weekly.
14. Mowed Park
15. Mowed Walking trail.
16. Mowed incoming streets.
17. Mowed HCC.
18. Mowed Cemetery
19. Mowed Water tank
20. Installed surg protector at lift station # 1.
21. Three sewers tap at Twin Harbor
22. Changed marquee
23. Cleaned storm drains
24. Cut sewer line from Washington Park to Marshel.
25. Cut sewer lines from Wilders to Fire Department.
26. Cut sewer line from Rance Ln. to HWY 731
27. Cut sewer line Doller General TO HWY 731
28. Cut back Washington Park streets
29. Cut back Marshel St.

Public Works Monthly Report

30. Put filing cabinets for Town Hall

31.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit.

Water System Number: NC 03 62 015		County: MONTGOMERY	
Name of Water System: MOUNT GILEAD, TOWN OF		System Type: C	Water Source: SWP
Distribution System -- Total Coliform Rule (TCR)		Facility ID: D01	
Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)			
Location Code: M09	Tap Location: 100 E. ALLENTON	Street Address: 100 E. ALLENTON ST.	City: MT GILEAD
Sample Site is owned by water system: X			
Sample Site is daycare or K-12 school:			
Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)			
Collected - By: Michael K. Criscoe	DATE: 1/8/2026	TIME: 11:40 AM	
Mail Results to (water system representative):		Complete for Repeat, Triggered, Additional/Confirmation Samples:	
MOUNT GILEAD, TOWN OF		Previous Positive Laboratory ID Number:	
PO BOX 325		Previous Positive Laboratory Log Number	
ATTN: BARRETT BROWN, TOWN MGR (INTERIM)		Previous Positive Location Code:	
City: MOUNT GILEAD State: NC Zip: 27306-0325		Previous Positive Collection Date:	
Phone: 910-210-0950		Disinfectant Used: CHLORINE	
Fax:		Total Chlorine Residual (chloramines):	
Email: bbrown@mtgileadnc.com		Free Chlorine Residual (chlorine): 1.30	
(Responsible Person's Email)			

Laboratory ID Number: 37684 ☐ Repeat Sample Required from Client ☐ Resample Required from Client

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	01/08/2026 12:00 PM	01/09/2026 12:00 PM
3014	E. coli	9223B	Absent	01/08/2026 12:00 PM	01/09/2026 12:00 PM

1. If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.
 2. If total coliform bacteria is present, lab must report results to the State within 48 hours.
 3. If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.
 4. Explain invalid code below in comments.

Laboratory Log Number: 15911

Certified By: Emilio Aguirre

Invalid Code: - Not Applicable -


 (Signature Required)

COMMENTS: M09~100 E. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015		County: MONTGOMERY	
Name of Water System: MOUNT GILEAD, TOWN OF		System Type: C	Water Source: SWP
Distribution System -- Total Coliform Rule (TCR)		Facility ID: D01	
Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)			
Location Code: M04	Tap Location: 112 W. ALLENTON	Street Address: 112 W. ALLENTON ST.	City: MT GILEAD
Sample Site is owned by water system: X			
Sample Site is daycare or K-12 school:			
Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)			
Collected - By: Michael K. Criscoe		DATE: 1/21/2026	TIME: 09:42 AM
Mail Results to (water system representative):		Complete for Repeat, Triggered, Additional/Confirmation Samples:	
MOUNT GILEAD, TOWN OF		Previous Positive Laboratory ID Number:	
PO BOX 325		Previous Positive Laboratory Log Number	
ATTN: BARRETT BROWN, TOWN MGR (INTERIM)		Previous Positive Location Code:	
City: MOUNT GILEAD	State: NC	Zip: 27306-0325	Previous Positive Collection Date:
Phone: 910-210-0950			
Fax:			
Email: bbrown@mtgileadnc.com	Disinfectant Used: CHLORINE		
(Responsible Person's Email)	Total Chlorine Residual (chloramines):		
	Free Chlorine Residual (chlorine): 1.87		

Laboratory ID Number: 37684 ☐ Repeat Sample Required from Client ☐ Resample Required from Client

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	01/21/2026 11:45 AM	01/22/2026 11:45 AM
3014	E. coli	9223B	Absent	01/21/2026 11:45 AM	01/22/2026 11:45 AM

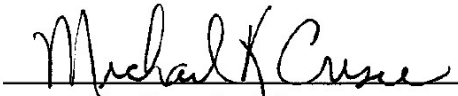
- 1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.
2 If total coliform bacteria is present, lab must report results to the State within 48 hours.
3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.
4 Explain invalid code below in comments.

Laboratory Log Number: 15941

Certified By: Emilio Aguirre

Invalid Code:

Not Applicable


(Signature Required)

COMMENTS: M04-112 W. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C

Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M05 Tap Location: 104 SCHOOL ST. Street Address: 104 SCHOOL ST

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected By: Michael K. Criscoe

DATE: 2/12/2026

TIME: 10:15 AM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TWN. MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine): 1.38

Laboratory ID Number: 37684

☐ Repeat Sample Required from Client☐ Resample Required from Client

Contaminant

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	02/12/2026 02:45 PM	02/13/2026 02:45 PM
3014	E. coli	9223B	Absent	02/12/2026 02:45 PM	02/13/2026 02:45 PM

1 If fecal, or E. coli, enterococci or coliphage is present, lab must report results to the State on day test completed.

2 If total coliform bacteria is present, lab must report results to the State within 48 hours.

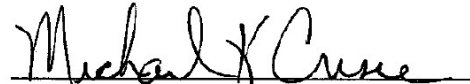
3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.

4 Explain invalid code below in comments.

Laboratory Log Number: 15949

Certified By: Emilio Aguirre

Invalid Code: -- Not Applicable --



(Signature Required)

COMMENTS: M05-104 SCHOOL ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C

Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M03 Tap Location: 207 MEDFORD PL. Street Address: 207 MEDFORD PL.

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected - By: Michael K. Criscoe

DATE: 2/26/2026

TIME: 02:43 PM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TOWN MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine): 0.81

Laboratory ID Number: 37684

☐ Repeat Sample Required from Client☐ Resample Required from Client

Contaminant

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	02/26/2026 03:00 PM	02/27/2026 03:00 PM
3014	E. coli	9223B	Absent	02/26/2026 03:00 PM	02/27/2026 03:00 PM

1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.

2 If total coliform bacteria is present, lab must report results to the State within 48 hours.

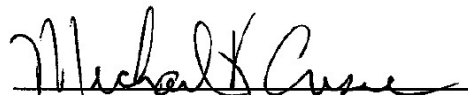
3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.

4 Explain invalid code below in comments.

Laboratory Log Number: 15970

Certified By: Emilio Aguirre

Invalid Code: -- Not Applicable --



(Signature Required)

COMMENTS: M03~207 MEDFORD PL.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C

Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M08 Tap Location: 206 W. ALLENTON Street Address: 206 WEST ALLENTON ST.

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected - By: Michael K. Criscoe

DATE: 3/5/2026

TIME: 12:51 PM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TWN. MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine):

0.60

Laboratory ID Number:

37684

☐ Repeat Sample Required from Client☐ Resample Required from Client

Contaminant

Code	Contaminant	Method Code	1,2 Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	03/05/2026 01:15 PM	03/06/2026 01:15 PM
3014	E. coli	9223B	Absent	03/05/2026 01:15 PM	03/06/2026 01:15 PM

¹ If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.² If total coliform bacteria is present, lab must report results to the State within 48 hours.³ If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.⁴ Explain invalid code below in comments.

Laboratory Log Number:

15990

Certified By: Emilio Aguirre

⁴ Invalid Code:

-- Not Applicable --


(Signature Required)

COMMENTS: M08-206 W. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit.

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C

Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M11 Tap Location: 107 W. ALLENTON Street Address: 107 W. ALLENTON ST.

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected - By: Michael K. Criscoe

DATE: 3/18/2026

TIME: 01:51 PM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TOWN MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine): 0.77

Laboratory ID Number: 37684

☐ Repeat Sample Required from Client☐ Resample Required from Client

Contaminant

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	03/18/2026 02:30 PM	03/19/2026 02:30 PM
3014	E. coli	9223B	Absent	03/18/2026 02:30 PM	03/19/2026 02:30 PM

1 If fecal, or E. coli, enterococci or coliphage is present, lab must report results to the State on day test completed.

2 If total coliform bacteria is present, lab must report results to the State within 48 hours.

3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.

4 Explain invalid code below in comments.

Laboratory Log Number: 15892

Certified By: Emilio Aguirre

Invalid Code: -- Not Applicable --



(Signature Required)

COMMENTS: M11-107 W. ALLENTON ST

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C

Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M09 Tap Location: 100 E. ALLENTON Street Address: 100 E. ALLENTON ST.

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected - By: Michael K. Criscoe

DATE: 4/1/2026

TIME: 10:49 AM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TOWN MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine): 1.20

Laboratory ID Number: 37684

☐ Repeat Sample Required from Client☐ Resample Required from Client

Contaminant

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	04/01/2026 02:10 PM	04/02/2026 02:10 PM
3014	E. coli	9223B	Absent	04/01/2026 02:10 PM	04/02/2026 02:10 PM

1. If fecal, or E. coli, enterococci or coliphage is present, lab must report results to the State on day test completed.

2. If total coliform bacteria is present, lab must report results to the State within 48 hours.

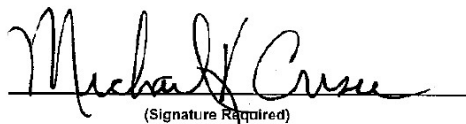
3. If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.

4. Explain invalid code below in comments.

Laboratory Log Number: 16016

Certified By: Emilio Aguirre

Invalid Code: - Not Applicable -



(Signature Required)

COMMENTS: M09-100 E. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

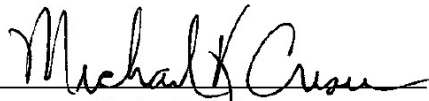
Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015		County: MONTGOMERY	
Name of Water System: MOUNT GILEAD, TOWN OF		System Type: C	Water Source: SWP
Distribution System -- Total Coliform Rule (TCR)		Facility ID: D01	
Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)			
Location Code: M04	Tap Location: 112 W. ALLENTON	Street Address: 112 W. ALLENTON ST.	City: MT GILEAD
Sample Site is owned by water system: ☒ X			
Sample Site is daycare or K-12 school: ☐			
Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)			
Collected - By: Michael K. Criscoe	DATE: 4/21/2026	TIME: 10:49 AM	
Mail Results to (water system representative):		Complete for Repeat, Triggered, Additional/Confirmation Samples:	
MOUNT GILEAD, TOWN OF		Previous Positive Laboratory ID Number:	
PO BOX 325		Previous Positive Laboratory Log Number	
ATTN: BARRETT BROWN, TOWN MGR (INTERIM)		Previous Positive Location Code:	
City: MOUNT GILEAD	State: NC	Zip: 27306-0325	Previous Positive Collection Date:
Phone: 910-210-0950			
Fax:	Disinfectant Used: CHLORINE		
Email: bbrown@mtgileadnc.com	Total Chlorine Residual (chloramines):		
(Responsible Person's Email)	Free Chlorine Residual (chlorine): 1.20		

Laboratory ID Number: ☐ Repeat Sample Required from Client ☐ Resample Required from Client

Contaminant Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	04/21/2026 11:50 AM	04/22/2026 12:00 PM
3014	E. coli	9223B	Absent	04/21/2026 11:50 AM	04/22/2026 12:00 PM

- 1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.
2 If total coliform bacteria is present, lab must report results to the State within 48 hours.
3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.
4 Explain invalid code below in comments.

Laboratory Log Number: Certified By: Invalid Code:

(Signature Required)

COMMENTS: M04~112 W. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015		County: MONTGOMERY	
Name of Water System: MOUNT GILEAD, TOWN OF		System Type: C	Water Source: SWP
Distribution System -- Total Coliform Rule (TCR)		Facility ID: D01	
Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)			
Location Code: M05	Tap Location: 104 SCHOOL ST.	Street Address: 104 SCHOOL ST	City: MT GILEAD
Sample Site is owned by water system: X			
Sample Site is daycare or K-12 school:			
Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)			
Collected - By: Michael K. Criscoe	DATE: 5/7/2026	TIME: 12:33 PM	
Mail Results to (water system representative): MOUNT GILEAD, TOWN OF PO BOX 325 ATTN: BARRETT BROWN, TOWN MGR (INTERIM) City: MOUNT GILEAD State: NC Zip: 27306-0325 Phone: 910-210-0950 Fax: Email: bbrown@mtgileadnc.com (Responsible Person's Email)		Complete for Repeat, Triggered, Additional/Confirmation Samples: Previous Positive Laboratory ID Number: Previous Positive Laboratory Log Number: Previous Positive Location Code: Previous Positive Collection Date: Disinfectant Used: CHLORINE Total Chlorine Residual (chloramines): Free Chlorine Residual (chlorine): 1.12	

 Laboratory ID Number: 37684 ☐ Repeat Sample Required from Client ☐ Resample Required from Client

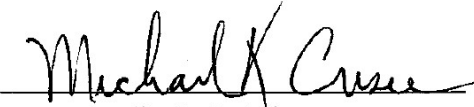
Contaminant	Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
	3100	Total Coliform	9223B	Absent	05/07/2026 04:15 PM	05/08/2026 04:15 PM
	3014	E. coli	9223B	Absent	05/07/2026 04:15 PM	05/08/2026 04:15 PM

- 1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.
 2 If total coliform bacteria is present, lab must report results to the State within 48 hours.
 3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.
 4 Explain invalid code below in comments.

Laboratory Log Number: 16062

Certified By: Emilio Aguirre

Invalid Code: -- Not Applicable --


 (Signature Required)

COMMENTS: M05~104 SCHOOL ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015		County: MONTGOMERY	
Name of Water System: MOUNT GILEAD, TOWN OF		System Type: C	Water Source: SWP
Distribution System -- Total Coliform Rule (TCR)		Facility ID: D01	
Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)			
Location Code: M03	Tap Location: 207 MEDFORD PL.	Street Address: 207 MEDFORD PL.	
Sample Site is owned by water system: X		City: MT GILEAD	
Sample Site is daycare or K-12 school:			
Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)			
Collected - By: Michael K. Criscoe	DATE: 5/18/2026	TIME: 12:38 PM	
Mail Results to (water system representative):		Complete for Repeat, Triggered, Additional/Confirmation Samples:	
MOUNT GILEAD, TOWN OF		Previous Positive Laboratory ID Number:	
PO BOX 325		Previous Positive Laboratory Log Number	
ATTN: BARRETT BROWN, TOWN MGR (INTERIM)		Previous Positive Location Code:	
City: MOUNT GILEAD	State: NC	Zip: 27306-0325	Previous Positive Collection Date:
Phone: 910-210-0950			
Fax:	Disinfectant Used: CHLORINE		
Email: bbrown@mtgileadnc.com	Total Chlorine Residual (chloramines):		
(Responsible Person's Email)	Free Chlorine Residual (chlorine): 1.07		

Laboratory ID Number: 37684 ☐ Repeat Sample Required from Client ☐ Resample Required from Client

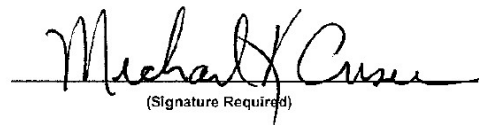
Contaminant Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	05/18/2026 01:10 PM	05/19/2026 01:10 PM
3014	E. coli	9223B	Absent	05/18/2026 01:10 PM	05/19/2026 01:10 PM

- 1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.
 2 If total coliform bacteria is present, lab must report results to the State within 48 hours.
 3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.
 4 Explain invalid code below in comments.

Laboratory Log Number: 16078

Certified By: Emilio Aguirre

Invalid Code: -- Not Applicable --



(Signature Required)

COMMENTS: M03~207 MEDFORD PL.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C

Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M08 Tap Location: 206 W. ALLENTON Street Address: 206 WEST ALLENTON ST.

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected - By: Michael K. Criscoe

DATE: 6/17/2026

TIME: 11:26 AM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TOWN MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine): 0.43

Laboratory ID Number: 37684

☐ Repeat Sample Required from Client☐ Resample Required from Client**Contaminant**

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	06/17/2026 01:00 PM	06/18/2026 07:00 PM
3014	E. coli	9223B	Absent	06/17/2026 01:00 PM	06/18/2026 07:00 PM

1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.

2 If total coliform bacteria is present, lab must report results to the State within 48 hours.

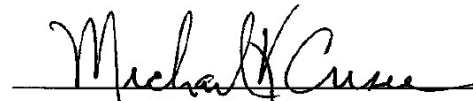
3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.

4 Explain invalid code below in comments.

Laboratory Log Number: 16119

Certified By: Michael K Criscoe

Invalid Code: - Not Applicable -



(Signature Required)

COMMENTS: M08-206 W. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C

Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M11 Tap Location: 107 W. ALLENTON Street Address: 107 W. ALLENTON ST.

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected - By: Michael K. Criscoe

DATE: 6/2/2026

TIME: 01:50 PM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TOWN MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine): 0.77

Laboratory ID Number: 37684

☐ Repeat Sample Required from Client☐ Resample Required from Client

Contaminant

Code	Contaminant	Method Code	1,2 Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	06/02/2026 03:00 PM	06/03/2026 03:10 PM
3014	E. coli	9223B	Absent	06/02/2026 03:00 PM	06/03/2026 03:10 PM

1 If fecal, or E. coli, enterococci or coliphage is present, lab must report results to the State on day test completed.

2 If total coliform bacteria is present, lab must report results to the State within 48 hours.

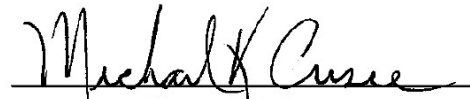
3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.

4 Explain invalid code below in comments.

Laboratory Log Number: 16092

Certified By: Michael K Criscoe

Invalid Code: -- Not Applicable --


 (Signature Required)

COMMENTS: M11~107 W. ALLENTON ST

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit.

Water System Number: NC 03 62 015		County: MONTGOMERY	
Name of Water System: MOUNT GILEAD, TOWN OF		System Type: C	Water Source: SWP
Distribution System -- Total Coliform Rule (TCR)		Facility ID: D01	
Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)			
Location Code: M04	Tap Location: 112 W. ALLENTON	Street Address: 112 W. ALLENTON ST.	City: MT GILEAD
Sample Site is owned by water system: X			
Sample Site is daycare or K-12 school:			
Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)			
Collected - By: Michael K. Criscoe		DATE: 7/14/2026	TIME: 03:10 PM
Mail Results to (water system representative):		Complete for Repeat, Triggered, Additional/Confirmation Samples:	
MOUNT GILEAD, TOWN OF		Previous Positive Laboratory ID Number:	
PO BOX 325		Previous Positive Laboratory Log Number	
ATTN: BARRETT BROWN, TOWN MGR (INTERIM)		Previous Positive Location Code:	
City: MOUNT GILEAD	State: NC	Zip: 27306-0325	Previous Positive Collection Date:
Phone: 910-210-0950			
Fax:	Disinfectant Used: CHLORINE		
Email: bbrown@mtgileadnc.com	Total Chlorine Residual (chloramines):		
(Responsible Person's Email)	Free Chlorine Residual (chlorine): 0.45		

Laboratory ID Number: 37684 ☐ Repeat Sample Required from Client ☐ Resample Required from Client

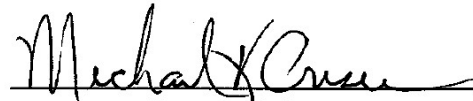
Contaminant Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	07/14/2026 04:35 PM	07/15/2026 04:35 PM
3014	E. coli	9223B	Absent	07/14/2026 04:35 PM	07/15/2026 04:35 PM

- 1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.
- 2 If total coliform bacteria is present, lab must report results to the State within 48 hours.
- 3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.
- 4 Explain invalid code below in comments.

Laboratory Log Number: 16135

Certified By: Michael K Criscoe

Invalid Code: -- Not Applicable --



(Signature Required)

COMMENTS: M04~112 W. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M09 Tap Location: 100 E. ALLENTON Street Address: 100 E. ALLENTON ST.

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected - By: Michael K. Criscoe

DATE: 7/27/2026

TIME: 01:55 PM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TOWN MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine): 0.69

Laboratory ID Number: 37684

☐ Repeat Sample Required from Client☐ Resample Required from Client

Contaminant

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	07/27/2026 02:15 PM	07/28/2026 02:15 PM
3014	E. coli	9223B	Absent	07/27/2026 02:15 PM	07/28/2026 02:15 PM

1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.

2 If total coliform bacteria is present, lab must report results to the State within 48 hours.

3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.

4 Explain invalid code below in comments.

Laboratory Log Number: 16156

Certified By: Michael K Criscoe

Invalid Code: - Not Applicable -



(Signature Required)

COMMENTS: M09-100 E. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit.

Water System Number: NC 03 62 015		County: MONTGOMERY	
Name of Water System: MOUNT GILEAD, TOWN OF		System Type: C	Water Source: SWP
Distribution System -- Total Coliform Rule (TCR)		Facility ID: D01	
Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)			
Location Code: M04	Tap Location: 112 W. ALLENTON	Street Address: 112 W. ALLENTON ST.	City: MT GILEAD
Sample Site is owned by water system: X			
Sample Site is daycare or K-12 school:			
Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)			
Collected - By: Michael K. Criscoe	DATE: 7/14/2026	TIME: 03:10 PM	
Mail Results to (water system representative): MOUNT GILEAD, TOWN OF PO BOX 325 ATTN: BARRETT BROWN, TOWN MGR (INTERIM) City: MOUNT GILEAD State: NC Zip: 27306-0325 Phone: 910-210-0950 Fax: Email: bbrown@mtgileadnc.com (Responsible Person's Email)		Complete for Repeat, Triggered, Additional/Confirmation Samples: Previous Positive Laboratory ID Number: Previous Positive Laboratory Log Number: Previous Positive Location Code: Previous Positive Collection Date: Disinfectant Used: CHLORINE Total Chlorine Residual (chloramines): Free Chlorine Residual (chlorine): 0.45	

 Laboratory ID Number: 37684 ☐ Repeat Sample Required from Client ☐ Resample Required from Client

Contaminant Code	Contaminant	Method Code	1,2 Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	07/14/2026 04:35 PM	07/15/2026 04:35 PM
3014	E. coli	9223B	Absent	07/14/2026 04:35 PM	07/15/2026 04:35 PM

- 1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.
 2 If total coliform bacteria is present, lab must report results to the State within 48 hours.
 3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.
 4 Explain invalid code below in comments.

Laboratory Log Number: 16135A

Certified By: Michael K Criscoe

Invalid Code: -- Not Applicable --


 (Signature Required)

COMMENTS: M04~112 W. ALLENTON ST.

Lab Data Submittal

BACTERIOLOGICAL ANALYSIS

Lab Data Submittal

Note: All applicable information must be supplied for compliance credit

Water System Number: NC 03 62 015

County: MONTGOMERY

Name of Water System: MOUNT GILEAD, TOWN OF

System Type: C

Water Source: SWP

Distribution System -- Total Coliform Rule (TCR)

Facility ID: D01

Sample Type: RT Routine (RT), Repeat (RP), Special/Non Compliance (SP)

Location Code: M09 Tap Location: 100 E. ALLENTON Street Address: 100 E. ALLENTON ST.

City: MT GILEAD

Sample Site is owned by water system: X

Sample Site is daycare or K-12 school:

Sample Point: RTOR Routine Original (RTOR), Repeat-Original Tap (RPOR), Repeat-Upstream (RPUP), Repeat Downstream (RPDN)

Collected - By: Michael K. Criscoe

DATE: 7/27/2026

TIME: 01:55 PM

Mail Results to (water system representative):

MOUNT GILEAD, TOWN OF

PO BOX 325

ATTN: BARRETT BROWN, TOWN MGR (INTERIM)

City: MOUNT GILEAD State: NC Zip: 27306-0325

Phone: 910-210-0950

Fax:

Email: bbrown@mtgileadnc.com

(Responsible Person's Email)

Complete for Repeat, Triggered, Additional/Confirmation Samples:

Previous Positive Laboratory ID Number:

Previous Positive Laboratory Log Number

Previous Positive Location Code:

Previous Positive Collection Date:

Disinfectant Used: CHLORINE

Total Chlorine Residual (chloramines):

Free Chlorine Residual (chlorine): 0.69

Laboratory ID Number: 37684

☐ Repeat Sample Required from Client☐ Resample Required from Client**Contaminant**

Code	Contaminant	Method Code	Results	Analysis Start Time	Analysis End Time
3100	Total Coliform	9223B	Absent	07/27/2026 02:15 PM	07/28/2026 02:15 PM
3014	E. coli	9223B	Absent	07/27/2026 02:15 PM	07/28/2026 02:15 PM

1 If fecal, or *E. coli*, enterococci or coliphage is present, lab must report results to the State on day test completed.

2 If total coliform bacteria is present, lab must report results to the State within 48 hours.

3 If HPC is absent, enter a "0" left of the "cfu/mL or MPN" units; if present enter a whole number.

4 Explain invalid code below in comments.

Laboratory Log Number: 16156A

Certified By: Michael K Criscoe

4 Invalid Code: -- Not Applicable --

(Signature Required)

COMMENTS: M09-100 E. ALLENTON ST.



TOWN OF MOUNT GILEAD WWTP

Everything is normal

8/20/26 Intruder was spotted at WWTP around 9:45am by Pride Plumbing driver. I was in town for meeting with NC pesticide rep. Driver called me. I immediately returned and called police. Found a dead pine tree that had fallen on a section of fence and damaged it. This was the access point. SKC and LKC have seen damage. Waiting on repairs to begin.

Skimmer blade has been replaced on basin #2

Mowing and spraying as normal.

Seed and fertilizer has been applied at new town hall on 9/14/26. Hope to see some results by tonight's meeting.

I took Grade III test on 9/10/26. Waiting on results

TOWN MANAGER REPORT

To the Board of Commissioners

TO	Mayor Pro Tempore and Board of Commissioners
FROM	Barrett Brown, Town Manager
REPORTING PERIOD	September 1, 2026 through October 6, 2026
SUBJECT	Municipal Operations, Projects, and Administrative Update

Executive Summary

During this reporting period, Town administration moved the Albert Johnson Memorial Park project from award and permitting into preconstruction, completed key execution steps for the Julius Chambers Avenue CDBG-I project, and managed a water-system emergency in the Pleasant Valley area. Staff also advanced audit and financial-compliance work, launched the approved work-release partnership, prepared departmental operating procedures, and organized the October 17 Fall Festival. Governance work focused on the mayoral vacancy, official correspondence, eligibility questions, and continued support for the Mayor Pro Tempore and Board.

Major Accomplishments and Updates

1. Board Administration and Governance

- Administration completed post-meeting follow-up from the September 1 Board meeting and organized departmental assignments by responsible department, status, and required next action.
- The Town acknowledged written statements from persons willing to serve as Mayor and provided those submissions to the Board. Correspondence made clear that acknowledgment does not constitute appointment or endorsement.
- The Town Manager consulted the Town Attorney and planning staff regarding residency and municipal-boundary questions raised by a prospective candidate. The Mayor Pro Tempore continues to serve in the mayoral role until the Board fills the vacancy.
- A public availability hour for Mayor Pro Tempore Tim McAuley was scheduled for September 24 at Town Hall, with appointments coordinated through the Town Clerk.
- A Town Clerk Standard Operating Procedures manual was prepared to strengthen meeting notices, agenda and packet control, minutes, public-records responses, contracts, appointments, and permanent records.

2. Finance, Budget, Procurement, and Risk Management

- Finance coordinated audit preparation and requested continued financial-oversight support. An engagement letter was received for review in connection with the fiscal-year audit.
- The FY2025 LGC response and corrective-action plan are included in this packet for Board approval and signatures. After execution, Finance will submit the signed response through the LGC File Transfer Portal.
- Three reimbursement claims were prepared for Town submission through the EBS process, supported by LKC Engineering invoices for August.
- After reviewing BASYS merchant-processing documents, the Town declined to proceed and confirmed that no merchant account had been activated.
- Finance began processing the \$7,000 Duke Energy fee and security deposit required for the Lilly's Bridge Road force-main crossing application.
- Fall Festival sponsorship records identified contributions from McRae, Browning, Tobe, Megawood, and Harris Funeral Home. Staff continued reconciling sponsorship commitments, receipts, vendor records, and event expenses.

3. Albert Johnson Memorial Park

- The bid-award documents, memorandum of negotiation, and related signatures were completed and routed to LKC Engineering.

- The Town finalized the construction contract, processed the required notification memorandum, and obtained local zoning approval for the project.
- LKC Engineering, Bell Construction Group, Town staff, and project representatives scheduled a preconstruction meeting for September 22 at Town Hall to confirm the construction sequence, site access, responsibilities, and schedule.
- Administration will continue documenting contractor coordination, pay requests, inspections, change requests, and grant requirements as construction begins.

4. Water, Sewer, Drainage, and Grant-Funded Infrastructure

- A valve-related main-line problem affected Pleasant Valley Drive, Country Lane, Carolina Avenue, and Black Bottom Drive. Public Works isolated the line, completed repairs, and issued a precautionary boil-water advisory.
- Laboratory testing confirmed the water was safe, and the advisory was lifted effective September 17. Residents were advised that temporary discoloration or air in the lines could be cleared by flushing faucets.
- The engineering agreement for the \$2.204 million Julius Chambers Avenue CDBG-I project was signed with an effective date of September 4 and forwarded to PTRC. Staff also coordinated the required semiannual labor-standards report.
- PTRC and LKC prepared notice requirements for a September 23 CDBG public hearing concerning project execution, the updated project scope, and the total project cost estimate.
- A sewer-easement tracking report identified 17 completed parcels and eight parcels still requiring follow-up. Staff continued sending status updates to LKC and other project partners.
- The Lake Tillery force-main crossing remained in permitting. The Town is processing Duke Energy's \$5,000 application fee and \$2,000 security deposit and coordinating the crossing documents with WithersRavenel and Duke Energy.
- The September sewer-improvements progress meeting was scheduled to review active construction, easements, pay items, and next steps. Staff also continued follow-up on the Board's direction concerning the StRAP drainage project and any required grant closeout or termination documentation.

5. Public Works, Public Grounds, and Facilities

- A Public Works Standard Operating Procedures manual was completed. It covers work assignments, utility operations, emergency response, equipment checks, safety, call-outs, incident reporting, training, and operational records.
- Town Hall concrete work was completed, including replacement of a broken section at the main entrance. The final invoice was \$8,715.69, with a \$1,704 change order for the additional entrance work.
- Staff addressed continued use of the decommissioned payment drop box at the old Town Hall by directing that the slot be covered and obsolete payment signage removed.
- Planning began for a Davy Poplar memorial tree behind Town Hall in honor of World War II veteran Bob Laudermilk. The proposed November 11 dedication would be coordinated with the American Legion and could serve as the first phase of a future municipal arboretum.
- Routine park and facility work included pavilion access and keys, rental readiness, tennis-court equipment, lawn restoration, grounds maintenance, and preparation for community events.

6. Personnel, Operations, and Employee Accountability

- The Town's work-release partnership with Southern Correctional Institution received approval. Required insurance, payroll, direct-deposit, and employee-file documents were assembled.
- The first work-release assignment was scheduled to begin September 9 at \$11.50 per hour, with Town supervision and correctional-facility transportation and return requirements.
- Departmental SOP development continued to establish consistent work standards and a fair basis for performance review and merit decisions. The Town Clerk and Public Works manuals were completed during the period.
- The September Board action checklist included finalization of the Volunteer Fire Chief service agreement at a \$600 monthly stipend, removal of the 15-hour weekly requirement, and payment by contractor invoice. Execution and payment documentation remain items for confirmation.

7. Public Safety and Community Coordination

- Police, Fire, Public Works, wastewater, and administration continued coordinated review of street closures, traffic control, emergency access, barricades, insurance, cleanup, and communications for Town events.
- The public-safety team reviewed the October 31 Trunk or Treat closure request for North Main Street from Ingram Street to Allenton Street, scheduled from 6:00 p.m. to 9:00 p.m.
- The September water emergency demonstrated the need for clear incident notification, department call-out procedures, resident updates, laboratory confirmation, and formal lifting of advisories.
- The Town promoted the September 11 memorial observance and continued planning for Fall Festival police, fire, public works, and emergency-support assignments.

8. Partnerships, Economic Development, and Community Programs

- Fall Festival planning accelerated for October 17 from 10:00 a.m. to 5:00 p.m. Staff communicated with vendors, recruited sponsors, coordinated entertainment and T-shirt sales, and invited State and regional partners.
- Confirmed sponsorship outreach included McRae Family Foundation, Browning Electric, Megawood, and Harris Funeral Home. Additional prospects were identified through Montgomery County Economic Development, local employers, utilities, financial institutions, and community partners.
- The Town coordinated participation in the October 2 Made in Montgomery National Manufacturing Day and continued communication with Montgomery Community College and workforce-development partners.

Board Awareness and Follow Up

Packet Section	Description	Status
Mayor Vacancy	Review submitted statements, confirm candidate eligibility as needed, and determine the Board's appointment process and timing.	Board direction
Albert Johnson Memorial Park	Confirm preconstruction outcomes, notice to proceed, construction schedule, inspections, pay requests, and change-control procedures.	Immediate
Julius Chambers Avenue CDBG-I	Complete public-hearing and labor-standards requirements; maintain PTRC, LKC, and NCDEQ approvals and records.	Ongoing
Water and Sewer	Document the September water emergency; continue easement acquisition, sewer progress meetings, and force-main permitting.	Immediate and ongoing
Finance and Audit	Complete audit engagement, FPIC response, ARPA reports, EBS claims, and supporting reconciliations.	Near term
Work Release	Monitor supervision, timekeeping, payroll, transportation, safety, and employee-file compliance.	Ongoing
Fall Festival	Finalize sponsors, vendors, entertainment, public safety, street operations, sanitation, and October 17 event-day assignments.	Before October 17

Packet Section	Description	Status
Fire Chief Agreement	Confirm final agreement terms, contractor invoice procedure, and payment documentation at the approved \$600 monthly stipend.	Near term
Davy Poplar Memorial	Confirm site, plaque, tree, ceremony partners, maintenance responsibility, and November 11 program.	Before November 11

Priorities for the Next Reporting Period

- Place the Albert Johnson Memorial Park project into active construction with complete contract, inspection, payment, and grant records.
- Complete the next Julius Chambers Avenue CDBG-I milestones and maintain the public-hearing, labor-standards, engineering, environmental, and financial files.
- Resolve outstanding sewer easements and advance Lake Tillery force-main permitting and utility-crossing requirements.
- Complete audit, FPIC, ARPA, reimbursement-claim, and budget-monitoring work with supporting documentation.
- Prepare the Board for action on the mayoral vacancy and other pending agreements.
- Deliver a safe and well-coordinated Fall Festival on October 17 and complete the October 31 Trunk or Treat public-safety plan.
- Monitor the work-release program and implement the new Town Clerk and Public Works operating procedures.
- Complete the Davy Poplar memorial site, plaque, partners, and Veterans Day ceremony plan for November 11.

Respectfully submitted,

Barrett Brown, Town Manager

Town of Mount Gilead