



**TOWN OF MOUNT GILEAD
BOARD OF COMMISSIONERS
AGENDA**

**110 West Allenton Street, Mount Gilead, North Carolina, 27306
October 7, 2025**

The Mount Gilead Board of Commissioners will meet on Thursday, October 7, 2025, at 7:00 p.m. at the Mount Gilead Fire Department, 106 East Allenton St, Mt Gilead, NC 27306, for the regular monthly business meeting.

ITEM I. CALL TO ORDER (Mayor Morley)
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

ITEM II. CONSENT AGENDA (Action)
A. Adoption of the Agenda
B. Adoption of the Board of Commissioner Meeting Minutes
From the September 7 Regular Session.
C. Staff Reports

ITEM III. PUBLIC COMMENT (Mayor Morley)
A. Reading of the Rules for Public Comment

ITEM IV. PUBLIC HEARING

ITEM V. NEW BUSINESS (Action)
A. LKC Presentation of Change Order 1 for Sewer Improvements Project
B. Troy Senior Center Shred Truck Event
C. CDBG-I Citizen Participation Plan

ITEM VI. COMMITTEE REPORTS
A. Community Garden (Mary Poplin)
B. Parks and Recreation (Jennifer Haywood)

ITEM VII. MANAGER REPORT (Barrett Brown)

ITEM VIII. MAYOR AND COMMISSIONERS REPORT (Information)

ITEM IX. ADJOURNMENT



**TOWN OF MOUNT GILEAD
BOARD OF COMMISSIONERS
MEETING MINUTES**

110 West Allenton Street, Mount Gilead, North Carolina, 27306
September 2, 2025

The Mount Gilead Board of Commissioners will met on Thursday, September 2, 2025, at 7:00 p.m. at the Mount Gilead Fire Department, 106 East Allenton St, Mt Gilead, NC 27306, for the regular monthly business meeting. Mayor Sheldon P. Morley, Mayor Pro-Tem Tim McAuley, Commissioner Paula Covington, Commissioner Vera Richardson, Town Manager Barrett Brown, Police Chief Talmadge LeGrand, Public Works Director James “Wahoo” McCormick, and Lessie D. Jackson Town Clerk.

ITEM I. CALL TO ORDER

Mayor Morley called the meeting to order at 7:00 p.m. with a moment of silence and the Pledge of Allegiance.

ITEM II. CONSENT AGENDA

A. Adoption of the Agenda

B. Adoption of the Board of Commissioner Meeting Minutes
From the August 7 Regular Session.

C. Staff Reports

***Mayor Morley asked for a motion to adopt the consent agenda with the amendment that we will go into closed session in relation to personnel. Commissioner Richardson made the motion. Commissioner Covington seconded the motion. The motion carried

ITEM III. PUBLIC COMMENT

A. Reading of the Rules for Public Comment **(Mayor Morley)**

***Jones Almond-210 E. Allenton St.-Mr. Almond came before the Board to emphasize his concerns with removal of the concrete ditch.

***John D. Hall-104 Cedar St.-Mr. Hall came before the Board to discuss his concerns with how mowing is not being completed, and some of the homes are not taking care of their curbs.

***Melanie St. Germain-439 W. Allenton St.-came before the Board to speak about like of code enforcement. In addition, she spoke on communication and how people speak out on social media about things that is not going correct in the community. Mrs. St. Germain is asking the commissioners to be better at answering there emails, and responding to the community complaints.

ITEM IV. PUBLIC HEARING

ITEM V. NEW BUSINESS

(Action)

A. Pickle Ball Court Rental Fees

-Mr. Brown came before the Board for approval of the fees for the pickle ball court, the fees only applies for all day use and for when some is have a pickle ball tournament. After some discussion with the Board, Commissioner Richardson made a motion to accept the fees \$100-town residents, and \$200-residents outside the town limits. Commissioner Covington seconded the motion. The motion carried.

B. Planning Board/Board of Adjustment Training Contract

-Mr. Brown explain to the Board about the proposal to provide training to the Montgomery County Planning Board. Town Manager Barrett Brown inform the Board of the purpose, location, date, and time of the training.

ITEM VI. COMMITTEE REPORTS

A. Community Garden

***Mary Poplin came before the Board to give a full updates on the community garden. In addition, she stress that no type of poison to be sprayed around the community garden, especially the moon tree, food crop, or flowers.

ITEM VII. MANAGER REPORT

(Barrett Brown)

****Town Manager Barrett Brown updated the Board on projects that the town is working on currently.*

ITEM VIII. MAYOR AND COMMISSIONERS REPORT

(Information)

-Mayor Morley updated everyone on past projects that he had completed for the month of August, and shared some of the upcoming events that he is working on currently.

ITEM IX. ADJOURNMENT

-Mayor Pro-Tem made a motion to go into closed session to discuss personnel. Commissioner Lucas seconded the motion. The motion carried.

-Commissioner Covington made a motion to come out of closed session and go back into open session. Mayor Pro-Tem McAuley seconded the motion. The motion carried.

- Mayor Pro-Tem McAuley made a motion to adjourn the meeting until October 7, 2025 at 7:00 p.m. Commissioner Covington seconded the motion. The motion carried.

Everything is normal at the WWTP.

Toxicity was performed at the beginning of Sept. Received passing results.

Low level mercury tests performed at the end of Sept. Should get results in a week or two.

Duke power has completed repairs on area lights.

Front gate repairs should be completed in a week or so. Keypad will be up graded and wiring in gear box will also be up graded.

I will be in grade 3 wastewater school on Sept 29 through Oct 3.

Arrangements have been made with public works and Mike Criscoe to perform testing and sampling.

SEPTEMBER

Public Works Department

1. Daily trash pickup at park and cleanup as needed.
2. Daily Inmate pickup.
3. Daily workorders.
4. Daily Accountability report.
5. Weekly Liftstation checks.
6. Weekly park clean up.
7. Weekly time sheets.
8. Weekly Truck and Equipment checks.
9. Weekly sewer samples.
10. Weekly lime at sewer plant.
11. Weekly ballfield mowing.
12. Monthly meter reading.
13. Monthly cutoffs.
14. Monthly Master meter reading.
15. Monthly cleanup at sewer plant.
16. Monthly water report on samples to DEQ.
17. Monthly water report on water usage to DEQ.
18. Monthly set up and cleaned for Board meeting.
19. Sprayed Main Street.
20. Mowed walking trail.
21. Mowed Highland Community Park
22. Mowed the Cemetery.
23. Mowed Park.
24. Mowed Sewer plant.
25. Mowed incoming streets.
26. Mowed lift stations.
27. Mowed event parking.
28. Mowed water tank.
29. Put water tank back in service.
30. Pulled pump at Lift station #1
31. Pulled both pumps at Lift station #9.
32. Installed pump #1 at station #9 and put in new starters.
33. Fixed leak at W. Allenton St. and S. Wadesboro Blvd.
34. Repaired leak on Watkins St.
35. Cleaned out sewer line on Cedar St.
36. Picked up lime and delivered for sewer plant

SEPTEMBER



Town of
**MOUNT GILEAD POLICE
DEPARTMENT**

123 North MainStreet - Post Office Box 325
Mount Gilead, North Carolina, 27306
Phone: (910) 439-6711 Fax: (910) 439-1855

MEMORANDUM

To: Barret Brown
Town Manager

From: Talmedge LeGrand
Chief of Police

Date: September, 2025

Subject: Mount Gilead Police Department Monthly Report for September 2025

This month at the Mount Gilead Police Department it has been a bit slower as we are getting closer to the end of our yearly training months. We have been short on patrol while actively looking to fill a position and I am hopeful that we will be able to fill it soon.

The Police Department was invited and attended the first annual North Carolina Coalition on Crisis & Alternative Response Summit. We were pleased for the tremendous amount of support from all over the eastern part of the state.

We are now starting to ask for donations and support regarding our annual Shop With A Cop program. Currently with a working on a date in December for the shopping date but will update the board members once we have reached a specific date and time.

Administration and Patrol

- The School Resource Officer continues to greet students at MGES and provide a positive environment.
 - Officers attended the scheduled grand jury session.
 - Officers are continuing to check business doors each night.
 - Officers conducted various traffic stops.
 - Officers continue to take annual in-service training.
 - Ranking officers continue to fill in shifts for officers as needed shift schedule (sickness, training, vacancy etc.).
 - Entered IBR (monthly crime report) into the state database for crime statistics.
 - Continued entry of SBI Traffic Stop Reports.
-
- Routinely reviewed body camera videos.
 - Continued escorts for businesses as they close at night.
 - Department vehicles serviced with oil changes and tire rotations.

Montgomery County Communications

199 South Liberty St Troy , NC 27371

CFS By Department - Select Department By Date

For MT GILEAD POLICE DEPT 09/01/2025 00:00 - 09/30/2025 23:59

MT GILEAD POLICE DEPT	Count	Percent
911 HANG UP	2	2.22%
ALARM (NOT FIRE) COMMERCIAL	4	4.44%
ALARM (NOT FIRE) RESIDENTIAL	5	5.56%
ARMED PERSON	1	1.11%
ASSAULT (NO INJURIES)	1	1.11%
ASSIST MOTORIST	7	7.78%
CARDIAC OR RESPIRATORY ARREST - DEATH	1	1.11%
CARELESS & RECKLESS	3	3.33%
CITIZEN ASSIST	2	2.22%
CIVIL	1	1.11%
CIVIL DISTURBANCE	4	4.44%
COMMUNICATING THREATS	1	1.11%
DOMESTIC	2	2.22%
ESCORT	2	2.22%
HARASSMENT/STALKING	1	1.11%
INFORMATION	12	13.33%
INTOXICATED SUBJECT(s)	1	1.11%
JUVENILE(s)	2	2.22%
LARCENY	3	3.33%
LIFELINE	2	2.22%
MISSING/LOST PERSON	2	2.22%
PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	1	1.11%
ROAD HAZARD	1	1.11%
SERVE PAPER	3	3.33%
SPECIAL ASSIGNMENT	1	1.11%
STAB - GUNSHOT - PENETRATING TRAUMA	2	2.22%
SUSPICIOUS PERSON/VEH/ACTIVITY	4	4.44%
TRAFFIC STOP	12	13.33%
TRESPASSING	3	3.33%
WELFARE CHECK	4	4.44%
Total Records For MT GILEAD POLICE DEPT	90	Group/Total 100.00%
Total Records		90

Montgomery County Communications
199 South Liberty St Troy , NC 27371

CFS By Department/Unit/Date
09/01/2025 - 09/30/2025

MT GILEAD POLICE DEPT

701		
ASSIST MOTORIST	1	1.11%
SUSPICIOUS PERSON/VEH/ACTIVITY	1	1.11%
Unit Total	2	

702		
911 HANG UP	2	2.22%
ASSIST MOTORIST	2	2.22%
CIVIL	1	1.11%
CIVIL DISTURBANCE	1	1.11%
DOMESTIC	1	1.11%
INFORMATION	1	1.11%
INTOXICATED SUBJECT(s)	1	1.11%
JUVENILE(s)	1	1.11%
LARCENY	2	2.22%
LIFELINE	1	1.11%
PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	1	1.11%
ROAD HAZARD	1	1.11%
SUSPICIOUS PERSON/VEH/ACTIVITY	2	2.22%
TRESPASSING	1	1.11%
WELFARE CHECK	1	1.11%
Unit Total	19	

703		
ALARM (NOT FIRE) COMMERCIAL	2	2.22%
ALARM (NOT FIRE) RESIDENTIAL	2	2.22%
ASSIST MOTORIST	1	1.11%
CARELESS & RECKLESS	2	2.22%
CITIZEN ASSIST	1	1.11%
COMMUNICATING THREATS	1	1.11%
INFORMATION	6	6.67%
JUVENILE(s)	1	1.11%
MISSING/LOST PERSON	1	1.11%
WELFARE CHECK	2	2.22%
Unit Total	19	

705		
ALARM (NOT FIRE) COMMERCIAL	2	2.22%
ASSIST MOTORIST	2	2.22%
CARDIAC OR RESPIRATORY ARREST - DEATH	1	1.11%
CIVIL DISTURBANCE	1	1.11%
DOMESTIC	1	1.11%
ESCORT	1	1.11%

MT GILEAD POLICE DEPT

705		
HARASSMENT/STALKING	1	1.11%
INFORMATION	4	4.44%
LIFELINE	1	1.11%
SERVE PAPER	1	1.11%
SPECIAL ASSIGNMENT	1	1.11%
SUSPICIOUS PERSON/VEH/ACTIVITY	1	1.11%
TRAFFIC STOP	1	1.11%
TRESPASSING	2	2.22%
Unit Total		20
706		
ALARM (NOT FIRE) RESIDENTIAL	3	3.33%
ARMED PERSON	1	1.11%
ASSAULT (NO INJURIES)	1	1.11%
ASSIST MOTORIST	1	1.11%
CARELESS & RECKLESS	1	1.11%
CITIZEN ASSIST	1	1.11%
CIVIL DISTURBANCE	2	2.22%
ESCORT	1	1.11%
INFORMATION	1	1.11%
LARCENY	1	1.11%
MISSING/LOST PERSON	1	1.11%
STAB - GUNSHOT - PENETRATING TRAUMA	2	2.22%
TRAFFIC STOP	5	5.56%
WELFARE CHECK	1	1.11%
Unit Total		22
724		
SERVE PAPER	2	2.22%
TRAFFIC STOP	6	6.67%
Unit Total		8
Department Total		90
		100.00%

Montgomery County Communications

199 South Liberty St Troy , NC 27371

CFS Report - By Dept/Date With Notes

MT GILEAD POLICE DEPT

09/01/2025 - 09/30/2025

CFS #	Date/Time	Location	Call Type	Disposition
202521309	09/01/2025 12:00:33	911 COMMUNICATIONS 199 S LIBERTY ST, TROY	ESCORT	CLEAR-10-24
Units	705	OCA(s)		
Notes				
202521313	09/01/2025 12:37:22	1466 NC HWY 109 S, MT GILEAD	SUSPICIOUS PERSON/VEH/ACTIVITY	WARRANTS ADVISED
Units	705	OCA(s)		
Notes	people screaming in the area of bee dee rd and child is running down the roadway 15 year old or so stopped at the corner dark leans and red TLAWING 09/01/2025 13:05:21 E,F,L,R,O silver chevrolet suv white truck and a third car dark blue pc			
202521320	09/01/2025 13:56:13	BURGER SHACK 100 S WADESBORO BLVD, MT GILEAD	ASSIST MOTORIST	CLEAR-10-24
Units	705	OCA(s)		
Notes	nissan titan stuck in the road and they are stuck in the car RATKINSON 09/01/2025 13:59:38 E,F,L,R,O CLEAR-10-24 - VEH OUT OF RDWY			
202521368	09/02/2025 03:19:02	730 BRUTON CARPENTER RD, MT GILEAD	LARGENY	CLEAR-10-24
Units	702	OCA(s)		
Notes	BLK TRUCK 2 OR 3 SUBJECTS TRYING TO STEAL AN RV ESLAGLE 09/02/2025 03:20:05 E,F,L,R,O CUTTING SOMETHING ON THE RV ESLAGLE 09/02/2025 03:20:23 E,F,L,R,O OWNER IS OUT OF TOWN ESLAGLE 09/02/2025 03:21:54 E,F,L,R,O BLK TRUCK IN FRONT OF THE RV ESLAGLE 09/02/2025 03:23:05 E,F,L,R,O CAN SEE 2 SUBJECTS; CAN HEAR A SAW JWHITAKER 09/02/2025 03:23:55 E,F,L,R,O 131 m/a 702 JWHITAKER 09/02/2025 03:25:32 E,F,L,R,O 131 adv 2 at gun point JWHITAKER 09/02/2025 03:25:53 E,F,L,R,O chan held ESLAGLE 09/02/2025 03:27:52 E,F,L,R,O CALLER CAN STILL SEE THE DEPUTY JWHITAKER 09/02/2025 03:37:06 E,F,L,R,O 520 adv release chan			
202521377	09/02/2025 07:33:13	WESTVIEW APTS 427 W ALLENTON ST 3, MT GILEAD	DOMESTIC	CLEAR-10-24
Units	705	OCA(s)		
Notes	morrison and baldwin sub mother and daughter rolling on the floor fighting no weapons DSTEADMAN 09/02/2025 08:04:52 E,F,L,R,O CLEAR-10-24 - SUBJECT SEPARATED			

CFS #	Date/Time	Location	Call Type	Disposition
ARGUMENT BETWEEN MOM AND DAUGHTER				
202521414	09/02/2025 14:04:42	502 N MAIN ST, MT GILEAD	SUSPICIOUS PERSON/VEH/ACTIVITY	CLEAR-10-24
Units	701	OCA(s)		
Notes	DSTEADMAN 09/02/2025 14:05:14 E,F,L,R,O CLEAR-10-24 - VEH MOVED			
202521431	09/02/2025 18:38:02	W ALLENTON ST \ S WADESBORO BLVD	ROAD HAZARD	MESSAGE DELIVERED
Units	702	OCA(s)		
Notes	CHICKEN GUTS/FEED ALL OVER THE ROADWAY JWHITAKER 09/02/2025 18:50:56 E,F,L,R,O 702 adv there is some feed and guts over 1 lane			
202521440	09/02/2025 20:11:59	BURGER SHACK 100 S WADESBORO BLVD, MT GILEAD	ASSIST MOTORIST	CLEAR-10-24
Units	702	OCA(s)		
Notes	veh needs to be unlocked, all other info unk, just know its an employee			
202521450	09/02/2025 22:23:30	SUNRISE TO SUNSET DAYCARE 273 WASHINGTON PARK RD, MT GILEAD	INTOXICATED SUBJECT(s)	CLEAR-10-24
Units	702	OCA(s)		
Notes	grand daughter rachel locklear is falling down drunk trying to walk to town with 3yo blk loading pants walking towards 109 SLATHAM 09/02/2025 22:39:33 E,F,L,R,O CLEAR-10-24 - 702 adv he spoke with caller, locklear subj did leave but left juvenile with family members			
202521513	09/03/2025 17:48:07	516 N MAIN ST, MT GILEAD	CITIZEN ASSIST	CLEAR-10-24
Units	706	OCA(s)		
Notes	elderly fm, water in toilet won't stop running			
202521562	09/04/2025 09:59:23	JORDAN LUMBER CO 1939 NC HWY 109 S, MT GILEAD	CARELESS & RECKLESS	CLEAR-10-24
Units	703	OCA(s)		
Notes	blk bmw suv ldy6364			
202521589	09/04/2025 14:14:06	MT GILEAD PD 123 N MAIN ST, MT GILEAD	INFORMATION	MESSAGE DELIVERED
Units	703	OCA(s)		
Notes	wants an officer for an intervention			
202521691	09/05/2025 16:05:16	S WADESBORO BLVD \ WATKINS ST	SPECIAL ASSIGNMENT	CLEAR-10-24
Units	705	OCA(s)		
Notes				
202521706	09/05/2025 19:39:57	THE GILEAD 110 ROOSEVELT AVE, MT GILEAD	911 HANG UP	CLEAR-10-24
Units	702	OCA(s)		
Notes	OPEN LINE VOICE MAIL FOR DAVID WILLIAMS BSALAZAR 09/05/2025 19:55:55 E,F,L,R,O 702 ADV 911 CALLER REQ EMS FOR ARM PAIN 65 Y/O M			
202521749	09/06/2025 09:53:57	LAUNDROMAT MT GILEAD 105 S SCHOOL ST, MT GILEAD	HARASSMENT/STALKING	CLEAR-10-24
Units	705	OCA(s)		
Notes	Caller adv a male, james bradly is harassing her, male will be in a white veh outside			
202521762	09/06/2025 11:49:37	WATKINS ST \ S WADESBORO BLVD	INFORMATION	CLEAR-10-24

CAD Report 7

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09/29/2025 11:31

CFS #	Date/Time	Location	Call Type	Disposition
Units 705			OCA(s)	
Notes	CHECKPOINT			
202521772	09/06/2025 13:28:31	PAPERWORK INDUSTRIES 5465 NC HWY 73 W, MT GILEAD	INFORMATION	CLEAR-10-24
Units 705			OCA(s)	
Notes	CHECK POINT			
202521774	09/06/2025 14:00:51	PAPERWORK INDUSTRIES 5465 NC HWY 73 W, MT GILEAD	TRAFFIC STOP	CLEAR-10-24
Units 705			OCA(s)	
Notes	GA PI ATF OVR2194 RCOLLINS 09/06/2025 14:04:27 E,F,L,R,O GA OL060769379			
202521818	09/06/2025 21:16:00	PARK-MT GILEAD-STANBACK PARK-POOL 205 E ALLENTON ST, MT GILEAD	SUSPICIOUS PERSON/VEH/ACTIVITY	UNABLE TO LOCATE-CONTACT-AREA CHECKED
Units 702			OCA(s)	
Notes	wf, dressed plaid dress, blonde hair, carrying duffel bag, looked out of place, wb			
202521830	09/07/2025 01:54:29	186 FOREST HILL VILLAGE RD, MT GILEAD	911 HANG UP	CLEAR-10-24
Units 702			OCA(s)	
Notes	fm started to say she needed an ambulance, adv hold on and hung up - plotting between 186 and 166 across from 181 no numerics on map, JWHITAKER 09/07/2025 02:19:47 E,F,L,R,O CLEAR-10-24 - 131 made contact with caller, adv she had a panic attack but is 10-4 now			
202521848	09/07/2025 08:15:00	BURGER SHACK 100 S WADESBORO BLVD, MT GILEAD	ALARM (NOT FIRE) COMMERCIAL	FALSE ALARM
Units 705			OCA(s)	
Notes	ZONE 4 - 1 FET SIDE DOOR BSALAZAR 09/07/2025 08:15:00 E,F,L,R,O AUSTIN SELLS - 910.220.2379 BSALAZAR 09/07/2025 08:15:16 E,F,L,R,O W M WITH GLASSES AND BLUE SHIRT AT LEFT DOOR. BSALAZAR 09/07/2025 08:15:23 E,F,L,R,O POSSIBLY BLK OR HISPANIC M AT THE FRONT DOOR. BSALAZAR 09/07/2025 08:21:44 E,F,L,R,O FALSE ALARM - 705 ADV SUBJ IS MEETING AN EMPLOYEE TO DEEP CLEAN THE KITCHEN			
202521850	09/07/2025 08:34:02	WESTVIEW APTS 427 W ALLENTON ST 14, MT GILEAD	LIFELINE	CLEAR-10-24
Units 705			OCA(s)	
Notes	medical alarm no contact TLAWING 09/07/2025 08:34:43 E 59-year-old, Male, Consciousness unknown, Breathing status unknown. TLAWING 09/07/2025 08:34:58 E 59-year-old, Male, Consciousness unknown, Breathing status unknown. Chief Complaint: Sick Person (Specific Diagnosis) Dispatch Level: 26B01 Response: Bravo CADCode: 26B01 TLAWING 09/07/2025 08:35:00 E,F,L,R,O 69 m no lock info BSALAZAR 09/07/2025 08:42:13 E,F,L,R,O 705 ADV EVERYTHING WAS 10-4 AND ALARM WAS SET OFF ACCIDENTALLY			

CFS #	Date/Time	Location	Call Type	Disposition
202521856	09/07/2025 09:57:10	MRH 35 MEMORIAL DR 2510-039, PINEHURST	INFORMATION	MESSAGE DELIVERED
Units	705	OCA(s)		
Notes	SENIOR CITIZEN ABUSED FROM THE GIL FAD CALLER ADV HF IS BEING ABUSED FROM MARIA WILLIS BSALAZAR 09/07/2025 10:01:20 E,F,L,R,O SENT CALLER'S NAME AND NUMBER TO 705'S PUBLIC SERVICE.			
202521867	09/07/2025 13:47:07	310 S WADESBORO BLVD, MT GILEAD	INFORMATION	UNABLE TO LOCATE- CONTACT-AREA CHECKED
Units	705	OCA(s)		
Notes	wants to know if a res is open 336-465-3911			
202521928	09/08/2025 09:48:24	BLACKWELL ST \ CLINTON ST	WELFARE CHECK	CLEAR-10-24
Units	703	OCA(s)		
Notes	RI K CHEVY REQ CHECK WELFARE ON A FEMALE THAT HAS BEEN SLEEPING IN A CAR NEAR THIS INTERSECTION RATKINSON 09/08/2025 10:02:08 E,F,L,R,O CLEAR-10-24 - NO ONE AROUND SAME			
202521935	09/08/2025 11:04:39	MT GILEAD PD 123 N MAIN ST, MT GILEAD	INFORMATION	MESSAGE DELIVERED
Units	703	OCA(s)		
Notes	REQ TO SPEAK WITH IFO REF A REPORT RATKINSON 09/08/2025 11:05:24 E,F,L,R,O 703 WILL CALL BACK TO GET INFO RATKINSON 09/08/2025 11:19:33 E,F,L,R,O GAVE 703 INFO			
202521942	09/08/2025 12:10:57	408 JULIUS CHAMBERS AVE, MT GILEAD	ASSIST MOTORIST	CLEAR-10-24
Units	701	OCA(s)		
Notes	S2			
202521955	09/08/2025 15:28:40	120 WILLIAMS ST, MT GILEAD	INFORMATION	CLEAR-10-24
Units	703	OCA(s)		
Notes	REQ IFO RATKINSON 09/08/2025 15:29:53 E,F,L,R,O GAVE 703 INFO			
202521983	09/08/2025 19:58:38	ROOSEVELT AVE \ E FIRST ST	TRAFFIC STOP	CLEAR-10-24
Units	706	OCA(s)		
Notes				
202522018	09/09/2025 11:02:21	301 CLINTON ST, MT GILEAD	ALARM (NOT FIRE) RESIDENTIAL	CLEAR-10-24
Units	703	OCA(s)		
Notes	RUSHING REFD/DOWNSTAIRS MOT/ALID/ATT REP/910-439-5645/OP EGZ REF 5806548436 RATKINSON 09/09/2025 11:11:12 E,F,L,R,O CLEAR-10-24 - APPEARS SECURE			
202522022	09/09/2025 11:47:11	106 WILLIAMS ST, MT GILEAD	CITIZEN ASSIST	CLEAR-10-24
Units	703	OCA(s)		
Notes	REF TO THE SUBJ IS AT THIS RESD			
202522063	09/09/2025 20:17:08	116 MARSHALL ST, MT GILEAD	ASSIST MOTORIST	CLEAR-10-24
Units	706	OCA(s)		

CFS #	Date/Time	Location	Call Type	Disposition
Notes 10/36 SIG 1 GREY HONDA				
202522104	09/10/2025 11:46:59	TRUIST 200 N MAIN ST, MT GILEAD	ALARM (NOT FIRE) COMMERCIAL	FALSE ALARM
Units 705	OCA(s)			
Notes tamper alarms no kh info				
202522159	09/10/2025 23:14:06	411 STANBACK ST, MT GILEAD	DOMESTIC	CLEAR-10-24
Units 702	OCA(s)			
Notes earnest lee is there and won't leave. cfr is armed. child's dad. arguing in background. adv male choked her. SLATHAM 09/10/2025 23:37:33 E,F,L,R,O CLEAR-10-24 - MALE LEFT TO RETURN TO RESIDENCE IN KANNAPOLIS				
202522166	09/11/2025 02:49:48	114 RIVERVIEW DR, MT GILEAD	PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	CLEAR-10-24
Units 702	OCA(s)			
Notes cfr isn't on scene. husband called her threatening to hurt himself. says he's going to hurt himself. guns in the house. anxiety. talked to him an JWHITAKER 09/11/2025 02:49:48 E,F,L,R,O carl pike JWHITAKER 09/11/2025 02:50:13 E 42-year-old, Male, Conscious, Breathing. JWHITAKER 09/11/2025 02:52:15 E 42-year-old, Male, Conscious, Breathing. Chief Complaint: Psychiatric / Mental Health Conditions / Suicide Attempt / Abnormal Behavior Dispatch Level: 25B03 Suffix: B Response: Bravo CADCode: 25B03B JWHITAKER 09/11/2025 03:01:36 E,F,L,R,O 130 m/a 702 JWHITAKER 09/11/2025 03:17:35 E,F,L,R,O 130 adv the subject isn't there, adv to ping his phone ps# is 919-703-7514 verizon JWHITAKER 09/11/2025 03:17:53 E,F,L,R,O 130 adv to clear 372 JWHITAKER 09/11/2025 03:24:21 E,F,L,R,O 35.171125 -80.104912 current time ping JWHITAKER 09/11/2025 03:24:57 E,F,L,R,O tower at 03:16 980 zion church rd mt gilead, 0.97 miles nw of tower JWHITAKER 09/11/2025 03:25:13 E,F,L,R,O 4000 radius from the lat and long SLATHAM 09/11/2025 03:26:21 E,F,L,R,O LAT AND LONG TO ADDRESS - 49403 Deer Run Road, Norwood, NC 28128 JWHITAKER 09/11/2025 03:30:14 E,F,L,R,O called stanly, they are sending a dep to that address JWHITAKER 09/11/2025 03:38:49 E,F,L,R,O 702 found honda ridgeline on old bridge at river wild JWHITAKER 09/11/2025 03:39:27 E,F,L,R,O 702 passing fairway shores n				
202522212	09/11/2025 15:03:45	102 E SECOND AVE, MT GILEAD	SERVE PAPER	CLEAR-10-24
Units 705	OCA(s)			
Notes SSIMPSON 09/11/2025 15:04:00 E,F,L,R,O ALLISON MCDOWELL 02/02/1996				

CFS #	Date/Time	Location	Call Type	Disposition
36664975 NC 25CR402977-830 North Carolina Warrant for Arrest STANLY LARCENY BY EMPLOYEE VR FCR Unserved				
202522218	09/11/2025 15:35:46	LUNAS PIZZA & RESTURANT 104 S MAIN ST, MT GILEAD	TRESPASSING	CLEAR-10-24
Units 705		OCA(s)		
Notes	CUSTOMER ASI FFP AT TABLE WONT LEAVE AND BEGGING FOR FOOD WANTING SAME TRESPASSED SSIMPSON 09/11/2025 15:42:12 E,F,L,R,O SUBJ REMOVED			
202522246	09/11/2025 21:13:24	2763 NC HWY 731 W, MT GILEAD	CIVIL DISTURBANCE	CLEAR-10-24
Units 702		OCA(s)		
Notes	Inc subject refusing to take caller home. caller is on probation in rutherford county. male is in the middle of the roadway. 11 year old male is SLATHAM 09/11/2025 21:15:31 E,F,L,R,O male wearing jogging pants and turtle neck			
202522261	09/11/2025 23:36:15	105 CLINTON ST, MT GILEAD	CIVIL	CLEAR-10-24
Units 702		OCA(s)		
Notes	grandson jared harris wont leave. no weapons. adv he is getting on callers nerves.			
202522291	09/12/2025 12:03:25	104 SUNRISE AVE, MT GILEAD	ALARM (NOT FIRE) RESIDENTIAL	CLEAR-10-24
Units 703		OCA(s)		
Notes	JESSICA INGRAM 910-572-7280. ZONE 10 FRONT DOOR. AUD. DID SPEAK WITH HOMEOWNER AND ADV THAT THE FRONT DOOR IS BROKEN AND IF THE SCREEN DOOR IS PUSHED SHUT THEN EVERYTHING IS 10-4. OP#3601072 DESTINY.			
202522333	09/12/2025 19:31:27	JULIUS CHAMBERS AVE \ LUMBER ST	TRAFFIC STOP	CITATION(S) ISSUED
Units 706		OCA(s)		
Notes				
202522337	09/12/2025 20:20:20	FOOD KING MT GILEAD 112 S MAIN ST MT GILEAD	ESCORT	CLEAR-10-24
Units 706		OCA(s)		
Notes	CALLER ADV OFFICER DROPPED TWO SUBJ OFF AT THE LOCATION TO BUY GROCERIES AND THEY ARE NOW REQ A RIDE BACK TO THEIR RESIDENCE.			
202522351	09/12/2025 23:51:46	4009 US 220 ALT S, CANDOR	STAB - GUNSHOT - PENETRATING TRAUMA	REPORT TAKEN
Units 706		OCA(s)		
Notes	CALLER ADV 10-40. MULTIPLE PEOPLE INVOLVED. CALLER'S BROTHER ATTEMPTED TO SEPARATE FIGHT AND WAS STABBED 2 BSALAZAR 09/12/2025 23:52:18 E Age unknown, Gender unknown, Consciousness unknown, Breathing status unknown. Multiple patients involved: 2. BSALAZAR 09/12/2025 23:53:19 E,F,L,R,O CALLER ADV 10-40. MULTIPLE SUBJ STABBED. BSALAZAR 09/12/2025 23:53:49 E,F,L,R,O CALLER ADV MORE THAN 10 PEOPLE ON SCENE SSIMPSON 09/12/2025 23:54:59 E,F,L,R,O 110 REQ ALL MUTUAL AID UNITS BSALAZAR 09/12/2025 23:56:46 E,F,L,R,O APPROX 30 Y/O H M WEARING BLUE SHIRT. BSALAZAR 09/12/2025 23:57:19 E Age unknown, Gender unknown, Consciousness unknown, Breathing status unknown. Multiple patients involved: 2.			

CFS #	Date/Time	Location	Call Type	Disposition
		Chief Complaint: Stab / Gunshot / Penetrating Trauma Dispatch Level: 27D06 Suffix: S Response: Delta CADCode: 27D06S		
	09/12/2025 23:58:50	E,F,L,R,O		
		371 ADV CHECK AIRCARE		
	09/12/2025 23:59:09	E,F,L,R,O		
		CALLER ADV SUBJ WHO DID THE STABBING IS A ISRAEL TOLENTINO.		
	09/13/2025 00:00:31	E,F,L,R,O		
		604 ADV HE IS UNABLE TO LOCATE PATIENTS		
	09/13/2025 00:02:24	E,F,L,R,O		
		AIRCARE ADV WILL CALL BACK WITH LZ		
	09/13/2025 00:03:14	E,F,L,R,O		
		604 ARE INSIDE 220 ALT PAST WINDBLOW RD. SCENE IS SECURE.		
	09/13/2025 00:03:24	E,F,L,R,O		
		TARHEEL 2 ACCEPTED FLIGHT FROM ABERDEEN		
	09/13/2025 00:03:52	E,F,L,R,O		
		47 Y/O M WITH CUT ON LEFT SIDE OF TORSO		
	09/13/2025 00:06:08	E,F,L,R,O		
		39 Y/O M SINGLE STAB. STAB TO THE LEFT LOWER TORSO AS WELL		
	09/13/2025 00:06:29	E,F,L,R,O		
		520 AND 404 WILL BEGIN SEARCH IN THE WOOD LINE		
	09/13/2025 00:06:33	E,F,L,R,O		
		520 REQ K9		
	09/13/2025 00:09:12	E,F,L,R,O		
		AIRCARE UPDATED WITH PT INFO		
	09/13/2025 00:11:37	E,F,L,R,O		
		AIRCARE CHECKING THE STATUS WITH SECOND AIRCRAFT		
	09/13/2025 00:12:52	E,F,L,R,O		
		SUSPECT VEHICLE 10-28 IS VFY6003		
	09/13/2025 00:13:52	E,F,L,R,O		
		112 ADV SUSPECT IS IN DARK CLOTHING W BOUND INTO THE WOOD LINE		
	09/13/2025 00:15:02	E,F,L,R,O		
		ATTEMPTED TO MAKE CONTACT WITH 123 IN REF TO K9. WENT TO VOICEMAIL		
	09/13/2025 00:16:08	E,F,L,R,O		
		110 ADV HE MADE CONTACT WITH 123		
	09/13/2025 00:17:33	E,F,L,R,O		
		607 ADV THERE IS A VEHICLE ON WINDBLOW THAT APPEARS TO BE SEARCHING FOR A SUBJ		
	09/13/2025 00:17:46	E,F,L,R,O		
		520 ADV HISPANIC M WEARING ALL BROWN		
	09/13/2025 00:18:25	E,F,L,R,O		
		607 ADV GOLD/SILVER IN COLOR 4 DOOR SUV COMING OUT OF LIGHTHOUSE CHURCH RD		
	09/13/2025 00:18:28	E,F,L,R,O		
		371 ADV X2 PT COND GREEN		
	09/13/2025 00:18:56	E,F,L,R,O		
		607 ADV VEHICLE IS AT THE STOP SIGN WITH A FLASHLIGHT OUT		
	09/13/2025 00:19:16	E,F,L,R,O		
		607 ADV KIA SUV WITH TAG LIGHT OUT		
	09/13/2025 00:19:41	E,F,L,R,O		
		604 REQ 520 STOP VEHICLE IN THE ROAD AND ATTEMPT TO LOCATE ANY OTHER INDIVIDUALS IN THE VEHICLE		
	09/13/2025 00:19:53	E,F,L,R,O		

CFS #	Date/Time	Location	Call Type	Disposition
520 ADV VEHICLE TURNED AROUND				
SSIMPSON 09/13/2025 00:26:48 E,F,L,R,O				
802 UPDATED BY PS				
RCOLLINS 09/13/2025 00:31:50 E,F,L,R,O				
371 ADV CLEAR PT REFUSED				
RCOLLINS 09/13/2025 00:48:42 E,F,L,R,O				
802 UPDATED OF PT CONDITION				
BSALAZAR 09/13/2025 00:55:16 E,F,L,R,O				
112 REQ NEXT ROTATION REF TO SUSPECT'S VEHICLE				
202522378	09/13/2025 09:44:27	510 N MAIN ST, MT GILEAD	WELFARE CHECK	CLEAR-10-24
Units	703	OCA(s)		
Notes	ADV NEEDS AN OFFICER TO RESPOND...HAS NOT HEARD FROM HER BROTHER GARRETT LINARD YESTERDAY BETWEEN 2 & 3...IS ON SCENE IN A BLUE HONDA CRV			
202522384	09/13/2025 11:33:27	125 WASHINGTON PARK RD, MT GILEAD	COMMUNICATING THREATS	REPORT TAKEN
Units	703	OCA(s) 09-25-095		
Notes	CALLERS BROTHER DERRICK IS AT HER RESD NOW A JOE VALENTINO WAS JUST THERE AND THREATENED TO KILL DERRICK OVER A PREVIOUS ISSUE, NO WEAPONS			
202522445	09/14/2025 00:43:59	102 W SECOND AVE, MT GILEAD	WELFARE CHECK	CLEAR-10-24
Units	706	OCA(s)		
Notes				
202522497	09/14/2025 17:37:49	132 DUSTY DR, CANDOR	STAB - GUNSHOT - PENETRATING TRAUMA	ARREST(s)
Units	706	OCA(s)		
Notes	MAI F SUR.I SHOT X3 LINK ANY FURTHER INFO RATKINSON 09/14/2025 17:40:17 E Age unknown, Male, Consciousness unknown, Breathing status unknown. JHENLEY 09/14/2025 17:41:02 E,F,L,R,O REQ AIR CARE RATKINSON 09/14/2025 17:41:17 E Age unknown, Male, Consciousness unknown, Breathing status unknown. Chief Complaint: Stab / Gunshot / Penetrating Trauma Problem Desc: GSW Dispatch Level: 27D04 Suffix: G Response: Delta CADCode: 27D04G JHENLEY 09/14/2025 17:41:51 E,F,L,R,O 604 ADV ML SUBJ LAYING ON GROUND WITH A LOT OF BLOOD JHENLEY 09/14/2025 17:42:00 E,F,L,R,O AIR CARE CHECKING JHENLEY 09/14/2025 17:42:18 E,F,L,R,O TARHEEL 2 15 MIN DELAY JHENLEY 09/14/2025 17:42:51 E,F,L,R,O 604 PUTTING SUSPECT IN CUSTODY AT THIS TIME JHENLEY 09/14/2025 17:43:02 E,F,L,R,O 604 ADV COND BLACK JHENLEY 09/14/2025 17:43:57 E,F,L,R,O 604 ADV THE ML SUBJ HE HAS IN CUSTODY VERBALLY ADMITTED TO SHOOTING THE ML SUBJ JHENLEY 09/14/2025 17:48:12 E,F,L,R,O 1747 373 COND BLACK SSIMPSON 09/14/2025 17:51:55 E,F,L,R,O			

CFS #	Date/Time	Location	Call Type	Disposition
MED 1 ADV HE WILL CONTACT ON CALL ME				
JHENLEY 09/14/2025 17:55:47 E,F,L,R,O				
105 CALLED ON PUBLIC SERVICE AND REQ INFORMATION ON CALL.				
BSALAZAR 09/14/2025 18:04:54 E,F,L,R,O				
ALL LEO UNITS 10-6 PER 604.				
BSALAZAR 09/14/2025 18:23:49 E,F,L,R,O				
110 REQ BISCOE UNITS HELP WITH CROWD CONTROL				
BSALAZAR 09/14/2025 18:27:27 E,F,L,R,O				
MEDICAL EXAMINER, STEFANIE WILLIAMS, CONTACTED AND REQ INFORMATION ON SAME. SHE ADV HER PHONE WAS SILENCED AND HAD MULTIPLE MISSED CALLS.				
BSALAZAR 09/14/2025 18:27:37 E,F,L,R,O				
PROVIDED HER WITH 110'S PUBLIC SERVICE INFORMATION				
SSIMPSON 09/14/2025 20:22:47 E,F,L,R,O				
103 REQ WE NOTIFY MMH THAT THEY ARE TRANSPORTING PT COND BLK TO MORGUE.. MMH NOTIFIED				
BSALAZAR 09/14/2025 22:31:30 E,F,L,R,O				
802 REQ TO NOTIFY MAGISTRATE. 810 WILL BE 10-17 WITH 10-72 IN ABOUT 10 MINS PER 802.				
BSALAZAR 09/14/2025 22:31:46 E,F,L,R,O				
ADV MAGISTRATE SHUPING OF SAME.				

202522498	09/14/2025 17:49:46	MT GILEAD PD 123 N MAIN ST, MT GILEAD	MISSING/LOST PERSON	CLEAR-10-24
Units 703				
OCA(s)				
Notes IN A BLUE TESLA, CALLER IS THE CHILDRENS GRANDFATHER. ADV THEY ARE FROM CHARLOTTE & WERE SUPPOSE TO MEET @ JHENLEY 09/14/2025 17:53:49 E,F,L,R,O				
GRANDFATHER ADV THERE IS A CUSTODY AGREEMENT, THE CHILDS FATHER LIVES IN SC. DUE TO THE CHILDRENS FATHER NOT BEING ABLE TO DRIVE, THEY CAME DOWN FROM CHARLOTTE TO MEET THE MOTHER TO GET THE KIDS AND TAKE THEM TO SC. THE GRANDFATHER ADV THE MOTHER TOLD HIM SHE WILL NOT BE BRINGING THEM DUE TO THE CHILDRENS FATHER NOT BEING PRESENT. THE GRANDFATHER ADV HE BELIEVES THE MOTHER ABDUCTED THEM				

202522522	09/14/2025 23:38:25	301 CLINTON ST, MT GILEAD	ALARM (NOT FIRE) RESIDENTIAL	CLEAR-10-24
Units 706				
OCA(s)				
Notes RFF NO 5816994886				
BSALAZAR 09/14/2025 23:38:26 E,F,L,R,O				
KEY HOLDER CALVIN RUSHING 910.220.7838 - NO ANSWER				

202522526	09/15/2025 05:36:52	THE GILEAD 110 ROOSEVELT AVE, MT GILEAD	CIVIL DISTURBANCE	CLEAR-10-24
Units 706				
OCA(s)				
Notes resident at facility, legally blind, room 207				
req 706 by name				

202522542	09/15/2025 09:50:45	213 BLACKWELL ST, MT GILEAD	CIVIL DISTURBANCE	CLEAR-10-24
Units 705				
OCA(s)				
Notes				

202522636	09/16/2025 11:47:26	FOOD KING MT GILEAD 112 S MAIN ST, MT GILEAD	TRESPASSING	CLEAR-10-24
Units 705				
OCA(s)				
Notes wants someone trespassed rickey bobo				

202522677	09/16/2025 20:28:46	307 W HAYWOOD LN, MT GILEAD	JUVENILE(s)	CLEAR-10-24
Units 702				
OCA(s)				
Notes 17yo little brother elijah hopkins being disrespectful to mom, throwing stuff and yelling at her, smoking schedule, no weapons				

202522709	09/17/2025 07:42:25	PRIDE PLUMBING 205 N MAIN ST, MT GILEAD	ALARM (NOT FIRE) COMMERCIAL	CLEAR-10-24
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CFS #	Date/Time	Location	Call Type	Disposition
Units 703			OCA(s)	
Notes	entry exit garage door			
202522711	09/17/2025 08:02:27	FRAMES ON MAIN 105 N MAIN ST, MT GILEAD	ALARM (NOT FIRE) COMMERCIAL	CLEAR-10-24
Units 703			OCA(s)	
Notes	RFAR DOOR 7N9/SII /ATT RFP/910-439-2291/OP 7061 RFF 2039988 RATKINSON 09/17/2025 08:08:57 E,F,L,R,O CLEAR-10-24 - APPEARS 10-4			
202522745	09/17/2025 15:50:34	206 E ALLENTON ST, MT GILEAD	ASSIST MOTORIST	CLEAR-10-24
Units 703			OCA(s)	
Notes	SIG 1			
202522767	09/17/2025 20:15:06	MT GILEAD PD 123 N MAIN ST, MT GILEAD	INFORMATION	CLEAR-10-24
Units 706			OCA(s)	
Notes	electrical tk broken down across from pd, wants to make sure its ok to park it there			
202522782	09/17/2025 21:48:06	NC HWY 24-27 W \ NC HWY 109 S	CARELESS & RECKLESS	CLEAR-10-24
Units 706			OCA(s)	
Notes	dk suv going wrong way			
202522857	09/18/2025 17:56:40	BURGER SHACK 100 S WADESBORO BLVD, MT GILEAD	CIVIL DISTURBANCE	CLEAR-10-24
Units 706			OCA(s)	
Notes	ALTERCATION OUT FRONT. ADV SOMEONE STOLE SOMEONE ELSE'S PHONE, NOTHING PHYSICAL AT THIS TIME			
202522881	09/18/2025 22:33:51	THE GILEAD 110 ROOSEVELT AVE, MT GILEAD	ASSAULT (NO INJURIES)	REPORT TAKEN
Units 706			OCA(s) 09-25-096	
Notes	ROOM 103, RESIDENT JUST ASSAULTED HER			
202522902	09/19/2025 07:53:43	6022 PLEASANT VALLEY RD, MT GILEAD	CARDIAC OR RESPIRATORY ARREST - DEATH	CLEAR-10-24
Units 705			OCA(s) 09-25-097	
Notes	mom thinks dad passed out 910-975-1062 clr not on scene TLAWING 09/19/2025 07:55:11 E 60-year-old, Male, Not Conscious, Not Breathing. TLAWING 09/19/2025 07:55:13 E 60-year-old, Male, Not Conscious, Not Breathing. Chief Complaint: Cardiac or Respiratory Arrest / Death Dispatch Level: 09E01 Response: Echo CADCode: 9E01 TLAWING 09/19/2025 07:55:14 E 60-year-old, Male, Not Conscious, Not Breathing. TLAWING 09/19/2025 07:55:27 E 60-year-old, Male, Not Conscious, Not Breathing. Reconfigure Level: 09B01 Suffix: a Response: Bravo CADCode: 9B01a TLAWING 09/19/2025 07:59:10 E,F,L,R,O see duplicate m deceased cold to the touch expected death MHUSSEY 09/19/2025 08:14:14 E,F,L,R,O 705 REQ M/A FROM SO FOR CROWD CONTROL			

CFS #	Date/Time	Location	Call Type	Disposition
MHUSSEY 09/19/2025 09:44:20 E,F,L,R,O SMITH FUNERAL				
202522907	09/19/2025 09:10:28	FOOD KING MT GILEAD 112 S MAIN ST, MT GILEAD	ASSIST MOTORIST	CLEAR-10-24
Units	705	OCA(s)		
Notes	10-36 sig 1 tan yukon			
202522970	09/19/2025 21:32:49	SPECKLED PAW COFFEE 104 N MAIN ST, MT GILEAD	TRESPASSING	CLEAR-10-24
Units	702	OCA(s)		
Notes	LATE 50'S M SUBJ DRINKING ON FRONT PORCH. CALLER HAS ASKED HIM TO LEAVE PROPERTY. W M WITH GLASSES WEARING WHITE SHOES AND IN ALL BLACK APPAREL.			
202522975	09/19/2025 23:10:06	STATION 2 106 E ALLENTON ST, MT GILEAD	WELFARE CHECK	CLEAR-10-24
Units	702	OCA(s)		
Notes	APPROX 60 Y/O W M WEARING BLACK SHIRT. CALLER IS REQ A UNIT RESPOND. CALLER IS CONCERNED FOR THE SUBJ. SUBJ IS SITTING UP AND TALKING.			
202523065	09/20/2025 19:45:07	PARK-MT GILEAD-STANBACK PARK-POOL 205 E ALLENTON ST, MT GILEAD	INFORMATION	CLEAR-10-24
Units	702	OCA(s)		
Notes	needs large pavilion inspected			
202523072	09/20/2025 21:06:38	109 HIGHLAND AVE, MT GILEAD	SUSPICIOUS PERSON/VEH/ACTIVITY	CLEAR-10-24
Units	702	OCA(s)		
Notes	someone shooting fireworks off. thinks its coming from hillcrest ave JWHITAKER 09/20/2025 21:07:41 E,F,L,R,O 702 adv he was already in the area looking for same			
202523140	09/21/2025 20:31:40	MT GILEAD PD 123 N MAIN ST, MT GILEAD	LARCENY	CLEAR-10-24
Units	702	OCA(s) 09-25-098		
Notes	wallet was stolen while at the park, 10-12 in a silver honda van			
202523192	09/22/2025 15:08:45	NC HWY 109 S \ MELTON GROVE CHURCH RD	CARELESS & RECKLESS	MESSAGE DELIVERED
Units	703	OCA(s)		
Notes	COMING TOWARDS MT GILEAD LOGGING TRUCK ESLAGLE 09/22/2025 15:08:45 E,F,L,R,O PASSED THOMASVILLE CHURCH RD			
202523237	09/23/2025 01:37:57	406 S CEDAR ST, MT GILEAD	ARMED PERSON	CLEAR-10-24
Units	706	OCA(s)		
Notes	brother sherrill allsbrook coming from 166 emmaline st with a gun, was arguing with her son mykel little on the phone, should be driving tan toyota venza			
202523262	09/23/2025 10:55:08	124 MARSHALL ST, MT GILEAD	SERVE PAPER	CLEAR-10-24
Units	724	OCA(s)		
Notes				
202523265	09/23/2025 11:25:38	S WADESBORO BLVD \ E SCARBORO ST	TRAFFIC STOP	CITATION(S) ISSUED
Units	724	OCA(s)		
Notes				
202523275	09/23/2025 12:54:00	CC CAMP RD \ NC HWY 73 W	TRAFFIC STOP	CITATION(S) ISSUED

CFS #	Date/Time	Location	Call Type	Disposition
Units 724			OCA(s)	
Notes	BLK AVALANCHE			
202523280	09/23/2025 13:40:34	206 S MAIN ST, MT GILEAD	TRAFFIC STOP	CITATION(S) ISSUED
Units 724			OCA(s)	
Notes				
202523282	09/23/2025 14:27:19	S WADESBORO BLVD \ W ALLENTON ST	TRAFFIC STOP	REPORT TAKEN
Units 724			OCA(s) 09-25-099	
Notes	TLAWING 09/23/2025 14:30:51 E,F,L,R,O TAMIKA SHENEL HOUSE 07/03/1976 5305951 NC 25CR384751-610 North Carolina Warrant for Arrest MONTGOMERY CRUELTY TO ANIMALS(F) TAMIKA S HOUSE FCR DCR Unserved			
202523298	09/23/2025 18:12:27	C'S - FOOD CENTER 101 JULIUS CHAMBERS AVE, MT GILEAD	LARCENY	CLEAR-10-24
Units 706			OCA(s)	
Notes	WHITE MALE, BLK PANTS, BLK SHIRT, WHITE NIKES, WALKING ACROSS ST, STOLE ALCOHOL AT THE STORE			
202523326	09/24/2025 01:09:57	600 DEERFIELD RD, MT GILEAD	ALARM (NOT FIRE) RESIDENTIAL	CLEAR-10-24
Units 706			OCA(s)	
Notes	ZONE 13 GARAGE WINDOW 2 NO CONTACT WITH HOMEOWNER ESLAGE 09/24/2025 01:12:15 E,F,L,R,O 120 M/A 706			
202523424	09/25/2025 09:56:04	FOOD KING MT GILEAD 112 S MAIN ST, MT GILEAD	TRAFFIC STOP	CLEAR-10-24
Units 706			OCA(s)	
Notes				
202523432	09/25/2025 12:44:09	S WADESBORO BLVD \ W SCARBORO ST	TRAFFIC STOP	CITATION(S) ISSUED
Units 706			OCA(s)	
Notes				
202523475	09/25/2025 22:09:14	WESTVIEW APTS 427 W ALLENTON ST 14, MT GILEAD	LIFELINE	PATIENT REFUSED
Units 702			OCA(s)	
Notes	X2 MEDICAL EMERGENCY ALARMS, SPEECH SLURRED, 59 Y/O MALE			
202523479	09/25/2025 22:52:20	124 MARSHALL ST, MT GILEAD	ASSIST MOTORIST	CLEAR-10-24
Units 702			OCA(s)	
Notes	gray honda, sig 2			
202523514	09/26/2025 10:49:31	182 WASHINGTON PARK RD, MT GILEAD	SERVE PAPER	UNABLE TO LOCATE- CONTACT-AREA CHECKED
Units 724			OCA(s)	
Notes				

CFS #	Date/Time	Location	Call Type	Disposition
202523525	09/26/2025 13:00:48	CHIPS 302 JULIUS CHAMBERS AVE, MT GILEAD	TRAFFIC STOP	CITATION(S) ISSUED
Units	724	OCA(s)		
Notes				
202523528	09/26/2025 13:39:41	PLEASANT VALLEY RD N MAIN ST	TRAFFIC STOP	CLEAR-10-24
Units	724	OCA(s)		
Notes				
202523563	09/26/2025 21:23:02	NC HWY 73 W CC CAMP RD	TRAFFIC STOP	CLEAR-10-24
Units	706	OCA(s)		
Notes				
202523591	09/27/2025 08:27:23	MT GILEAD CHILDRENS GROUP HOME 205 E INGRAM ST, MT GILEAD	JUVENILE(s)	CLEAR-10-24
Units	703	OCA(s)		
Notes	EMPLOYEE ADV GROUP HOME JUV ML PT THAT IS ASSAULTING STAFF, THROWING THINGS, ADV HAD THE EMPLOYEE BY HER HEAD AND SPITTING AND THROWING THINGS, REQ AN OFFICER, EMPLOYEE DENIES NEEDING EMS OR HAVING ANY INJURIES			
202523608	09/27/2025 12:41:36	PARK-MT GILEAD-STANBACK PARK-POOL 205 E ALLENTON ST, MT GILEAD	INFORMATION	CLEAR-10-24
Units	703	OCA(s)		
Notes	SMALL PAVILLION. CHECK			
202523661	09/27/2025 23:46:17	105 SUNRISE AVE, MT GILEAD	MISSING/LOST PERSON	CLEAR-10-24
Units	706	OCA(s)		
Notes	MOM LEFT FOR THE TO GO GET CLRS BROTHER AND SISTER FROM ALBEMARLE AND HASN'T MADE IT BACK ADV IT HAS BEEN SSIMPSON 09/27/2025 23:52:39 E,F,L,R,O RE SPOKE WITH STANLY, ADV THEY HAVE HAD NO 10-50'S OR ANYTHING WITH THAT VEH DESCRIPTION IN THE CITY. ADV IF ANYTHING HAPPENED IN THE COUNTY IT WOULD GO TO SHP SSIMPSON 09/27/2025 23:52:55 E,F,L,R,O GAVE 706 CLR NAME AND NUMBER VIA P/S SSIMPSON 09/28/2025 00:05:37 E,F,L,R,O CLR ADV WHEN SPEAKING WITH LEO, 706 ADV HE WAS GOING TO GO TO THE RESIDENCE AND SPEAK WITH THE FATHER OF CALLER, HUSBAND OF MISSING PARTY. CLR CALLED BACK ADV THE FATHER LEFT TO GO LOOK FOR MOM. ADV HIS INFORMATION IS: 704-699-6754, MASON BROADWAY SSIMPSON 09/28/2025 00:05:54 E,F,L,R,O SENT FATHER'S INFO TO 706 VIA P/S SSIMPSON 09/28/2025 00:25:21 E,F,L,R,O 706 ADV HE SPOKE WITH FATHER, ADV FM IS 10-4/ SHE IS IN APD CUSTODY.			
202523690	09/28/2025 11:19:31	PARK-MT GILEAD-STANBACK PARK-POOL 205 E ALLENTON ST, MT GILEAD	INFORMATION	CLEAR-10-24
Units	703	OCA(s)		
Notes	BATHROOMS LOCKED			
202523700	09/28/2025 14:49:45	PARK-MT GILEAD-STANBACK PARK-POOL 205 E ALLENTON ST, MT GILEAD	INFORMATION	CLEAR-10-24
Units	703	OCA(s)		
Notes	WATER FOUNTAIN LEAKING REQ AREA CHECKED			
202523717	09/28/2025 20:03:59	301 CLINTON ST, MT GILEAD	ALARM (NOT FIRE) RESIDENTIAL	CLEAR-10-24
Units	706	OCA(s)		
Notes	calvin rushing res. downstairs motion. no contact on prem SSIMPSON 09/28/2025 20:15:17 E,F,L,R,O			

CFS #	Date/Time	Location	Call Type	Disposition
CLEAR-10-24 - EVERYTHING SECURE				

Total: 90

TOWN OF MT GILEAD

10/1/2025

Case Number	Violation Address	Owner or Occupant	Status or Conditions
PUBLIC NUISANCE VIOLATIONS			
PN-25-05	116 East Ingram Street	Todd & Cheryl Lemonds	overgrowth. Notice issued with no response as of 08-28-25.
PN-25-06	525 South Wadesboro Blvd	Annie F Thomas	overgrowth. Notice issued with deadline of 08-31-25. Abated by owner. CLLOSED 08-28-25
PN-25-08	176 South Wadesboro Blvd	Lee & Hudgins Enterprises LLC (04-28-2025)	overgrowth. Notice issued with deadline of 09-10-25. Partially mowed as of 08-28-25, except around the ditch area and up near the adjoining property lines. Will follow up.
PN-25-09	102 West Scarborough Street	Jamie Boone	overgrowth. Notice issued with deadline of 09-10-25. Will follow up.
PN-25-10	422 S Wadesboro Blvd	Cole Property LLP	nuisance complaint, pending site visit.
	\$08 S Cedar St	(Chappell House)	no such address found in GIS or Goggle Earth. Pending site visit.
	418 S Wadesboro Blvd	burned house	HC-25-02 for 420 S Wadesboro Blvd
MINIMUM HOUSING			

HC-25-01	500 West Allenton Street	Phillip L Kearns & Mildred M Lassiter (Deceased)	Substandard housing conditions, possible abandoned dwelling. Inspection scheduled for 04-10-25 and owner did not show. Initial inspection with warrant cancelled due mail returns indicating address is no longer valid. Researched additional information and conducted the inspection with warrant on 07-09-25. Pending Hearing notice including publication of notice.
HC-25-02	420 South Wadesboro Blvd	Dark Horse & Associates Inc.	Abandoned and dilapidated housing condtions. Inspection conducted and owner intends to have it demolished by approximately mid tp late October. Pending.
JUNKED/NUISANCE VEHICLE			
MVO-24-01	VL on East Allenton Street	Curtis Speakman	Inspection appointment scheduled for 08-27-24. Received call from owner's attorney. Researching prior documentation from 2020 concerning the matter. Some documentation has been found. Conversation with attorney to schedule site visit seem to be delayed. Pending other enforcement actions.

MVO-24-02	202 East Allenton Street	Curtis Speakman	Inspection appointment scheduled for 08-27-24. Received call from owner's attorney. Researching prior documentation from 2020 concerning the matter. Some documentation has been found. Conversation with attorney to schedule site visit seem to be delayed. Pending other enforcement actions.
MVO-25-01	437 Allenton Street	Anthony & Lorretta Barringer	one or more junked/nuisance vehicles. Notice issued with deadline of 08-24-25. On 08-26-25 the owner reported that the vehicle had been removed from the property. Will verify on 08-28-25.
DEVELOPMENT ORDINANCE VIOLATIONS			



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

MEMORANDUM

Meeting Date: 10/7/2025	Agenda Item Number: III. A.
Submitted By: Barrett Brown	Department: Administration
Attachments: Public Comments	
Topic: Reading of Rules for Public Comment	

Staff Summary: It is the practice of the Town Board that the Rules for Public Comment be read aloud prior to the opening of the Public Comment period.

Direct Cost:	Line Item Utilized:
Amount Remaining after Action:	In Current Budget:
Plans if Not in Current Budget:	

Staff Recommendation:

Examples of Motions:

TOWN OF MOUNT GILEAD

Post Office Box 325
110 West Allenton Street
Mount Gilead, North Carolina 27306
Incorporated 1899
Phone (910) 439-5111 – Fax (910) 439-1336

Mayor
Sheldon Morley

Mayor Pro Tem
Tim McAuley

Commissioners
Vera Richardson
Paula Covington
Mary Lucas

Town Manager
Barrett Brown

Town Clerk
Lessie Jackson

Rules for Public Comment

Meeting of the Town Board of Mount Gilead always include a Public Comment period. The purpose of this time is for members of the community and the general public to make their views known directly to the Town Board. To ensure a fair proceeding for all who wish to speak, please be aware of the following rules that were unanimously adopted in December 2016, that will be observed during all public meetings:

1. All persons wishing to speak shall do so from the podium to ensure an accurate record of testimony. Each person requesting to speak shall do so by signing their name, phone number on the Public Comment sign up sheet and must provide a phone number, address, and/or email address in order. No one is permitted to speak from the audience or interact and/or question the person speaking. This is a public comment session and not a public debate. Open Meetings laws for the State of North Carolina, section 197, pg. 87., and section 239, pg. 105, agree that a Mayor nor the Board of Commissioners are allowed to respond to public comment or debate with a citizen during this time. If a response is necessary, a separate meeting can be called to discuss the issue at hand or if the answer is readily available it will be answered during Department Reports by the Town Manager.
2. Each person who has signed up to speak shall have one opportunity to speak for a period not to exceed 3 minutes in duration. The speaker will not be permitted to speak again once they leave the podium, or their 3 minutes expire.
3. The Board requests that a group be represented by a spokesperson in order to keep repetitive testimony at a minimum. If this spokesperson is representing a group of more than 5 citizens, he/she is afforded the opportunity to speak for a period not to exceed 5 minutes.
4. Town staff will note all comments and provide answers directly to citizens or make information available town-wide during department reports or at the next meeting.
5. Inflammatory or immaterial testimony will not be allowed.
6. In addition to the comment period during the public meeting, individuals can provide written comments to the Town Board of Commissioners by submitting them in writing to the Town Clerk. This can be addressed by email to clerk@mtgileadnc.com or via USPS at PO Box 325, Mt. Gilead, NC 27306.

Date of Issuance:	Date of Last Signature	Effective Date:	Date of Last Signature
Owner:	Town of Mt Gilead	Owner's Contract No.:	N/A
Contractor:	SKC, Inc.	Contractor's Project No.:	
Engineer:	LKC Engineering, PLLC	Engineer's Project No.:	MtGd-23.01
Project:	2023 Sanitary Sewer Improvements SRP-W-ARP-0102	Contract Name:	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:	This Change Order captures a change in scope to the current contract, to include the installation of approximately 1,277 LF of 6-inch water main and 22 LF of 2-inch water main along Ingram St. to extend and replace existing 2-inch water main. Additionally, this change order incorporates modifications to the discharge piping and the SCADA and monitoring systems of Lift Station #6.
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Attachments:	- Itemized Breakdown & Supporting Documentation for each Change Order Item - Contractor's Change Order Pricing - Revised Construction Plan Set - PWS Authorization to Construct
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CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$2,030,705.50	Original Contract Times: Substantial completion (days): 330 days Ready for final payment (days): 360 days
[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> :	[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>0</u> : Substantial completion (days): 0 days Ready for final payment (days): 0 days
Contract Price prior to this Change Order: \$2,030,705.50	Contract Times prior to this Change Order: Substantial completion (days): 330 days Ready for final payment (days): 360 days
[Increase] [Decrease] of this Change Order: 1 \$796,781.36	[Increase] [Decrease] of this Change Order: Substantial Completion (days): Ready for Final Payment (days):
Contract Price incorporating this Change Order: \$2,827,486.86	Contract Times with all approved Change Orders: Substantial Completion: 330 days Ready for Final Payment: 360 days

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By:	By:	By:
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: _____	Title: _____	Title: _____
Date: _____	Date: _____	Date: _____
Approved by Funding Agency (if applicable):		
By: _____	Date: _____	
Title: _____		

TOWN OF MOUNT GILEAD
2023 SANITARY SEWER IMPROVEMENTS
Project No.: SRP-W-ARP-0102
BREAKDOWN OF CHANGE ORDER #1

Bid #	Change Order Item Description					Added Days
	W. Ingram Street Waterline: This change order includes all unit and lump sum pricing related to the replacement of existing water infrastructure within the project area, along Ingram Street and School Street. This replacement will improve overall system hydraulics, increase fireflow, and provide more reliable service to customers by removing aging and failing infrastructure.					0
	Description	Quantity	Unit	Unit Cost	Added Cost	
CO1.1	6" C900 PVC Water Main	1250	LF	\$ 140	\$ 175,000.00	
CO1.2	2" Schedule 13.5 PVC Water Main	25	LF	\$ 150	\$ 3,750.00	
CO1.3	12" Steel Casing Installed via Bore and Jack. Guaranteed Linear Foot Price.	103	LF	\$ 1,500	\$ 154,500.00	
CO1.4	8" x 6" Tapping Sleeve and Valve	1	EA	\$ 8,500	\$ 8,500.00	
CO1.5	6" Gate Valve	5	EA	\$ 5,850	\$ 29,250.00	
CO1.6	6" x 6" Tee	4	EA	\$ 600	\$ 2,400.00	
CO1.7	8" 45-Degree Bend	2	EA	\$ 625	\$ 1,250.00	
CO1.8	6" 90-Degree Bend	2	EA	\$ 625	\$ 1,250.00	
CO1.9	6" 45-Degree Bend	2	EA	\$ 625	\$ 1,250.00	
CO1.10	6" 22.5-Degree Bend	1	EA	\$ 625	\$ 625.00	
CO1.11	2" 45-Degree Bend	2	EA	\$ 125	\$ 250.00	
CO1.12	Fire Hydrant Assembly	2	EA	\$ 8,500	\$ 17,000.00	
CO1.13	Remove Fire Hydrant Assembly	2	EA	\$ 3,500	\$ 7,000.00	
CO1.14	Short-side Service Reconnection (3/4") to existing meter setter	8	EA	\$ 1,885	\$ 15,080.00	
CO1.15	Long-side Service Reconnection (3/4") to existing meter setter	4	EA	\$ 2,700	\$ 10,800.00	
CO1.16	Connection to Existing Water Main	2	EA	\$ 5,000	\$ 10,000.00	
CO1.17	Water Main Cleanup, Pressure Testing, and Sterilization	1275	LF	\$ 5	\$ 6,375.00	
CO1.18	Rock Excavation (Allowance)	330	CY	\$ 25	\$ 8,250.00	
CO1.19	Select Backfill	415	CY	\$ 25	\$ 10,375.00	
CO1.20	2" S9.5B Surface Course	715	SY	\$ 50	\$ 35,750.00	
CO1.21	11" B25.0B Base Course - NCDOT	15	SY	\$ 600	\$ 9,000.00	
CO1.22	8" Compacted ABC Base Course	715	SY	\$ 55	\$ 39,325.00	
CO1.23	Asphalt Mill and Overlay	3525	SY	\$ 50	\$ 176,250.00	
CO1.24	Traffic Control - NC-73	1	Lump Sum		\$ 12,500.00	
CO1.25	Restoration of NCDOT Markings and Traffic Signal Looping	1	Lump Sum		\$ 35,000.00	
Bid #	Pump Station #6 & SCADA: The change order items below account for the following scope adjustments at LS#6: (1) Modifications to the discharge piping and valve vault.					0
	Description	Quantity	Unit	Unit Cost	Added Cost	
	CO1.26	Installation of Valve Vault & Increased Valve Vault Size	1	Lump Sum		
CO1.27	Yard Piping Modifications	1	Lump Sum		\$ 23,544.96	
CHANGE ORDER TOTALS:					\$796,781.36	0



336-873-9494

PROJECT CHANGE ORDER REQUEST

28-Jun-25

Project Name:	Town of Mt Gilead 2023 Sewer Impts
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Change Order Request #1

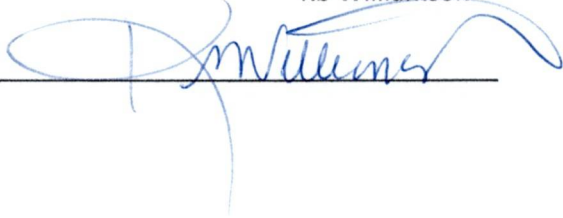
Presented to:	Zach Bennett, PE
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Contract Price:	\$2,030,705.50
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Description of Change:		Water Line for Ingram Street			
	Description	Qty	UM	Unit Price	Total
1	6" C900	1250	f	\$140.00	\$175,000.00
2	2" PVC Water Main	25	f	\$150.00	\$3,750.00
4	8x6 TSV	1	e	\$8,500.00	\$8,500.00
5	6" GVB	5	e	\$5,850.00	\$29,250.00
6	6x6 tee	4	e	\$600.00	\$2,400.00
7	8" 45	2	e	\$625.00	\$1,250.00
8	6" 90	2	e	\$625.00	\$1,250.00
9	6" 45	2	e	\$625.00	\$1,250.00
10	6 22	1	e	\$625.00	\$625.00
11	2" 45	2	e	\$125.00	\$250.00
12	Fire Hyd Assembly	2	e	\$8,500.00	\$17,000.00
13	Remove Fire Hyd	2	e	\$3,500.00	\$7,000.00
14	short side service to meter	8	e	\$1,885.00	\$15,080.00
15	long side service	4	e	\$2,700.00	\$10,800.00
16	Connect to water main	2	e	\$5,000.00	\$10,000.00
17	water main cleanup	1275	f	\$5.00	\$6,375.00
18	rock	330	cy	\$25.00	\$8,250.00
19	Select fill	415	cy	\$25.00	\$10,375.00
20	2" Surface course	715	sy	\$50.00	\$35,750.00
21	11" Base course NCDOT	15	sy	\$600.00	\$9,000.00
22	8" ABC Base Course	715	sy	\$55.00	\$39,325.00
23	Asphalt mill and overlay	3525	sy	\$50.00	\$176,250.00
24	Traffic Control 73	1	ls	\$12,500.00	\$12,500.00
25	Restoration of NCDOT Marking traffic loops	1	ls	\$35,000.00	\$35,000.00
26	Vault Size Increase	1	ls	\$2,506.40	\$2,506.40
27	Coupling, Piping and redesign	1	ls	\$23,544.96	\$23,544.96
Total					\$796,781.36

Increase	\$796,781.36
Decrease	\$0.00
Time Extension	120 days

Kb Williamson

Requested By: 

Sylvia Hauley of the Troy Senior Center are petitioning the Mt. Gilead Board of Commissioners to use the parking lot at and the bathrooms for a shred truck event the first week of November

SECTION 3 ACTION PLAN RESOLUTION

(Name of local unit of government)

WHEREAS, the Town of Mount Gilead was awarded a CDBG-Infrastructure (CDBG-I) grant from the North Carolina Department of Environment Quality (NCDEQ), Division of Water Infrastructure, by virtue of this awarded, the Town of Mount Gilead is required by the North Carolina Department of Environmental Quality and Section 3 of the Housing and Urban Development Act of 1968 to adopt a Section 3 Action Plan; and

WHEREAS, the Section 3 Action Plan is intended to ensure, to the greatest extent feasible, will provide job training, employment and contracting opportunities generated by the U.S. Department of Housing and Urban Development projects be given to low-income workers of the Section 3 project area, and that contracts for work in connection with this project be awarded to qualified Section 3 Business Concerns;

WHEREAS, if awarded, it is the intention of the Town of Mount Gilead to implement its CDBG-I projects in accordance with all program regulations including the said Section 3 requirements.

NOW, THEREFORE, BE IT RESOLVED that the Town of Mount Gilead adopts the name grant program Section 3 Action Plan, which is attached hereto as "Attachment A" and made a part hereof.

ADOPTED this the ____ day of _____, 20____

Town of Mount Gilead, North Carolina

ATTEST:

CLERK

BY: _____
MAYOR

“ATTACHMENT A” GRANTEE SECTION 3 ACTION PLAN

In accordance with 12 U.S.C. 1701u the Town of Mount Gilead agrees to implement the following steps, which, to the greatest extent feasible, will provide job training, employment and contracting opportunities for Section 3 workers and Section 3 businesses of the area in which the project is being carried out.

- A. Pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 workers and businesses.
- B. Assign duties related to implementation of this plan to a designated Section 3 Coordinator. This Coordinator is: (name, phone number, address, and email).
- C. Identify projected employment, training, and contracting opportunities as the recipient of federal funds and to facilitate the training and employment of Targeted Section 3 workers, Section 3 workers and contracting with Section 3 businesses.
- D. Notify and recruit Section 3 workers and business concerns of potential new employment and contracting opportunities as they are triggered by CDBG grant awards through the use of: public hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce, NCWorks; local advertising media including public signage; project area committees and citizen advisory boards and meetings; local HUD offices; regional planning agencies; public and private institutions operating within or serving the project area; and all other appropriate referral sources.
- E. Include Section 3 information in procurement solicitations, incorporate Section 3 clauses in contractual documents, and review Section 3 information at the pre-bid meeting and preconstruction conference and then monitor contractor compliance.
- F. Maintain a list of those eligible Section 3 business concerns for utilization in CDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general grant recipient procurement needs.
- G. Maintain a list of those persons who have identified themselves as Section 3 workers and contact those persons when hiring/training opportunities are available through either the grant recipient or contractors.
- H. Require all bidders, and their subcontractors, to submit a written Section 3 Affirmative Action Plan with their bids. In addition, require submission of and monitor all prime contractors and subcontractors' forms and reports to document actual accomplishments and compliance.
- I. Submit reports as required by HUD or NCDEQ regarding compliance with Section 3.

- J. Maintain records, including copies of correspondence, memoranda, reports, contracts, etc., which document that the above action steps have been taken and any barriers encountered. And submit reports and qualitative information on accomplishments as required.
- K. To the extent feasible, additional affirmative steps and qualitative efforts will be taken to encourage and utilize Section 3 workers and businesses and to reach employment, training, and contracting numerical benchmarks.

As the chief local official, I have read and fully agree to this Section 3 Action Plan and agree to actively pursue full implementation of this program.

Chief Elected Official

Date

CITIZEN PARTICIPATION PLAN FOR CDBG-I GRANTEES-

CDBG-I Recipient/Grantee Name:	TOWN OF MOUNT GILEAD
CDBG-I Recipient/Grantee Mailing Address:	PO POX 325, MT GILEAD NC 27306
CDBG-I Recipient/Grantee Physical Address (if different from mailing):	110 W ALLENTON ST, MT GILEAD NC 27306
Contact Person & Title:	BARRETT BROWN, TOWN MANAGER
Contact Email:	MANAGER@MTGILEADNC.COM
Contact Phone Number:	910-439-6687
TDD#:	910-210-0951

I. PURPOSE AND INTRODUCTION

The Town of Mount Gilead has designed this community-wide Citizen Participation Plan to provide for and encourage citizen participation in the Community Development Block Grant (CDBG) program.

This Plan is an essential element of the **Town of Mount Gilead's** present and future community development process and has been developed to comply with the regulations and requirements of the CDBG program as administered by the North Carolina Department of Environmental Quality – Division of Water Infrastructure (NCDEQ-DWI) and the Department of Housing and Urban Development (HUD). The Citizen Participation Plan is required by Section 104(a)(2) of the Housing and Community Development Act and by regulations at 24 CFR 570.486(a)(6).

The primary goal of this Citizen Participation Plan is to provide all citizens of the community with adequate opportunity to participate in an advisory role in the planning, implementation, and assessment of the **Town of Mount Gilead's** CDBG program(s) and project(s).

The Plan sets forth policies and procedures for citizen participation, which are designed to maximize the opportunity for citizen participation in the community development process. Special emphasis has been placed on encouraging participation by persons of low and moderate incomes, residents of blighted neighborhoods, and residents of areas where community development funds are utilized.

The plan is vitally important to the success of CDBG-funded activities undertaken by local units of general government. Compliance with the plan reduces the number of legal challenges and citizen complaints against the local government recipient.

Local units of general government must provide citizens with reasonable advance notice of and opportunity to comment on proposed activities in an application to the state; and for grants already made, the same opportunities must be provided for activities proposed to be added, deleted, or substantially changed from the original application to the state. Substantially changes include, but not limited to, purpose, scope, location or beneficiaries.

Citizens are encouraged to participate in all phases of the CDBG program(s) and will be provided full access to program information. However, final responsibility and authority for the development and implementation of CDBG program(s) will lie with the **Town of Mount Gilead**.

2. SCOPE OF PARTICIPATION

The **Town of Mount Gilead** will make reasonable efforts to provide for citizen participation during the community development process and throughout the planning, implementation and assessment of all CDBG program(s) undertaken by the **Town of Mount Gilead**. Local officials will make every effort to involve citizens in all phases of the development, implementation and assessment of community development programs including, but not limited to, the following phases:

- a. Identification and assessment of housing and community development needs; determination of CDBG project(s) and documentation; and the development of CDBG application(s);
- b. Changes and/or amendments to approved CDBG projects; and,
- c. Assessment of CDBG program performance.

All phases of the community development process will be conducted by local officials in an open manner. Citizens of the **Town of Mount Gilead** are encouraged to participate at all levels and will be given access to program information during each phase of any CDBG program as outlined herein.

3. CITIZEN PARTICIPATION CONTACT PERSON

Barrett Brown, Town Manager has been designated Citizen Participation Coordinator by the **Chief Elected Official** and will serve as the contact person for all matters concerning citizen participation activities. This person shall be responsible for overseeing citizen participation throughout the community development process and the implementation of all citizen participation activities and functions, except those which may be specifically delegated to other parties by this Plan.

The specific duties and responsibilities of the Citizen Participation Coordinator shall include, but not necessarily be limited to: disseminating information concerning proposed projects and the status of current project activities; coordinating various groups which may be participating in the community development process; receiving written comments; serving as a vehicle by which ideas, comments, and proposals from local residents may be transmitted to local officials and/or program staff; and, monitoring the citizen participation process and proposing such amendments to the Citizen Participation Plan as may be necessary.

The Citizen Participation Coordinator may be contacted at 910-439-6687 during regular business hours. All questions concerning citizen participation in the community development process should be addressed to the Citizen Participation Coordinator.

4. TECHNICAL ASSISTANCE

The staff of the **Town of Mount Gilead** shall provide technical assistance to individual citizens and citizen groups, especially those groups representative of persons of low or moderate income, as may be required to adequately provide for citizen participation in the planning, implementation and assessment of CDBG program(s).

Such technical assistance is intended to increase citizen participation in the community development decision making process and to ensure that such participation is meaningful. Technical assistance shall also be utilized to foster public understanding of CDBG program requirements.

Technical assistance shall be provided on request and may include, but not necessarily be limited to: interpreting the CDBG program and its rules, regulations, procedures and/or requirements; providing information and/or materials concerning the CDBG program; and, assisting low and moderate income citizens, and residents of blighted neighborhoods to develop statements of views, identify their needs, and to develop activities and proposals for projects which, when implemented, will resolve those needs.

Technical assistance may be obtained by contacting the **Chief Elected Official** of the **Town of Mount Gilead** or the Citizen Participation Coordinator.

5. PUBLIC HEARINGS

Citizen participation in the community development process will be conducted on a community-wide basis and will actively involve the views and proposals of all citizens, especially low and moderate income persons and residents of areas where CDBG activities are proposed or on-going.

Public hearings will be held during all phases of the community development process, as outlined herein, to allow citizens to voice opinions and offer proposals concerning the development and performance of CDBG programs. Local officials will respond to questions and proposals from citizens at each public hearing. Any questions that citizens may have concerning a program will be answered and their comments, suggestions, and/or proposals will be received. Citizens may also express comments and views concerning the community development process or any specific CDBG project to the governing body at any regularly scheduled meeting.

PUBLIC HEARING TIMES AND LOCATIONS

All public hearings will be held at times and locations which will be accessible to all citizens, especially persons of low and moderate incomes, and residents of blighted neighborhoods and CDBG project areas.

Public hearings will be scheduled for convenient times as determined by the **Town of Mount Gilead**. Public hearings may be held at any site which, in the opinion of the **Town of Mount Gilead** provides adequate access for citizen participation.

Hearings will normally be held at the Mt. Gilead Fire Department. This site is centrally located and generally accessible to all citizens. This building is also accessible to persons with disabilities. Hearings may, however, at the option of the **Town of Mount Gilead**, be held at an alternate location to be specified in the public hearing notice(s).

APPLICATION PUBLIC HEARING

One public hearing shall be held during any CDBG program fiscal year prior to the submission of an application to the NCDEQ-DWI for CDBG assistance. The primary purposes of the public hearing shall be to assess community needs and problems in an effort to determine the most critical needs to be addressed by the CDBG program; and also to present for public comment and review the program activities which have been selected by the **Town of Mount Gilead** to resolve the identified needs.

An application public hearing will be held during the initial stage of program development to discuss items regarding community development and housing needs, the CDBG program, and the application process. The objective of citizen participation at this stage is to provide meaningful, community-wide citizen input into the decision-making process during the assessment of community needs and the consideration of priorities and options associated with the development and submission of a CDBG application. Local officials will also entertain proposals and comments from citizens concerning community development activities at this hearing.

This hearing will normally serve to discuss and review the information appropriate for all applications submitted by the **Town of Mount Gilead** during any fiscal year. Additional changes in community development or housing needs in the community as determined by local officials can be addressed by a community meeting where citizens can share their comments prior to the submission of other CDBG applications late in the fiscal year.

Citizens will be provided with information concerning the CDBG program at this public hearing. Such information shall include, but not necessarily be limited to: the goals and objectives of the CDBG program; the total amount of CDBG funds available for the fiscal year and for the funding round; the role of citizens in program planning, implementation, and assessment; the range of activities which may be undertaken; the process to be followed in developing a CDBG application; a statement that 100 percent of the CDBG funds will be used to benefit low-to-moderate income people; the schedule of meetings and hearings; location where the application can be reviewed; activities previously funded in the **Town of Mount Gilead** through the CDBG program; and, an identification of projects which could result in the relocation of area residences or businesses; and the actions that would be undertaken if such relocation were necessary; provide citizens with contact information such as address, telephone number, and dates for submitting complaints or grievances. Furthermore, the effectiveness of the Citizen Participation Plan in allowing citizen participation in the community development process and potential changes and/or amendments to the Plan shall also be discussed at this meeting.

The **Town of Mount Gilead** may, at the option of local officials, review multiple CDBG project applications at one hearing when more than one application is to be submitted during the same fiscal year. Each such hearing shall be held prior to, and in preparation for, the application's approval by the **Town of Mount Gilead**.

A second objective of citizen participation during this stage is to inform citizens of the proposed project activities to be included in a CDBG application(s) and to solicit comments from citizens concerning these activities.

Citizens attending this hearing will be provided with information concerning the CDBG project(s) proposed including, but not necessarily limited to: the project application(s) to be submitted and the applicable CDBG fund; specific project activities to be included; the location of the project activities; the approximate cost estimate for the proposed activities; the estimate of local match required; the impact of the project on low and moderate income persons; and, the approximate application submittal date.

PROJECT AMENDMENT PUBLIC HEARINGS

The **Town of Mount Gilead**) will assure the opportunity for citizen participation during the implementation of any CDBG program(s) when changes to the project are under consideration by the **Town of Mount Gilead**. Citizen participation shall be obtained and considered in any amendments to a CDBG program which involves changes in dollar amount spent on any activity, changes in program beneficiaries, changes in the location of approved activities, addition to or deletion of project activities, and major budget shifts between approved activities.

To ensure adequate opportunity for citizen participation during CDBG programs, the **Town of Mount Gilead** shall hold a public hearing on all formal amendments which require the NCDEQ-DWI approval. For “local” amendments and changes for which the NCDEQ-DWI approval is not required, input from citizens concerning changes or amendments will be received at regularly scheduled **Town of Mount Gilead** meetings where such changes or amendments are considered.

ASSESSMENT OF PERFORMANCE (CLOSE-OUT) PUBLIC HEARINGS

This public hearing must be held after all third-party contracts’ payments have been submitted.

Citizens of the **Town of Mount Gilead** will be provided with the opportunity to comment on the performance of local officials, the **Town of Mount Gilead** staff, consultants, engineers, and contractors, and the actual use of CDBG funds during the implementation of a CDBG program. Citizens will also be requested to assess the performance of the **Town of Mount Gilead** in resolving identified community development and housing needs, and in achieving its community development goals and objectives. On-going community assessment of the effectiveness of the community development process is considered essential to the success of the CDBG program.

At the conclusion of each CDBG project, a public hearing will be held to review program activities and to assess program performance. This hearing shall be held prior to the submission of the Performance Assessment Report and any other required closeout documents to the NCDEQ-DWI for a CDBG project. This hearing will be used to ensure community-wide participation in the evaluation of the CDBG program.

ADDITIONAL HEARINGS

Other public hearings may be held as deemed necessary by the **Town of Mount Gilead** in order to inform citizens of community development project(s) and activities, and to solicit citizen opinions and comments. All additional hearings shall comply with the requirements set forth in this Plan.

6. PUBLIC HEARING ACCOMMODATIONS AND ACCESSIBILITY

HYBRID HEARINGS

CDBG-I staff highly recommend local governments leverage online resources to hold hybrid public hearings. Hybrid public hearings provide for the ability of the public and interested parties to attend and participate in meetings without having to physically attend. This increases access of the hearings to additional citizens who would be otherwise unable to attend.

- Local governments may use online platforms to hold hybrid hearings that facilitate public access to all questions and responses and provide timely responses from local officials.
 - Hybrid hearing methods could include but are not limited to, Google Hangouts, Adobe Connect, Facebook Live, a video streaming service (WebEx, Zoom, youtube, etc.), local community television stations, live streaming on county/city website, or other virtual platforms can help accommodate these meetings. A call-in option that does not require internet connection is strongly recommended.
- All hybrid hearings held shall provide reasonable notification and access for citizens, timely responses from local officials to all citizen questions and issues, and public access to all questions and responses.
- Local governments must take appropriate actions to encourage the participation of all residents, including the elderly, minorities, persons with limited English proficiency, as well as persons with disabilities. Therefore, a hybrid hearing method or platform that is selected must provide appropriate accommodations made for those individuals that may not be able to physically attend the meeting.
- Whether hearings are in-person or hybrid, local governments must take appropriate steps to ensure effective communication with persons with disabilities consistent with the requirements of accessibility laws, such as Section 504 of the Rehabilitation Act and the Americans with Disabilities Act.
 - Thus, a local government must provide appropriate auxiliary aids and services where necessary to afford individuals with hearing and vision impairments an equal opportunity to access and participate in such hearings.
 - These may include effective methods that make verbally delivered information available to individuals who are deaf or hard of hearing, and visually delivered materials available to individuals who are blind or have low vision.
 - The type of auxiliary aid or service necessary to ensure effective communication will vary in accordance with the method of communication used by the individual; the nature, length, and complexity of the communication involved; and the context in which the communication is taking place.
 - In determining what types of auxiliary aids and services are necessary, a local government shall give primary consideration to the requests of individuals with disabilities. In order to be effective, auxiliary aids and services should be provided in accessible formats, in a timely manner, and in such a way as to

protect the privacy and independence of the individual with a disability.

- For hybrid hearings, such steps should include ensuring that information is provided on an accessible website, that e-mails and other digital notifications are accessible, and that the application or platform used to host the hearing is also accessible. Additional services such as audio description or captioning may also be needed to provide effective communication in a digital context.
 - There are some helpful guidelines for ensuring the accessibility of web-based and digital materials are available through the World Wide Web Consortium's Web Accessibility Initiative at <https://www.w3.org/WAI/>. Examples of auxiliary aids and services that may be necessary when conducting hearings online can be found at 28 CFR 35.104.
- Local governments are highly encouraged to use various forms of social media, and we will accept public comments in written form (i.e. emailed comments, mailed, comments collected via social media, and other communication types made possible by web-based platforms or digital materials).
 - Local governments must document their efforts and the reason for them and update their citizen participation plans as soon as possible to add the use of virtual hearings if the plan doesn't already mention them.
 - Additional information on public hearing requirements can be found in Appendix B: Public Hearings.
 - Local governments should consult with their attorney before undertaking such meetings to ensure conformance with the NC Senate Bill 704.

Additional legal resources are:

- Session Law 2020-3: Act to Provide Aid to North Carolinians in Response to the Coronavirus Disease 2019 (COVID-19)
<https://www.ncleg.gov/Sessions/2019/Bills/Senate/PDF/S704v6.pdf>
- School of Government's summary of Session Law 2020-3:
<https://canons.sog.unc.edu/new-rules-for-meetings-of-public-bodies-during-state-level-declared-emergencies/>

LIMITED ENGLISH PROFICIENCY RESIDENTS

The **Town of Mount Gilead** has followed the guidance provided in the Language Access Plan (LAP) to determine the need to undertake reasonable actions to facilitate the participation of persons with Limited English Proficiency. Local officials will undertake all reasonable actions necessary to allow such persons to participate in the community development process. Such actions may include the provision of an interpreter and/or the provision of materials in the appropriate language or format for persons with Limited English Proficiency.

PUBLIC HEARING NOTICE

Notice of public hearings must be published in a local newspaper of general circulation, in a non-legal section of the paper at least ten (10) days prior to the hearing date, but no more than 25 days prior to the meeting date. Each notice of a hearing shall include the time, date, place, and topics and procedures to be discussed.

ACCESSIBILITY TO LOW AND MODERATE INCOME PERSONS

The public hearing procedures outlined herein are designed to promote participation by low and moderate income citizens, as well as residents of blighted neighborhoods and CDBG project areas in any public hearing(s).

Local officials may take additional steps to further promote participation by such groups, or to target program information to these persons should officials feel that such persons may otherwise be excluded or should additional action be deemed necessary.

Activities to promote additional participation may include: posting of notices in blighted neighborhoods and in places frequented by low and moderate income persons, and holding public hearings in low and moderate income neighborhoods or areas of existing or proposed CDBG project activities.

ACCESSIBILITY TO PERSONS WITH DISABILITIES

The locations of all public hearings as described herein shall be made accessible to persons with disabilities. The **Town of Mount Gilead** shall provide a sign language interpreter whenever the Citizen Participation Coordinator is notified in advance that one or more deaf persons will be in attendance.

The **Town of Mount Gilead** shall provide a qualified reader whenever the Citizen Participation Coordinator is notified in advance that one or more visually impaired persons will be in attendance.

Additionally, the **Town of Mount Gilead** shall provide reasonable accommodations whenever the Citizen Participation Coordinator is notified in advance that one or more persons with mobility or developmental disabilities will be in attendance.

7. PROGRAM INFORMATION

Citizens will be provided full access to CDBG program information during all phases of a CDBG project. Local officials of the **Town of Mount Gilead** shall make reasonable effort to assure that CDBG program information is available to all citizens, especially those of low and moderate incomes and those residing in blighted or Limited English Proficiency neighborhoods and/or CDBG project areas.

To facilitate citizen access to CDBG program information, the Citizen Participation Coordinator will keep all documents related to a CDBG program on file in the Town Hall. Information from the project files shall be made available for examination and duplication, on request, during regular business hours. CDBG program information and materials, concerning specific CDBG projects will be available and distributed to the public at the regularly scheduled public hearings as outlined in this Plan. Furthermore, information concerning any CDBG project will be available at regularly scheduled council meetings where the program is discussed.

Materials to be made available shall include, but are not necessarily limited to: the Citizen Participation Plan; records of public hearing; mailings and promotional materials; prior CDBG program applications; letters of approval; grant agreements; the environmental review record; financial and procurement records; project design and construction specifications; labor standards materials; performance and evaluation reports; other reports required by the NCDEQ-DWI and/or HUD; proposed and approved CDBG program application(s) for the current year or project; written comments or complaints received concerning the community development program, and written responses from the **Town of Mount Gilead**; and, copies of the applicable Federal and State rules, regulations, policies, requirements and procedures governing the CDBG program.

In no case shall the **Town of Mount Gilead** disclose any information concerning the financial status of any program participant(s) which may be required to document program eligibility or benefit. Furthermore, the **Town of Mount Gilead** shall not disclose any information which may, in the opinion of the **Chief Elected Official**, be deemed of a confidential nature.

8. PROCEDURES FOR COMMENTS, OBJECTIONS AND COMPLAINTS

The public hearings scheduled, as described in this Citizen Participation Plan, are designed to facilitate public participation in all phases of the community development process. Citizens are encouraged to submit their views and proposals on all aspects of a community development program at the public hearings. However, to ensure that citizens are given the opportunity to assess and comment on all aspects of the community development program on a continuous basis, citizens may, at any time, submit written comments or complaints to the **Town of Mount Gilead**.

Any citizen or citizen's group desiring to comment or object to any phase of the planning, development or approval of the application for CDBG funds, or to the implementation of any CDBG program, should submit such comments or objections in writing to the **Chief Elected Official**. Should, after a reasonable period, a party believe that his/her comment or complaint has not been properly addressed or considered by the **Chief Elected Official**, then the aggrieved may appeal his/her case to the **Town of Mount Gilead**.

Local officials shall make every effort to provide written responses to citizen proposals or complaints within fifteen (15) working days of the receipt of such comments or complaints where practicable.

Should the **Town of Mount Gilead** be unable to sufficiently resolve an objection or complaint, it may be forwarded by the aggrieved party to the NCDEQ-DWI.

Citizens may, at any time, contact the NCDEQ-DWI and/or HUD directly to register comments, objections or complaints concerning the **Town of Mount Gilead** CDBG application(s) and/or program(s). Citizens are encouraged, however, to attempt to resolve any complaints at the local level as outlined above prior to contacting the NCDEQ-DWI or HUD.

All comments or complaints submitted to the NCDEQ-DWI or the HUD shall be addressed in writing to:

NC Department of Environmental Quality
Division of Water Infrastructure / CDBG-I Unit
1633 Mail Service Center
Raleigh, North Carolina 27699-1633

Or:

U.S. Department of Housing and Urban Development
Community Planning and Development Division
Greensboro Field Office
1500 Pinecroft Road
Greensboro, North Carolina 27407

Records of all comments, objections and/or complaints by citizens concerning the **Town of Mount Gilead** CDBG program and subsequent action taken in response to those comments shall be maintained on file at **Town of Mount Gilead** and shall be made available for public inspection upon request.

9. AMENDMENTS

The **Town of Mount Gilead** may, from time to time, modify the provisions outlined herein through amendment to this Citizen Participation Plan. It shall be the policy of the **Town of Mount Gilead** to periodically review and discuss the effectiveness of this Citizen Participation Plan in allowing citizen participation in the community development process and in helping to meet the community development needs and goals identified by the citizens of the **Town of Mount Gilead**. To this end, the effectiveness of the Plan will be discussed at public hearings held in conjunction with the community development program as discussed herein, and potential amendments to the Plan will be reviewed at this time.

Amendments to the Plan will be made as necessary. All amendments shall be approved by resolution of the **Town of Mount Gilead** and shall be incorporated into this Plan.

10. AUTHORITY

No portion of this Citizen Participation Plan shall be construed to restrict the responsibility and authority of the elected officials of the **Town of Mount Gilead** in the development, implementation and execution of any Community Development Block Grant program.

ADOPTED this _____ day of _____, 20____.

(Chief Elected Official)

ATTEST:

(Clerk)

Procurement Policy and Plan for CDBG-I Grantees

WHEREAS, the Town of Mount Gilead will comply with the terms and conditions of federal funding that is awarded and accepted, including, but not limited to, the terms and conditions of the Grant Contract, and the **most recent version** of the *Procurement Policy of the North Carolina Department of Environmental Quality's Water Infrastructure Division, Community Development Block Grant-Infrastructure Program (CDBG-I Program Procurement Policy)*, attached;

WHEREAS, the States were advised by Housing and Urban Development (HUD) to develop their own procurement policies, and the CDBG-Infrastructure Program has developed and adopted the attached policy (*CDBG-I Program Procurement Policy*) as reference for its grantee communities, using portions of 2 CFR Part 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards," supplemented with NC General Statutes 143-64.31, 143-129, and 143-131; and 24 C.F.R. § 570.489(g), which explicitly prohibit cost plus a percentage of cost and percentage of construction cost methods of contracting. In addition, all purchase orders and contracts shall include any clauses required by Federal Statutes, executive orders, and implementing regulations including the Section 3 clause, per **2 C.F.R. 200.327 (Appendix II of Part 200)**, 24 C.F.R. 570.489 (g), and **24 C.F.R. 570.607**;

WHEREAS, the Town of Mount Gilead, as the recipient of Federal CDBG funds, acknowledges its responsibility to and will adhere to the aforesaid *CDBG-I Program Procurement Policy* of the North Carolina Department of Environmental Quality's Division of Water Infrastructure;

WHEREAS, the Town of Mount Gilead will, to the extent applicable, follow methods of procurement, procure by contracting with small, minority firms, women's business enterprises, and labor surplus area firms, when those entities offer the best level of knowledge, skills and abilities for professional services, and when those entities offer the knowledge, skills and abilities and are the lowest cost responsive, responsible bidders in building trade and related services; and

WHEREAS, the Town of Mount Gilead will demonstrate contract cost and price awareness and adhere to awarding agency contract provisions (2 CFR Part 200, Appendix II, except for items F and J, which were not adopted by the CDBG-Infrastructure Program, as allowed under 2 CFR Part 200.101(e)(1));

NOW THEREFORE, BE IT RESOLVED;

SECTION 1: All procurement of goods and services by the Town of Mount Gilead with CDBG grant funds shall be accomplished in accordance with the requirements of the *CDBG-I Program Procurement Policy*, and HUD implementing regulations at 24 CFR Part 570.489 (g) and (h), which prohibits cost plus a percentage of construction cost method of contracting for services.

SECTION 2: In addition, all purchase orders and contracts shall include any clauses required by Federal Statutes, Executive Orders, and implementing regulations including the Section 3 clause, per **2 C.F.R. 200.327 (Appendix II of Part 200)**, 24 CFR 570.489(g), **24 C.F.R. 570.607**, or the North Carolina General Statutes Chapter 143 applying to procurement in general by North Carolina municipalities and counties.

SECTION 3: When Federal and State regulations are different, the more restrictive regulation shall apply to the procurement in question, as outlined in the *CDBG-I Program Procurement Policy*

SECTION 4: The Town of Mount Gilead will adhere to the following guidelines during procurement of goods and services using Federal funds:

- A. In all cases where goods or services are procured based on one bid or proposal received, the Town of Mount Gilead will follow established principles to verify the reasonable cost of the procurement and shall contact the State Agency supervising the grant program before making any contract award based on non-competitive negotiation. The Town of Mount Gilead shall follow all noticing and advertising requirements prior to accepting the single source respondent. Written permission from the CDBG-I Program shall be obtained prior to entering into a single source contract.
- B. Section 3 certified businesses, and historically underutilized businesses, including women-owned and minority-owned enterprises shall be included on bidders' or professional services' lists maintained by the Town of Mount Gilead. Firms shall be solicited for all competitive negotiations, small purchases, and informal and formal bids when such firms are potential competitive sources for goods and services.
- C. *As applicable, appropriate and to the extent consistent with law, the Town of Mount Gilead shall, to the greatest extent practicable under a federal award, provide preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States, Buy American preferences set forth in 2 C.F.R. part 184, for their infrastructure project.*

SECTION 5: The Town of Mount Gilead will adhere to the following guidelines during procurement of professional service contracts:

- A. Professional services shall be procured through the use of Request for Proposals (administrative services) or Request for Qualifications (engineering services). Respondents offering administrative services shall be selected on the basis of the best qualified respondent for the price. Respondents offering engineering services shall be selected on the basis of the best qualified respondent, without regard for price. A written selection procedure shall be used to evaluate respondents, and those records maintained in the procurement files.
- B. The Town of Mount Gilead shall develop a written scope of work for each service to be awarded on the basis of competitive negotiation, which shall include descriptions of tasks to be completed, project timetables, and an outline of fee proposal requirements. The selected engineering services respondent and the Town of Mount Gilead shall then enter into competitive negotiations to arrive at a mutually agreeable price for engineering services. All contracts awarded through competitive negotiations shall be awarded strictly on the basis of the written selection procedure.

SECTION 6: The T Town of Mount Gilead will adhere to the following guidelines during procurement of construction contacts:

- A. Construction service contracts shall be competitively bid using sealed bids, with the award going to the lowest responsive, responsible bidder. A minimum of three bids shall be received prior to opening the sealed bids.

SECTION 7: Additionally, the Town of Mount Gilead will adhere to the following guidelines during all procurement:

- A. Prior to any contract award, the Town of Mount Gilead shall verify the consultant and/or contractor's eligibility to participate in a federally assisted program.
- B. No consultant or bidder shall assist in the development of the Request for Proposals, in the Request for Qualifications, nor the construction bid posting in which the consultant or bidder has a direct or indirect interest.
- C. No consultant or bidder shall assist in the evaluation of proposals or bid packages for contracts in which that consultant or bidder has a direct or indirect interest. The Town of Mount Gilead shall adhere to all applicable Federal and State conflict of interest regulations in making contract awards.
- D. The Town of Mount Gilead shall request references or check references of contractors or firms who are awarded contracts with Federal grant funds and will request a written warranty for all goods and services provided through the small purchase's procedure.
- E. The Town of Mount Gilead shall not award any contract for federally-assisted projects on a contingency or cost-plus-percentage of construction basis.
- F. The Town of Mount Gilead shall hold a pre-bid meeting and a pre-construction meeting for each construction project bid competitively using CDBG-Infrastructure funds. Evaluation criteria for the bids may add points for attending the pre-bid meeting of contractors, but it is not a prerequisite.

PASSED BY THE BOARD OF COMMISSIONERS, TOWN OF MOUNT GILEAD, NORTH CAROLINA.

Adopted this _____ day of _____, 20____.

Chief Elected Official

ATTEST:

Clerk



RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

This Residential Anti-Displacement and Relocation Assistance Plan is prepared by the **Town of Mount Gilead** in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG¹ projects.

MINIMIZE DISPLACEMENT

Consistent with the goals and objectives of activities assisted under the Act, the **Town of Mount Gilead** will take the following steps to minimize the direct and indirect displacement of persons from their homes:

(The steps provided below are examples only, each jurisdiction must determine the actions it will take based on local needs and priorities, select one or multiple steps or describe others steps below)

- ☒ Coordinate code enforcement with rehabilitation and housing assistance programs.
- ☐ Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
- ☐ Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
- ☐ Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
- ☐ Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- ☐ Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
- ☐ Adopt tax assessment policies, such as deferred tax payment plans, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants in revitalizing areas.
- ☐ Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.
- ☐ Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.



CDBG programs include: Entitlement Community Development Block Grant (CDBG) Program, State CDBG Program, CDBG Small Cities Program, Section 108 Loan Guarantee Program, CDBG Special Purpose Grants Program, and the Neighborhood Stabilization Program (NSP).

- ☒ If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units (especially those units which are “lower-income dwelling units” (as defined in 24 CFR 42.305).
- ☒ Target only those properties deemed essential to the need or success of the project.
- ☐ Other: (*Describe*)

A. Relocation Assistance to Displaced Persons

The **Town of Mount Gilead** will provide relocation assistance for lower-income tenants who, in connection with an activity assisted under the CDBG Program[s], move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

B. One-for-One Replacement of Lower-Income Dwelling Units

The **Town of Mount Gilead** will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program[s] in accordance with 24 CFR 42.375.

Before entering into a contract committing **Town of Mount Gilead** to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, the **Town of Mount Gilead** will make public by describe how, such as publication in a newspaper of general circulation and submit to State CDBG Program(s) North Carolina Department of Environmental Quality (NC DEQ) the following information in writing:

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided. [*See also 24 CFR 42.375(d)*].
5. The source of funding and a time schedule for the provision of the replacement dwelling units;



6. The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, the **Town of Mount Gilead** will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

C. Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the **Town of Mount Gilead** may submit a request to the State (NC DEQ) for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

D. Contacts

The Town of Mount Gilead, 910-439-5111, is responsible for tracking the replacement of lower income dwelling units and ensuring that they are provided within the required period.

The Town of Mount Gilead, 910-439-5111, is responsible for providing relocation payments and other relocation assistance to any lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Adopted this _____ day of _____, 20__.

(Chief Elected Official)

ATTEST:

(Clerk)



CODE OF CONDUCT POLICY FOR CDBG-I GRANTEES

WHEREAS, the Town of Mount Gilead, as the recipient of federal funding through the Community Development Block Grant (CDBG) Grant program;

WHEREAS, the conflict of interest provisions, including but not limited to those found at N.C. General Statutes § 14-234, 2 C.F.R. § 200.317-318, 320-321, 323-326, 24 C.F.R. § 570.489 (g) and (h), and 24 C.F.R. § 570.611 must be carried out;

WHEREAS, certain limited exceptions to the conflict of interest rules listed in 24 C.F.R. § 570.489 may be granted in writing by Housing and Urban Development (HUD) and/or NCDEQ upon written request and the provision of information specified in 24 C.F.R. § 570.489(h)(ii)(4);

WHEREAS, no persons described in this policy who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG-assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to a CDBG-assisted activity, or with respect to the proceeds of the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter;

WHEREAS, the conflict of interest provisions of this policy apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the recipient, or of any designated public agencies, or of subrecipients that are receiving funds; and

WHEREAS, the failure to adhere and enforce this policy may cause the Town of Mount Gilead to lose its grant or eligibility for future federal grants;

NOW THEREFORE, BE IT RESOLVED, by the Town of Mount Gilead's Board of Commissioners that the Town of Mount Gilead will pass and adhere to this policy.

Adopted this the ____ day of _____, 20__ in _____, North Carolina.

Chief Elected Official

ATTEST:

Clerk



-EQUAL EMPLOYMENT OPPORTUNITY POLICY AND PLAN

WHEREAS, the Town of Mount Gilead, as the recipient of federal funding through the Community Development Block Grant (CDBG) Grant program;

WHEREAS, Section 109 of Title 1 of the Housing and Community Development Act of 1974; Title VII of Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; the Age Discrimination Act of 1975; the Equal Employment Opportunity Act; the Immigration Reform and Control Act of 1986; the Vietnam Era Veterans' Readjustment Act of 1974, amended to Jobs for Veterans Act in 2002; Federal Executive Orders 11246, 11625, 12432, and 12138; Section 3 of the Housing and Urban Development Act of 1968; N.C.G.S. 126-16 (Equal Employment Opportunity); N.C.G.S. 143-422.2 (Equal Employment Practice Act); N.C.G.S. 168A-5-11 (Handicapped Persons Protection Act); N.C.G.S. 75B 1-7 (Discrimination in Business); N.C.G.S. 95-151(OSHA); N.C.G.S. 95-28.1; N.C.G.S. 127B-10-15 (Discrimination Against Military Personnel); N.C.G.S. 130A-148(i); N.C.G.S. 126-16; N.C.G.S. 143-48 and 143-128; and all applicable federal and other state regulations.

WHEREAS, the Town of Mount Gilead maintains the policy of providing equal employment opportunities for all persons regardless of race, color, creed, religion, sex, national origin, physical or mental disability, age, genetic information, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupational qualifications for employment.

NOW THEREFORE, BE IT RESOLVED:

- SECTION 1: In furtherance of this policy, the Town of Mount Gilead prohibits any retaliatory action of any kind taken by any employee of the locality against any other employee or applicant for employment because that person made a charge, testified, assisted or participated in any manner in a hearing, proceeding or investigation of employment discrimination.
- SECTION 2: The Town of Mount Gilead shall strive for greater utilization of all persons by identifying previously underutilized groups in the workforce, such as minorities, women, and the handicapped, and making special efforts toward their recruitment, selection, development and upward mobility and any other term, condition, or privilege of employment.
- SECTION 3: Responsibility for implementing equal opportunities and affirmative action measures is hereby assigned to the **Mayor Sheldon Morley and Town Manager Barrett Brown** to assist in the implementation of this policy statement.
- SECTION 4: The Town of Mount Gilead shall develop a self-evaluation mechanism to provide periodic examination and evaluation. Every two years the results of the self-evaluation reporting on the progress of Equal Employment Opportunity and Affirmative Action will be presented to the **Chief Elected Official**. Records presented to the **Chief Elected Official** shall be maintained in the files and will be provided to NCDEQ/Division of Water Infrastructure as needed.



SECTION 5: The Town of Mount Gilead is committed to this policy and is aware that with its implementation, the community will receive positive benefits through the greater utilization and development of all its human resources.

SECTION 6: The Town of Mount Gilead shall include the Equal Employment Opportunity logo and/or the phrase affirming Equal Employment Opportunity on all the CDBG documents intended to be shared with the staff and the public.

SECTION 7: The Town of Mount Gilead shall obtain commitment from contractors that they will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical or mental disability, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment. Contractors will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, physical or mental disability, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

SECTION 8: The Town of Mount Gilead shall obtain commitment from Contractors that will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, national origin, physical or mental disability, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment.

PASSED BY THE BOARD OF COMMISSIONERS, TOWN OF MOUNT GILEAD, NORTH CAROLINA.

Adopted this _____ day of _____, 20_____

ATTEST:

(Chief Elected Official)

(Clerk)



THE PROHIBITION OF THE USE OF EXCESSIVE FORCE FOR CDBG-I GRANTEES

WHEREAS, the Town of Mount Gilead, as the recipient of federal funding through the Community Development Block Grant (CDBG) Grant program;

WHEREAS, Title 1 of the Housing and Community Development Act (HCDA) of 1974, Section 519 of Public Law 101-144, and 1990 HUD Appropriations Act requires that all CDBG recipients adopt and enforce a policy to prohibit the use of excessive force by law enforcement agencies within the recipient's jurisdiction against any individuals engaged in non-violent civil rights demonstrations;

WHEREAS, all recipients of CDBG funds are further required to follow a policy enforcing applicable federal, state and local laws against physically barring entrances or exists to a facility that is the subject of a non-violent demonstration;

WHEREAS, the Town of Mount Gilead endorses a policy prohibiting the use of excessive force and will inform all law enforcement agencies within its jurisdiction of this policy; and

WHEREAS, the failure to enforce such policy may cause the Town of Mount Gilead to lose its grant or eligibility for future federal grants;

NOW THEREFORE, BE IT RESOLVED:

SECTION 1: It is the Policy of the Town of Mount Gilead that excessive force by local law enforcement agencies shall not be used against individuals engaged in lawful and non-violent civil rights demonstrations within the its boundaries.

SECTION 2 It is the Policy of the Town of Mount Gilead to enforce applicable federal, state and local laws against the physical barring of an entrance to or exit from a facility or location which is the subject of nonviolent civil rights demonstrations within its jurisdiction.

SECTION 3: The Town of Mount Gilead Board of Commissioners will coordinate with the local law enforcement agency to implement this Resolution.

PASSED BY THE Town of Mount Gilead Board of Commissioners, NORTH CAROLINA.

Adopted this _____ day of _____, 20____.

ATTEST:

Chief Elected Official

Clerk

EQUAL HOUSING OPPORTUNITY RESOLUTION

WHEREAS, the Town of Mount Gilead, as the recipient of federal funding through the Community Development Block Grant (CDBG) Grant program;

WHEREAS, the Civil Rights Act of 1964 prohibits all racial discrimination in the sale or rental of property;

WHEREAS, The Fair Housing Act (Act) declares a national policy of fair housing throughout the United States, making illegal any discrimination in the sale, rental and financing of housing, or making dwellings, and in other housing-related transactions, because of race, color, religion, sex, familial status, national origin or disability;

WHEREAS, Executive Order 12892, Equal Opportunity in Housing, as amended (*Leadership and Coordination of Fair Housing in Federal Programs: Affirmatively Furthering Fair Housing*), provides that programs and activities relating to housing and urban development (including any Federal agency having regulatory or supervisory authority over financial institutions) shall be administered in a manner affirmatively to further the purposes of the Act and shall cooperate with the Secretary of Housing and Urban Development, who shall be responsible for exercising leadership in furthering the design and delivery of Federal programs and activities; and

WHEREAS, North Carolina State Fair Housing Act, prohibits unlawful discriminatory housing practices for any person in real estate transactions, because of race, color, religion, sex, national origin, handicapping condition, or familial status; unlawful discriminatory housing practice to discriminate in land-use decisions or in the permitting of development based on race, color, religion, sex, national origin, handicapping condition, familial status, or, except as otherwise provided by law, the fact that a development or proposed development contains affordable housing units for families or individuals with incomes below eighty percent (80%) of area median income.

NOW THEREFORE, BE IT RESOLVED:

The Town of Mount Gilead hereby endorses a Affirmatively Furthering Fair Housing Plan that ensures equal opportunity and fair housing for all persons to rent, purchase, obtain financing and enjoy all other housing attributes, that is affordable, safe, decent, free of unlawful discrimination and accessible as required on a non-discriminatory basis as provided by state and federal statutes and regulations.

In addition, the Town of Mount Gilead will take meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially or ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with the civil rights and fair housing laws.

PASSED BY THE TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS, NORTH CAROLINA.

Adopted this _____ day of _____, 20_____



ATTEST:

(Clerk)

(Chief Elected Official)

FAIR HOUSING COMPLAINT PROCEDURE

Housing discrimination is prohibited by Title VIII of the Civil Rights Act of 1968 (Fair Housing Act) and the North Carolina Fair Housing Act. In an effort to promote fair housing and that the rights of housing discrimination victims are protected, the Town of Mount Gilead has adopted the following procedures for receiving housing discrimination complaints:

1. Any person or persons wishing to file a complaint of housing discrimination in the Town of Mount Gilead may do so by informing the town manager of the facts and circumstance of the alleged discriminatory acts or practice.
2. Upon receiving a housing discrimination complaint, the town manager shall acknowledge the complaint within **fifteen (15) working days** in writing and inform the Division of Water Infrastructure and the North Carolina Human Relations Commission about the complaint.
3. The town manager shall offer assistance to the Commission in the investigation and reconciliation of all housing discrimination complaints which are based on events occurring in the Town of Mount Gilead.
4. The Town of Mount Gilead shall publicize in the local newspaper, with the TDD#, who is the - local agency to contact with housing discrimination complaints.

It is the policy of the Town of Mount Gilead to implement the CDBG program to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, sex, familial status, or disability.

If you have any questions about the complaint procedure or would like to register a complaint of fair housing discrimination, please contact the Town of Mount Gilead by phone 910-439-5111, by mail PO Box 325, Mt. Gilead, NC 27306, by email at manager@mtgileadnc.com or for the hearing impaired, TDD assistance is available at 910-210-0951 and providing the facts and circumstances of alleged discriminatory act or practice.

This information is available in Spanish or any other language upon request. Please contact Lessie Jackson, Town Clerk at 910-439-5111 or at 110 W. Allenton Street, Mount Gilead, NC for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con (Lessie Jackson al 910-439-5111 o en 110 W. Allenton Street, Mount Gilead, NC) de alojamiento para esta solicitud.



Adopted this _____ day of _____, 20__.

_____ (*Chief Elected Official*)

ATTEST: _____ (*Clerk*)

SECTION 504 COMPLIANCE OFFICER/GRIEVANCE PROCEDURE COMMUNITY DEVELOPMENT BLOCK GRANT

Town of Mount Gilead

110 W. Allenton Street, Mount Gilead, NC 27306

The Town of Mount Gilead has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Americans with Disabilities Act (ADA) and by United States Department of Housing and Urban Development regulations implementing Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794).

Section 504 states, in part, that "no otherwise qualified individual with a disability ... shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Complaints should be addressed to: Mr. Barrett Brown, Town Manager, PO Box 325, Mt. Gilead, NC 27306 or manager@mtgileadnc.com, or phone 910-439-6687 who has been designated to coordinate Section 504/ADA compliance efforts.

1. A complaint should be filed in writing or verbally (alternate methods of communication such as personal interview, tape recording, Braille, etc. are acceptable), contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
2. A complaint should be filed within 10 days after the complainant becomes aware of the alleged violation. (Processing allegations of discrimination that occurred before this grievance procedure was in place will be considered on a case-by-case basis.)
3. An investigation, as may be appropriate, will follow a filing of a complaint. The investigation will be conducted by Barrett Brown, Town Manager, who shall be appointed by the chief elected official. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
4. A written determination as to the validity of the complaint and a description of the resolution, if any, will be issued by Barrett Brown, Town Manager and a copy forwarded to the complainant no later than 45 days its filing.
5. The Section 504/ADA coordinator will maintain the files and records of the Barrett Brown relating to the complaints filed.
6. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within 10 days to Mayor Sheldon Morley. The request for reconsideration may be mailed to Town Hall, PO Box 325, Mt. Gilead, NC 27306 or hand delivered to 110 West Allenton Street, Mt. Gilead, NC. The request will be promptly reviewed, and a final determination issued.
7. If the citizen is dissatisfied with the local response, they may write to the North Carolina Department of Environmental Quality (DEQ), Division of Water Infrastructure (DWI), 1633 Mail Service Center, Raleigh, North Carolina, 27699-1633, Phone: (919) 707-9057, TDD: (800) 735-

2962. DEQ will respond only to written comments within **ten (10)** calendar days of the receipt of the comments.

8. The right of a person to a prompt and equitable resolution of the filed complaint shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 or ADA complaint with the U.S. Department of Housing and Urban Development (HUD). Using this grievance procedure is not a prerequisite to the pursuit of other remedies.
9. These rules will be construed to protect the substantive rights of interested persons, meet appropriate due process standards, and assure that the Town of Mount Gilead complies with the ADA, Section 504 and their implementing regulations.

This information is available in Spanish or any other language upon request. Please contact Lessie Jackson, Town Clerk at 910-439-5111 or 110 West Allenton Street for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Lessie Jackson al 910-439-5111 o en 110 West Allenton Street de alojamiento para esta solicitud.



Adopted this _____ day of _____, 20__.

_____ (*Chief Elected Official*)

ATTEST: _____ (*Clerk*)

🔧 Community Garden Update 🔧

As we move further into the season, we're facing the reality that the garden will need a lot more water to truly bounce back. The summer heat was unrelenting, and we know that maintaining the right level of moisture is going to take a consistent effort from all of us. The good news is that the recent rains have been a blessing. They've given our beds, orchard, and pollinator spaces the chance to begin recovering, and it has been encouraging to see green pushing its way through again. Every shower we've had lately has helped to wash away some of the damage and to give the soil and plants a fighting chance.

That said, we will not be able to safely harvest or eat any herbs or fruit from the pollinator garden or from the fruit trees this season if they produce. The use of poison in those areas means that everything in that space has been compromised. We are deeply committed to ensuring that nothing from the garden puts anyone at risk. This is hard news, but it's important to be honest with everyone who loves and relies on this space.

The Moon Tree remains a special focus. While the newest growth turned brown and died back, the tree is showing resilience. Though the fresh tips are gone, we are starting to see signs that it is slowly recovering. We are nursing it carefully, watering, tending, and watching with hope. It will be some time before we know its long-term strength, but for now, it is holding on well and should recover.

We want to thank everyone who has continued to support the garden. Every volunteer hour, every donation, and every encouraging word reminds us why this place matters. The garden is about community, connection, and care. With persistence, water, and a little grace from nature, we believe the garden will continue to recover. 🌱🍷

We are pleased to report that preparations for the **Fall Festival** are nearly complete. The event is fast approaching, and all major arrangements have been finalized. Vendors, activities, entertainment, and logistics have been confirmed. At this stage, only a few last-minute details remain to be addressed, such as final volunteer assignments and on-site setup coordination. Overall, we are on track for a smooth and successful event.

In addition, planning is underway for the **Trunk or Treat** event, which will take place on **October 31st**. We are excited to announce a collaboration with **Ryan Dumas** to help coordinate and enhance the event experience. This partnership will ensure a safe, enjoyable, and well-organized celebration for families and children in our community. And I quote Ryan Dumas, "This is my 6th trunk or treat, that I find joy doing for the kids and my community. This is a way for me to bring the community together, so we could show the youth what unity looks and feels like".

We appreciate the continued support of the Board as we finalize these preparations.



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

MEMORANDUM

To: Mayor and Commissioners

From: Barrett Brown, Town Manager & Director of Solutions

Date: October 2025

Re: **Updates**

I. Briefing – Meetings held with vendors and partners for updates on current or future events

Briefing: Jennifer Haywood and renting the Field for Softball League with a waiver approved by the town attorney

Briefing: James McCormick concerning pump station 9 not working. Kearns Septic was called to pump the station and charges by the hour

Meeting: Lisa Ruch and Zack Bennett RE: Albert Johnson Park concerning what the \$95,000 that must be completed by 12 December 2026. The grant will not fund landscaping, sunshades, benches, trash cans, trees etc. The grant will cover infrastructure only, i.e. sidewalks, storm water improvements, electrical, footings, joints, supports

Meeting: Civitan Club at Methodist Church at 6:00pm to update the group on the Albert Johnson Park including the water tower cover

Meeting with Parks and Recs Committee August 21st at 6:00pm in the Library for Fall Festival planning

Meeting with Fire Chief Keith Byrd for press release concerning injured fireman and workman's compensation claim incident report completed

Meeting with John Ganus, Code Enforcement Administrator

Meeting with Bill Cowan of Withers and Ravenel

Meeting with Laura Anderson concerning the Christmas Parade December 6th 4:00pm Lighting of the tree at 5:30pm requesting street closure

Meeting with Frankie Mannes at Troy Town Municipal Building there was an \$8million grant there is a \$2.5 million shortfall the proposal is to amend the agreement to split the short fall with the county and the town will have the facility pay the money back in increments

Meeting with Parks and Recs Committee the committee

Meeting via email and phone concerning with Melanie St. Germain 500 West Allenton Code Enforcement Complaint since 10/02/2010

II. Authorizations – actions taken for policy and financial purposes

Authorization: Approved the postage for sending water bills of \$1,000

Authorization: 303 West Allenton Street clean out the ditch got it put it on the schedule it is partially complete due to weather conditions

Authorization: My own registration for Leadership Montgomery

III. Engagements – community, town, or county functions

Engagement: Accepted Twin Harbor Neighborhood Association on Saturday Sept 27th at 9:00am

Engagement: Registered for the Sandhills Community Economic Development Plan Listening Meeting organized by the NC Department of Commerce for Sept 30th 10:00-11:00am

Engagement: Merchant’s Association End of Summer Celebration Sale

IV. Projects- Overview of ongoing projects

Project #1 Stanback Park Drainage Project: At the request of Commissioner McCauley, I have investigated what would happen if the project was aborted. The town would have to return 41,663,550.00 to the grantor. The \$143,450.00 that has been paid to LKC for engineering services would not have to be returned. There would be no negative financial consequence for returning the grant money.

Town of Mount Gilead

Period Ending 6/30/2025

24 24-STANBACK PARK DRAINAGE IMPROVEMENTS PROJECT					
Description	Budget		YTD	Variance	Percent
Revenues					
	1,807,000		143,450.00	(1,663,550.00)	8%
Revenues Totals:	1,807,000	0.00	143,450.00	(1,663,550.00)	8%
Expenses					
ADMINISTRATION	1,807,000		143,450.00	1,663,550.00	8%
Expenses Totals:	1,807,000	0.00	143,450.00	1,663,550.00	8%
24 24-STANBACK PARK Totals:			0.00		
DRAINAGE IMPROVEMENTS PROJECT					

Project #2: Albert Johnson Memorial "Pocket" Park must be **completed** by **December 2026**. Meeting scheduled for November. The Civitan Club and Mrs. Anderson will be given notice of the meeting with funding and engineers

NC Commerce RDED Grant Funding	\$95,000
Donation from the Civitan Club	7,500
Grant Match Transferred from the General Fund	4,750
Local Funds Transferred from the General Fund	7,750
Total	\$115,000

Respectfully submitted,

Barrett Brown, Town Manager

Mount Gilead Adult Softball League

_____ (participant name) (hereinafter referred to as “Registrant”) desires to participate in the Mt.Gilead Parks and Recreation program(s) specified on this form. Registrant fully understands that participation in this activity could result in accidental injury or illness for the Registrant, including but not limited to ankle, knee, foot or hand injury; abrasions, bruises; contagious illnesses; possible disablement; or death. Registrant also understands that participation requires that he/she must be in good physical health. Registrant accepts full responsibility for his/her physical condition and further understands that insurance, to cover any injuries or contagious illnesses, is not included in the registration fee.

Being fully aware of the risk involved, Registrant chooses to participate in the program and hereby assumes any and all risks of personal injury and contagious illnesses. Registrant hereby releases, discharges, holds harmless and/or otherwise indemnifies Mt.Gilead Parks and Recreation, the Town of Mt.Gilead, affiliated organizations and sponsors, their employees, associated personnel, and subcontractors (“Indemnitees”). For avoidance of doubt, Indemnitees include the owners of fields and facilities utilized for the Mt.Gilead Parks and Recreation programs against any claim by or on behalf of the Registrant as a result of participating in the program(s), and/or being transported to or from the same. This form also authorizes the transportation of the Registrant that is required as a result of his/her participation in the program(s).

Registrant hereby authorizes the staff/instructors/volunteers to perform any medical treatment or examination deemed necessary by a licensed, qualified physician to protect the safety and welfare of the Registrant. (If the Registrant is younger than the age of eighteen (18) years old, staff will make reasonable attempts to notify the parent or guardian prior to administering medical treatment or performing an examination. However, if sound medical practice decrees that there is not time to make such an attempt, staff will proceed with medical treatment and/or examination). Registrant agrees to be responsible for any costs associated with such medical intervention.

Registrant also gives permission for his/her photographs to be used for publicity purposes including, but not limited to, news releases and advertisements. Further, Registrant understands that should he/she drop from the activity after having registered, no guarantee of refund is given.

Lastly, the Registrant agrees to abide by the local, state, and national rules of the program for which he/she is registering.

Participants Name: _____

Participants Signature: _____

Date: _____

Emergency Contact: _____

Emergency Contact Number: _____