

# TOWN OF MOUNT GILEAD

Post Office Box 325  
110 West Allenton Street  
Mount Gilead, North Carolina 27306  
Incorporated 1899

Phone (910) 439-5111 – Fax (910) 439-1336

Mayor  
Sheldon Morley

Mayor Pro Tem  
Tim McAuley

Commissioners  
Paula Covington  
Vera Richardson  
Mary Lucas

Town Manager  
Dylan Haman

Town Clerk  
Lessie D. Jackson,  
Town Clerk

May 10, 2024

Dear Valued Sewer Customers,

We hope this letter finds you well. As part of our continuing efforts to enhance our community, we are implementing a new policy regarding sewer connections for properties located outside the Town limits.

Effective May 7, 2024, any sewer customer outside the town limits seeking new sewer connections must first petition for annexation into the Town of Mount Gilead. This policy change is intended to promote managed growth while ensuring the efficient and equitable distribution of utility service.

## How to Petition for Annexation

1. **Application:** Complete an annexation petition form, available at the Mount Gilead Town Hall or on the Town Website.
2. **Submission:** Submit the Completed form to the Town Hall in person, by mail, or via email.
3. **Review and Approval:** The Town of Mount Gilead will schedule a public hearing and then review each petition. Applicants will be notified of the Town Decision.

## Benefits of Annexation

- **Access to additional services including:** Trash Pickup, Police, Planning and Zoning, Parks and Recreation, and more.
- **Community Engagement:** Become part of the Mount Gilead Community, gaining voting rights and having a voice in town matters.
- **Economic Growth:** Contribute to the planned development and economic prosperity of our community

If you have any questions or require assistance with the annexation process, please do not hesitate to contact Town Hall at 910-439-5111. We are here to help guide you through the process and ensure a smooth transition.

Thank you for your cooperation and understanding as we work to improve our town for the benefit of all.

Sincerely,

Dylan Haman, Town Manager

**Section A Submittal Deadlines**

Petitions for Annexation are accepted by the Town of Mount Gilead at any time. There are no fees required for submittal of an annexation petition. **The annexation will be scheduled for public hearing and becomes effective immediately upon adoption at the scheduled public hearing unless notified otherwise by the Town Clerk.**

**Section B Summary Information/ Metes and Bounds Description**

Development Project Name:

Street Address:

Montgomery County (PINs) Parcel Identification Number:

Acreage of Annexed site:

Linear feet of new streets:

Annexation site is requesting connection to Mount Gilead Water  Sewer

For Sewer Only Requests: Applicant has received service from Montgomery County Water:  
Yes

Number of Proposed Dwelling Units

Property Owners:

Primary Mailing Address:

Phone

Email

Project Contact if different from Property Owner:

Written Metes and Bounds description of property to be annexed: Attach additional sheets if necessary.

**CONTINUED ON NEXT PAGE**

**Section C Annexation Petition**

**State of North Carolina, County of Montgomery, Petition of Annexation of Property to the Town of Mount Gilead, North Carolina.**

**Part 1** The undersigned, being all the owners of the real property described in this application (Section B) respectfully request the annexation of said property to the Town of Mount Gilead, North Carolina. **The petitioners understand and agree that all streets and utilities within the annexed area will be constructed and installed by the Developer and any utilities that must be extended to the annexed area are the responsibility of the developers or successive property owners. The property to be annexed is:**

**Contiguous** to the present corporate limits of the Town of Mount Gilead, North Carolina;  
OR

**Not Contiguous** to the municipal limits of the Town of Mount Gilead, North Carolina and is located within three miles of the municipal limits of the Town of Mount Gilead, North Carolina (Pursuant to Chapter 989 of the sessions law of North Carolina, 1967).

**Part 2** NC General Statutes require petitioners of both contiguous and satellite annexations to file a signed statement declaring whether vested rights have been established in accordance with G.S. §160D-108 and G.S. §160D-108.1 for properties subject to the petition.

Do you declare such vested rights for the property subject to this petition  Yes  No

If yes, please submit proof that vested rights have been granted by the governing board. I hereby declare that my failure to disclose existence of a vested right terminates any vested right previously acquired for this property.

Signed this \_\_\_ day of \_\_\_, 20\_\_ by the owners of the property described in section B.

**Owners Signature(s) (attach additional page if needed):**

Signature: _____	Print Owners Name _____	Date _____
Signature: _____	Print Owners Name _____	Date _____
Signature: _____	Print Owners Name _____	Date _____
Signature: _____	Print Owners Name _____	Date _____

Above Signatures attested by: \_\_\_\_\_

Received by the Town Commissioners of Mount Gilead, North Carolina, this \_\_\_ day of \_\_\_\_\_ 20\_\_, at a Board meeting duly held.

Signature of the Town Clerk and Finance Officer: \_\_\_\_\_

## Submittal Checklist

**Written Metes and Bounds description of Property to be annexed**

**Survey or Plat of Property to be annexed**

**City or County Property Map**

**Projected Market Value of Development**

**General Annexation Data:** Linear feet of public streets, Total Annexation area acreage, number of proposed residential units or square footage of commercial space, type of utility connections involved, specific land uses proposed.

**Correct Parcel Identification Number(s) (PIN)** you can find your PIN at

<https://www.webgis.net/nc/montgomery/>

**Owner's signatures and dates of signatures** See page 3 of this application. All real property owners must sign the application, and the date of signature must be filled in.

**Corporate seal** for property owned by a corporation

**Rezoning Application,** if the property is currently outside the Town of Mount Gilead Extraterritorial Jurisdiction.