



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS MEETING MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
September 1, 2020

The Mount Gilead Board of Commissioners met on Tuesday, September 1, 2020 at 7:00 p.m. for the regular monthly business meeting. Present were Mayor Chip Miller, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Interim Manager Larry Kirby, Town Clerk Amy Roberts, Police Chief Pat Preslar, and Public Works Director Daniel Medley.

CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE

ITEM I. ADOPTION OF AGENDA

ITEM II. APPROVAL OF MINUTES

A. August 4, 2020 – Regular Meeting Minutes

Mayor Pro Tem McAuley made a motion to adopt the August 4, 2020 meeting minutes. Commissioner Covington seconded the motion. Minutes were unanimously approved.

B. August 26, 2020 – Special Called Meeting

Commissioner Mary Lucas made a motion to adopt the August 26, 2020 Special Called Meeting Minutes. Mayor Pro Tem McAuley seconded the motion. Minutes were unanimously approved.

ITEM III. PUBLIC COMMENT

Town Resident, Patsy Brown, 303 East Second Avenue, stated that she was concerned about the state and appearance of East Second Avenue. She stated she had lived on that street for over 50 years and she's embarrassed at the appearance at some of the overgrown properties/homes. She asked if something could be done. She also asked if the Code Enforcement Officer and/or the Town could start holding people accountable for their properties and fining them for non-compliance. She also asked if a streetlight could be added at the corner of East Second Avenue and Highland Avenue because it is extremely dark.

ITEM IV. OLD BUSINESS

A. Storm Water Infrastructure on West Ingram Street

Daniel Medley, Public Works Director updated the Board that he submitted forms to the engineers to sign to proceed with this project.

ITEM V. NEW BUSINESS

A. Asset Inventory and Assessment Grant Resolution

Mr. Larry Kirby, Interim Manager, presented a resolution created by McGill Associates to be approved by the Board as part of the process in reapplying for Funding through NC Division of Water Quality to help with water and sewer projects. Commissioner Lucas made a motion to approve and adopt the Resolution. Mayor Pro Tem McAuley seconded the motion. Resolution was unanimously adopted.

B. Suez Tank Assessment

Daniel Medley presented pictures and an annual assessment of the Town of Mount Gilead Water Tank performed by Suez, Inc. Per Daniel, there is no major damage to our tank and the tank passes all aspects of the annual inspection.

C. Town Hall Operations/Re-open to the Public

Commissioner Vera Richardson stated that she has had complaints from citizens concerning the operations of Town Hall during COVID. Town Hall has their doors unlocked by is currently only accepting utility payments through the drop box, online or USPS mail. Some citizens have shown concern about not being able to get a receipt when they make their payment and not receiving change back from cash payments handled through the drop box. Larry Kirby, Interim Manager, stated that Town Hall had been trying to follow the Governor's guidelines in regard to being available to the public by unlocking the doors but also trying to keep the Customer Service employees safe by controlling how often money is being handled. He stated that by using the drop box, the payments could be removed once a day using gloves and sanitized and office employees felt safer using this process. Commissioner Richardson stated that she felt like the Town Hall needed to re-open to the public and accept payments. She felt like it could be handled safely by requiring customers to wear a mask to enter the building and providing hand sanitizer. Interim Manager Kirby stated that Town Hall would honor the Board's wishes by returning to normal operations and follow proper CDC guidelines when servicing customers.

D. Speed Hump Policy and Resolution

Larry Kirby, Interim Manager presented a draft policy and resolution to the Board concerning Speed Hump placement in the town. This policy and resolution is a result of multiple citizens in different areas of the town requesting speed humps on their roads and no regulations or guidelines in place to be followed for the town. Kirby suggested that the Town put a policy in place to prevent future issues that may arrive. Kirby suggested the Board review the policy and resolution and possibly act at the next monthly meeting.

E. E. Allenton Street Sewer

Daniel Medley spoke to the Board concerning the deterioration of the sewer lines on East Allenton Street. He told the Board that there was a lot of major work to be done and it was going to be rather expensive to fix but it was a mandatory repair that can't be delayed because the lines were so deteriorated. The Board approved the repairs but requested Daniel come back with a budget amendment next meeting.



ITEM VI. PUBLIC HEARING

A. Fiscal Year 2020-2021 Annual Budget Message

Mr. Larry Kirby presented the 2020-21 Annual Budget Message to the Board stating that the attached Budget was mostly created by former Town Manager, Matthew Christian except for a few added repair costs. Per Kirby, the Town will operate throughout the year with no increases to utilities or waste and no increase to the current tax rate. The proposed budget also includes a merit and COLA increase for all full-time employees and enough funds to cover any maintenance and repairs and capital projects for the fiscal year.

B. Fiscal Year 2020-2021 Budget Ordinance

Mr. Larry Kirby presented the Budget Ordinance that represented a totally balanced budget in the General (10) and Enterprise (20) funds and only a slight decrease to revenues for the fiscal year.

C. Fiscal Year 2020-2021 Annual Budget

After presenting the final draft budget, Mr. Larry Kirby asked the Board for approval of the 2020-21 fiscal year budget. Commissioner Vera Richardson made a motion to approve the budget as is. Commissioner Paula Covington seconded the motion. The 2020-21 Fiscal Year Budget was approved unanimously.

ITEM VII. STAFF REPORTS

Staff reports were presented by Police Chief Pat Preslar, Public Works Director Daniel Medley, Code Enforcement Officer Brandon Emory and Fire Chief Keith Byrd and the reports were attached to the Board packets.

ITEM VIII. COMMISSIONER REPORTS

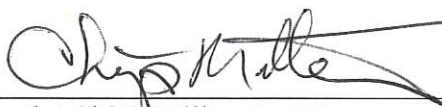
None

ITEM IX. CLOSED SESSION

None

ITEM X. ADJOURNMENT

With no more Board business, Mayor Pro Tem McAuley made a motion to adjourn the Meeting with a second from Commissioner Richardson. Meeting was adjourned at 9 p.m.

  
\_\_\_\_\_  
Joseph "Chip" Miller, Jr., Mayor

\_\_\_\_\_  
Amy C. Roberts, Town Clerk



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS AGENDA

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
September 1, 2020

The Mount Gilead Board of Commissioners will meet at 7:00 p.m. at Mount Gilead Fire Department, 106 East Allenton Street, Mount Gilead, North Carolina for the regular monthly business meeting.

CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE

- ITEM I. ADOPTION OF AGENDA (Action)
- ITEM II. APPROVAL OF MINUTES (Action)  
A. August 4, 2020 – Regular Meeting Minutes  
B. August 26, 2020 – Special Called Meeting
- ITEM III. PUBLIC COMMENT
- ITEM IV. OLD BUSINESS  
A. Storm Water Infrastructure on West Ingram Street (Information)
- ITEM V. NEW BUSINESS  
A. Asset Inventory and Assessment Grant Resolution (Action)  
B. Suez Tank Assessment (Information)  
C. Town Hall Operations/Re-open to the Public (Board Request)  
D. Speed Hump Policy and Resolution (Action)  
E. E. Allenton Street Sewer (Action)
- ITEM VI. PUBLIC HEARING  
A. Fiscal Year 2020-2021 Annual Budget Message (Information)  
B. Fiscal Year 2020-2021 Budget Ordinance (Information)  
C. Fiscal Year 2020-2021 Annual Budget (Action)
- ITEM VII. STAFF REPORTS
- ITEM VIII. COMMISSIONER REPORTS
- ITEM IX. CLOSED SESSION
- ITEM X. ADJOURNMENT

# Agenda Packet

## Table of Contents

### MINUTES

- ❖ Meeting Minutes
  - August 4, 2020 Regular Meeting Minutes.....1
  - August 26, 2020 Special Meeting Minutes.....3

### NEW BUSINESS

- ❖ Asset Inventory and Assessment (AIA) Grant
  - Information from McGill Assoc.....5
  - Resolution by Governing Body of Applicant.....6
- ❖ Suez Tank Assessment.....8
- ❖ Speed Hump Policy.....16
  - Note from Larry Kirby.....17
  - Resolution Order No. 2020-0804-01.....18
- ❖ East Allenton Street Sewer.....19

### PUBLIC HEARING

- ❖ Fiscal Year 2020-2021 Budget
  - Annual Budget Message.....20
  - Budget Ordinance.....26
  - Draft Budget.....Attached

### REPORTS

- Manager.....30
- Code Enforcement.....35
- Public Works.....38
- Police.....40



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS Meeting Minutes

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
August 4, 2020

The Mount Gilead Board of Commissioners met remotely via Zoom on Tuesday, August 4, 2020 at 7:00 p.m. for the regular monthly business meeting. Present via Zoom were Mayor Chip Miller, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Interim Manager Larry Kirby, Clerk Amy Roberts, Police Chief Pat Preslar, Public Works Director Daniel Medley and Code Enforcement Officer Brandon Emory.

## CALL TO ORDER

Mayor Miller called the meeting to order at 7:05 p.m.

## MOMENT OF SILENCE

## PLEDGE OF ALLEGIANCE

### ITEM I. ADOPTION OF AGENDA

Mayor Pro Tem McAuley made a motion to adopt the agenda as is. Commissioner Covington seconded the motion. Motion carried unanimously.

### ITEM II. APPROVAL OF MINUTES

A. July 7, 2020 – Regular Meeting Minutes – Commissioner Richardson made a Motion to adopt the July 7, 2020 meeting minutes. Commissioner Covington seconded the motion. Minutes were approved unanimously.

### ITEM III. PUBLIC COMMENT

None

### ITEM IV. OLD BUSINESS

None

### ITEM V. NEW BUSINESS

#### A. Budget Amendment – 2020-0804-01

Mr. Larry Kirby presented BA 2020-0804-01 to transfer money to the Interim budget To cover the expense of a new mini excavator and trailer for Public Works as well as the costs of emergency repairs to Lift Station #2. Commissioner Richardson made a motion to approve the budget amendment with a second from Commissioner Lucas. The amendment was unanimously approved.

B. Budget Amendment – 2020-0804-02

Mr. Larry Kirby presented BA 2020-0804-02 to transfer money to the Interim budget To cover the expense of a new Police vehicle. Police Chief Preslar found a used 2016 Chevy Tahoe from the NC ALE and it was a deal that he needed to accept now. Commissioner Lucas made a motion to approve the budget amendment with a second from Mayor Pro Tem McAuley. The amendment was unanimously approved.

C. Main Street Storm Water Improvements Project

Mr. Larry Kirby presented an option of expensing the cost of the Main/Ingram Street Storm Water Improvement Project. He suggested using \$34,000 of Powell Bill Funds and using \$185,000 from the Town’s savings account. This would cover the estimated project cost of \$219,000. He assured the Board that using this money will still leave a hefty balance of \$372,000 in the savings account.

D. East Ingram Street Extension

Mr. Kirby presented a petition signed by all adjoining property owners of East Ingram Street stating that they accept the extension as a Town street. The Board gave approval for Public Works to move on with this project and have an engineer survey the extension.

ITEM VI. STAFF REPORTS

Staff reports were given by Public Works Director Daniel Medley, Police Chief Pat Preslar and Code Enforcement Officer Brandon Emory. All information was attached to The Board agenda packets.

ITEM VII. COMMISSIONER REPORTS

None

ITEM VIII. CLOSED SESSION

None

ITEM IX. ADJOURNMENT

With no more Board business, Mayor Pro Tem McAuley made a motion to adjourn the Meeting with a second from Commissioner Richardson. Meeting was unanimously Adjourned at 9:45 p.m.

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Joseph M. “Chip” Miller, Jr., Mayor

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Amy C. Roberts, Town Clerk



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS SPECIAL MEETING MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
August 26, 2020

The Mount Gilead Board of Commissioners met Wednesday, August 26 at 6:00 p.m. for a special called meeting to discuss a closed session personnel issue and open session to discuss the proposed FY 2020-2021 Budget. Present for the meeting were Mayor Chip Miller, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Interim Manager Larry Kirby, Clerk Amy Roberts and Public Works Director Daniel Medley.

## CALL TO ORDER

Mayor Miller called the meeting to order at 6:15 p.m.

## MOMENT OF SILENCE

## PLEDGE OF ALLEGIANCE

### ITEM I. ADOPTION OF AGENDA

Commissioner Richardson made a motion to adopt the agenda. Mayor ProTem McAuley seconded the motion. Agenda was unanimously adopted.

### ITEM II. CLOSED SESSION – NCGS 143-318.11 (a) (6) – Personnel

Commissioner Richardson made a motion to go into Closed Session with a second from Mayor ProTem McAuley. Motion carried.

After the personnel matter at hand was discussed Commissioner Lucas made a motion to return to Open Session with a second from Commissioner Richardson. Motion carried.

Mayor Miller asked the Board to call to vote the acceptance of the Employment Agreement negotiated by Mr. Bob Jones, candidate for Town Manager. Commissioner Lucas made a motion to accept the Employment Agreement for Mr. Jones with the understanding that Mr. Jones will handle all housing on his own. Commissioner Richardson seconded the motion. Vote was 3-1 for acceptance of the Employment agreement with 3 yays by Commissioners McAuley, Lucas and Richardson and 1 nay from Commissioner Covington. Motion carried.

Mayor Miller will present the agreement to Mr. Jones and see if he accepts the Town's offer of conditional employment.



ITEM III. PUBLIC COMMENT  
None

ITEM IV. BUDGET DISCUSSION

Mr. Larry Kirby presented a draft budget for the Board's final review. This was the same draft budget that was presented by former Town Manager, Matt Christian with the exception of a couple of changes that added funds to line item 20-415-36 (Equipment Maintenance) in the Enterprise Fund because of emergency repairs to several lift stations that had been struck by lightning and also adding \$35,000 to the Fire Department Building and Grounds Fund to repair/replace doors and windows at the Fire Department.

Mr. Kirby presented an estimated cost and request to keep two of the Public Works Department's part-time employees through the end of the 20-21 fiscal year that would add \$18,432 to the department's budget to be divided between water, sewer, and street maintenance salaries line item. Public Works Director, Daniel Medley, spoke about the significant impact these part-time employees have had on his department. He boasted that during this COVID-19 Pandemic while he's not been allowed to utilize inmate labor the added help has been very valuable. At the same time, this has been a very positive influence on these young gentlemen and Daniel feels that it would mutually benefit the employees as well as the Town to allow them to continue employment with us through the end of the fiscal year.

The Board agreed to add this to Public Work's salary budget and allow these part-time employees continuous employment until the end of the 20-21 fiscal year.

The Budget message and Ordinance as well as the Final Budget with added changes will be presented at the regular monthly business meeting on Tuesday, September 1, 2020 for approval by the Board of Commissioners.

ITEM V. ADJOURNMENT

With no more Board business Mayor ProTem McAuley made a motion to adjourn. Commissioner Richardson seconded the motion. Meeting was adjourned at 9:15 p.m.

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Joseph M. "Chip" Miller, Jr., Mayor

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Amy C. Roberts, Town Clerk

**From:** David Honeycutt <[David.Honeycutt@mcgillassociates.com](mailto:David.Honeycutt@mcgillassociates.com)>  
**Sent:** Monday, August 17, 2020 6:44 AM  
**To:** Larry Kirby <[lkirby@mtgileadnc.com](mailto:lkirby@mtgileadnc.com)>  
**Subject:** Asset Inventory and Assessment Grants

Mr. Kirby,

Per our discussion, we assisted the Town last fall to apply for Asset Inventory and Assessment (AIA) Grant program through the North Carolina Division of Water Quality. The applications didn't score well enough to get funded but we would be glad to assist to renew the applications and improve them to hopefully get the funds this round. The program requires separate applications for Water and Sewer and you can request up to \$150,000 for each system. More information can be found here for the AIA program. <https://deq.nc.gov/about/divisions/water-infrastructure/i-need-funding/asset-and-inventory-assessment-grants> The previous applications requested \$140,000 **each** for water and sewer and we suggest using the same amount based on the proposed scope.

As we are currently working with the Town on other items and have previously assisted the Town with the applications there will be no cost for this revision to the applications.

The program does require a match however it is only 5% for Mount Gilead based on your economic condition. The Town has 5 of 5 of the economic indicators reviewed at below/worse than the State's benchmarks. A portion of the match can be done through in kind services which such as your staff's involvement in reviewing mapping information and assisting with field locations, and inspections.

I have attached a copy of a resolution that will need to be completed by the Town board at your next meeting. I will need two (2) originals (one for each application) of this form and others that I will send later to include in the application.

Applications are due on September 30<sup>th</sup>.

We have a good bit of information from last years application but we do need to update several forms as well. If you can provide the following information to get us going that would be great.

1. A copy of your latest water and sewer rate sheet with Town logo.
2. Current Residential Sewer Connections, Non-Residential Sewer Connections, Residential Water Connections, and Non-Residential Water Connections.
3. Percentage of water and sewer bills collected for 2019-2020 FY. (5 years are required but we have the previous 4 from the last application)

I would like to meet either virtually or in person at some point in the next couple weeks to discuss the scope in more detail, current situation, and project team. Let me know a couple options on time and your preference regarding an in person meeting or video conference meeting.

Let me know if you have any questions. Thanks,

**RESOLUTION BY GOVERNING BODY OF APPLICANT**

- WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of asset inventory and assessment of water and sewer systems, and
- WHEREAS, The Town of Mount Gilead has need for and intends develop asset inventories, condition assessment of critical assets and other components of comprehensive asset management programs for the water and sewer systems and,
- WHEREAS, The Town of Mount Gilead intends to request state grant assistance for Asset Inventory and Assessment for Water and Sewer Systems,

**NOW THEREFORE BE IT RESOLVED, BY THE (GOVERNING BODY) OF THE (UNIT OF GOVERNMENT):**

That Town of Mount Gilead, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Mayor Joseph Miller Jr., the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the (date adopted) at Town of Mount Gilead, North Carolina.

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(Signature of Chief Executive Officer)

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(Title)

**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified and acting Town Clerk of the Town of Mount Gilead does hereby certify:  
That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of  
an application with the State of North Carolina, as regularly adopted at a legally convened meeting of  
the Town of Mount Gilead duly held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_; and, further,  
that such resolution has been fully recorded in the journal of proceedings and records in my office. IN  
WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(Signature of Recording Officer)

\_\_\_\_\_  
(Title of Recording Officer)





# Town Of Mount Gilead

## CONDITION ASSESSMENT REPORT



**Tank Name:**  
Downtown Tank

**Location:**  
128 Main Street

**Tank Size and Style:**  
300,000 Elevated

**Project Number:**  
112912

**Inspection Date:**  
August 4, 2020

**Inspected By:**  
Taylor Jennings

### Town Of Mount Gilead Contact Information:

**Administrative:**  
Matthew Christian

**Address:**  
P O Box 325  
Mount Gilead, NC 27306

**Phone/Email:**  
910-439-6687  
mchristian@mtgileadnc.com

**Job:**  
Matthew Christian

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### Utility Service Co., Inc.

**Address**  
535 Courtney Hodges Blvd  
PO Box 1350  
Perry, GA 31069

**Fax, Email and Website**  
Fax: 478.987.2529  
Email: [help@utilityservice.com](mailto:help@utilityservice.com)  
Website: [www.utilityservice.com](http://www.utilityservice.com)

**Customer Service Information**  
Sue Roach  
866-919-3471

## Summary

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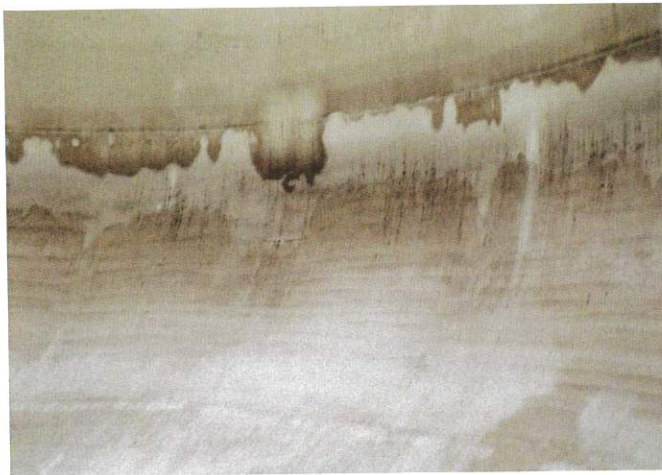
The tank interior was cleaned, washed out, inspected and disinfected according to AWWA Standards Spray Method #2 and made ready for service.

The tank will be scheduled for a Visual Inspection in 2021.

## Coating Type & Conditions

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- **Interior Coating Condition:** Interior coating is in good condition and continues to protect the substrate.
- **Exterior Coating Condition:** No deficiencies noted in the exterior coating.
- **Logo Condition:** No deficiencies noted.



Interior Coating Sidewall



Interior Coating Sidewall





Interior Coating Bowl



Interior Coating Bowl



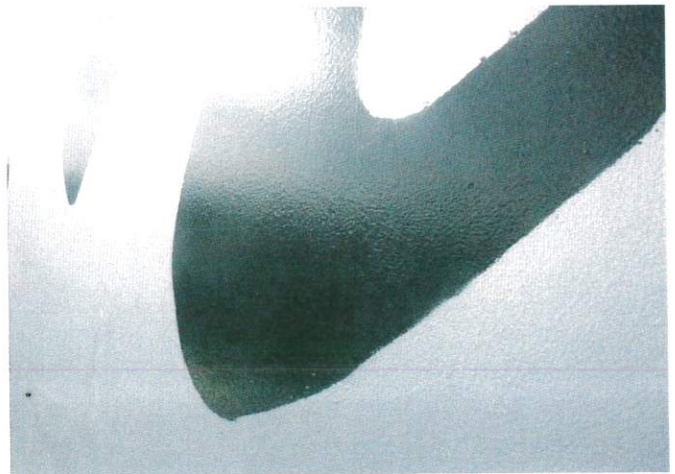
Exterior Coating Roof



Exterior Coating Roof



Exterior Coating Sidewall

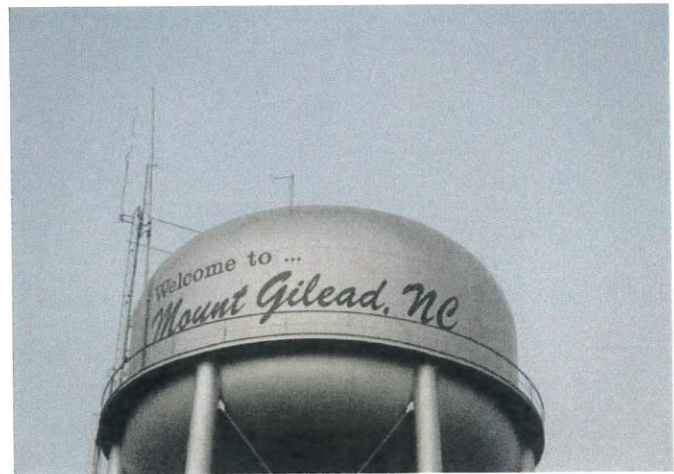


Exterior Coating Sidewall





Exterior Coating Under Belly



Exterior Coating Logo

## Safety

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- **Safety Climbing Devices:** Ladders are equipped with secured safety climb devices.
- **Access Hatch1:** Main wet interior roof access hatch is showing paint minor corrosion on the interior portion of the lid. Areas will continue to be monitored.



Safety Climb on Access Ladder



Wet Interior Access Hatch Open

## Sanitary

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- **Vent Screen:** No deficiencies noted with vent screen.
- **Evidence Of Foreign Matter:** No evidence of foreign matter observed.



- **Sediments:** Heavy sediment in bottom of tank was cleaned out with pressure washing. Some brown mineral stain still remains.



Vent Screen



Pre-Washout Sediment



Post-Washout Interior

## Security

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- **Fence Around Site:** Tank is located inside a fenced-in area that is secure.
- **Ladder Gate/Access Door:** Exterior ladder has a ladder gate installed and is locked.
- **Access Hatch Locked:** Access hatch is locked and secured.
- **Evidence Of Vandalism:** No evidence of vandalism was found.



Ladder Guard Locked



Access Hatch Locked

## Structural

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- **Foundation:** Foundation appears in good condition. No deficiencies noted.
- **Legs:** No deficiencies noted with tank legs. Paint coating continues to protect the substrate.
- **Access Ladders:** No deficiencies noted for dry-side access ladder stiles, rungs and connections.
- **Column Flanges:** Column flanges are painted and no corrosion is present.
- **Anchor Bolts:** Anchor bolts are protected and show no rust or corrosion.
- **Riser Pipe:** No deficiencies noted with riser. Paint coating continues to protect the substrate.
- **Riser Rods:** No deficiencies noted with riser rods.
- **Wind Rods:** No deficiencies noted with wind rods.
- **Watertight Conditions:** There are no visible leaks at manway, riser or legs.
- **Balcony:** No deficiencies or corrosion damage noted for balcony railings and landings.
- **Interior Ladders:** No deficiencies noted for the interior ladder stiles, rungs and connections.
- **Roof:** No deficiencies noted with roof structure.
- **Vents:** No deficiencies noted with vent.
- **Overflow Pipe:** Tank is equipped with an internal overflow.
- **Welds:** No deficiencies noted with weld seams.
- **Float System:** Float system-is in working condition. No deficiencies noted.
- **Level Indicator:** Level indicator is in working condition with no deficiencies noted.





Leg Structure



Riser Manway



Strut Connections



Balcony



Interior Roof Structure



Tank Identification Plate

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**Steel Tanks**

The determinations and recommendations made within this report with respect to the condition of the steel structure, integrity, or other surface defects are based upon visual observations made during the inspection. Extensive testing or investigation of the steel to determine the extent of the metal loss or capacity of the structure was not completed.



## **TOWN OF MOUNT GILEAD**

### **SPEED HUMP POLICY**

The following policy for speed humps outlines the rules and regulations for speed hump placement for all residents within the city limits of Mount Gilead.

- At least 75% of homeowners must sign the petition to be considered for speed hump placement
- Petition signers must be at least one of the homeowners from each property on the street or within the neighborhood.
- All homeowners on said street must be invited to be included in the petition.
- Petitioner(s) must be willing to allow the Town of Mount Gilead to research the necessity of speed hump(s) on said street or in said neighborhood which could include the use of a portable speed trailer to be placed in a public right of way in front of or near property owners home(s). Traffic count and speed monitoring must be done with radar machine and/or speed trailer by the Mount Gilead Police Department.
- Speeds should average at least 5 mph over posted limit for a street to eligible for a speed hump.
- It will be the sole responsibility of the Town of Mount Gilead to determine the amount of speed humps and the placement of the speed humps on said street being petitioned.
- Street must be at least ¼ of a mile in length to be eligible
- Speed Humps cannot be placed within 1000 feet of each other.
- Only streets with a speed limit of less than 35 mph are eligible for speed hump placement.
- No stub streets or cul-de-sacs are eligible for a speed hump
- No street with four way stop sign is eligible for a speed hump
- Streets carrying more than 1000 cars a day are not eligible
- No speed humps are allowed in or near a curve in the roadway

NOTE:

I have attended presentations from many traffic engineers including Kimble-Horn, Stan Stansberry /Johnathon Guy of Ramey- Kemp and Jay Clapp. All these engineers will testify that it is a proven fact that with speed bumps traffic speed does increase. Also, it is important to note that improper installation can cause the town to be liable for damages to vehicles.

Many towns like Charlotte and Greensboro are stopping the use of speed bumps and humps. The repair costs to Garbage trucks and Fire Trucks rear axles has been very costly. Contract Garbage contractors have clauses in contracts to cover these repairs.

The following are statements from the engineering department of NCDOT in Raleigh:

It is the opinion of traffic engineers across the state of North Carolina that traffic humps are not the most effective way for speed control.

The research data is not sufficiently extensive to substantiate the effectiveness and safety of speed humps for all types of vehicles at different speeds.

Speed humps must be used with great discretion, for the indiscriminate use of them will most certainly result in problems that are worse than the problems they are intended to solve.

Speed humps are not included in the MUTCD. **Past court precedents have indicated that there is no legal basis for the use of them as a deterrent to speed. Our attorneys advise against the use of speed humps on the state highway system.**

# TOWN OF MOUNT GILEAD

Post Office Box 325  
110 West Allenton Street  
Mount Gilead, North Carolina 27306  
Incorporated 1899

Phone (910) 439-5111 – Fax (910) 439-1336

Mayor  
Joseph Miller

Mayor Pro Tem  
Tim McAuley

Commissioners  
Paula Covington  
Vera Richardson  
Mary Lucas

Interim Manager  
Larry Kirby

Town Clerk  
Amy Roberts

## RESOLUTION ORDER NO. 2020-0804-01

**WHEREAS**, it is the hope of the Mayor and Commissioners of the Town of Mt. Gilead that all citizens should have a safe neighborhood to live in and

**WHEREAS**, the safety of its citizens is a priority of the Board of Commissioners and

**WHEREAS**, speeding traffic through neighborhood streets is a nuisance and concern of all citizens.

**WHEREAS**, some neighborhoods within the city limits have petitioned to place speed hump(s) in their neighborhood streets to help calm the speeding traffic.

### **NOW THEREFORE, BE IT RESOLVED:**

That the Mayor and Board of Commissioners for the Town of Mount Gilead deem it necessary to create some rules and guidelines for all citizens to follow to determine eligibility for placement of speed hump(s).

That the Board of Commissioners reserves the right to determine placement or non-placement of speed humps within the city limits of Mount Gilead based upon the policy created for Speed Humps.

SO RESOLVED, this the 1<sup>st</sup> day of September 2020

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Joseph "Chip" Miller, Jr., Mayor

ATTEST:

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Amy C. Roberts, Town Clerk

(seal)

**SKC**  
*Inc.*  
**UTILITY CONTRACTORS**  
POB 386  
SEAGROVE, NC 27341

**Phone: 336-873-9494**

**“An Equal Opportunity Employer”**

**Fax: 336-873-9498**

Date: 8/24/2020

**PROPOSAL**

Reference: E. Allenton Street Sewer  
Town of Mt. Gilead

SKC, Inc. proposes to complete the following work by furnishing all necessary labor, materials and equipment to complete work for the above referenced site per plan sheet 4 dated April 2020 wutg bi revisions noted.

**Price: \$62,322.00**

**Scope:** Installation of approximately 135' of 8" DIP through the existing culvert, Rip Rap installation from Station 3+95 to 7+27, replacement of manhole #2, and by-pass pumping.

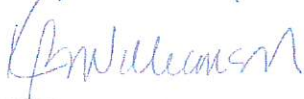
All materials are guaranteed to be as specified in accordance to Town of Mt. Gilead.

All work will be completed in a workmanlike manner according to standard practices. Any deviations or alterations from the above work will be executed by a written change order. Our price is based on a 8-10 hour work day and does not incorporate night or weekend time.

**Terms of Payment:** All invoices are due with-in 30 days of the invoice date. All past due invoices are subject to interest at a rate of 1.5% per month. If customer fails to pay within the terms, the Customer agrees to pay SKC, Inc. all cost associated with the collection process, including attorney fees.

SKC, Inc. is committed to providing quality service to our customers. We thank you for the opportunity to provide this proposal. Should you have any questions please contact me at the phone listed above.

Sincerely,  
SKC, Inc.



Kellie B. Williamson  
President

Accepted By: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_





Town  
Manager's  
Budget  
Message FY  
2020-2021

Mayor Joseph "Chip" Miller, Jr.  
Board of Commissioners  
Town of Mount Gilead  
PO BOX 325  
110 West Allenton St.  
Mount Gilead, NC  
27306

The Honorable Mayor Miller, Town Board of Commissioners, and Citizens of Mount Gilead:

This budget was prepared under the general direction of the Town Board in response to the goals established during the regular board meetings, budget workshops, and in direct response to the needs of our community. The FY 2020-2021 budget continues the current level of services provided for the citizens of Mount Gilead.

As requested by the Board, this budget is balanced by a **\$0.57 tax rate** per hundred-dollar valuation.

Each cent on the tax rate represents approximately **\$7,945**. The estimated assessed tax valuation for the Town of Mount Gilead as of January 1, 2020 is approximately **\$85,000,000** and an estimated collection rate of **95.16%** was used for real and personal taxes. The town utilized a conservative formula to project real and personal taxes at a level under the allowable rate by state law. The tax yield at the current collection rate results in an estimated budgeted amount of **\$460,000**.

Sales tax and other franchise taxes were estimated using the North Carolina League of Municipalities projections. The budget proposal takes a conservative approach to revenue projections. Because of global pandemic COVID-19 restrictions, Sales Tax revenues are projected to decrease slightly.

This budget includes:

- An immediate 2% cost-of-living adjustment for all employees as well as budgeted allocations for merit increases throughout 2020-2021.
- Allocations to maintain all health, dental, vision, and life insurance benefits for full-time employees.
- Funding for all debt service (police vehicles, fire engine, water main, stormwater and wastewater treatment plant improvements and debt)
- Increased funding for equipment, vehicle, and building maintenance for all departments.
- Maintained operation expenses to continue services to citizens at the current levels
- Balanced budget for both the General Fund and Enterprise Fund

Overall, the proposed budget streamlines operational expenses and maintains service level using revenues from taxes and enterprise fees. This budget does utilize appropriated fund balance to pay for capital items, new equipment, and other professional services. The Town will also utilize Powell Funds (state provided funds that can only be spent on street maintenance) to repair sidewalks.

Our goal over the next year will be to provide the citizens of Mount Gilead excellent service utilizing the items and expenditures presented in this budget to improve their quality of life. I am pleased to present this budget proposal for your consideration. Town staff has worked diligently to review current spending, provide areas to cut, and make recommendations of capital projects. Copies of the budget proposal are on file with the Town Clerk and available for inspection and review by the public.

This Public Hearing is being conducted at the regularly scheduled Board of Commissioners meeting held on Tuesday, September 1, 2020 at the Mount Gilead Fire Department. The Board of Commissioners may vote to approve the budget at any point following the Public Hearing. The Budget must be adopted no later than September 30, 2020.

If you have any questions, comments, or suggestions please feel free to notify me and I will work to include those areas in the final budget.

Respectfully submitted,



Matthew Christian  
Town Manager



Larry Kirby  
Interim Manager

## Summary of 2020-2021 Budget

### **BUDGET OVERVIEW**

The following document is a detailed summary of the 2020-2021 Budget. The Town of Mount Gilead utilizes a departmental budget. Funds or expenditures are allocated to departments within two primary funds. The General Fund serves as the primary fund for all governmental operations and expenditures. The second fund is the Enterprise Fund and this fund is utilized for the business operations of the water and wastewater system. The Enterprise fund is designed to function as a business generating profits to pay for all expenses including current and future capital improvements.

### **GENERAL FUND (10 FUND)**

The General Fund or 10 Fund comprises all the revenues from property, sales, and other taxes and governmental fee collections (excluding water and sewer operations). The General Fund includes all operational expenses for the following departments: Administration, Police, Fire, Streets, Parks and Recreation, Powell Bill and Governing Body.

#### **GENERAL FUND REVENUE**

This budget includes no property tax increase with the rate to remain at \$0.57 per \$100 valuation. Sales tax numbers are expected to remain the same or be slightly less for the Town due to the COVID-19 global pandemic. Staff is not recommending any increases in the monthly solid waste fee. The proposed budget also includes \$38,000 of expected revenue in 2020-21 from the NC Powell Fund for street resurfacing and sidewalk repair.

#### **GENERAL FUND EXPENSES**

After careful consideration the following budget recommendations represents Board goals, departmental input, and community needs within the existing tax rate of \$0.57 per \$100 valuation. The total recommended budget is \$1,411,516 and this includes \$331,061 in appropriated fund balance. The budget recommendation includes a 2% cost-of-living adjustment for all full-time employees.

#### **Departmental Highlights**

**Administration:** The proposed budget for Administration is \$169,900 This department also includes the worker's compensation insurance for the general fund, computer equipment, and other IT network infrastructure and hardware/building funds for Town Hall.

**Streets and Grounds:** The proposed budget for Streets and Grounds Maintenance is \$112,820. Portions (10%) of the Public Works Department salaries and benefits are paid from the Streets & Grounds budget which also includes 10% of salaries for Public Works temporary part-time employees.

**Planning:** The proposed budget for Planning and Zoning is \$45,850. The town does not currently have any paid planning staff. In previous years, planning functions and expenditures have been absorbed in the general administration budget, because most of these duties were shared by the Town Manager or Clerk.

The recommendation in the 2020-2021 budget is to continue to use a consultant to assist with making necessary updates to the comprehensive plan and development ordinance as well as an outside Code Enforcement Company to assist with necessary compliance of Town ordinances.

**Solid Waste:** The proposed budget for Solid Waste is \$92,400. This recommendation includes the cost for curbside collections projected to be \$77,400 and leaf, limb and white goods projected to be \$15,000 for the FY 20-21 Budget .

**Parks & Recreation:** The proposed budget for Parks and Recreation is \$62,612 which includes salaries for summer park program workers and lifeguards in hopes of being able to re-open the park program and pool in the summer of 2021. It also includes any unforeseen repairs to pool and bathrooms at park once pipes are re-opened.

**Police:** The proposed budget for the Police Department is \$606,350. The Police Department budget includes salaries for full time and reserve officers along with expenditures related to the upkeep of police fleet service, uniforms and equipment.

**Fire:** The proposed budget for the Fire Department is \$163,974. This recommendation includes the Fire Truck Escrow contribution of \$25,000 as well as \$35,000 in the building and grounds fund for updates and repairs to the building.

**Redevelopment Corporation:** The proposed budget for the Redevelopment Corporation is \$22,200 which is a slight increase from FY 19-20 and is completely in the Operations line item to help allocate funds for a new roof on the building.

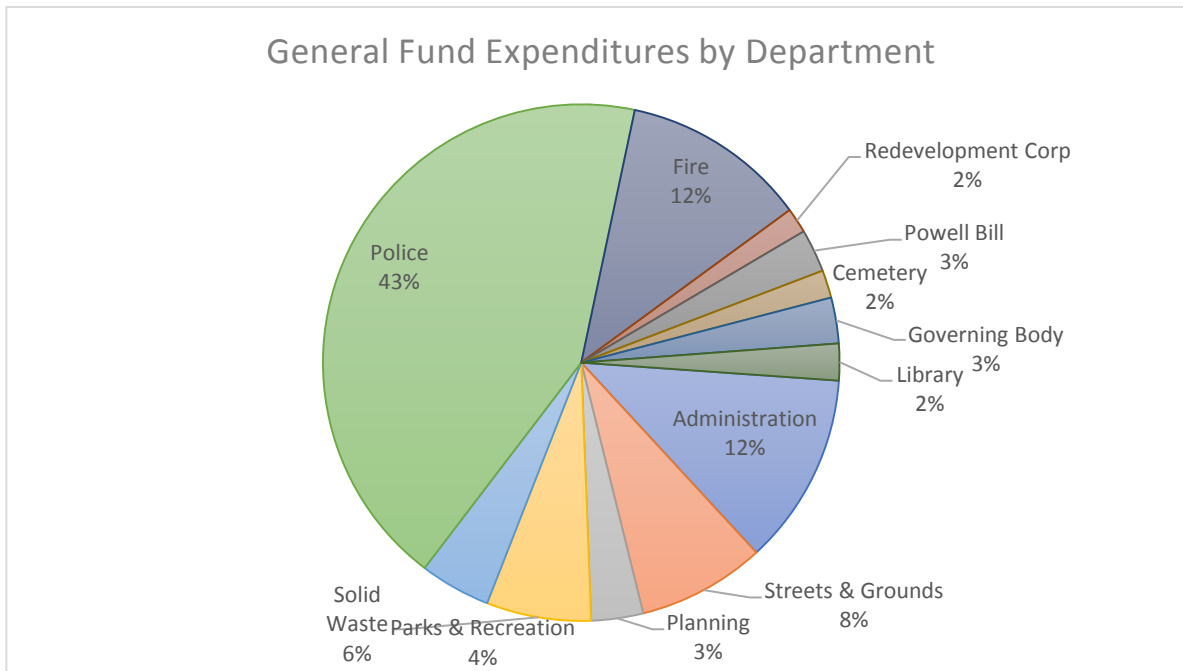
**Powell Bill Fund:** The proposed budget for Powell Bill Fund is \$38,000. Powell Bill Funds are provided to municipalities from the state gasoline tax and can only be spent on street related projects. The state is now requiring towns to utilize these funds or risk reductions in future allocations. The Powell Fund Balance as of June 30, 2020 was \$98,000. An allocation of \$34,000 will be used for engineering costs of storm water repair.

**Cemetery:** The proposed budget for the Cemetery is \$24,500 .This includes funding for surveying and digitized mapping, grounds maintenance and repaving both entrances to the Cemetery.

**Governing Body:** The proposed budget for Governing Body \$40,510. This includes audit and attorney expenses, annual charity contributions, advertising, municipal election expenses and insurance bonds.

**Library:** The proposed budget for Library is \$32,400. This includes contributions to the library and building and grounds expenses to add a new roof.

The following graph depicts the funding break down by department:

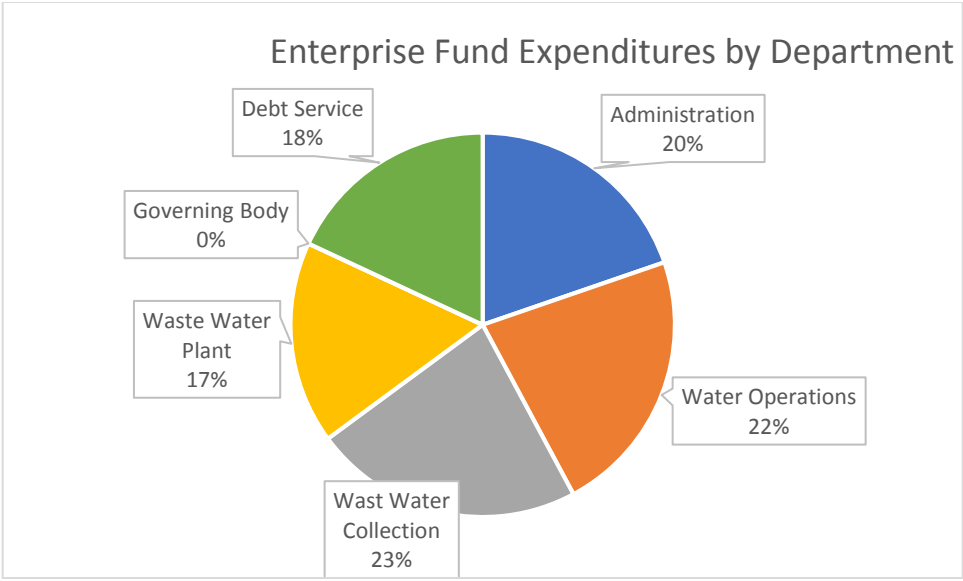


### Fund Balance Appropriated

The Town maintains a fund balance, or savings account, to ensure it can continue operations in the event of an emergency or unexpected delay in revenue. The available fund balance is also used to hold excess funds from previous budgets and utilized to make purchases of necessary capital items. The Town strives to maintain a healthy fund balance well above the state required 8% of operating budget. Appropriated fund balance indicates the Town intends to utilize money from this fund typically for capital (one time) purchases as opposed to subsidize operating needs.

### ENTERPRISE EXPENSES

The expenses for the Enterprise Fund are established by department and include: Administration, Water, Collections (Sewer), WasteWater Treatment Plant, and Debt Service. All of the expenses in this fund are associated with the business operations of the water and wastewater department.



A draft budget has been attached. The Board has scheduled a Public Hearing on Tuesday, September 1, 2020 at the Mount Gilead Fire Department. The budget needs to be approved at this time.

It was the goal of the Manager and the staff to present a draft budget that was balanced and could be adopted to guide the town during the next fiscal year. Each department head carefully reviewed the budget and made recommendations based on current plans and historical information. The budget presented is a balanced departmental budget. I am proud to submit this budget on behalf of our staff.



**TOWN OF MOUNT GILEAD NORTH CAROLINA**  
**Budget Ordinance FISCAL YEAR 2020-2021**

AN ORDINANCE CONCERNING APPROPRIATIONS AND THE RAISING OF REVENUE  
FOR THE FISCAL YEAR BEGINNING JULY 1, 2020

BE IT ORDAINED by the Board of Commissioners of the Town of Mount Gilead, North Carolina, pursuant to N.C.G.S 159-17, that the following anticipated fund revenues and departmental expenditures, certain fee and charge schedules, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the Town Government and its activities for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.

Pursuant to N.C.G.S. 159-17, departmental expenditures for the Fiscal Year 2020-2021 shall not exceed the estimated departmental totals depicted in the Budget Summary; revenues for the 2020-2021 Fiscal Year shall equal total expenditures; and revenues from the Ad Valorem property tax shall be levied in the amount of \$0.57 per One Hundred Dollars (\$100) of assessed valuation on all taxable property.

**Section 1: Summary Revenue**

REVENUES

General Fund	\$1,338,641
Grant Revenue	\$12,675
Redevelopment Corporation	\$22,200
Powell Bill Funds	\$38,000
Water and Sewer Fund	\$1,357,746

<b>TOTAL REVENUE</b>	<b>\$2,769,262</b>
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**Section 2: Summary Expenditures**

Authorized Expenditures / Transfers Out By Department

EXPENDITURES

GENERAL FUND

Administration	\$169,900
Streets and Grounds	\$112,820
Planning	\$45,850
Solid Waste	\$92,400
Parks and Recreation	\$62,612
Police Department	\$606,350
Fire Department	\$163,974
Redevelopment Corporation	\$22,200
Powell Bill	\$38,000
Cemetery	\$24,500

Governing Body	\$40,510
Library	\$32,400

TOTAL GENERAL FUND	\$1,411,516
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ENTERPRISE FUND

Administration	\$267,850
Water Operations	\$304,737
Wastewater Collections	\$308,640
Wastewater Plant	\$231,400
Debt Service	\$245,119

TOTAL ENTERPRISE FUND	\$1,357,746
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TOTAL EXPENDITURES	\$2,769,262
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**Section 3: Powell Bill Fund & Fund Balance General Fund**

Anticipated Revenues / Transfers In

FUND TRANSFERS

Powell Bill Fund Transfer	\$38,000
Appropriated Fund Balance	\$331,061

POWELL BILL AND FUND BALANCE TOTAL	\$369,061
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**Section 4: Special Funds**

FUND TRANSFERS

CWSRF Special Project Fund	\$
	-
Debt Service Fund	\$
	27,250
Debt Service Reserve Fund	\$
	2,725

SPECIAL FUND TOTAL	\$29,975
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**Section 5: Levy of Taxes**

There is hereby levied, for Fiscal Year 2020-2021, an Ad Valorem Tax Rate of \$0.57 per One Hundred Dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2020, for the purpose of maintaining the revenue from current taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations. This rate of tax is based on an estimated assessed valuation of \$85,000,000 and an estimated collection rate of 95.16% for real and personal property.

**Section 6: Fees Schedule**

There are hereby established, for the Fiscal Year 2020-2021, various fees and charges as contained in Attachment A.

**Section 7: Special Authorization - Budget Officer**

The Town Manager shall serve as the Budget Officer.

The Budget Officer shall be authorized to reallocate appropriations within departments, and among the various line accounts not organized by departments, as deemed necessary.

The Budget Officer is hereby authorized to make any budget transfers as may be required within each fund, not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. The Budget Officer is also authorized to recommend allocation of funds remaining in each department, after all bills are paid and prior to closing of the books. Notification of all such transfers shall be made to the Town Board at its next meeting following the date of the transfer.

Inter-fund transfers, established in the Budget Ordinance, may be accomplished without additional approval from the Town Board.

**Section 8: Restrictions - Budget Officer**

Interdepartmental transfer of monies and Governing Body funds, except as noted in Sections 7 and 9, shall be accomplished by Board of Commissioners authorizations only.

Utilization of appropriations contained in Appropriations from Fund Balance may be accomplished only with specific approval of the Board of Commissioners.

**Section 9: Utilization of Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of Mount Gilead Municipal Government during the 2020-2021 Fiscal Year. The Town Manager shall administer and maintain the budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

The Administration Department (Financial Officer) shall establish and maintain all records, which are in consonance with this Budget Ordinance, and the appropriate statutes of the State of North Carolina.

**Section 10: Salary Adjustments**

Salary adjustments funds resulting from performance evaluations, wage level adjustments or merit increases may be made available beginning with the first payroll in the month of the new Fiscal Year.

For the Fiscal Year 2020-2021, the Town manager shall be authorized to approve a 2% cost-of-living (COLA) adjustment for all full-time employees as well as merit increases of up to 3% for all employees at the Manager's discretion.

Adopted this 1 Day of September, Two Thousand and twenty (2020).

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Amy C. Roberts, NCCMC  
Town Clerk/Financial Officer

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Joseph M. "Chip" Miller, Jr.  
Mayor





# TOWN OF MOUNT GILEAD MANAGER REPORT

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
August 2020

## GENERAL UPDATES

Montgomery County has received a second allocation of funds from the Federal CARES Act. Each municipality in the town will receive a portion of these funds. The total portion to be made available to the Towns in Montgomery County is \$304,871. This total allocation is being made available as follows:

TROY = \$124,869.46  
BISCOE = \$66,565.72  
MOUNT GILEAD = \$43,246.60  
STAR = \$34,300.92  
CANDOR = \$32,891.30

The Town must report any COVID expenses incurred thus far and will be reimbursed upon request based on State Guidelines of eligible expenses (see Guidelines on next page). Any unused portion of our allocation must be accounted for before December 31, 2020 or the money is returned back to the County.

## COMMUNITY CALENDAR

September 7            Labor Day – Town Hall Closed

## COMMITTEE UPDATES

Planning and Zoning:            Meeting postponed due to COVID-19  
Parks and Recreation:        Meeting postponed due to COVID-19  
Historic Preservation:         Meeting postponed due to COVID-19

**Coronavirus Relief Fund**  
**Guidance for State, Territorial, Local, and Tribal Governments**  
**Updated June 30, 2020<sup>1</sup>**

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act (“CARES Act”). The CARES Act established the Coronavirus Relief Fund (the “Fund”) and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.<sup>2</sup>

The guidance that follows sets forth the Department of the Treasury’s interpretation of these limitations on the permissible use of Fund payments.

*Necessary expenditures incurred due to the public health emergency*

The requirement that expenditures be incurred “due to” the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

*Costs not accounted for in the budget most recently approved as of March 27, 2020*

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the

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<sup>1</sup> This version updates the guidance provided under “Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020”.

<sup>2</sup> See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

cost cannot lawfully be funded using a line item, allotment, or allocation within that budget *or* (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

***Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020***

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the “covered period”). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient’s usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, *e.g.*, the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient’s control.

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

### *Nonexclusive examples of eligible expenditures*

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
  - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
  - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
  - Costs of providing COVID-19 testing, including serological testing.
  - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
  - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
  - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
  - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
  - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
  - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
  - Expenses for public safety measures undertaken in response to COVID-19.
  - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
  - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
  - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
  - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.



- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
  - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
  - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
    - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
    - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
    - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
  6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.

*Nonexclusive examples of ineligible expenditures*<sup>3</sup>

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.<sup>4</sup>
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

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<sup>3</sup> In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

<sup>4</sup> See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.



Alliance Code  
Enforcement LLC

PROTECTING QUALITY OF LIFE  
Monthly Report  
Town of Mount Gilead

Updated  
08/25/2020

ADDRESS	VIOLATION	STATUS
500 W Allenton St	MH/JP/OL	OPEN
0 Industry Ave	AB/OL	OPEN
306 N Main St	MH/OL	OPEN
0 Julius Chambers Ave	MH/OL	OPEN
0 E Allenton	JV/JP	OPEN
0 Lumber St	MH/OL	OPEN
105 E Second St	MH/OL	OPEN
0 W Allenton St (419)	MH/JP/JV	OPEN
308 N Main St	MH/JP/OL	OPEN
101 N Main St	MH	OPEN
105 E Haywood Ln	JV/JP	OPEN
418 W Allenton St	JP	OPEN
202 E Allenton St	JP	OPEN
403 Cedar St	JV	ABATED
285 Washington Park Rd	JV	ABATED
519 N Main St	OL	OPEN
104 Highland Ave	OL/MH	OPEN
0 West Allenton St	OL	ABATED
422 S Wadesboro BLVD	OL	OPEN
109 East Second Ave	OL	OPEN
402 West Allenton St	JP	ABATED
506 S Wadesboro Blvd	JV	OPEN
401 Cedar St	OL	OPEN
437 West Allenton St	OL	ABATED
116 East Ingram St	OL	OPEN
201 East Ingram St	OL	ABATED
110 East Ingram St	OL	ABATED
156 Washington Park Rd	OL	ABATED
211 Washington Park Rd	OL	ABATED
332 Washington Park Rd	OL	ABATED
165 Marshall St	OL	ABATED
102 Highland Ave	OL	ABATED
103 East Second Ave	JP	ABATED
406 Cedar St	OL	ABATED
119 Loblloly Dr	OL	ABATED
0 Julius Chambers Ave	OL	ABATED
107 West Second Ave	OL	ABATED



Alliance Code  
Enforcement LLC

PROTECTING QUALITY OF LIFE  
Monthly Report  
Town of Mount Gilead

Updated  
08/25/2020

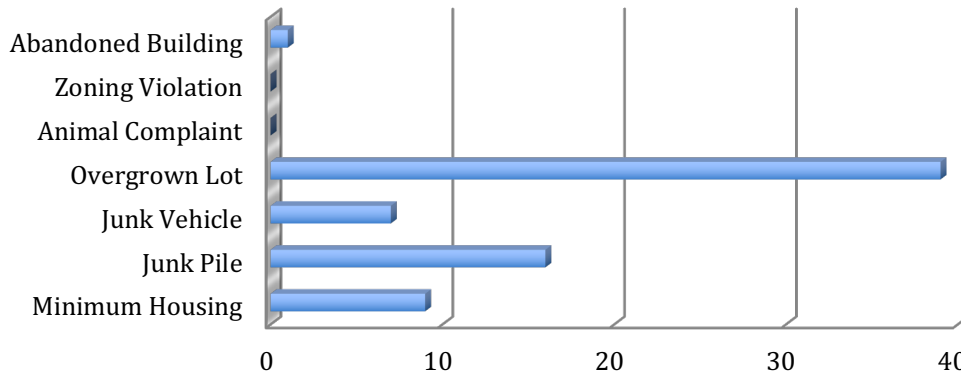
201 East Ingram St	OL	<b>ABATED</b>
422 West Allenton St	OL	<b>ABATED</b>
492 Northview Rd	OL	<b>ABATED</b>
436 Northview Rd	JP	<b>ABATED</b>
609 Julius Chambers Ave	JV	<b>ABATED</b>
Soccer Field	OL	<b>ABATED</b>
400 West Allenton St	OL	<b>OPEN</b>
501 W Allenton	JP/OL	<b>UNFOUNDED</b>
320 E Allenton	OL	<b>UNFOUNDED</b>
506 S Wadesboro Blvd	JP	<b>UNFOUNDED</b>
206 N School St	JP	<b>OPEN</b>
210 N School St	JP	<b>OPEN</b>
405 Julius Chambers St	OL	<b>OPEN</b>
605 Julius Chambers St	OL	<b>OPEN</b>
314 S Wadesboro Blvd	JP/JV	<b>OPEN</b>
124 Washington Park Rd	OL	<b>OPEN</b>
320 Washington Park Rd	OL	<b>OPEN</b>
124 Marshall St	JP	<b>OPEN</b>
403 Cedar St	OL	<b>OPEN</b>
205 E Allenton St	OL	<b>OPEN</b>
523 S Wadesboro Blvd	OL	<b>OPEN</b>
525 S Wadesboro Blvd	OL	<b>OPEN</b>
414 S Wadesboro Blvd	OL	<b>OPEN</b>

#### Highlights for the Month

- 20 cases have been opened for the month of July which are for OL and JP and JV.
- The soccer field was in violation for OL. After contact with the owner and renter the case was abated.
- Several bids were obtained for the property of 500 West Allenton St and will be forwarded to the Town Clerk once all are in.
- 9 complaints were received from the town. Contact with the owners was made and NOV's were prepared and mailed.
- Contact was made with the attorney for Speakman property, we are awaiting a response.

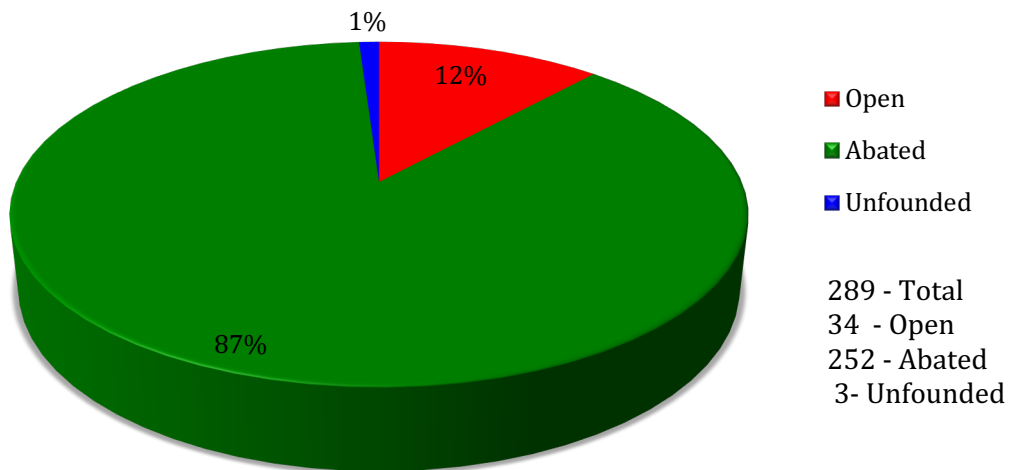


### Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot	Animal Complaint	Zoning Violation	Abandoned Building
■ Violations by the Numbers	9	16	7	39	0	0	1

### Year to Date Case Status







# TOWN OF MOUNT GILEAD DEPARTMENT REPORTS

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
August, 2020

## PUBLIC WORKS

The following is a list of the activities and duties performed by the Public Works Department in August.

### Water/Sewer Services

1. Locate Water lines along W Allenton
2. Mowed the towns WWTP
3. Repaired water leaks along W. Allenton St.
4. Assisted MCW with repairs to their water line along W Allenton St.
5. Repaired water main leak on Stanback St.
6. Repaired water main break along S. Wadesboro Blvd.
7. Repaired sewer leak on S. School St.

### Repairs and Cleanup Activities

1. Removed downed tree on Scarboro St.
2. Mowed and maintained all the towns facilities
3. Mowed all 6 of the town entrances
4. Picked up trash and mowed grass along the towns portion of Pleasant Valley
5. Cleaned streets curbing and guttering
6. Placed guttering rain barrier along Emmaline St.
7. Cleaned ditches along N. School St.

### Equipment/Vehicle Maintenance

- Preventive checks performed on the town's vehicles.

### **Routine Monthly Activities**

- Lift stations 1-15 - weekly checks
- Non-payment cutoffs - Completed -0
- Cleaned curbs and gutters on Julius Chambers, W. Allenton St N. Main
- Other street cleaning removing trash from right-of-way.
- 

### **Completed Projects**

- Lift station 2,6,10 projects completed
- Planted flower bed in the Parkertown area

### **In Progress Jobs**

- Down town storm drain projects



Town of  
**MOUNT GILEAD POLICE  
DEPARTMENT**

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**123 North Main Street - Post Office Box 325**

**Mount Gilead, North Carolina, 27306**

**Phone: (910) 439-6711**

**Fax: (910) 439-1855**

**MEMORANDUM**

**To: Larry Kirby  
Interim Town Manager**

**From: Patrick L. Preslar  
Chief of Police**

**Date: August 27, 2020**

**Subject: Mount Gilead Police Department Monthly Report for August 2020**

The month of August has been relatively smooth. Officers continue to stay busy with investigations around town. Officers routinely follow-up with victims to gather any additional information that may assist in our investigations.

We have submitted the necessary paperwork to N.C. Criminal Justice Training and Standards to certify our new prospective officer for duty. We have extended a conditional offer to hire to James Lee Brown of Troy, pending approval from Training and Standards.

**COVID 19 Risk** - Department personnel are continuing to take the necessary steps to limit exposure when dealing with the public. Citizens continue to comply with the “stay at home” order with minimal instances of noncompliance. We continue to hand out masks as needed to citizens without masks.

**Administration and Patrol**

- Spoke with US Army personnel regarding upcoming drone training in the area.
- Completed the required LEO employee background investigation on James Brown. Offered him a conditional offer of employment pending certification.
- Addressed internal performance matters.
- Held a department meeting to address departmental concerns regarding performance, professionalism and policy.
- Assisted with the “Back to School” event at the Methodist Church.
- Officer Reeder attended a Speed Detection class.
- Received the new (used) vehicle from N.C. Department of Public Safety. It has been titled and registered with the state.

- Met with US Army personnel about upcoming military training in the area.
- Officers are continuing to advise the “Social Distancing” requirement.
- Officers are continuing to check business doors each night.
- Department vehicles were serviced as needed.
- Assisted with escorts in and around town as needed
- Continued with follow-up investigations in recent cases.
- Officers participated in various traffic checkpoints around the town.
- Our reserve officers are working the allotted weekend shifts.
- Routine patrol and security/building checks daily.
- Met with citizens to address various concerns.
- Routinely reviewed body and car camera videos.
- Ranking officers continue to fill in shifts for officers as needed shift schedule (sickness, training, vacancy etc.).
- Continued entry of SBI Traffic Stop Reports.
- Entered IBR (monthly crime report) to state database for crime statistics.

### **Attachments**

- Calls for Service
- Activity Summary
- Reported Incidents – Officer assigned



Montgomery County Communications  
 199 South Liberty St Troy , NC 27371

CFS By Department - Select Department By Date  
 For MT GILEAD POLICE DEPT 7/29/2020 - 8/25/2020

MT GILEAD POLICE DEPT	Count	Percent
50-B VIOLATION	1	0.46%
911 HANG UP	2	0.92%
ALARM (NOT FIRE) COMMERCIAL	7	3.23%
ALARM (NOT FIRE) RESIDENTIAL	2	0.92%
ANIMAL CALL (NOT ATTACKS)	1	0.46%
ASSAULT - SEXUAL ASSAULT	1	0.46%
ASSIST MOTORIST	5	2.30%
ATTEMPT TO LOCATE	1	0.46%
BACK PAIN (NON-TRAUMATIC OR NON-RECENT TRAUMA)	1	0.46%
CARELESS & RECKLESS	1	0.46%
CITIZEN ASSIST	1	0.46%
CIVIL DISTURBANCE	9	4.15%
COMMUNICATING THREATS	1	0.46%
CONVULSIONS - SEIZURES	1	0.46%
DAMAGE TO PROPERTY	2	0.92%
DIRECT TRAFFIC	2	0.92%
DOMESTIC	3	1.38%
DRUG VIOLATION	1	0.46%
ESCORT	44	20.28%
FALLS	1	0.46%
FIGHT	1	0.46%
FOLLOWUP INVESTIGATION	8	3.69%
ILLEGAL BURN	1	0.46%
INFORMATION	5	2.30%
INTOXICATED DRIVER	1	0.46%
INTOXICATED SUBJECT(s)	1	0.46%
JUVENILE(s)	1	0.46%
LARCENY	3	1.38%
NOISE VIOLATION	1	0.46%
OVERDOSE - POISONING (INGESTION)	1	0.46%
PREGNANCY - CHILDBIRTH - MISCARRIAGE	1	0.46%
PROPERTY (Found-Lost-Seized-Recoverd)	3	1.38%
PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	1	0.46%
ROAD HAZARD	2	0.92%
SECURITY CHECK	21	9.68%
SERVE PAPER	3	1.38%
SHOTS FIRED	5	2.30%
SICK PERSON (SPECIFIC DIAGNOSIS)	2	0.92%
STRANDED/ABANDONED BOAT/VEH	1	0.46%
SUSPICIOUS PERSON/VEH/ACTIVITY	20	9.22%
TRAFFIC ACCIDENTS (PD)	2	0.92%
TRAFFIC STOP	35	16.13%

MT GILEAD POLICE DEPT	Count	Percent
TRANSPORTATION PI	2	0.92%
TRESPASSING	3	1.38%
UNKNOWN PROBLEM (MAN DOWN)	1	0.46%
UNSECURED PREMISE	1	0.46%
VANDALISM	1	0.46%
WATER PROBLEMS	1	0.46%
WELFARE CHECK	2	0.92%
Total Records For MT GILEAD POLICE DEPT	217	Dept Calls/Total Calls 100.00%
Total Records		217

# Activity Detail Summary (by Category)

## MOUNT GILEAD POLICE DEPARTMENT

(07/29/2020 - 08/25/2020)

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### Incident/Investigations

13A - Aggravated Assault	2
13B - Simple Assault	2
23C - Shoplifting	1
23H - All Other Larceny	3
280 - Stolen Property Offenses	1
290 - Destruction/Damage/Vandalism of Property	4
35A - Drug/Narcotic Violations	2
35B - Drug Equipment Violations	2
90Z - All Other Offenses	4
<b>Total Offenses</b>	<b>21</b>
<b>Total Incidents</b>	<b>13</b>

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### Arrests

13B - Simple Assault	1
23C - Shoplifting	1
23H - All Other Larceny	1
290 - Destruction/Damage/Vandalism of Property	1
35A - Drug/Narcotic Violations	2
35B - Drug Equipment Violations	3
90Z - All Other Offenses	3
<b>Total Charges</b>	<b>12</b>
<b>Total Arrests</b>	<b>6</b>

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**Accidents**

<b>Total Accidents</b>	<b>3</b>
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**Citations**

<b>Driving While License Revoked</b>	<b>7</b>
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<b>Inspection</b>	<b>1</b>
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<b>No Operator License</b>	<b>1</b>
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<b>Other (Infraction)</b>	<b>12</b>
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<b>Running Red Light</b>	<b>2</b>
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<b>Speeding (Infraction)</b>	<b>2</b>
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<b>Unsafe Movement</b>	<b>1</b>
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<b>Secondary Charge</b>	<b>11</b>
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<b>Total Charges</b>	<b>37</b>
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<b>Total Citations</b>	<b>26</b>
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<b>Warning Tickets</b>	<b>4</b>
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# Incident Offenses/Victims/Status By Reporting Officer

## MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (07/29/2020 - 08/25/2020)

### 2246 - Lieutenant Austen B. Morton

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2008-0142	23H - Larceny of a Dog	Hudson, Lisa Sherrill	Active	Not Applicable	08/16/2020
2008-0143	13B - Simple Assault	Geiger, Glasha Shontalle	Closed by Arrest	Juvenile/No Custody	08/25/2020

Officer Total Incidents: 2

### 2647 - Detective Jacob Shuping

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2008-0127	13B - Assault on a female 90Z - Interfere with Emergency Communication 290 - Injury to personal Property	Huntley, Jennifer	Closed by Arrest	Not Applicable	08/01/2020
2008-0128	23C - Shoplifting 23H - Larceny	Dollar General	Closed by Arrest	Not Applicable	08/01/2020
2008-0129	35A - Possess Heroin 35B - Possess Drug Paraphernalia	State of NC Mount Gilead	Closed by Arrest	Not Applicable	08/02/2020
2008-0131	90Z - Service of Criminal Summons 35B - Possession Drug Paraphenalia	State of NC, Mount Gilead	Closed by Arrest	Not Applicable	08/06/2020
2008-0132	90Z - All Other Offenses 13A - Aggravated Assault 13A - Assault by pointing a gun 290 - Injury to personal Property	Flores, Anayeli Mejia	Closed by Arrest	Not Applicable	08/07/2020

Officer Total Incidents: 5

### 3701 - Patrol Officer Robert K. Miller, IV

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2008-0135	290 - Destruction/Damage/Vandalism of Property	PERRY, TAMIKA SHAWN	Active	Not Applicable	08/07/2020
2008-0136	35A - Drug/Narcotic Violations	State of NC	Closed by Arrest	Not Applicable	08/09/2020

Date: 08/27/2020 -- Time: 13:10

Page 1

# Incident Offenses/Victims/Status By Reporting Officer

## MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (07/29/2020 - 08/25/2020)

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### 3701 - Patrol Officer Robert K. Miller, IV

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2008-0140	280 - Stolen Property Offenses	Dollar General	Active	Not Applicable	08/13/2020

Officer Total Incidents: 3

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### 4531 - Patrol Officer Hunter T. Stone

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2008-0137	90Z - Shooting into an Occupied Dwelling	Watkins, Elijah Dashaun	Active	Not Applicable	08/11/2020

Officer Total Incidents: 1

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### 7922 - Patrol Officer Matthew A. Reeder

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2008-0130	290 - Destruction/Damage/Vandalism of Property	Duke Energy Evans, James A	Closed by Other Means	Not Applicable	08/04/2020

Officer Total Incidents: 1

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### 8523 - Sergeant Adam W. Lucas

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2008-0139	23H - All Other Larceny	ALSOBROOKS, SONJI ANTHONETTE	Active	Not Applicable	08/12/2020

Officer Total Incidents: 1

Total Incidents: 13