



**TOWN OF MOUNT GILEAD
BOARD OF COMMISSIONERS
MEETING MINUTES**

**110 West Allenton Street, Mount Gilead, North Carolina, 27306
October 3, 2023**

The Mount Gilead Board of Commissioners met on Tuesday, October 3, 2023, at 7:00 p.m. at Highland Community Center, 131 Hoffman Road., Mt Gilead, NC, for the regular monthly business meeting. Present were Mayor Beverly Harris, Mayor Pro Tem Tim McAuley, Commissioner Paula Covington, Commissioner Mary Lucas, Commissioner Vera Richardson, Town Manager Dylan Haman, Town Clerk Lessie Jackson, Public Work Supervisor Daniel Medley, and Police Chief Talmedge LeGrand. Absentee was Fire Chief Keith Byrd.

ITEM I. CALL TO ORDER

Mayor Harris called the meeting to order at 7:00 p.m. with a moment of silence and the Pledge of Allegiance.

ITEM II. ADOPTION OF THE AGENDA

Commissioner Paula Covington made a motion to adopt the agenda, Commissioner Mary Lucas second the motion and the motion carried.

ITEM III. APPROVAL OF THE MINUTES

Commissioner Vera Richardson made a motion to adopt the minutes, Mayor Pro-Tem Tim McAuley second the motion and the motion carried.

ITEM IV. PUBLIC COMMENT

(Town Manager Dylan Haman)

-Patsi Laracuate-300 Stanback St. would like to point out that at the last board meeting Commissioner Paula Covington ask that the Stanback Park sidewalk extension to be tabled until the next month meeting and it be not on the agenda again, not even for discussing again. This project has gotten progressively more expensive and more likely to grow in cost as our Board puts off making a decision. Mrs. Laracuate request all communication about this project, as well as all agendas and board minutes where the Stanback Park sidewalk project was discussed; will forward an email request soon for that information. I submitted an email to the Town Manager Dylan Haman, Mayor Beverly Harris, Town Clerk Lessie Jackson about people listening to the meeting on line is stating the microphones was not loud enough, and I have not heard back from any of them, but they sound better. I tried to donate a refrigerator to the town for the pool, specifically for the park program kids. Did the Board know that my kids had warm water all summer and warm watermelon? Mrs. Laracuate stated that she had went in person to the Town Manager Dylan Haman and sent two emails, so she donated the refrigerator elsewhere. That leaves the question of how many missed opportunities have the town missed out on. I have requested and read through all 140 pages about Amy Roberts and what happen with the IRS, and one of the things I notice is there is ten plus letters from the IRS request 60 days, you add them together that is 600 days all the while the IRS is charging us interest. The question I asked of the Town Manager Dylan Haman and felt dismissed, so I am bringing it to the Board why are we being charge interest by the IRS who has repeatedly said to us that they need 60 more days in writing, so I would really like an answer to that question. Publicly the Board tell us to come to them if you have any thing, but when we do, I feel often feel ignored or dismissed, Mayor Pro-Tem you said after a Concern Citizens meeting we all need to work together in this community, where is that energy from you and the rest of the Board?

-Jones Almond-210 E. Allenton St.-I am basing my entire questions on one statement that was in an article in the Montgomery Herald. First, did J.B. Watson receive a letter from the IRS, or whoever sent the letter? Did anyone from the town think to call, send an email, or a copy of the letter to J.B. Watson? Were there any accounting procedures that J.B. Watson should have notice in their oversight and audit as the towns' accountants, and who caught the error? BB and T merge with SunTrust to become Truist; the question here is was there an error in the conversion. Does the state share any responsibility by not noticing a balance that was increasing in an account that should not have had extra payments? My statement is there are four organizations involved in this issue; I feel that anyone or all should be shared in the fault or error of this issue should pay the final amount due after negotiation is complete. Mr.

Almond think some heads should roll with J.B. Watson, and maybe we should consider changing accountants, based on old information and have not heard anything up to date on the IRS situation.

~~-Mary Poplin-201 S. Main St.-Mrs. Poplin stated that I have been here off and on in this town from the last 40 years of so, and have been living here the last several. Over the years, I have notice we went from a close knit community with a nice vibe where people work together, neighborhoods mixing and people mixing more, and she notice the political divide to be less. I do not know if it is an artifact of national politics twinkling down and top down leadership hurting us this way; but I have notice in town we have a spirit problem, a nastiness problem. I do not know what we can do as leaders in our community to reach out to our neighbors and connect with them and connect with them in a real way. We are a town of 1100 people who are human beings who are all trying our best to best to make a difference. I know that you all work hard for the community and you are leaders here, so I am asking the you that in your constituents and in your neighborhoods, and I know that there is so much the Board of Commissioner and a Mayor can do in a town that you have limited control. However, I am wondering if there is anything that we can do as a town to try to help improve the unity of the people in the town.~~

~~-Johnny Greene-567 Parkertown Rd. - Mr. Johnny Green who is over Concern Citizens, and Community watch; on the October 12, 2023 at 7:00 p.m. at Leah Levine Auditorium for the Mayor Candidates Debate. This little town should try to pull together, he have been here a long time and as Mrs. Poplin stated this little town need to try to pull together. Mr. Greene states that he see people still parking alongside the road in Parkertown.~~

ITEM V.

OLD BUSINESS

- A. Ordinance to Abate 500 West Allenton Street
Brandon Emory President of Alliance Code Enforcement-Brandon went into details about the Ordinance for the structure at 500 W. Allenton St., and why the Board should approved the Ordinance. Commissioner Paula Covington thanked the President of Alliance Code Enforcement Brandon Emory and Town Manager Dylan Haman for playing an active role to educate the Board on the Ordinance for 500 W. Allenton St. Brandon Emory, President of Alliance Code Enforcement also continued explain the code enforcement report for the month of September 2023. Motion made by Commissioner Mary Lucas to adopt the Ordinance ordering the Town of Mt. Gilead Code Enforcement to proceed to activate purpose to act according to the NC Housing Code and the General Statute, Mayor Pro-Tem Tim McAuley second the motion, and the motion carried.

ITEM VI.

NEW BUSINESS

- A. Sanitary Sewer Project Ordinance Amendment
This Ordinance has already been adopted from a grant we received last year through the State Appropriation Process it is the exact same Ordinance, but over the past few months we have been cleaning up some old project Ordinances. This is another one and the only change is in section 6 it now says that funds maybe advance from the water/sewer fund for the purpose of this, and before it says funds maybe advance from our general fund. There is a difference and we need to make that amendment for our auditors. Commissioner Paula Covington made a motion to adapt the Sanitary Sewer Project Ordinance Amendment, Commissioner Vera Richardson second the motion and the motion carried.
- B. Yellow Book Audit
This is another part of the auditing process. This is to review the Grant portion of our audit; it is a secondary auditing firm. This company reviewed the audit last year. The Yellow Book Audit is the second review of the state and federal grant portion of the audit. We just need to approve giving this company the ability to review this aspect of our audit. Commissioner Paula Covington made a motion to adapt the Yellow Book Audit to continue reviewing the audit, Commissioner Vera Richardson second the motion and the motion carried.
- C. Update on Agreement with Lennar
The agreement with Lennar, which is the lake project. Money was appropriated through the state appropriation process, and that money was appropriated to the County so we are in conversation with the County about how we are going to moving forward. We are working on some new language, and we will have to come back together with the Board to review that language. Once the agreement is approved with the new language, Town Manager Dylan Haman think the project will move forward. We are already in the first part of the project, which is the improvements on the lift station, which the Board knows is a two-phase project. First phase is the lift station, and the second phase is the force main, running from the lift station back to the wastewater treatment plant.

This second aspect is what we will be discussing moving forward. Town Manager Dylan Haman will send out an email to the Board to set up a date and a time, once we have the language for the updated amendment. We will move forward from there.

- D. **Mount Gilead Fund Balance Policy Resolution**
Town Manager Dylan Haman met with Perry James from the NC League of Municipalities, we discussed the town finances, and some of the financial policies that the town has. Perry James is formally the financial officer for the City of Raleigh; he recommends that many small towns have a fund balance policy. It is essentially a minimum amount of money maintain in our bank accounts at all time, both in order to ensure liquidity, and also it is just generally good practice. This policy has provision for example if you get above a sudden threshold what you do with that money, and simply put that money back into a capital project ordinance where we can do some more fund projects. This policy is the first step moving in a proper direction. Mayor Pro Tem Tim McAuley made a motion to adopt the Fund Balance Policy Resolution, Commissioner Vera Richardson second the motion and the motion carried.
- E. **Cotton Gin Drive Update**
Town Manager Dylan Haman gave an update on Cotton Gin Dr., he explain the agreement and that the town is seeking bids at the time.
- F. **Local Water Supply Plan Resolution**
A plan every five years, just stating what will happen in case of a shortage, and what steps the town will take to fix the problem. Mayor Pro Tem Tim McAuley made a motion to adopt the Local Water Supply Plan Resolution, Commissioner Paula Covington second and the motion carried.
- G. **Christmas Party for Employees and Board**
Town Manager Dylan Haman shared with the Board the employees of the town will be hosting their Annual Christmas Party December 14, 2023 at 6:30p.m., at Riverwild.

ITEM VII.

COMMITTEE REPORTS

- A. **Community Garden** **(Mary Poplin)**
The Community Garden will be doing tours during fall festival this year; the tours are scheduled for 11a.m. and 4p.m. during the fall festival. Master gardeners will be onsite during the tours, if you would like to discuss gardening. Mary Poplin continue to inform the Board on what they are planting at the garden.

ITEM VIII.

STAFF REPORTS

- A. **Public Works – Public Works Director Daniel Medley**
During the month of September most of the work happened out at the lake, we had a lot of sewer leaks; due to the storms. We also, clean town entrances, and did some mowing at the walking trail, mowed all Town buildings, mowed sewer plant, and mowed park along with ballfields. Things still in progress Cotton Gin Dr., AIA Study, and Grant study for the park.
- B. **Police Department – Chief Talmadge Legrand**
During the month of September, our department participated in two Governor’s Highway Safety Events. One was The Labor Day Booze It & Lose It, and Child Passenger Safety Week campaigns. The Mt. Gilead Police Department continue to patrol and initiate traffic stops to show officer presence to avert criminal activity, and to provide a safer environment for our community. Mayor Beverly Harris and Chief Talmadge Legrand recognize Sgt. Hunter Stone and Mr. Liam Lamonds for saving a life of a person who had overdosed.
- C. **Fire Department – Chief Keith Byrd**
Information in packet, Town Manager gave a brief summary about the annual fire department BBQ fundraiser.
- D. **Town Manager- Dylan Haman**
Town Manager Dylan Haman stated that we are continuing to work on our 22-23 audit. Deneal Bennett who is the town auditor was in Town Hall, had work through some of 22-23, and will continue working on it. Town Manager Dylan Haman responded to a question that was asked earlier by Mr. Jones Almond. Town Manager Dylan Haman stated in our General Ledger which is our accounting system, the way that it was shown was that the money had been disbursed to the IRS, unless someone would shown the letter the town hall received, there would be almost no way for any CPA to have found what was happen with the IRS. Town Manager Dylan Haman shared

that he is taking some classes, and that we had signed up Lessie Jackson for her Municipal Clerk class. Town Manager Dylan Haman will be out of the office November 14-17, 2023 for a budgeting course, and then on November 29-30, 2023 for an internal control course. Internal control are just ways to prevent fraud. The state budget was released and passed this month, there is several programs being funded in Montgomery County one is a dental hygienists program at the Montgomery Community College as well as several other programs at the high school. There also was some money appropriated for a water/sewer project and Town Manager Dylan Haman is discussing with the County whether the money can be used for the water/sewer project. Glenn Dunn, the attorney at Pointer Spruill will continue to represent the town in our negotiation with Lennar I think that is getting close to being completed, as I said early we would have to come back and have a separate meeting for that. The town Planning Board met last Thursday and they want to move forward with two items, one the rezoning of Washington Park Rd., and the second is zoning text amendment to allow for mix use in the central business district allowing people to live in their business downtown. Mollie is continuing to work on fall festival 2023, she has received a number of applicants as vendors we have over 60 now and we are doing well. Last year we had about 52, this year as you can see the number has increased. Town Manager Dylan Haman reiterated what Mary Poplin had stated earlier about the community garden. Town Manager Dylan Haman also updated the Board with information about a meeting with DOT about the Stanback Park Side walk extension. Commissioner Mary Lucas asked the next board meeting to be change because of election instead of meeting on November 7, 2023 change the meeting to November 6, 2023 at 7:00 p.m. location will be determine.

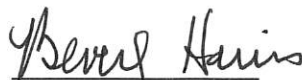
E. Code Enforcement Report-(Information in Packet)

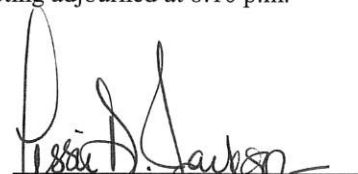
ITEM IX. MAYOR AND COMMISSIONERS REPORT

- *Mayor Beverly Harris said that she would be getting plaques for Sgt. Hunter Stone, and Mr. Liam Lamonds. She also wanted to thank everyone for his or her support as she finish up her term as mayor.
- *Commissioner Vera Richardson also gave a big thank you to everyone that came out and supported Highland Community Center Breakfast.
- *Commissioner Paula Covington gave a thank you to everyone that came and supported the fundraiser for Madison Grace, and gave an update on Madison progress.
- *Mayor Pro Tem Tim McAuley gave a speech on the town coming together and supporting each other events.

ITEM X. ADJOURNMENT

Commissioner Vera Richardson made the motion to adjourn the meeting and Mayor Pro Tem Tim McAuley second the motion and the motion carried. The meeting adjourned at 8:10 p.m.


Beverly Harris, Mayor


Lessie D. Jackson, Town Clerk





**TOWN OF MOUNT GILEAD
BOARD OF COMMISSIONERS
AGENDA**

**110 West Allenton Street, Mount Gilead, North Carolina, 27306
October 3, 2023**

The Mount Gilead Board of Commissioners will meet on Tuesday, October 3, 2023, at 7:00 p.m. at Highland Community Center, 131 Hoffman Road., Mt Gilead, NC, for the regular monthly business meeting.

- ITEM I. CALL TO ORDER (Mayor Harris)**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
- ITEM II. ADOPTION OF THE AGENDA (Action)**
- ITEM III. APPROVAL OF THE MINUTES (Action)**
A. September 5, 2023 Meeting Minutes (Pages 2-5)
- ITEM IV. PUBLIC COMMENT (Town Manager Dylan Haman)**
Reading of the Rules for Public Comment
- ITEM V. OLD BUSINESS (Code Enforcement)**
A. Ordinance to Abate 500 West Allenton Street (Pages 6-7)
- ITEM VI. NEW BUSINESS**
A. Sanitary Sewer Project Ordinance Amendment (Pages 8-9) (Action- Dylan Haman)
B. Yellow Book Audit (Pages 10-11) (Action)
C. Update on Agreement with Lennar (Not In Packet) (Discussion-Dylan Haman)
D. Mount Gilead Fund Balance Policy Resolution (Pages 12-17) (Action)
E. Cotton Gin Drive Update (Not In Packet) (Discussion- Dylan Haman)
F. Local Water Supply Plan Resolution (Page 18) (Action- Daniel Medley)
G. Christmas Party for Employees and Board (Not In Packet) (Discussion- Dylan Haman)
- ITEM VII. COMMITTEE REPORTS (Mary Poplin)**
A. Community Garden (Page 19)
- ITEM VIII. STAFF REPORTS (Information)**
A. Public Works – Public Works Director Daniel Medley (Pages 20-21)
B. Police Department – Chief Talmedge Legrand (Pages 22-31)
C. Fire Department – Chief Keith Byrd (Page 32)
D. Town Manager- Dylan Haman (Pages 33-34)
E. Code Enforcement Report-(Information in Packet Pages 35-37)
- ITEM IX. MAYOR AND COMMISSIONERS REPORT (Information)**
- ITEM X. ADJOURNMENT (Action)**



**TOWN OF MOUNT GILEAD
BOARD OF COMMISSIONERS
AGENDA**

**110 West Allenton Street, Mount Gilead, North Carolina, 27306
September 5, 2023**

The Mount Gilead Board of Commissioners will meet on Tuesday, September 5, 2023, at 7:00 p.m. at Highland Community Center, 131 Hoffman Road., Mt Gilead, NC, for the regular monthly business meeting. Mayor Beverly Harris, Mayor Pro Tem Tim McAuley, Commissioner Paula Covington, Commissioner Mary Lucas, Commissioner Vera Richardson, Town Manager Dylan Haman, Interim Town Clerk Lessie Jackson, Public Work Supervisor Daniel Medley, Police Chief Talmedge LeGrand, and Fire Chief Keith Byrd.

ITEM I. CALL TO ORDER

Mayor Harris called the meeting to order at 7:00 p.m. with a moment of silence and the Pledge of Allegiance.

ITEM II. ADOPTION OF THE AGENDA

Commissioner Mary Lucas made a motion to adopt the agenda, Commissioner Vera Richardson second the motion and the motion carried.

ITEM III. APPROVAL OF THE MINUTES

A. June 27th Meeting Minutes (Amend)

Commissioner Vera Richardson made a motion to amend and approve the minutes, Mayor Pro Tem Tim McAuley second the motion and the motion carried

B. July 11th Special Called Meeting Minutes

Commissioner Paula Covington made a motion to approve the minutes, Commissioner Mary Lucas second the motion and the motion carried.

C. July 31st Special Called Meeting Minutes

Commissioner Vera Richardson made a motion to approve the minutes, Commissioner Paula Covington second the motion and the motion carried.

ITEM IV. PUBLIC COMMENT

Reading of the Rules for Public Comment

(Town Manager Dylan Haman)

-John Hall, who lives at 104 Cedar St., he wanted to address the side of the road, and the ditches. Going down Cedar St. on the left the ditch has been high for years, he could take his mower, but it is right on the road. In addition, Lt. Governor Bob Jordan mural on Julius Chambers the grass is high. Mrs. C. Beaman who lives on Cedar St. is not able to mow on the side of the road and that grass is high. Then he spoke of a video he had where he has been watching some of public works sit around, and he did not know if they was on break or just sitting there.

-David Hyatt, who lives at 406 W. Allenton St., is seeking support from the town on Urban Archery, and in condolences to NC Wildlife to where you can hunt inside city limits. I have 8 acres of land that he sees as an opportunity to move forward, he stated he had check and the homes in the area is in safe distancing. Mr. Hyatt just wanted the support of the Town to moving forward with NC Wildlife to make Urban Archery legal within city limits.

ITEM V. OLD BUSINESS

A. Washington Park Rezoning

Manager Dylan Haman stated that rezoning of Washington Park was going to be part of the discussion at the last Planning Board meeting but we had to cancel the meeting because we did not have a quorum. We will discuss some of that when we discuss the Planning Board applications; in addition, I think the Board will select one of those applicants tonight so we can get a quorum in the future. We have discuss and we do have a map for the proposed rezoning of Washington Park Rd., it is an area of a number of manufacture homes. There is a new manufacture home, and we are looking at rezoning this location so the new manufacture home complies with our Zoning Ordinance. We will cover some applications tonight.

ITEM VI.

NEW BUSINESS

A. Stanback Park Sidewalk Project

This project has been going on for some time now. I think it originally open in 2017 or 2019 project to extend the sidewalk at Stanback Park where it ends now down to the second entrance. It is a grant project that has a 20% match for the town, which mean that for every dollar we get we have to put in .20 cents. Originally when that project started it had one cost, and over the years the cost have grown a bit, and new estimated cost from the Department of Transportation is \$277,000.00 we will have to pay 20% of that which is 55,400.00. If we do not want to pursue that then we need to repay what we have already receive from them, which is about \$16,000.00. I am seeking guidance from the Board as to whether you would like to pursue the project with the new cost, or if you would like to instruct the town to pay the money back to DOT. Commissioner Vera Richardson suggest that based on where the town is at financially, she thinks that we need to pay DOT back the 16,000.00, until we can see a much clearer path, or until we reconvene. Mayor Pro Tem Tim McAuley asked the Town Manager Dylan Haman what was his thoughts on the subject. Town Manager Dylan Haman stated that he thinks both Mayor Pro Tem McAuley, and Commissioner Vera Richardson both are right and make a good point. Ultimately, he thinks the question come down to whether or not that is a priority to the sidewalk cost is not going to go down an to Commissioner Vera Richardson point; there is no need to spend additional funding on it. Mayor Pro Tem Tim McAuley asked when the decision needed to be made by, and Town Manager Dylan Haman stated that they is still searching for additional funding that is potential available, and that it could be tabled and come back to it. Commissioner Vera Richardson asked do he think there will be the outcome about addition funding by next month, and Town Manager Dylan Haman stated he did not have an answer; it is kind of speculation on whether or not DOT would be able and willing to provide additional funding. Commission Vera Richardson asked the Town Manager has he spoke to DOT, and he state as of right now they are searching but as of now, there is none also, it is always possible things could change. Commissioner Paula Covington made a motion to table Stanback Park Sidewalk Project until the next Board meeting, Commissioner Mary Lucas second the motion and the motion carried.

B. Storm water AIA Acceptance Resolution

Town Manager Dylan Haman spoke about the Storm water AIA Acceptance Resolution, he Stated that this is just a Resolution to accept a grant that the town received 100% funded by the Department of Environment of Equality. From the town perspective there is no money coming out of the town budget, this is to create an inventory and a Capital improvement plan of the Waste Water Treatment Assets. This is not a budget for this project, just a Resolution stating we will accept this project and we want to move forward. Mayor Pro Tem Tim McAuley made a motion to accept the Storm water AIA Acceptance Resolution, Commissioner Vera Richardson second the motion and the motion carried.

C. Clerk Applications

Town Manager stated that he had submitted four application to the Town Board for the clerk position, and some of the Board wanted him to interview or the Board. Town Manager Dylan Haman stated that at least three of the candidates need to be interview, he need to know how the Board would like him to move forward. Commissioner Paula Covington stated she would like the Board to interview for the clerks' position, discussion happen between the Town Board, and the Town Manager Dylan Haman. The final decision was for the Town Manager to organize the interviews, and the Board will interview the candidates.

D. Event Request Form and Potential Fee

The town has created an event form for the downtown merchants association to put in request for port johns, event boxes, and what other items they need from the town. Question for the board; do you want a fee to be attach to the request or not. Discussion happen between the Board, and the Town Manager Dylan Haman. Mayor Pro Tem Tim McAuley made a motion to table the event request form until the next meeting, Commissioner Vera Richardson second the motion and the motion carried.

E. 500 West Allenton Street

Code Enforcement Officers Nicole Mabe and Justin Bateman came before the Board seeking an approval of the new ordinance in reference to 500 W. Allenton St. Discussion went on between the Town Board, Town Manager Dylan Haman and Code Enforcement. The final decision at this

meeting is to table 500 West Allenton St. until the next meeting. Commissioner Paula Covington made a motion to table the decision on the Ordinance until next meeting, Commissioner Mary Lucas second the motion and the motion carried.

- F. Mount Gilead Fire Department Bank Account Resolution
Recently the town auditor was in for about two weeks, during this time the auditor discovered that the town has three CD's at Truist bank under the town EIN number, and the Mt. Gilead Volunteer Fire Department owns all three of them. All the Resolution does is to direct town staff to correct the issue, and work with Chief Keith Byrd to get that EIN number transferred over to the Fire Department name. Commissioner Vera Richardson made a motion to transfer the EIN number to the fire department and Mayor Pro Tem Tim McAuley second the motion and the motion carried.
- G. Planning Board Applications
Four candidates applied for the Planning Board due to one seat being open. Mayor Pro Tem made a motion for Mary Poplin and the motion did not carry. Commissioner Vera Richardson made a motion for Sam Everhart and Commissioner Paula Covington second the motion and the motion carried with 3-yes, and 1-No.

ITEM VII. COMMITTEE REPORTS

- A. Community Garden
Mary Poplin stated summer is approaching an end, and they will start working on fall gardening. She started encouraging others to join in with the community garden, and the harvest from this year was given to the food pantry so that all their customers have fresh vegetables from the community garden. Mary states that she has applied to Nassau for a type of tree for the garden that has been in outer space.

ITEM VIII. STAFF REPORTS

- A. Public Works – Public Works Director Daniel Medley
Repaired pump at lift station #12 at Twin Harbor, unplug sewer main, read some of town water meters, put in several taps in town, repaired sewer at Swift Island Plantation, repaired effluent pump at WWTP, clean all the towns entrances, mowed, and repaired alarm at DDC. Also, we completed routine equipment and vehicle maintenance, our routine monthly activities, and some things we have in progress is Cotton Gin Dr., AIA study, and grant study for the park.
- B. Police Department – Chief Talmedge LeGrand
Chief Talmedge LeGrand stated that they monitor the 4 way stop at S. Wadesboro Blvd and W. Allenton St., and he also point out the 4 way rules to following. During the month, there has been 50 citations and 24 warning citations. On August 28, the officers interacted with the kids at Mt. Gilead Elementary School. The police department completed Blood borne Pathogen in-service along with the fire department on August 14. Police department along with Concern Citizens hosted National Night out on August 1. Police department is short staff, no application or have any inquiries has been received to date.
- C. Fire Department – Chief Keith Byrd
Chief Keith Byrd stated that the progress is being made on the LMTV military vehicle that we acquired from NCFS. The Bar-B-Que will be October 7, 2021 at the fire department from 11a.m. until 6p.m. plates are \$12.00 and there will be a silent auction from 11a.m.-5p.m. Then the Board had a discussion with Chief Byrd about the items that they will be using for the silent auction.
- D. Code Enforcement Report- Nicole Mabe and Justin Bateman (See VI. E above)
- E. Wastewater Treatment Plant- ORC Manager, Donna Mills (Information in Packet)
- F. Town Manager- Dylan Haman
Auditor came in for their two weeks site visit. Town Manager Dylan Haman shared with the Board some of the things he covered with the auditor, and that he wanted to have four people in town hall instead of three. Mollies' class was cancelled due to an active shooting on campus. August 31, 2023, the Planning Board will meet to discuss the rezoning of Washington Park Rd. He will provide the Planning Board with a list of proposed parcels to rezone, and they will give direction on how they will want the Town Manager Dylan Haman to move forward. The town is selling Fall Festival T-Shirts for only \$10 each; colors are orange, green, and now black. Then Town Manager read a statement in reference to ACH tax payments that have been missing since

2021.

ITEM IX. MAYOR AND COMMISSIONERS REPORT

Mayor did not have anything. Commissioner Vera Richardson is requesting prayer for the Devon Little and family his son D.J., Jr. was in a car accident and is at Duke. Commissioner Paula Covington is also seeking prayer for Madison Grace Thomas. There will be a fundraiser for her family on September 8th and 9th at Highland Community Center beginning at 11 a.m until, also on Saturday, September 9 will be a motorcycle ride.

ITEM X. ADJOURNMENT

Commissioner Paula Covington made a motion to adjourn the meeting and Commissioner Vera Richardson second the motion and the motion carried the meeting adjourned at 8:15 p.m.

Beverly Harris, Mayor

Lessie D. Jackson, Interim Town Clerk

TOWN OF MOUNT GILEAD

Post Office Box 325
110 West Allenton Street
Mount Gilead, North Carolina 27306
Incorporated 1899

Phone (910) 439-5111 – Fax (910) 439-1336

Mayor
Beverly A. Harris

Mayor Pro Tem
Tim McAuley

Commissioners
Paula Covington
Vera Richardson
Mary Lucas

Town Manager
Dylan Haman

Town Clerk
Lessie Jackson,
Interim Town Clerk

AN ORDINANCE ORDERING THE TOWN OF MOUNT GILEAD CODE ENFORCEMENT TO PROCEED TO EFFECTUATE THE PURPOSE OF THE MOUNT GILEAD MINIMUM HOUSING CODE AND NORTH CAROLINA GENERAL STATUTE §160D-1201

- WHEREAS, on 06/28/2023, the Town of Mount Gilead Code Enforcement conducted a thorough inspection of the dwelling located on the property identified in the Montgomery County Tax records as PID 6593 15 73 1961 and having a street address of 500 W Allenton St, Mount Gilead, NC 27306. Said property is owned by Phillip Kearns, by the deed recorded in the Montgomery County Registry at Deed Book/Page 527/152 and

WHEREAS, the Town of Mount Gilead Code Enforcement found that the dwelling unit was unfit for human habitation; and

WHEREAS, on 07/17/2023 the Town of Mount Gilead Code Enforcement served upon the owner and parties of interest in such dwelling a complaint stating the charges in that respect and containing a notice of a hearing to be held before the Officer;

WHEREAS, a duly noticed hearing was held on 08/02/2021 before the code enforcement inspector at the Mount Gilead Town Hall; and

WHEREAS, the Code Enforcement Inspector issued an Order on 08/02/2023 in the Order, the officer determined that the house was deteriorated/dilapidated and ordered the following steps be taken:

Repair the house within 30 days.

Remove or demolish the house within 30 days.

Bring all nuisance violations into compliance within 30 days.

WHEREAS, the Owner has failed to timely comply with the Order;

NOW, THEREFORE, BE IT ORDAINED by the Commissioners of the Town of Mount Gilead, North Carolina that:

1. By Virtue of the authority granted by the Town of Mount Gilead Minimum housing Ordinance and by North Carolina General Statute § 160D-1203, the Town of Mount Gilead Code Enforcement is hereby ordered to cause the dwelling unit to be repaired, vacated, and closed, or removed or demolished as provided in the original Order of the Officer.
2. The Town of Mount Gilead Code Enforcement shall place a placard on such dwelling with the following words: “This building is unfit for human habitation, the use or occupation of this building for human habitation is prohibited and unlawful”;
3. This ordinance shall be recorded in the Montgomery County Registry; and
4. As provided by Mount Gilead Minimum Housing Ordinance and by North Carolina General Statute § 160D-1203, the cost of an vacation, closing and/or demolition of the house caused the be made by the Officer shall be a lien against the real property upon which such cost was incurred and upon any other real property of the Owner located within the Town limits, except for the Owner’s primary residence.
5. Civil Penalties. The Town of Mount Gilead Code Enforcement is directed to levy civil penalties against the Owner in accordance with the Mount Gilead Minimum Housing Ordinance.

The Following ordinance, having been submitted to a vote, received the following vote, and was duly adopted this _____ day of _____, 2023.

Ayes: _____

Noes: _____

Absent or Excused: _____

Dated: _____

Beverly Harris, Mayor

Attest:

Town Clerk

TOWN OF MOUNT GILEAD, NORTH CAROLINA

CAPITAL PROJECT ORDINANCE

SEWER SYSTEM IMPROVEMENTS (SRP-W-ARP-0102)

BE IT ORDAINED by the Governing Board of the Town of Mount Gilead, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following Capital Project Ordinance is hereby adopted:

Section 1: The Project authorized is the State Funded Collection System Improvements Project – SRP-W-ARP-0102 described in the work statement contained in the funding agreement and is to be financed by North Carolina Department of Environment Quality, Division of Water Infrastructure – American Rescue Plan Act (NCDEQ-DWI – ARPA) Grant Funding Source.

Section 2: The officers of this unit are hereby directed to proceed with the Capital Project within the terms of the board resolution, loan documents and the budget contained herein.

Section 3: The following amount are appropriated for the project:

CONSTRUCTION	\$2,794,000
ENGINEERING DESIGN AND PERMITTING	\$205,000
BIDDING AND AWARD	\$20,000
CONSTRUCTION MANAGEMENT AND INSPECTION	\$167,000
EASEMENT SURVEYING AND MAPPING	\$10,000
GEOTECHNICAL INVESTIGATIONS	\$10,000
LEGAL FEES	\$15,000
PROJECT CONTINGENCY	\$279,000
TOTAL APPROPRIATIONS	\$3,500,000

Section 4: The following revenues are anticipated to be available to complete this project:

NCDEQ-W-ARP-0102	\$3,500,000
TOTAL REVENUES	\$3,500,000

Section 5: The Finance Officer is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreement, and federal regulations.

Section 6: Funds may be advanced from the Water/Sewer Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total grant/loan revenues received or claimed.

Section 8: the Budget officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this board.

Section 9: Copies of this Capital Project Ordinance shall be furnished to the clerk to the Governing Board, and to the Budget Officer and the Finance Officer for Direction in carrying out this project.

Adopted the 4th day of April, 2023; amended this ___ day of _____ 2023.

(Seal)

Attest: _____

Lessie Jackson, Town Clerk

Beverly A. Harris, Mayor



POTTER & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

September 26, 2023

Mr. Dylan Haman
Town of Mount Gilead
PO Box 325
Mount Gilead, North Carolina 27306

We are pleased to confirm our acceptance and understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

It is our understanding the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Mount Gilead as of and for the year ended June 30, 2023 and the related notes to the financial statements, which collectively comprise the Town's basic financial statements are being audited and prepared by the CPA firm J.B. Watson & Co., P.L.L.C. (J.B. Watson). The preparation of the financial statements is a nonaudit service that is required by *Government Auditing Standards* to be overseen by an individual, designated by the Town, who possesses suitable skills, knowledge and experience and understands the services to be provided. The Town of Mount Gilead does not have an individual on staff that possesses the skills, knowledge, and experience to objectively evaluate the appropriateness of the auditors' judgments and conclusions and has engaged Potter & Company to assist.

The objective of our engagement is to oversee the preparation of the financial statements performed by J.B. Watson and evaluate the reasonableness of the results from the nonaudit services provided and to consider if any material error, omission, or misstatement in the results of the nonaudit service provided exist.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the financial statement evaluation portion of the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion, a conclusion, nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

The financial statement oversight to be performed is conducted on the basis that management acknowledges and understands that our role is the oversight of the financial statements in accordance with accounting principles generally accepted in the United States of America and *Government Auditing Standards*. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to oversee your financial statements in accordance with accounting principles generally accepted in the United States of America and *Government Auditing Standards*:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the oversight of the financial statements.
- b. The design, implementation, and maintenance of internal control relevant to the oversight and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

- c. The prevention and detection of fraud.
- d. To ensure that the entity complies with the laws and regulations applicable to its activities.
- e. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to oversee financial statements.
- f. To provide us with—
 - Documentation and other related information that is relevant to the oversight and presentation of the financial statements,
 - Additional information that may be requested for the purpose of the oversight of the financial statements, and
 - Unrestricted access to persons within the entity with whom we determine it necessary to communicate.

Emily Mills is responsible for supervising the engagement.

Our fees for these services will be based on the actual time spent at an hourly rate of \$270, plus travel and other out-of-pocket costs such as report production, typing, postage, etc. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Accounts over 30 days old are charged a finance charge of 1.5% per month.

You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

POTTER & COMPANY, PA



Emily H. Mills, CPA

Agreed and accepted by:

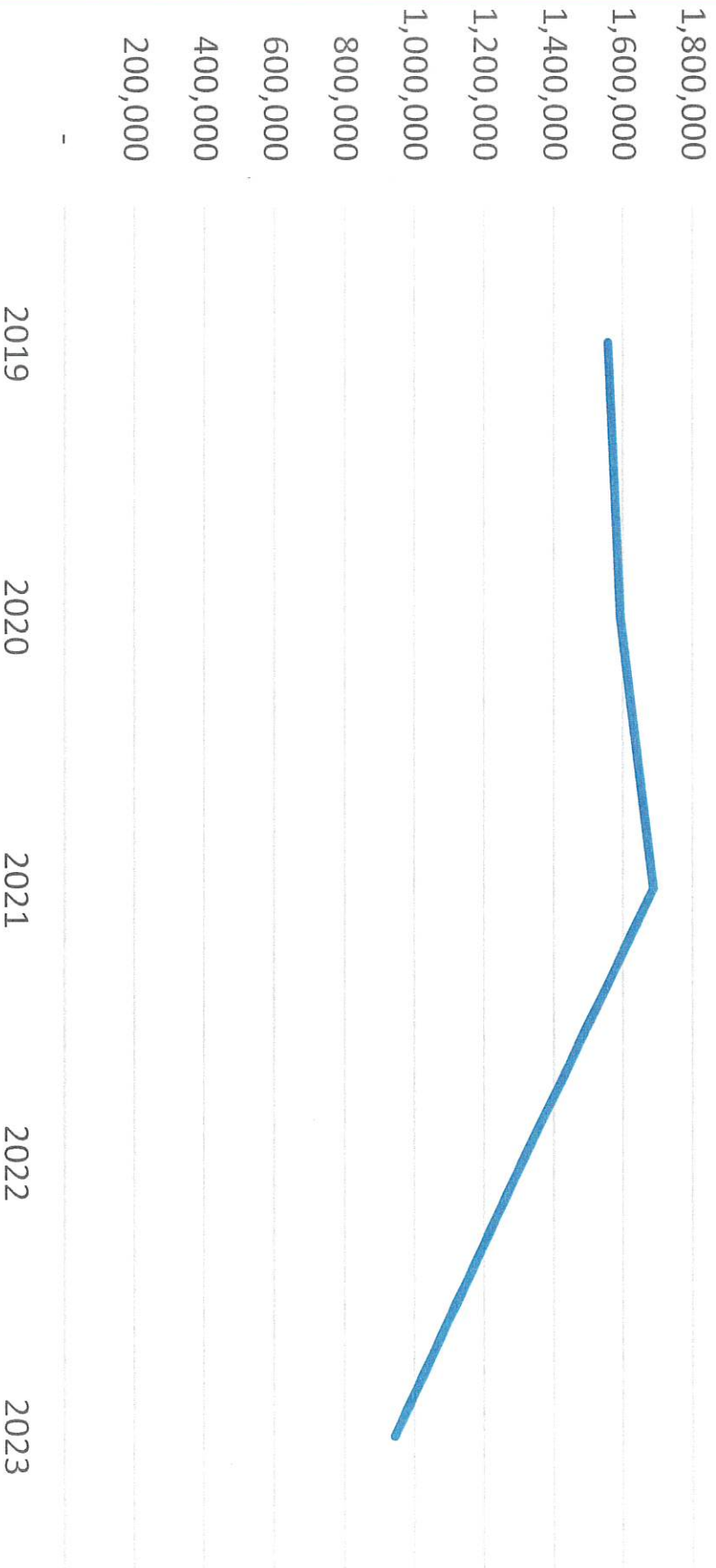
Town of Mount Gilead

Signature

Date

Title

GENERAL FUND BALANCE BY YEAR



GENERAL FUND BALANCE CURRENT	PERCENT OF YEARLY EXPENDITURES
10-100-10 PRIMARY CHECKING	168,380
10-100-15 BB&T SAVINGS	252,382
10-100-27 FINISTAR CLOSEOUT	210,234
10-100-25 NCCMT DEBT SETOFF	12,129
SUBTOTAL	643,125
10-110-50 POWELL BILL	82,203
10-100-35 POLICE DRUG ACCOUNT	5,671
10-100-40 FIRE TRUCK ACCOUNT	213,453
SUBTOTAL	301,327
TOTAL	944,452

SIMILAR UNITS OF GOVERNMENT 57.76%

63%

Budget vs Actual (Summary)

Town of Mount Gillead
9/27/2023 10:30:49 AM

Period Ending 6/30/2024

10 GENERAL FUND		Budget	Encumbrance	MTD	YTD	Variance	Percent
Description							
Revenues		1,635,127	0.00	0.00	218,209.03	(1,416,917.97)	13%
Revenues Totals:		1,635,127	0.00	0.00	218,209.03	(1,416,917.97)	13%
Expenses							
ADMINISTRATION		194,304	0.00	0.00	69,952.72	124,351.28	36%
STREETS AND GROUNDS		157,800	(3,995.05)	0.00	31,306.98	130,488.07	17%
PLANNING & ZONING		27,250	0.00	0.00	6,750.05	20,499.95	25%
SOLID WASTE		97,400	0.00	0.00	26,870.18	70,529.82	28%
PARKS AND RECREATION		110,193	4,096.27	0.00	38,914.86	67,181.87	39%
POLICE DEPARTMENT		749,803	588.60	0.00	193,451.52	555,762.88	26%
FIRE DEPARTMENT		171,200	32,287.70	0.00	6,372.66	132,539.64	23%
REDEVELOPMENT CORP.		10,250	0.00	0.00	2,051.87	8,198.13	20%
POWELL BILL		50,000	0.00	0.00	0.00	50,000.00	
CEMETERY		5,000	0.00	0.00	1,475.80	3,524.20	30%
GOVERNING BODY		51,527	0.00	0.00	5,483.42	46,043.58	11%
LIBRARY		10,400	0.00	0.00	5,827.24	4,572.76	56%
Expenses Totals:		1,635,127	32,977.52	0.00	388,457.30	1,213,692.18	26%
10 GENERAL FUND Revenues Over/(Under) Expenses:				0.00	(170,248.27)		
20 ENTERPRISE FUND							
Description		Budget	Encumbrance	MTD	YTD	Variance	Percent
Revenues		1,605,262	0.00	0.00	338,441.59	(1,266,820.41)	21%
Revenues Totals:		1,605,262	0.00	0.00	338,441.59	(1,266,820.41)	21%
Expenses							
ADMINISTRATION		297,765	0.00	0.00	81,093.02	216,671.98	27%
WATER OPERATIONS		330,981	(2,399.86)	0.00	92,853.81	240,527.05	27%
WASTE WATER COLLECTION		377,321	(3,417.42)	0.00	70,544.69	310,193.73	18%

Budget vs Actual (Summary)

Town of Mount Gilead
9/27/2023 10:30:49 AM

Period Ending 6/30/2024

20 ENTERPRISE FUND		Budget	Encumbrance	MTD	YTD	Variance	Percent
Description							
WASTE WATER PLANT		358,220	(10,535.04)	0.00	67,696.23	301,058.81	16%
DEBT SERVICE		240,975	0.00	0.00	7,298.88	233,676.12	3%
	Expenses Totals:	1,605,262	(16,352.32)	0.00	319,486.63	1,302,127.69	19%
20 ENTERPRISE FUND	Revenues Over/(Under) Expenses:			0.00	18,954.96		

RESOLUTION TO ADOPT TOWN OF MOUNT GILEAD FUND BALANCE POLICY

WHEREAS, the Town of Mount Gilead Board of Commissioners recognizes the vital importance of sound financial management; and

WHEREAS, one of the primary keys to sound financial management is the maintenance of an adequate fund balance in the Town's General Fund;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS, THAT THE FOLLOWING FUND BALANCE POLICY BE ESTABLISHED.

Section 1 – Overview

Fund balance is the difference between assets and liabilities, or the cumulative differences of all revenues and expenditures. Fund balance provides a source of working capital to meet cash flow needs, permits orderly adjustments to the budget resulting from fluctuations in revenues or expenditures, allows for the accumulation of funds for specific projects, and can be a factor in receiving a favorable bond rating.

It is the desire of the Board to have a policy that:

- Outlines acceptable minimum levels of fund balance needed to maintain operations
- Provides direction for the use of funds above the minimum level
- Describes circumstances that would allow fund balance to drop below the minimum acceptable level.

The Town shall base its policy on the classification of fund balance, as defined and reported in accordance with General Accounting Standards Board Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*. This policy only applies to the General Fund.

Many authoritative agencies recommend local governments maintain, at a minimum, fund balance equal to one to two months of expenditures. The Town desires to maintain a much higher minimum to its size, the volatility of its revenues, and in good conscience to promote sound financial management. Units of Government which are similar to the Town of Mount Gilead maintain an average fund balance of 7.5 months of expenditures.

Section 2 – Policy

It shall be the Policy of the Town of Mount Gilead to maintain an unrestricted fund balance in the General Fund of no less than 55% of the total projected expenditures. Unrestricted fund balance is the total of all committed, assigned and unassigned fund balance, as reported in the Comprehensive Annual Financial Report. Unrestricted fund balance in excess of 55% is available for general appropriation during the budget year as approved by the Board.

Restricted fund balances can be used, by authorization of the Board, for the purposes for which they were externally restricted.

The Finance Officer shall report to the Board on the status of the General Fund's fund balance, as requested during the year.

At the end of the year, after the annual audit is complete and financial statements have been reported, the Board may, at its discretion, credit any unrestricted fund balance in excess of 75% of the subsequent year's total expenditures, to a capital reserve fund. This designation will be done by formal resolution of the Board.

If a catastrophic economic or natural event occurs that requires a 25% or more deviation from the total budgeted revenues or expenditures, the unrestricted fund balance can be reduced by Board action. In such an event, the Board shall develop a recovery plan to rebuild the fund balance within 36 months of the current fiscal year end.

This policy shall remain in effect until amended by the Board of Commissioners.

Adopted this 3rd day of October, 2023.

Beverly A. Harris, Mayor

(SEAL)

Lessie Jackson, Town Clerk



**RESOLUTION 2023-1003-02
LOCAL WATER SUPPLY PLAN (LWSP)
DEPARTMENT OF ENVIRONMENTAL AND NATURAL RESOURCES,
DIVISION OF WATER RESOURCES**

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for The Town Of Mt Gilead, has been developed and submitted to the Mt Gilead Board of Commissioners for approval; and

WHEREAS, the Mt Gilead Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for The Town Of Mt Gilead, as well as useful information to the Department of Environmental Quality for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Mt Gilead Board of Commissioners of The Town Of Mt Gilead that the Local Water Supply Plan entitled, LWSP dated _____, is hereby approved and shall be submitted to the Department of Environmental Quality, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Mt Gilead Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the _____ day of _____, 20_____.

Name: _____

Title: _____

Signature: _____

ATTEST:

Greetings, dear friends and supporters of our community garden!

As the seasons transition, our garden continues to evolve and thrive. Here's the latest news from our little patch of Earth.

The upcoming Fall Festival promises to be an exciting event for our garden. We're thrilled to be a part of it and are extending an open invitation to everyone. Join us for captivating garden tours, expertly guided by our Master Gardeners. These tours offer a chance to explore the vibrant colors of our fall garden, ask questions, and immerse yourself in our exciting project. The tours will be available at 11am and 4pm during the festival, and our Master Gardeners will help give the tours, so be sure to mark your calendars and bring your curiosity.

Our preparations for the fall garden are in full swing. Seedlings are sprouting with promise, and we're eagerly anticipating the introduction of a fresh array of crops. Stay tuned for a garden bursting with the flavors of autumn.

One piece of news that has us on tenterhooks is our moon tree application. It's currently in progress, and we're eagerly awaiting the opportunity to plant a unique piece of history in our garden. The moon tree will not only be a symbol of inspiration but also a representation of growth for generations to come. We really hope we get it.

Our garden community is a dynamic and ever-growing one. We're always on the lookout for enthusiastic individuals to join us. Whether you're an experienced gardener or simply have a green thumb in the making, your passion for nature and community is what matters most. Come share in the joy of tending to our garden and fostering connections with like-minded individuals.

Our experiment with succession planting has yielded impressive results. The squash keeps coming, and we're thrilled with the continuous bounty. Moreover, our resilient okra is still going strong, demonstrating the rewards of careful planning and nurturing.

As we welcome the beauty of fall and the excitement of the festival season, the Mount Gilead Community Garden remains a place of growth, learning, and togetherness. Join us for the Fall Festival tours, and let's celebrate the vibrant spirit of our garden.

Thank you for your continued support and dedication. Together, we cultivate not only a bountiful garden but also a flourishing sense of community.

Warm regards,

The Mount Gilead Community Garden Team



TOWN OF MOUNT GILEAD DEPARTMENT REPORTS

110 West Allenton Street, Mount Gilead, North Carolina, 27306
SEPT, 2023

PUBLIC WORKS

The following is a list of the activities and duties performed by the Public Works Department in October

Water/Sewer Services

1. Repaired pump at lift Station # 11 twin Harbor
2. Unclog sewer main J Chambers
3. Read towns water meters
4. Repair water leak at WWTP
5. Repair at lift station #1
6. Sewer leak repair at Tillery Tradition
7. Water tap E. Allenton

Repairs and Cleanup Activities

1. Cleaned All the Towns Entrances
2. Cleaned Pavilions and park parking lots
3. Mowed walking trail
4. Mowed all Town buildings
5. Mowed sewer plant
6. Mowed park along with ballfields
7. Replaced lights at library
8. Installed new A/C unit at WWTP

Equipment/Vehicle Maintenance

1. Regular oil checks
2. Equipment oil checks

.

Routine Monthly Activities

- Lift stations 1-15 - weekly checks
- Non-payment cutoffs - Completed -8
- Cleaned curbs and gutters on Julius Chambers, W. Allenton St N. Main, E Allenton
- Other street cleaning removing trash from right-of-way.

In Progress Projects

- Cotton Gin Dr
- AIA STUDY
- Grant study for the park



Town of
**MOUNT GILEAD POLICE
DEPARTMENT**

**123 North MainStreet - Post Office Box 325
Mount Gilead, North Carolina, 27306**
Phone: (910) 439-6711 Fax: (910) 439-1855

MEMORANDUM

**To: Dylan Haman
Town Manager**

**From: Talmedge LeGrand
Chief of Police**

Date: September 27, 2023

**Subject: Mount Gilead Police Department Monthly Report for September
2023**

During the month of September, our department participated in two Governor's Highway Safety Events, The Labor Day "Booze It & Lose It" and Child Passenger Safety Week campaigns.

The Mount Gilead Police Department continues to patrol and initiate traffic stops to show officer presence to avert criminal activity and to provide a safer environment for our community. Through these proactive efforts even while short-staffed, our department made 13 arrests, issued 43 citations with 59 charges, and additionally had 18 warning citations with 25 warning charges.

Administration and Patrol

- School Resource Officer continues to greet students at MGES in the mornings and provide a positive environment.
- Officers attended the scheduled grand jury session.
- Officers are continuing to check business doors each night.
- Continued with follow-up investigations in recent cases.
- Officers conducted various traffic stops.
- Officers continue to take annual in-service training.
- Ranking officers continue to fill in shifts for officers as needed shift schedule (sickness, training, vacancy etc.).
- Entered IBR (monthly crime report) into the state database for crime statistics.
- Continued entry of SBI Traffic Stop Reports.

- Routinely reviewed body camera videos.
- Continued escorts for businesses as they close at night.
- Department vehicles serviced with oil changes and tire rotations.

Investigation. **Attachments**

- Calls for Service
- Activity Summary
- Reported Incidents – Officer assigned

Montgomery County Communications
 199 South Liberty St Troy , NC 27371

CFS By Department - Select Department By Date
 For MT GILEAD POLICE DEPT 8/29/2023 - 9/27/2023

MT GILEAD POLICE DEPT	Count	Percent
911 HANG UP	1	0.45%
ALARM (NOT FIRE) COMMERCIAL	5	2.26%
ALARM (NOT FIRE) RESIDENTIAL	3	1.36%
ALCOHOL VIOLATION	1	0.45%
ARMED PERSON	1	0.45%
ASSAULT - SEXUAL ASSAULT	1	0.45%
ASSAULT (NO INJURIES)	3	1.36%
ASSIST MOTORIST	5	2.26%
CARELESS & RECKLESS	1	0.45%
CITIZEN ASSIST	2	0.90%
CIVIL	2	0.90%
CIVIL DISTURBANCE	2	0.90%
COMMUNICATING THREATS	2	0.90%
DAMAGE TO PROPERTY	4	1.81%
DISORDERLY CONDUCT	2	0.90%
DOMESTIC	5	2.26%
DROWNING (Near) - DIVING - SCUBA ACCIDENT	1	0.45%
DRUG VIOLATION	1	0.45%
ESCORT	27	12.22%
EYE PROBLEMS - INJURIES	2	0.90%
FIGHT	4	1.81%
FIRE ALARM	1	0.45%
FOLLOWUP INVESTIGATION	9	4.07%
HARASSMENT/STALKING	1	0.45%
INFORMATION	10	4.52%
INTOXICATED SUBJECT(s)	1	0.45%
JUVENILE(s)	2	0.90%
LARCENY	4	1.81%
MUTUAL AID - ASSIST OUTSIDE AGENCY	1	0.45%
NOISE VIOLATION	1	0.45%
OVERDOSE - POISONING (INGESTION)	1	0.45%
PAGE	1	0.45%
PROWLER	2	0.90%
PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	2	0.90%
ROAD HAZARD	1	0.45%
SCHOOL CROSSING	2	0.90%
SECURITY CHECK	12	5.43%
SERVE PAPER	10	4.52%
SHOTS FIRED	2	0.90%
SPECIAL ASSIGNMENT	1	0.45%
STRANDED/ABANDONED BOAT/VEH	1	0.45%
STRUCTURE FIRE	1	0.45%

MT GILEAD POLICE DEPT	Count	Percent
SUSPICIOUS PERSON/VEH/ACTIVITY	16	7.24%
TRAFFIC ACCIDENTS (PD)	1	0.45%
TRAFFIC STOP	54	24.43%
TRANSPORTATION PI	2	0.90%
TRESPASSING	2	0.90%
UNKNOWN PROBLEM (MAN DOWN)	1	0.45%
WANTED PERSON	2	0.90%
WELFARE CHECK	2	0.90%
Total Records For MT GILEAD POLICE DEPT	221	Dept Calls/Total Calls 100.00%
Total Records		221

Activity Detail Summary (by Category)

MOUNT GILEAD POLICE DEPARTMENT

(08/28/2023 - 09/27/2023)

Incident\Investigations

290 - Destruction/Damage/Vandalism of Property	1
1118 - Indecent Liberties w/ Child	1
1323 - Assault by Strangulation	1
1357 - Simple Affray	1
2322 - Misdemeanor Larceny	2
2342 - Shoplifting Concealment of Goods	1
2912 - Injury to Personal Property >200	1
2920 - Injury to Real Property	3
3400 - Possession Marijuana Paraphernalia	1
3470 - Possess Marijuana >1/2 to 1 1/2 oz	1
5709 - Second Degree Trespass	2
90Z - All Other Offenses	8
OFA - Order for Arrest	1
WFA - Warrant for Arrest	6
Total Offenses	30
Total Incidents	26

Arrests

1357 - Simple Affray	2
3400 - Possession Marijuana Paraphernalia	1

Activity Detail Summary (by Category)

MOUNT GILEAD POLICE DEPARTMENT

(08/28/2023 - 09/27/2023)

3470 - Possess Marijuana >1/2 to 1 1/2 oz	1
5441 - No Operators License	1
5446 - Reckless Driving to Endanger	1
5450 - Speeding	1
5468 - Fictitious Info to Officer	1
5709 - Second Degree Trespass	2
90Z - All Other Offenses	5
OFA - Order for Arrest	1
WFA - Warrant for Arrest	5
Total Charges	21

Arrests

Total Arrests 13

Accidents

Total Accidents 3

Citations

Driving While License Revoked	9
Expired Registration	8
No Operator License	4
Other (Infraction)	11
Speeding (Infraction)	7
Unsafe Movement	1

Activity Detail Summary (by Category)

MOUNT GILEAD POLICE DEPARTMENT

(08/28/2023 - 09/27/2023)

Secondary Charge	19
------------------	----

Total Charges	59
---------------	----

Total Citations	43
-----------------	----

Warning Tickets

Total Charges	25
---------------	----

Total Warning Tickets	18
-----------------------	----

Ordinance Tickets

Total Ordinance Tickets	0
-------------------------	---

Criminal Papers

Total Criminal Papers Served	0
------------------------------	---

Total Criminal Papers	0
-----------------------	---

Civil Papers

Total Civil Papers Served	0
---------------------------	---

Total Civil Papers	0
--------------------	---

Incident Offenses/Victims/Status By Reporting Officer

MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (08/28/2023 - 09/27/2023)

<No Officer Specified>

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0037	1323 - Assault by Strangulation				09/26/2023

Officer Total Incidents: 1

2246 - Assistant Chief Austen B. Morton

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0207	290 - Damage to Property	Brown Jr., Jasper Moody	Closed by Other Means	Not Applicable	09/20/2023
2309-0208	1357 - Simple Affray	Morales, Jessica Mabe	Closed by Arrest	Not Applicable	09/20/2023

Officer Total Incidents: 2

2647 - Lieutenant Jacob Shuping

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0191	90Z - OFA-FTA	Davidson County	Closed by Arrest		09/03/2023
2309-0192	90Z - OFA-FTA	Montgomery County	Closed by Arrest		09/03/2023
2309-0199	90Z - OFA-FTA	Guilford County	Closed by Arrest		09/12/2023
2309-0201	90Z - Aid and Abet Larceny	Montgomery County	Closed by Arrest		09/15/2023
2309-0214	3470 - Possess Marijuana >1/2 to 1 1/2 oz 3400 - Possession Marijuana Paraphernalia	State of NC, Mount Gilead	Closed by Arrest		09/27/2023
2309-0215	2322 - Misdemeanor Larceny	Lee, Anita Conklin	Active		09/16/2023

Officer Total Incidents: 6

2774 - Patrol Officer Eric S. Williamson

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0197	2342 - Shoplifting Concealment of Goods	Food king	Closed by Other Means		09/12/2023

Date: 09/27/2023 -- Time: 13:43

Page 1

Incident Offenses/Victims/Status By Reporting Officer

MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (08/28/2023 - 09/27/2023)

2774 - Patrol Officer Eric S. Williamson

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0198	2920 - Injury to Real Property	Barringer, Anthony lynn	Closed by Other Means	Not Applicable	09/12/2023
2309-0211	2912 - Injury to Personal Property >200	Monarch NC	Closed by Other Means		09/25/2023
2309-0212	2322 - Misdemeanor Larceny		Closed by Other Means		09/26/2023
2309-0213	2920 - Injury to Real Property	Duke Energy	Closed by Other Means		09/26/2023

Officer Total Incidents: 5

4531 - Corporal Hunter T. Stone

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0200	5709 - Second Degree Trespass	State of North Carolina	Closed by Arrest	Not Applicable	09/09/2023
2309-0216	90Z - DOA	Steele, Robert Earl	Closed by Other Means	Not Applicable	09/27/2023

Officer Total Incidents: 2

6280 - Patrol Officer Bobby A. Hall

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0193	90Z - DOA	Shaw, Brian	Closed by Other Means	Not Applicable	09/05/2023
2309-0194	90Z - Overdose	Locklear, Thurman Ray	Closed by Other Means	Not Applicable	09/05/2023
2309-0195	2920 - Injury to Real Property	Mount Gilead Lodge 196	Closed by Other Means	Not Applicable	09/10/2023
2309-0202	WFA - Warrant for Arrest	State of NC	Closed by Arrest	Not Applicable	09/16/2023
2309-0209	5709 - Second Degree Trespass	Calloway, Andra Irene Cook, Lee Franklin	Closed by Arrest	Not Applicable	09/22/2023
2309-0210	90Z - Discharge Firearm in City Limits	Town of Mount Gilead	Closed by Other Means	Not Applicable	09/24/2023

Officer Total Incidents: 6

Incident Offenses/Victims/Status By Reporting Officer

MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (08/28/2023 - 09/27/2023)

7513 - Reserve Officer Corey Hurley

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0203	OFA - Order for Arrest	State of North Carolina	Closed by Arrest	Not Applicable	09/18/2023
2309-0205	WFA - Assault by Strangulation WFA - Assault on a Female WFA - Interfere with Emergency Communication WFA - Injury to Personal Property	State of North Carolina	Closed by Arrest	Not Applicable	09/19/2023
2309-0206	WFA - Injury to Personal Property	State of North Carolina	Closed by Arrest	Not Applicable	09/19/2023

Officer Total Incidents: 3

9027 - Chief Talmedge M. LeGrand

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2309-0204	1118 - Indecent Liberties w/ Child	Clubb, Melah	Active		09/18/2023

Officer Total Incidents: 1

Total Incidents: 26

Mount Gilead Fire Department



September: Summary of Calls

Fire - 17

Squad - 13

Total - 30

Town - 13

District - 12

County - 5

Out of County - 0

Total - 30



Mt. Gilead Fire Department

IT'S BBQ TIME!

Join us on Saturday, October 7th for BBQ Pork or Smoked Chicken plate sale from 11am-6pm (Plates \$12.00)
(BBQ Pork or Chicken, Baked Beans, Slaw, Hush Puppies, Dessert, Tea or Water)

There will also be a Silent Auction 11am-5pm

For more information contact (704)-465-5628

Thank You for Your Continued Support!

Chief - *Keith Byrd*

DATE: August 30, 2023
TO: Mayor and Board of Commissioners
FROM: Dylan Haman, Town Manager
RE: Manager's Report

1. We are continuing to work on the 22/23 audit with our auditor, Deneal Bennet, at J.B. Watson and Co. She will be in the Town Hall the week of August 21st, 2023 for a site visit. Potential Audit Findings have been discussed with Management including a Finding relating to the issue with our 941 tax returns. An audit finding means that there are weaknesses in the Town's internal financial controls. In the past, the Town has had a number of findings.
 - a. Towns that lack internal controls are subject to become part of the Local Government Commission Unit Assistance List.
2. I met with Perry James, a CPA and Senior Consultant with the North Carolina League of Municipalities. Perry reviewed our financial statements and offered a few key points of advice for the Town. Importantly, Perry noted the decline in the Town of Mount Gilead's fund balance between FY 20-21 and FY 21-22. Perry suggested that the Town Board pass a fund balance policy. I will bring a Fund Balance Policy for the Boards Consideration at the next Town Board Meeting.
 - a. The Town's available General Fund balance was 62% as of June 30, 2022; Similar Town's have an average available fund balance of 63%.
 - b. The Town Auditor reported in the FY 2022 audit (year ending June 30, 2022) that the General Fund has a fund deficit which means that the Town's revenues are inadequate to support its operations.
3. The State Budget was released last week, and is likely to be passed by the General Assembly.
4. Glenn Dunn, an attorney at Poyner Spruill, is continuing to represent the Town in the negotiations with Lennar to amend the original development agreement.
5. Lessie Jackson has accepted the position of Town Clerk.
6. Mollie Lee has rescheduled her Introduction to Municipal Finance course at the UNC School of Government which was sadly interrupted by an active shooter during the original dates.
7. The Town Planning Board will meet on September 28, 2023, to discuss the Washington Park Rezoning and Mixed Use development in the Central Business District.
8. Mollie Lee is continuing to work on the Mount Gilead Fall Festival. I will need at least two board members who can represent the Town from 5-6 pm during the fall festival to hand out Pumpkin Pie.

9. At the last Town Board meeting, the Town Board considered an ordinance to abate 500 W Allenton Street. The Board asked questions regarding back taxes owed on the property. Per the ordinance, the Town would not have to pay back taxes on the property. The ordinance complies with, and draws its authority from, North Carolina General Statute Chapter 160D-1203. You can read that statute here:
https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/BySection/Chapter_160D/GS_160D-1203.pdf



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report
Town of Mt. Gilead

Updated
September 28, 2023

535 W Allenton St	JV	ABATED
403 S Cedar St	JV	OPEN
507 S Wadesboro Blvd	MH/OL	OPEN
166 Emmaline St	JV	OPEN
216 S Main St	JV	ABATED
200 S Main St	MH	OPEN
116 Marshall St	JV	OPEN
303 Cedar St	JV	OPEN
500 W Allenton St	MH/OL	OPEN
103 Circle Dr	JV	OPEN
300 Washington Park Rd	MH	OPEN
211 Washington Park Rd	OL	OPEN
156 Washington Park Rd	JP/OL	OPEN
502 N Main St	OL	ABATED
PID 7503-13-03-4394 W Haywood Ln	OL	ABATED
PID 7503-13-03-3193 Braxton St	OL	ABATED
130 E Haywood St	JP	OPEN
215 E Ingram St	JP	ABATED
295 Northview Rd	MH/JP	OPEN
203 Clinton St	JP	OPEN
301 N Main St	JV	ABATED
412 Julius Chambers Ave	JV/JP	OPEN
176 S Wadesboro Blvd	OL	ABATED
102 E Ingram St	ZN	OPEN
PID 659312955887 Wadesboro Blvd	OL	ABATED
405 Julius Chambers Ave	MH	OPEN
PID 750309076133 Julius Chambers Ave	MH	OPEN



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report
Town of Mt. Gilead

Updated
September 28, 2023

104 Highland Ave	OL/JV	ABATED
506 S Wadesboro Blvd	JV	ABATED

MONTHLY HIGHLIGHTS

- 500 W Allenton St. is our number one priority. We have sent an ordinance for the board to approve so we can move along in getting this house taken care of.
- 11 Cases have been ABATED.
- 215 Ingram St – trees were removed from property.
- 535 W Allenton St, 216 S Main St, 506 S Wadesboro Blvd – All have complied and taken care of their Junk Vehicles.
- 295 Northview Rd – The property owner has cut the property and removed a lot of debris and junk. They are in the process of removing the fire damaged trailer from the property.



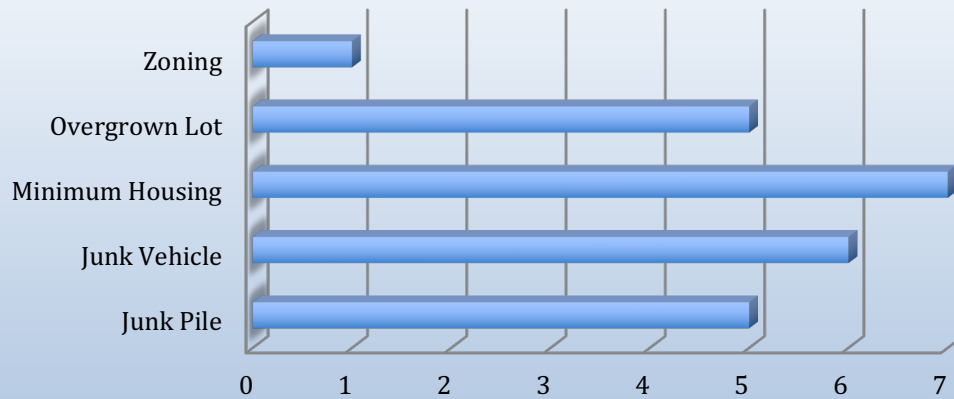
PROTECTING QUALITY OF LIFE

Alliance Code
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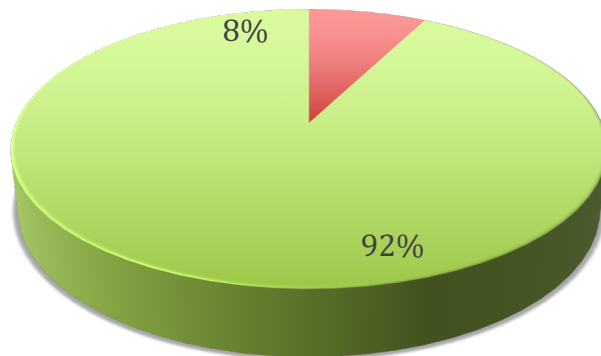
Monthly Report
Town of Mt. Gilead

Updated
September 28, 2023

Violations by the Numbers



	Junk Pile	Junk Vehicle	Minimum Housing	Overgrown Lot	Zoning
Violations by the Numbers	5	6	7	5	1



Total Cases - 237
 Abated - 218
 Unfounded - 0
 Open In Progress - 22
 New/No Progress - 0

■ OPEN - NEW/NO PROGRESS
 ■ OPEN - IN PROGRESS
 ■ ABATED
 ■ Unfounded

Budget vs Actual (Summary)

Town of Mount Gilead
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Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
	1,635,127	0.00	0.00	0.00	278,203.52	(1,356,923.48)	17%	
Revenues Totals:	1,635,127	0.00	0.00	0.00	278,203.52	(1,356,923.48)	17%	
Expenses								
ADMINISTRATION	194,304	0.00	0.00	0.00	70,949.86	123,354.14	37%	
STREETS AND GROUNDS	157,800	(3,995.05)	0.00	0.00	31,563.12	130,231.93	17%	
PLANNING & ZONING	27,250	0.00	0.00	0.00	6,842.18	20,407.82	25%	
SOLID WASTE	97,400	0.00	0.00	0.00	26,870.18	70,529.82	28%	
PARKS AND RECREATION	110,193	0.00	0.00	0.00	42,904.27	67,288.73	39%	
POLICE DEPARTMENT	749,803	0.00	0.00	0.00	194,985.62	554,817.38	26%	
FIRE DEPARTMENT	171,200	32,287.70	0.00	0.00	6,494.54	132,417.76	23%	
REDEVELOPMENT CORP.	10,250	0.00	0.00	0.00	2,051.87	8,198.13	20%	
FITNESS CENTER	0	0.00	0.00	0.00	0.00	0.00		
POWELL BILL	50,000	0.00	0.00	0.00	0.00	50,000.00		
HIGHLAND COMM. CT.GRANT	0	0.00	0.00	0.00	0.00	0.00		
CEMETERY	5,000	0.00	0.00	0.00	1,475.80	3,524.20	30%	
GOVERNING BODY	51,527	0.00	0.00	0.00	5,992.55	45,534.45	12%	
LIBRARY	10,400	0.00	0.00	0.00	5,827.24	4,572.76	56%	
DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00		
	0	0.00	0.00	0.00	0.00	0.00		
Expenses Totals:	1,635,127	28,292.65	0.00	0.00	395,957.23	1,210,877.12	26%	
10 GENERAL FUND	Revenues Over/(Under) Expenses:		0.00	0.00	(117,753.71)			
20 ENTERPRISE FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
	1,605,262	0.00	0.00	0.00	386,918.46	(1,218,343.54)	24%	
Revenues Totals:	1,605,262	0.00	0.00	0.00	386,918.46	(1,218,343.54)	24%	

Budget vs Actual (Summary)

Town of Mount Gilead
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Period Ending 6/30/2024

20 ENTERPRISE FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Expenses								
ADMINISTRATION	297,765	0.00	0.00	0.00	82,223.90	215,541.10	28%	
WATER OPERATIONS	330,981	(2,399.86)	0.00	0.00	93,124.10	240,256.76	27%	
WASTE WATER COLLECTION	377,321	(3,417.42)	0.00	0.00	71,003.65	309,734.77	18%	
WASTE WATER PLANT	358,220	(10,535.04)	0.00	0.00	68,210.56	300,544.48	16%	
SOLID WASTE	0	0.00	0.00	0.00	0.00	0.00		
GOVERNING BODY	0	0.00	0.00	0.00	0.00	0.00		
LIBRARY	0	0.00	0.00	0.00	7,000.00	(7,000.00)		
	0	0.00	0.00	0.00	7,000.00	(7,000.00)		
DEBT SERVICE	240,975	0.00	0.00	0.00	7,298.88	233,676.12	3%	
	0	0.00	0.00	0.00	0.00	0.00		
Expenses Totals:	1,605,262	(16,352.32)	0.00	0.00	335,861.09	1,285,753.23	20%	
20 ENTERPRISE FUND	Revenues Over/(Under) Expenses:		0.00	0.00	51,057.37			