



TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS BUDGET RETREAT MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306
March 12 -13, 2021

The Mount Gilead Board of Commissioners held their annual budget retreat workshop on Friday and Saturday, March 12 and 13 at the Mount Gilead Fire Station, 106 East Allenton St., Mt. Gilead, NC. Present for the meeting on Friday were: Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Town Manager Hiram Marziano, Town Clerk Amy Roberts, Police Lieutenant Austen Morton, Fire Chief Keith Byrd, WWTP Manager Donna Mills and Public Works Director Daniel Medley.

Present for the meeting on Saturday were: Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Town Manager Hiram Marziano and Town Clerk Amy Roberts.

Absent Friday and Saturday were Mayor Chip Miller and Police Chief Pat Preslar.

ITEM I. INTRODUCTION & BLESSING OF THE MEAL – 5:30 P.M.
CALL TO ORDER FRIDAY, MARCH 12 – 6:00 P.M.
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

ITEM II. ADOPTION OF THE AGENDA
Commissioner Richardson made a motion to adopt the agenda. Commissioner Lucas seconded the motion. Agenda was unanimously adopted.

ITEM III. OVERVIEW OF BUDGET PROCESS
Town Manager Hiram Marziano presented his first draft of the FYE 21-22 annual budget and explained staff expectations, Board expectations and Goal settings for the upcoming year.

ITEM IV. DEPARTMENT PRESENTATIONS
Department heads were given the task of going through their current department budgets and researching costs and savings for the upcoming year. They were also asked to present all department wants and needs in the upcoming year along with the benefits and estimated costs of the items requested. Presentations were given by Police Lieutenant Austen Morton (presenting for the police chief in his absence), Fire Chief Keith Byrd, Public Works Director Daniel Medley and WWTP Manager Donna Mills.

ITEM V. BOARD Q&A AND DISCUSSION

Board Members discussed and asked questions about each department presentation.

ITEM VI. ADJOURNMENT

With all department budgets presented, Commissioner Richardson made a motion to adjourn with a second from Commissioner Covington. Meeting was unanimously adjourned at 9:45 p.m.

ITEM VII. CALL TO ORDER AND BREAKFAST DISCUSSION
SATURDAY, MARCH 13 – 9 a.m. - Breakfast

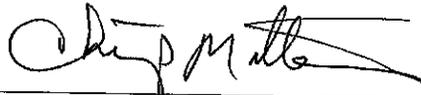
The Board enjoyed breakfast before calling the meeting to order at 9:35 a.m. The Board had detailed discussions about department requests and asked for more research and cost estimates before approving some of these requests.

Discussions that were agreed upon were a minimum of a 2% Merit with a maximum of 3% for all departments except the Police Department. No COLA increase in FYE 21-22. No new police cars, no side by side for Public Works, no lawn mower or truck for WWTP. The Board agreed to increase Reserve Officer pay to \$14 per hour, paint the outside of the Fire Department, Pay per call of \$10 for in-town fire calls, trainings and meetings and an increase in the Fire Escrow Fund to \$35,000 annually.

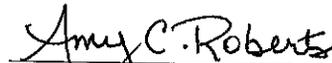
Town Manager Hiram Marziano agreed to make any changes and requests from the Board and have an updated budget to review and discuss at the April 6 Board meeting.

ITEM VIII. ADJOURNMENT

With no more Board business, Commissioner Lucas made a motion to adjourn the meeting with a second from Commissioner Covington. Meeting was adjourned at 2:15 p.m.



Joseph M. "Chip" Miller, Jr., Mayor



Amy C. Roberts, NCCMC, Town Clerk



TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS BUDGET SESSION AGENDA

110 West Allenton Street, Mount Gilead, North Carolina, 27306
March 12-13, 2021

The Mount Gilead Board of Commissioners will meet Friday, March 12, 2021 at 5:30 p.m. at Mount Gilead Fire Department, 106 East Allenton Street, Mount Gilead, North Carolina for the annual budget workshop. This meeting is planned to recess and resume on Saturday, March 13, 2021 at 9:00 a.m.

FRIDAY, MARCH 12, 2021

CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

ITEM I. **5:30 PM - DINNER FOR BOARD AND STAFF**

ITEM II. **6:00 PM - OVERVIEW OF BUDGET PROCESS**

- A. Goal Setting
- B. Staff Expectations
- C. Board Expectations

ITEM III. **7:00 PM - DEPARTMENT PRESENTATIONS**

- A. Administration
- B. Police Department
- C. Fire Department
- D. Public Works
- E. WWTP

ITEM IV: **8:00 PM - BOARD Q&A AND DISCUSSION**

ITEM V: **8:30 PM - RECESS MEETING**

SATURDAY, MARCH 13, 2021

ITEM VI. **9:00 AM – BREAKFAST AND BOARD DISCUSSION**

- A. Department Discussions
- B. Board Wish list
- C. Community Issues

ITEM VII. **12:00 PM – TIME CONFIRMED CATERED LUNCH**

ITEM VIII. **1:00 PM - BOARD DISCUSSION CONTINUED**

- A. Initial Decisions on Department Requests
- B. Instructions to Staff

ITEM IX. **2:00 PM - ADJOURNMENT**