



TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS MEETING MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306
June 1, 2021

The Mount Gilead Board of Commissioners met Tuesday, June 1, 2021, at 7:00 p.m. at Mount Gilead Fire Department, 106 East Allenton Street, Mount Gilead, North Carolina for the regular monthly business meeting. Present were Mayor Chip Miller, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Town Manager Hiram Marziano, Police Chief Pat Preslar, Fire Chief Keith Byrd, Public Works Director Daniel Medley and Town Clerk Amy Roberts.

CALL TO ORDER – Mayor Miller called the meeting to order at 7:00 p.m. with a welcome, moment of silence and Pledge of Allegiance.

ITEM I. ADOPTION OF AGENDA

Commissioner Lucas made a motion to adopt the agenda as is. Mayor Pro Tem McAuley Seconded the motion. Motion carried unanimously.

ITEM II. APPROVAL OF MINUTES

A. May 4, 2021 Regular Meeting Minutes

Commissioner Richardson made a motion to adopt the May 4, 2021 regular meeting minutes. Commissioner Covington seconded the motion. Minutes were adopted unanimously.

ITEM III. PUBLIC COMMENT

None

ITEM IV: PUBLIC HEARING

A. FYE 2022 Proposed Budget

Commissioner Richardson made a motion to open the public hearing. Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously.

Ms. Linda Piros, 151 Forest Hill Village Rd., Mt. Gilead, NC. – Ms. Piros addressed the Board with a request to review the costs of starting up (under new management) and revitalizing the Montgomery Youth Soccer Association (MYSA). MYSA was disbanded after the previous Director stepped down. Ms. Piros stated that she felt like the youth of our area need this program and having helped with this program for 13 years, she wants to see it revitalized and started up again. As a result, she is requesting a donation from the Town be added to the FYE 22 budget. She provided a detailed worksheet of estimated start-up costs that totaled \$5,515. Town Manager Marziano stated that in previous years, the Town has provided an annual donation of \$500. He stated that if the Board was interested we could provide for whatever amount they choose to be added to the FYE 22 budget. The Board agreed that \$1500 would be a great help to the start up of this program and suggested she look for private donors to raise the rest of the funds needed.

Marziano stated that the FYE22 budget was complete and a Budget message and ordinance have been prepared for approval and adoption.

With no more comments for the Public Hearing Commissioner Lucas made a motion to close the public hearing. Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously and the public hearing was closed.

ITEM V. OLD BUSINESS

A. FYE 2022 Budget Ordinance

Town Manager Marziano presented the FYE 2022 Budget Ordinance with a completed, balanced budget. Commissioner Lucas made a motion to adopt the FYE2022 Budget as is. Commissioner Richardson seconded the motion. The FYE2022 budget was unanimously approved and adopted.

B. Special Meeting for Main Street Stormwater Project

Town Manager Marziano requested the Board call a special meeting to discuss bids for the Main Street Stormwater Project. LKC Engineering has reported that as of meeting time the three bids required were not all complete. They requested a little extra time to be in complete compliance and receive all bids. The Board agreed to call a special meeting on Monday, June 14 at 6 p.m. at the Mount Gilead Library to hear the results of the bid awards. Commissioner Lucas made a motion to hold a special meeting on June 14 at 6 p.m. Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously.

C. Speakman Property Code Enforcement Action/Abatement Decision

Town Manager Marziano presented some updated pictures and an email from Code Enforcement Officer, Brandon Emory showing the Speakman property and the improvements that have been made to date to become compliant with Town ordinances. Emory stated that the property owners are doing their best to become compliant and are making progress. He requested the Board make a decision on how to proceed. The Board had made a previous decision to allow the property owners an extended date of June 1 to become compliant. Although progress has been made, the privacy fence/screen has not been erected that was part of the agreement. Because the owners are making an honest attempt to become compliant, Commissioner Lucas made a motion to grant an extension to the property owners of September 1, 2021 to become in complete compliance per the original agreement between the Town of Mount Gilead and the property owners (Speakman) at 201 East Allenton Street. Commissioner Richardson seconded the motion. Motion carried unanimously and the extension was granted until September 1, 2021.

ITEM VI. NEW BUSINESS

A. Resolution for Receiving ARPA Funds

Town Manager presented a resolution required by the American Rescue Plan Act to accept the federal funds.

ITEM VII. STAFF REPORTS – Staff reports were given by Public Works, Police and Fire and were attached to the Boards packets.

ITEM VIII. COMMISSIONER REPORTS – Commissioner Richardson stated that there would a virtual Zoom Juneteenth presentation on June 18 at 6 p.m.


ITEM IX. CLOSED SESSION (Pursuant to 143-318.11 (a) (6) to conduct personnel evaluation)
Commissioner Richardson made a motion to go into closed session to discuss the six-month evaluation of the Town Manager. Mayor Pro Tem McAuley seconded the motion. Motion carried.
Commissioner Lucas made a motion to return to open session with a second from Commissioner Covington. Motion carried.

After discussion with Town Manager, Hiram Marziano II, the Board of Commissioners will be re-evaluating his performance again in 90 days from today's date which will be on or about September 1, 2021.

ITEM X. ADJOURNMENT
With no more Board business Commissioner Richardson made a motion to adjourn the meeting. Commissioner Covington seconded the motion. Meeting was adjourned.



Joseph M. "Chip" Miller, Jr., Mayor



Amy C. Roberts, Town Clerk



TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS AGENDA

110 West Allenton Street, Mount Gilead, North Carolina, 27306
June 1, 2021

The Mount Gilead Board of Commissioners will meet Tuesday, June 1, 2021 at 7:00 p.m. at Mount Gilead Fire Department, 106 East Allenton Street, Mount Gilead, North Carolina for the regular monthly business meeting.

CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE

ITEM I. ADOPTION OF AGENDA

ITEM II. APPROVAL OF MINUTES

A. May 4, 2021 Regular Meeting Minutes (Action)

ITEM III. PUBLIC COMMENT

ITEM IV: PUBLIC HEARING

A. FYE 2022 Proposed Budget

ITEM V. OLD BUSINESS

A. FYE 2022 Budget Ordinance (Action)

B. Special Meeting for Main Street Stormwater Project (Action)

C. Speakman Property Code Enforcement Action/Abatement Decision (Action)

ITEM VI. NEW BUSINESS

A. Resolution for Receiving ARPA Funds (Action)

ITEM VII. STAFF REPORTS

ITEM VIII. COMMISSIONER REPORTS

ITEM IX. CLOSED SESSION

A. Pursuant to 143-318.11 (a) (6) to conduct personnel evaluation.

ITEM X. ADJOURNMENT

Agenda Packet

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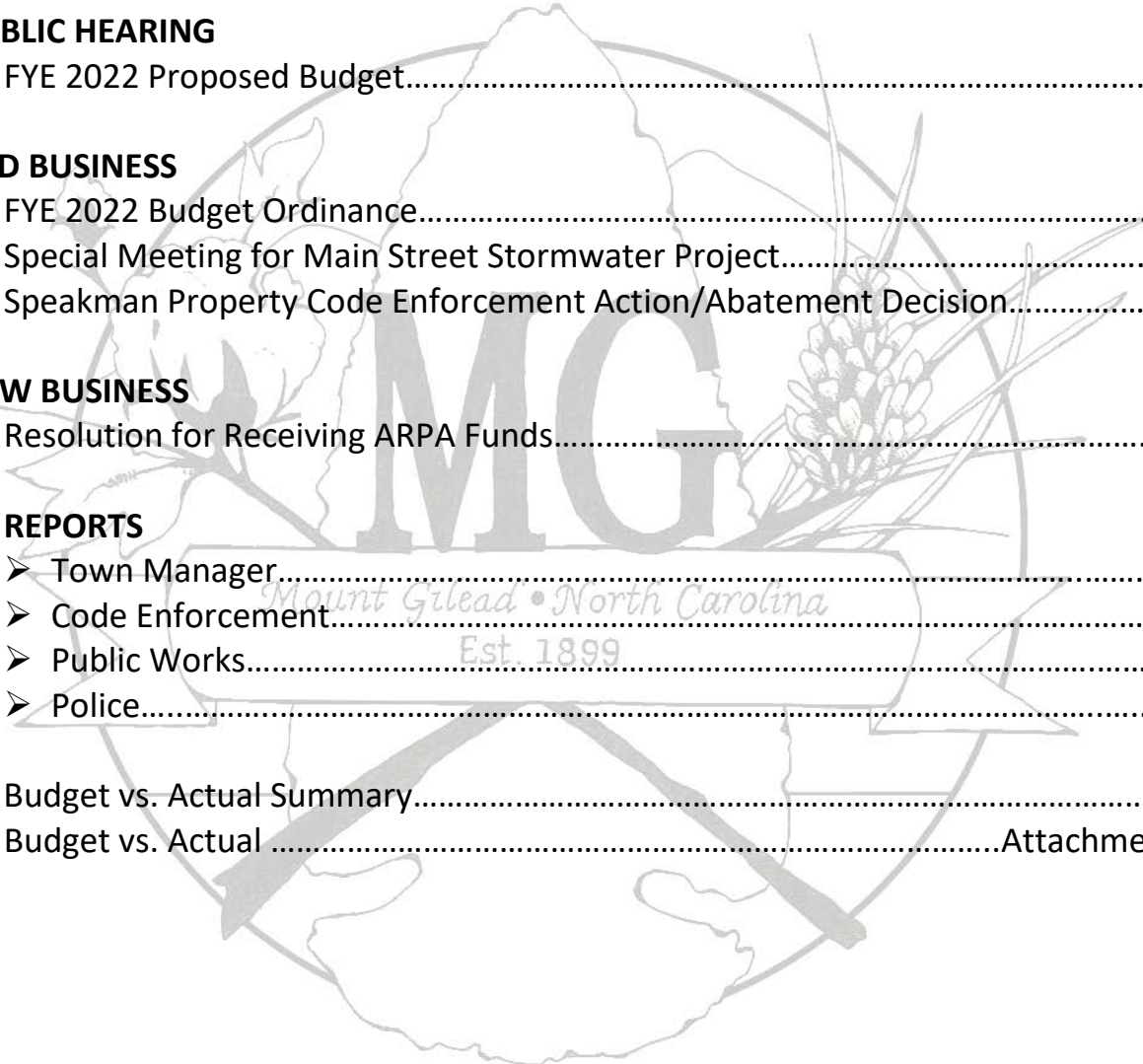
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TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS MEETING MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306
May 4, 2021

The Mount Gilead Board of Commissioners met Tuesday, May 4, 2021 at 6:00 p.m. at Mount Gilead Fire Department, 106 East Allenton Street, Mount Gilead, North Carolina for the regular monthly business meeting. Present were Mayor Chip Miller, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington and Vera Richardson, Town Manager Hiram Marziano, Police Chief Pat Preslar, Fire Chief Keith Byrd, Public Works Director, Daniel Medley and Town Clerk Amy Roberts.
Absent: Commissioner Mary Lucas.

CALL TO ORDER

Mayor Miller called the meeting to order at 6:01 p.m. with a welcome, moment of silence and the Pledge of Allegiance.

ITEM I. ADOPTION OF AGENDA – Mayor Miller asked the Board to add an item to the agenda for a brief closed session to discuss a personnel matter. Commissioner Richardson made a motion to adopt the agenda with the addition of ITEM XII. Closed Session – Personnel. Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously.

ITEM II. SPECIAL PRESENTATION
Mount Gilead Moving Ahead, Our Town 2040 - Taylor Broyhill of Mosaic Civic Studios gave a Zoom presentation on the updates to the Mount Gilead Moving Ahead Comprehensive Plan. The updates included all the information gathered during the public workshops and surveys that have been sent out over the last 18 months. After viewing the presentation, a Q&A session was held. Commissioner Richardson asked if they could hold another workshop before a final decision was made.

ITEM III. APPROVAL OF MINUTES
A. April 6, 2021 Regular Meeting Minutes
Commissioner Richardson made a motion to approve the April 6, 2021 minutes as is. Mayor Pro Tem McAuley seconded the motion. Minutes were unanimously approved.
B. April 21, 2021 Special Meeting Minutes
Commissioner Richardson made a motion to approve the April 21, 2021 minutes as is. Mayor Pro Tem McAuley seconded the motion. Minutes were unanimously approved.

ITEM IV. PUBLIC COMMENT
Ms. Patricia Lilly, Pleasant Valley Drive, Mt. Gilead – Ms. Lilly stated that she was glad to be back at the meetings in person. She also told the new Town Manager that she would be around to meet him as well.

ITEM V. PUBLIC HEARING
A. Proposed Land Use 160D Text Amendments
Mayor Pro-Tem McAuley made a motion to open the public hearing at 7:02 p.m. Town Manager Marziano presented an overview of the potential amendments to Proposed Land Use 160D. Once presented, the Mayor asked the Board and the citizens in attendance if they had any questions or comments pertaining to the proposed text amendments. With no questions or comments, Commissioner Richardson made a motion to close the public hearing at 7:07 p.m.

Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously and the public hearing was closed.

ITEM VI: PROCLAMATIONS/PRESENTATIONS

A. Resolution Honoring Sandra Miller

A resolution was presented to the Board honoring the life of Ms. Sandra Miller who was the first female Town Commissioner, serving for 12 years, as well as a retired educator for Montgomery County. She was also the wife of Mayor Chip Miller. A signed and framed copy of the resolution was presented to the Miller family.

B. Presentation Honoring Max Joyce

Mayor Chip Miller presented a plaque to Mr. Max Joyce, retiring chairman of the Mount Gilead Planning Board for his many years of service. Mr. Joyce was a founding member of the Board and served on the planning Board for over 24 years, serving from 1997-2021.

ITEM VII. OLD BUSINESS

A. Ordinance-Proposed Land Use 160D Text Amendments

After the closing of the Public Hearing, Commissioner Covington made a motion to adopt the proposed text amendments to the Land Use ordinance (160D). Commissioner Richardson seconded the motion, and the text amendments were unanimously adopted.

ITEM VIII. NEW BUSINESS

A. Public Hearing Request – FYE22 Budget

Town Manager Hiram Marziano requested the Board set a date for a Public Hearing for the FYE22 Budget. After some deliberation, the Board decided to set the date for the public hearing for June 1, 2021 at the regular monthly board meeting.

B. Resolution Opposing HB401 and SB349

Town Manager presented a resolution opposing HB401 and SB349 and asked the Board to please vote to oppose these bills. Both are bills that are being considered by the General Assembly and represents a broad and comprehensive attack on local land-use decision making and the ability of local property owners to weigh in on what is and is not appropriate development in their neighborhoods and is of great concern to the Town of Mount Gilead and other municipalities within North Carolina. Commissioner Covington made a motion opposing HB401 and SB349 with a second from Commissioner Richardson. Motion carried unanimously.

C. Community Banners

Town Manager Marziano asked the Board to consider creating a policy going forward on the procedures for repairing and/or replacing citizen bought banners that hang on the poles throughout town honoring or memorializing family members. This program was originally put in place by the Mount Gilead Community Foundation and after transfer of management in both the foundation and the Town, there has been confusion as to who was supposed to maintain this project. There was not a written policy put into place that anyone has been able to find, so therefore the cost and repair/replacement has become the responsibility of the Town. However, the Town never received any revenue from the sales of these banners. According to Public Works Director, it has always been the verbal agreement that the Town would assume the cost of the hardware to place and/or replace these banners but after a couple of years, these banners are starting to wear and weather and are getting torn and need replacing. Commissioner Richardson asked Manager Marziano if he would ask some of the other towns to see if they have a policy we could mimic or copy. Staff is receiving complaints from citizens who have paid for a community banner that may have fallen or been damaged wanting to know why they have not been replaced.

ITEM IV. STAFF REPORTS

Staff Reports were given by Town Manager Hiram Marziano, Public Works Director Daniel Medley, Police Chief Pat Preslar and Fire Chief Keith Byrd and were attached to the Board packets.

ITEM X. COMMISSIONER REPORTS

Mayor Pro Tem McAuley stated that he has been receiving lots of complaints from citizens about Food King and the general upkeep of the store. Citizens are complaining about the cleanliness and the frequent bad smell in the store that reeks of rotten food and meat. He asked Manager Marziano if there is anything that can be done about it. Marziano stated he would speak to our Code Enforcement officer to see if this could fall under a code enforcement category. Commissioner Covington asked PW Director Medley if he has had any luck finding any part time summer help. He stated that he has had two potential applicants and was pursuing them.

ITEM X II. CLOSED SESSION – (NCGS 143-318.11) (a) (6) – Personnel

Commissioner Richardson made a motion to go into closed session with a second from Mayor Pro Tem McAuley. Motion carried.

After a personnel discussion, Mayor Pro Tem McAuley made a motion to return to open session. Commissioner Richardson seconded the motion. Motion carried.

ITEM XI. ADJOURNMENT

With no more Board business, Commissioner Richardson made a motion to adjourn the meeting. Commissioner Covington seconded the motion. The meeting was adjourned at 8:25 p.m.

Joseph M. “Chip” Miller, Jr.,
Mayor

Amy C. Roberts, CMC, NCCMC
Town Clerk



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

AGENDA ITEM

To: Mayor and Commissioners
From: Hiram J. Marziano, II, Town Manager
Re: Public Hearing: FYE 2022 Proposed Budget

Summary

The Town Board set the public hearing for the FYE 2022 for June 1, 2021 at their regular monthly meeting in May.

The public hearing is established to solicit comments and feedback from the general public regarding the proposed FYE2022 Operating Budget.

Please see the following files later in the agenda packet:

Draft Budget Ordinance
Draft Budget Message
Draft Budget
Draft Schedule of Fees

Recommendations

Staff recommends the Town Board hold the public hearing for the Proposed FYE 2022 Budget.



Town Manager's
Budget Message
FY 2021-2022

Mayor Joseph "Chip" Miller, Jr.
Board of Commissioners
Town of Mount Gilead
110 West Allenton St.
PO BOX 325
Mount Gilead, NC 27306

The Honorable Mayor Miller, Town Board of Commissioners, and Citizens of Mount Gilead:

This budget was prepared under the general direction of the Town Board in response to the goals established during the regular board meetings, budget workshops, and in direct response to the needs of our community. The FY 2021-2022 budget continues the current level of services provided for the citizens of Mount Gilead.

As requested by the Board, this budget is balanced by a **\$0.57 tax rate** per hundred-dollar valuation. Each cent on the tax rate represents approximately **\$7,990**. The estimated assessed tax valuation for the Town of Mount Gilead as of January 1, 2019 is approximately **\$85,000,000** and an estimated collection rate of 94% was used for real and personal taxes. The town utilized a conservative formula to project real and personal taxes at a level under the allowable rate by state law. The tax yield at the current collection rate results in an estimated budgeted amount of **\$475,000**.

Sales tax and other franchise taxes were estimated using the North Carolina League of Municipalities projections. The budget proposal takes a conservative approach to revenue projections as currently recommended by the NCLM.

This budget includes:

- A potential for merit-based pay increases for employees.
- Maintaining all health, dental, vision, and life insurance benefits for full-time employees.
- Funding for all debt service.
- Increased funding for equipment, vehicle, and building maintenance with potential renovations to Town Hall.
- Maintained operation expenses to continue services to citizens at the current levels.
- Balanced budget for both the General Fund and Enterprise Fund.

Overall the proposed budget streamlines operational expenses and maintains service level using revenues from taxes and enterprise fees. This budget does utilize appropriated fund balance to pay for capital items, new equipment, and other professional services. The Town will also utilize Powell Funds (state provided funds that can only be spent on street maintenance) to work on streets and sidewalks.

I am presenting this budget proposal for your consideration. The Staff has worked hard reviewing current spending, providing areas to save, and made recommendations for capital projects. Our goal is always to provide the citizens and visitors of Mount Gilead excellent services and programs to improve their quality of life. Copies of the budget proposal are on file with the Town Clerk and available inspection and review by the public.

If you have any questions, comments, or suggestions please feel free to notify me and I will work to include those areas in the final budget.

Respectfully submitted,

Hiram J. Marziano, II
Town Manager

Summary of 2020-2021 Budget

BUDGET OVERVIEW

The following document is a summary of the Town of Mount Gilead FY 2021-2022 Budget. The Town utilizes a departmental budget. Funds or expenditures are allocated to departments within two primary funds, the General Fund (10 Fund) and the Enterprise Fund (20 Fund). The General Fund serves as the primary fund for all governmental operations and expenditures. The Enterprise Fund is utilized for the business operations of the water and waste water system. The Enterprise fund is designed to function as a business, generating profits to pay for all expenses including current and future capital improvements.

There are two additional funds, the Debt Service & Debt Service Reserve Fund, which are utilized to meet the debt service requirements of the Main Street Water Line Replacement completed in 2016. The monies in these funds are transferred from the Enterprise Fund.

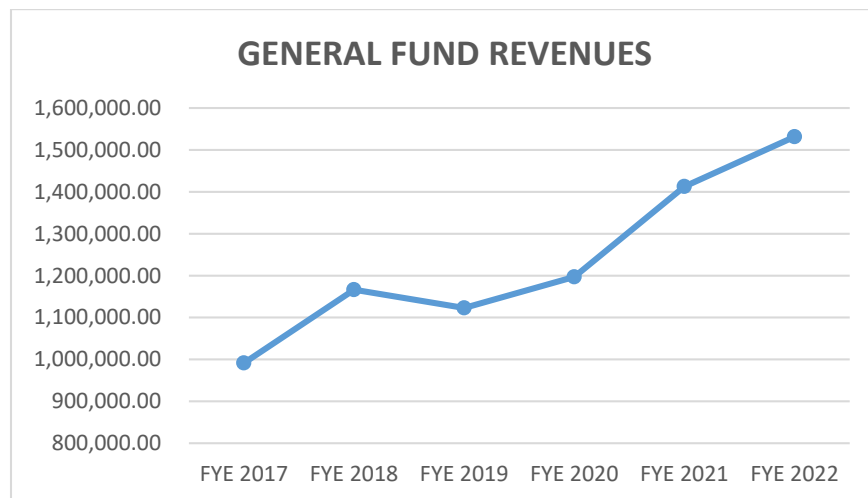
GENERAL FUND (10 FUND)

The General Fund or 10 Fund comprises all the revenues from property, sales, and other taxes and governmental fee collections (excluding water and sewer operations). The General Fund includes all operational expenses for the following departments: Administration, Police, Fire, Streets, Parks and Recreation, Powell Bill, Cemetery, Library and Governing Body.

GENERAL FUND REVENUE

This budget includes no property tax increase with the rate to remain at \$0.57 per \$100 valuation. Sales tax numbers are expected to increase for the Town; however, we have only calculated minor increases at this time and other service taxes have been projected to decrease. Staff is not recommending any increases in the monthly solid waste fee.

The proposed budget also includes \$38,000 of revenue from the NC Powell Fund and another \$22,000 from Powell Fund reserves for street resurfacing and sidewalk repair.



Note: The numbers for FYE2021 and FYE2022 are budgeted projections. The final numbers for FYE2021 are not in as of the writing of this document.

GENERAL FUND EXPENSES

After careful consideration the following budget recommendations represents Board goals, departmental input, and community needs within the existing tax rate of \$0.57 per \$100 valuation. The total recommended budget is \$1,531,504.00 and this includes \$427,004.00 in appropriated fund balance to cover projects and capital expenditures. The budget recommendation includes a possible 3% merit adjustment for full-time employees.

General Fund (10 Fund) Departments	
Administration (General Fund)	\$ 205,336
Streets & Grounds	\$ 142,059
Planning & Zoning	\$ 24,500
Solid Waste	\$ 92,400
Parks & Recreation	\$ 85,700
Police Department	\$ 625,143
Fire Department	\$ 157,389
Redevelopment Corporation	\$ 25,000
Powell Bill	\$ 60,000
Cemetery	\$ 53,500
Governing Body	\$ 49,077
Library	\$ 11,400
Total	\$ 1,531,504.00

DEPARTMENTAL HIGHLIGHTS

Administration: The proposed budget for Administration is \$205,336.00. The Administration budget includes proposed renovations to Town Hall that would increase the lobby size while also providing separation and privacy for staff. There is also money allocated for a new server for the Town’s IT needs. Some of these monies are divided between General Fund Administration and Enterprise Fund Administration departments. This department also includes the workers’ compensation insurance for the general fund, computer equipment, and other IT network infrastructure and hardware for Town Hall.

Streets and Grounds: The proposed budget for Streets and Grounds Maintenance is \$142,059.00. Portions of the Public Works Department salaries and benefits are paid from this department and the Waste Water Collections department. The most significant expenditure in this department, other than personnel, is the \$24,000 budgeted for utilities (which includes street lights). This department continues to reduce capital cost by maintaining current equipment as best they can. However, a new vehicle for the department is included in the FTE2022 budget with the costs split through multiple Public Works departments.

Planning: The proposed budget for Planning is \$24,500.00. The Town does not currently have any paid planning staff. In the previous budget, the Town used a consultant to begin developing a comprehensive plan for the Town, as of this writing it is expected that the plan will be completed before the end of the fiscal year. This department also funds a consultant that conducts code enforcement investigations and actions on behalf of the Town. We plan to continue the code enforcement operations and also plan to work towards updating the Town’s development regulations in the coming year.

Solid Waste: The proposed budget for Solid Waste is \$92,400.00. This recommendation includes the cost for curbside collections and leaf, limb, and white goods projected to be \$15,000. The town conducts

a semi-annual town-wide inventory survey to ensure the accurate number of carts is on our account. These services are delivered using subcontractors, including Republic Services and Shaun's Reliable Pickup. There is no proposed increase in the collection fee for the FYE2022 budget.

Parks & Recreation: The proposed budget for Parks and Recreation is \$85,700.00. The Town had previously worked with a committee to assess and prioritize needs at Stanback Park. After the previous year and lack of activities due to the pandemic, we expect to see an increase in use at the Stanback Park which may relate to increased maintenance needs. Further, the Town plans to host the Fall Festival event in October – which was not held previously, again due to the pandemic – where we expect many people to visit the Town. We are actively seeking donations for the event to offset the costs.

Police: The proposed budget for the Police Department is \$625,143.00. The Police Department budget maintains current overtime and reserve officer levels. Notable increases to this department include funds to continue needed renovations to the building. There is an equipment grant from the NC Governor's Crime Commission budgeted to purchase new body camera's to replace current aging equipment. While the department has been understaffed, we are hopeful to be at full patrol capacity during early FYE2022.

Fire: The proposed budget for the Fire Department is \$157,389.00. This recommendation is mostly consistent with the prior year budget. However, the proposed budget increases the Fire Truck Escrow contribution to \$35,000 and includes approximately \$10,000 for exterior painting and repairs.

Redevelopment Corporation: The proposed budget for the Redevelopment Corporation is \$25,000. The Redevelopment Corporation is a separate 501c(3) non-profit corporation whose function is to assist with redevelopment efforts. Currently this organization owns three downtown buildings which now include 7 distinct tenant spaces. Funds are being budgeted to assist with the repair/replacement of the roof for the buildings.

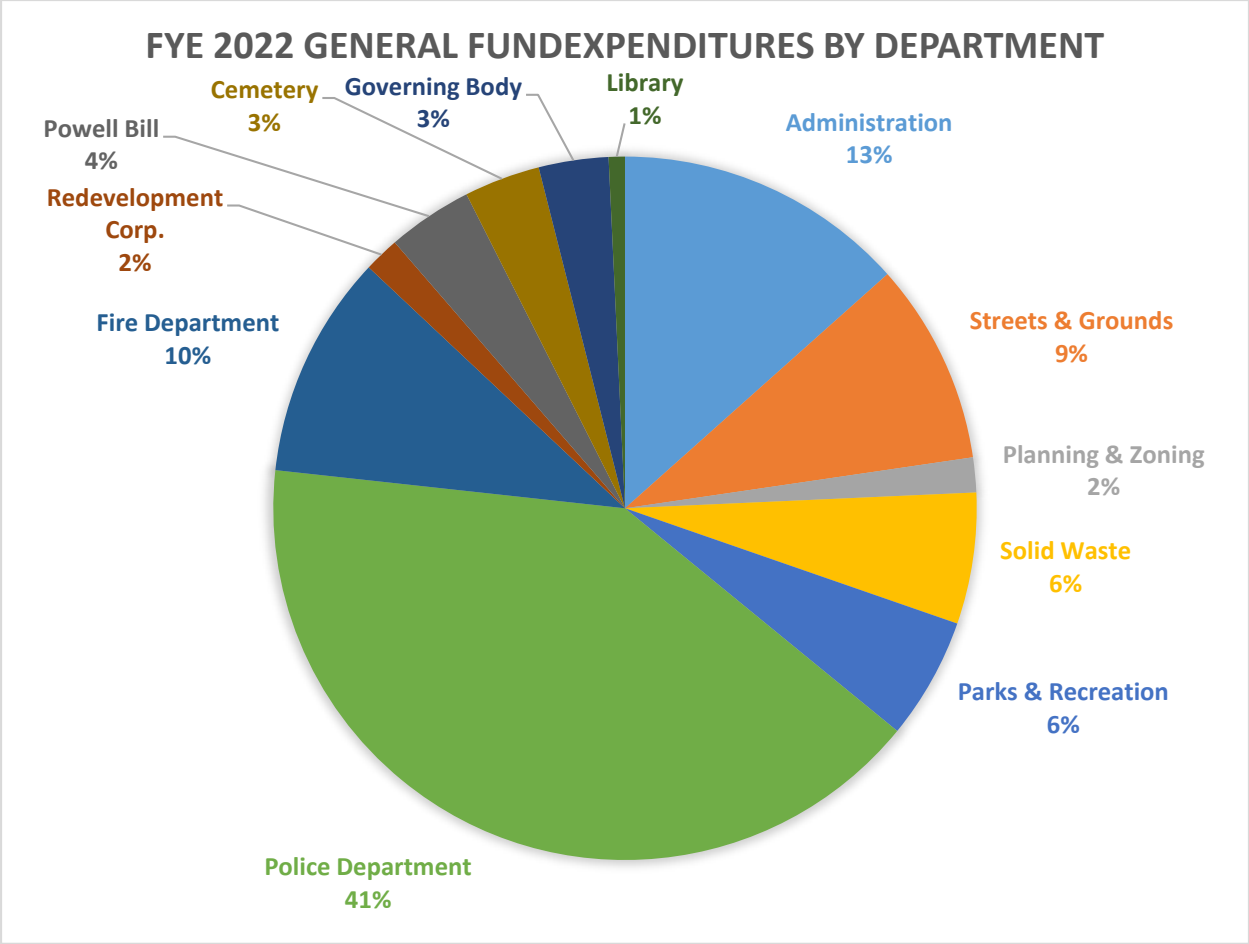
Powell Fund: The proposed budget for Powell Fund is \$60,000.00. Powell Funds are provided to municipalities from the state gasoline tax and can only be spent on street related projects. This includes an allocation from the Powell Bill reserves to do additional repairs to streets and sidewalks. The state has also changed the allocation rule to encourage municipalities to spend these funds. We had a recent road study done by an independent engineering firm which developed priority projects. We are hopeful to start on some of these projects in FYE2022.

Cemetery: The proposed budget for the Cemetery is \$53,500.00. This includes funding for utilities, basic maintenance and repairing the paved areas.

Governing Body: The proposed budget for Governing Body is \$49,077.00. This recommendation includes audit and attorney expenses, funding contributions, travel and training, election expenses (odd year only), and insurance bonds. The Governing Body budget also includes funds of \$2,000 for façade grants.

Library: The proposed budget for Library is \$11,400.00. This recommendation includes contributions to the library and expenses for building improvements. The library is funded from the Town of Mount Gilead but operated by Montgomery County Public Libraries.

The following graph depicts the funding break down by department:



FUND BALANCE APPROPRIATED

The Town maintains a fund balance, or savings account, to ensure it can continue operations in the event of an emergency or unexpected delay in revenue. The available fund balance is also used to hold excess funds from previous budgets and utilized to make purchases of necessary capital items. The Town strives to maintain a healthy fund balance well above the state required 8% of operating budget. Appropriated fund balance indicates the Town intends to utilize money from this fund typically for capital (one-time) purchases as opposed to subsidize operating needs.

The proposed budget includes appropriated fund balance in the amount of \$427,004.00 for capital projects and equipment purchases. This number varies from year to year depending on how the Board of Commissioners prioritizes capital purchases and other expenses. The Town’s overall available fund balance remains at a healthy level even with the current budget year’s appropriation level.

The total combined fund balance as of June 30, 2020 was \$1,605,667.00. The total available (unassigned) fund balance was \$909,778. Fund balance appropriation in previous years range from \$51,000 to \$335,000 depending on the amount of capital projects funded. The proposed budget is an increase from the previous year, but funds a significant amount of capital projects and other equipment cost. Between conservative revenue projections and a primary fiscal goal of making informed and responsible purchases it is possible to end the year with a smaller appropriated fund balance level. Further, the Town is always actively seeking alternative funding – such as grants – to offset fund balance

appropriations. The Town will still be in good fund balance position with the proposed budget after addressing many identified needs.

POWELL BILL FUND

Powell Funds are provided by the state and can only be spent on street and right-of-way maintenance. The state is now requiring towns to utilize these funds or risk reductions in future allocations. The Powell Fund Balance as of June 30, 2020 was \$74,286.00. During FYE2021 the Town received approximately \$36,000 in Powell Bill monies from the State. This money was used to conduct repairs on several roads and sidewalk areas as well as repairs related to utility improvements. Approximately, the Town spent \$30,000* in FYE2021, therefore, the remaining balance at the end of the fiscal year is expected to be healthy and well within the state requirements. The proposed budget increases the Powell Bill expenditures to \$68,000.

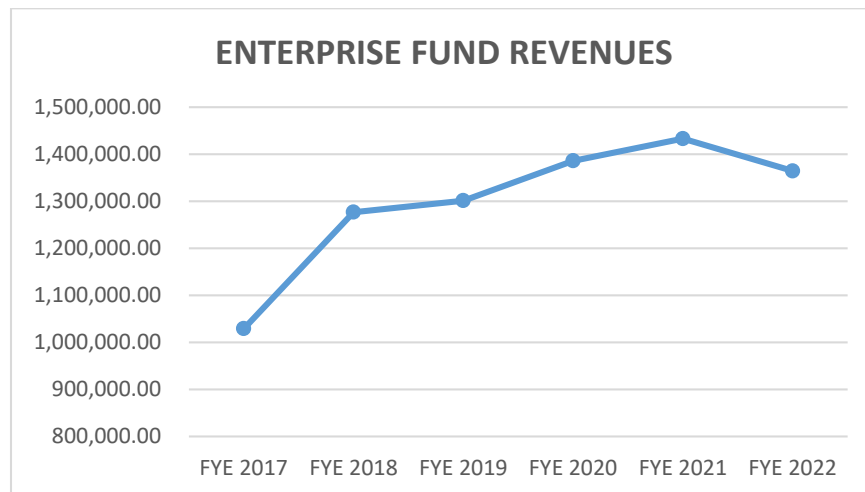
*Figure is an estimate as of the time of writing to include known repairs planned or underway prior to the end of the Fiscal Year 2020-2021.

ENTERPRISE FUND (20 FUND)

The Town operates the water and waste water system through an enterprise fund. These operations are treated like a business. In order to continue providing these services the Town must generate enough revenue to cover current cost and the future cost of replacing aging infrastructure.

REVENUE

Revenue in the Enterprise Fund is derived directly from consumer fees or rates. The Town of Mount Gilead purchases water from Montgomery County and sells it directly to our consumers. This process involves the infrastructure necessary to deliver the water and to collect the waste water from the consumer, the infrastructure necessary to treat the waste, and the staffing to service the infrastructure and collect payments. The total projected revenue from the sale of water and treatment of waste water is \$1,364,437.00. There are no changes to the current rate structure in the proposed budget. The graph below illustrates the Enterprise Fund revenues for the past few years:



Note: The numbers for FYE2021 and FYE2022 are budgeted projections. The final numbers for FYE2021 are not in as of the writing of this document.

ENTERPRISE EXPENSES

The expenses for the Enterprise Fund are established by department and include: Administration, Water Operations, Waste Water Collections, Waste Water Treatment Plant, and Debt Service. All of the expenses in this fund are associated with the business operations of the water and waste water department.

Enterprise Fund (20 Fund) Departments	
Administration (Enterprise Fund)	\$270,919
Water Operations	\$206,100
Waste Water Collections	\$380,717
Waste Water Treatment Plant	\$259,476
Debt Service	\$247,225
Total	\$1,364,437.00

DEPARTMENTAL HIGHLIGHTS

Administration: The proposed budget for Enterprise Administration is \$270,919.00. This recommendation includes funding for personnel, supplies, audit fees, and insurance for the enterprise functions of the town. It also includes a portion of the costs for proposed renovations to Town Hall and purchase of a new server and IT equipment and labor.

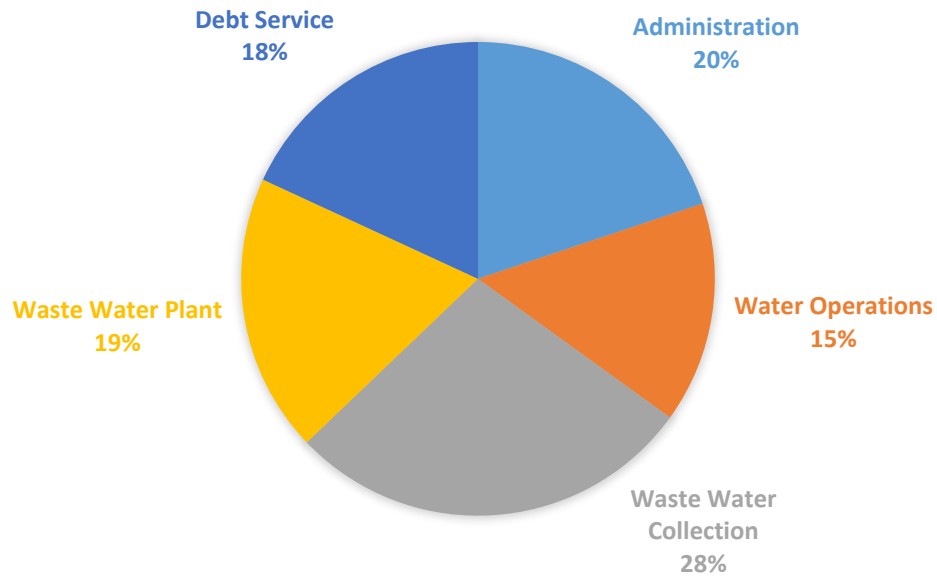
Water Operations: The proposed budget for Water Operations is \$206,100.00. The most significant expenditure in this department is the bulk water purchase from Montgomery County proposed at \$122,000.00, which is slightly increased so that Public Works can implement their line flushing program. Other expenses include maintenance supplies and a portion of the cost for a new truck. Personnel expenses were moved to Waste Water Collections for the coming budget for ease of accounting and greater transparency.

Waste Water Collections: The proposed budget for the Collection System is \$380,717.00. This recommended budget covers all the 15 pump stations, sewer lines, and manholes within the collection system. Maintenance cost for this infrastructure represents is a considerable amount of the total. Another significant expense in this category is utilities, such as electric and natural gas, used to run this equipment and infrastructure. Other expenses include personnel, supplies, and a portion of the cost for a new truck.

Waste Water Treatment Plant: The proposed budget for the Waste Water Treatment Plant is \$259,476.00. This cost does include personnel expenses and monies for a new effluent pump to replace one of the two existing pumps. The wastewater treatment plant recently went through a major rehabilitation through the NC Clean Water State Revolving Fund.

Debt Service: The proposed budget for Debt Service is \$247,225.00. This includes debt service from Waste Water Treatment Plant improvements, as well as transfers to the Debt Service and Debt Service Reserve Funds established to cover the debt service for the Main Street Water Main Project.

FYE2022 ENTERPRISE FUNDEXPENDITURES BY DEPARTMENT



It was staff's goal to present a draft budget that was balanced and could be adopted to guide the Town during the next fiscal year. Each department carefully reviewed the budget and made recommendations based on current plans and historical information. The budget presented is a balanced departmental budget.



**TOWN OF MOUNT GILEAD NORTH CAROLINA
BUDGET ORDINANCE FISCAL YEAR 2021-2022**

**AN ORDINANCE CONCERNING APPROPRIATIONS AND
THE RAISING OF REVENUE FOR THE FISCAL YEAR BEGINNING JULY 1, 2021**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MOUNT GILEAD, NORTH CAROLINA THAT, pursuant to N.C.G.S 159-17, the following anticipated fund revenues and departmental expenditures, certain fee and charge schedules, and with certain restrictions and authorizations, are hereby proposed for the operation of the Town Government and its activities for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022 – FYE 2022.

Pursuant to N.C.G.S. 159-17, departmental expenditures for the Fiscal Year 2021-2022 shall not exceed the estimated departmental totals depicted in the Budget Summary; revenues for the Fiscal Year 2021-2022 shall equal total expenditures; and revenues from the Ad Valorem property tax shall be levied in the amount of \$0.57 per One Hundred Dollars (\$100) of assessed valuation on all taxable property.

SECTION I: SUMMARY REVENUES

General Fund	\$ 1,461,204
Grant Revenue	\$ 22,300
Redevelopment Corporation	\$ 10,000
Powell Bill Funds	\$ 38,000
Water and Sewer Fund	\$ 1,364,437

TOTAL REVENUES	\$ 2,895,941.00
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SECTION II: SUMMARY EXPENDITURES BY FUND/DEPARTMENT

GENERAL FUND

Administration	\$ 205,336
Streets and Grounds	\$ 142,059
Planning	\$ 24,500
Solid Waste	\$ 92,400
Parks and Recreation	\$ 85,700
Police Department	\$ 625,143
Fire Department	\$ 157,389
Redevelopment Corporation	\$ 25,000
Powell Bill	\$ 60,000
Cemetery	\$ 53,500
Governing Body	\$ 49,077
Library	\$ 11,400

TOTAL GENERAL FUND	\$ 1,531,504.00
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ENTERPRISE FUND

Administration	\$ 270,919
Water Operations	\$ 206,100
Waste Water Collections	\$ 380,717
Waste Water Treatment Plant	\$ 259,476
Debt Service	\$ 247,225

TOTAL ENTERPRISE FUND	\$ 1,364,437.00
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TOTAL EXPENDITURES	\$ 2,895,941.00
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SECTION III: POWELL BILL FUND & FUND BALANCE GENERAL FUND

FUND TRANSFERS

Powell Bill Fund Transfer	\$ 38,000
Powell Bill Reserve Fund	\$ 22,000
Appropriated Fund Balance	\$ 427,004

POWELL BILL AND FUND BALANCE TOTAL	\$ 487,004.00
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SECTION IV: SPECIAL FUNDS

FUND TRANSFERS

Debt Service Fund	\$ 27,250
Debt Service Reserve Fund	\$2,725

SPECIAL FUND TOTAL	\$29,975
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SECTION V: LEVY OF TAXES

For the Fiscal Year 2021-2022, there is levied an Ad Valorem Tax Rate of \$0.57 per One Hundred Dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2021, for the purpose of maintaining revenue from taxes as set forth in the foregoing estimates of revenues (Section I) and in order to finance the foregoing appropriations.

SECTION VI: SCHEDULE OF FEES

There is a schedule of fees established for the Fiscal Year 2021-2022 as contained in Attachment A.

SECTION VII: SPECIAL AUTHORIZATION – BUDGET OFFICER

The Town Manager shall serve as the Budget Officer. The Budget Officer shall be authorized to reallocate appropriations within departments and among the various line accounts not organized by departments as deemed necessary.

The Budget Officer is hereby authorized to make any budget transfers as may be required within each fund, not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. The Budget Officer is also authorized to recommend allocation of funds remaining in each department, after all bills are paid and prior to closing the books. Notification of all such transfers shall be made to the Town Board at its next meeting following the date of the transfer.

Intra-fund transfers, established in the Budget Ordinance, may be accomplished without additional approval from the Town Board.

SECTION VIII: RESTRICTIONS – BUDGET OFFICER

Interdepartmental transfer of monies and Governing Body funds, except as noted in Sections VII and X, shall be accomplished by Board of Commissioners authorizations only.

Utilization of appropriations contained in Appropriations from Fund Balance may be accomplished only with specific approval of the Board of Commissioners.

SECTION IX: SALARY ADJUSTMENTS

Salary adjustments resulting from performance evaluations or wage level adjustments may be made available beginning with the first payroll of the new fiscal year following evaluations.

For the Fiscal Year 2021-2022, the Town Manager shall be authorized to approve a merit increase of up to 3% for all full-time employees at the Manager’s discretion. There is no approved cost-of-living adjustment (COLA) for the Fiscal Year 2021-2022.

SECTION X: UTILIZATION OF THE BUDGET ORDINANCE

The Budget Ordinance shall be the basis of the financial plan for the Town of Mount Gilead during the Fiscal Year 2021-2022. The Town Manager, assisted by the Finance Officer, shall administer and maintain the budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

The Administration Department, through the Finance Officer, shall establish and maintain all records, which are in consonance with the Budget Ordinance and the appropriate statutes of the State of North Carolina.

ADOPTED THIS 1 DAY OF JUNE, 2021.

Amy C. Roberts, NCCMC
Town Clerk/Financial Officer

Joseph M. “Chip” Miller, Jr.
Mayor

PROPOSED UTILITY RATES

EFFECTIVE JULY 1, 2021

WATER GALLONS (Residential and Institutional)	WATER RATES IN-TOWN	WATER RATES OUT-OF-TOWN
0 Gallons <Base Rate>	\$7.53	\$15.05
Consecutive System Agreement - Montgomery County Monitor Assessment Fee	\$1.62	\$1.62
Cost 1 to 1,000 Gallons	\$5.87 per 1,000	\$11.40 per 1,000
Cost 1,001 to 2,000 Gallons	\$5.87 per 1,000	\$11.40 per 1,000
Cost 2,001 to 3,000 Gallons	\$6.37 per 1,000	\$11.40 per 1,000
Cost 3,001 to 4,000 Gallons	\$6.47 per 1,000	\$11.40 per 1,000
Cost 4,001 to 5,000 Gallons	\$6.57 per 1,000	\$11.40 per 1,000
Cost Greater than 5,000 Gallons	\$6.67 per 1,000	\$11.40 per 1,000

WATER GALLONS (Commercial and Industrial)	WATER RATES IN-TOWN	WATER RATES OUT-OF-TOWN
0 Gallons <Base Rate>	\$10.00	\$15.05
Consecutive System Agreement - Montgomery County Monitor Assessment Fee	\$1.62	\$1.62
Cost 1 to 1,000 Gallons	\$5.87 per 1,000	\$11.40 per 1,000
Cost 1,001 to 2,000 Gallons	\$5.87 per 1,000	\$11.40 per 1,000
Cost 2,001 to 3,000 Gallons	\$6.37 per 1,000	\$11.40 per 1,000
Cost 3,001 to 4,000 Gallons	\$6.47 per 1,000	\$11.40 per 1,000
Cost 4,001 to 5,000 Gallons	\$6.57 per 1,000	\$11.40 per 1,000
Cost Greater than 5,000 Gallons	\$6.67 per 1,000	\$11.40 per 1,000

SEWER GALLONS (Residential and Institutional)	SEWER RATES IN-TOWN
0 Gallons <Base Rate>	\$10.80
Cost 1 to 1,000 Gallons	\$7.31 per 1,000
Cost 1,001 to 2,000 Gallons	\$7.31 per 1,000
Cost 2,001 to 3,000 Gallons	\$7.31 per 1,000
Cost 3,001 to 4,000 Gallons	\$7.31 per 1,000
Cost 4,001 to 5,000 Gallons	\$7.37 per 1,000
Cost Greater than 5,000 Gallons	\$7.50 per 1,000

SEWER GALLONS (Commercial and Industrial)	SEWER RATES IN-TOWN
0 Gallons <Base Rate>	\$15.00
Cost 1 to 1,000 Gallons	\$7.31 per 1,000
Cost 1,001 to 2,000 Gallons	\$7.31 per 1,000
Cost 2,001 to 3,000 Gallons	\$7.31 per 1,000
Cost 3,001 to 4,000 Gallons	\$7.31 per 1,000
Cost 4,001 to 5,000 Gallons	\$7.37 per 1,000
Cost Greater than 5,000 Gallons	\$7.50 per 1,000

LATE FEE APPLIED AFTER THE 5TH OF THE MONTH	\$10.00
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SEWER GALLONS (OUT-OF-TOWN) (Residential, Commercial, and Institutional)	SEWER RATES OUT-OF-TOWN
0 to 2,000 gallons	\$32.60 minimum
Cost per 1,000 Gallons	\$7.50 per 1,000

SEWER GALLONS (OUT-OF-TOWN) (Industrial)	SEWER RATES OUT-OF-TOWN
0 Gallons <Base Rate>	\$17.70
Cost per 1,000 Gallons	\$13.87 per 1,000

SOLID WASTE FEE	\$11.90	\$10 per additional can
SOLID WASTE ONLY CUSTOMERS	LATE FEE	REDELIVERY FEE
GENERATION FEE \$11.50	\$2.00	\$5.00

WATER/SEWER CONNECTION FEES	IN-TOWN	OUT-OF-TOWN
Water and Sewer Connection Fees/No reduction for Water Only	\$90.00	\$90.00
Re-Connection Fee - if water is disconnected for non-payment	\$75.00	\$75.00
Meter Tampering	\$250.00	\$250.00
Hydrant Tampering Fee	\$750.00	\$750.00
Water Tap 3/4 Inch	\$950.00	\$1,200.00
Water Tap 1 inch	\$1,400.00	\$1,500.00
Sewer Tap	\$1,000.00	\$5,000.00

Note: Connections crossing streets and/or sidewalks require additional man hours, work, fill dirt, gravel and asphalt re-paving. The Town must add a minimum charge of \$850, plus any additional fees applicable to the listed tap fee to cover additional costs.

NOTE: RESIDENTIAL OR COMMERCIAL TAPS REQUIRING LARGER METERS THAN SPECIFIED HEREIN WILL BE PRICED AT COST

CEMETERY PLOTS	IN-TOWN	OUT-OF TOWN
(See the Code of Ordinances for Cemetery Regulations)	\$500.00	\$1,000.00

ADMINISTRATIVE FEES	AMOUNT
Zoning Permit	\$35
Sign Permit	\$35
Zoning Verification Letter	\$35
Full Copy of Any Ordinance or Plan	\$30
Subdivision, Minor	\$50 + \$10 per lot
Subdivision, Major	\$100 + \$10 per lot
Mobile Home Park	\$300
Telecommunications Tower Permit	\$50
Zoning Variance	\$400
Rezoning	\$300
Change in Code of Ordinances	\$300
Special Use Permit	\$300
Zoning Decision Appeal	\$300
Zoning Ordinance Change	\$300
Administrative Review (Initial Meeting)	\$300
Administrative Review (Additional Hourly)	\$30 per hour
Consulting Engineering Review Fees	\$100, plus actual costs incurred
Code Enforcement Fee	\$100, plus actual costs incurred
Copies	\$.06 per page
Fax	\$2.00 per page
Returned Check	\$35

PARK/FACILITY FEES	AMOUNT
Fire Station Rental	\$100 (Half deposit, half fee)
Arts Guild Rental	\$30 per day; \$70 per week
Pool Entry	\$2
Pool Family, In Town	\$100 family of four
Pool Family, Out of Town	\$200 family of four
Pool Rental Two Hours (Under 50)	\$100
Pool Rental Two Hours (Over 50)	\$120 (covers additional guard)
Pool Rental Three Hours (Under 50)	\$125
Pool Rental Three Hours (Over 50)	\$155 (covers additional guard)
Park Program	\$10
Pavilion, In Town	\$50 (Half deposit, half fee)
Pavilion, Out of Town	\$100 (Half deposit, half fee)

Adopted, this the 1st Day of June 2021.
Effective, the 1st Day of July 2021.

Signature: _____



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

AGENDA ITEM

To: Mayor and Commissioners
From: Hiram J. Marziano, II, Town Manager
Re: Special Meeting for Main Street Stormwater Project

Summary

Bid documents have been prepared and advertised by LKC Engineering, LLC for the North Main Street Stormwater Project. The bids are due June 3, 2021 by 2:00 PM. As such, if the Board would like to move forward with this project as expeditiously as possible, we will need to hold a special meeting in June to award the contract for the project.

Recommendations

Staff recommends the Board set a meeting date as appropriate.



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

AGENDA ITEM

To: Mayor and Commissioners
From: Hiram J. Marziano, II, Town Manager
Re: Speakman Property Code Enforcement Action/Abatement Decision

Summary

Previously, the Board approved an extension to the deadline for remediation of the violation for the debris, vehicles and overall property conditions at Mr. Curtis Speakman's property on East Allenton Street adjacent to the Mount Gilead Fire Department. The original deadline had been March 1, 2021. Based on a conversation Councilwoman Lucas had with the family, she proposed that the Board extend the deadline to June 1, 2021.

As of the time of this writing, the property had not been remediated. The Board will need to make a decision on how to proceed.

Recommendations

Staff recommends the Board decide on an abatement procedure for the remaining violations.





TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

AGENDA ITEM

To: Mayor and Commissioners
From: Hiram J. Marziano, II, Town Manager
Re: Resolution to Accept ARPA Funds from the State

Summary

We have been receiving various forms of guidance on how to utilize the American Rescue Plan Act of 2021 funds. We know some elements that the funds can be used towards involving:

- Respond to the COVID-19 emergency and address its economic effects, including through aid to households, small businesses, nonprofits, and industries such as tourism and hospitality.
- Provide premium pay to essential employees or grants to their employers.
- Provide government services affected by a revenue reduction resulting from COVID-19.
- Make investments in water and/or sewer infrastructure.

We will need to discuss how we would like to use these funds moving forward, but we have some time. Funds have to be committed by December 2024 and spent by December 2026. We will receive half our funds one year and the other half approximately 12 months later. Further, to prevent comingling of monies, we have to set up a separate fund for them.

Still, before anything else, we need to make our intent to apply for the funds known. To which, I have prepared the attached resolution for the Board to consider. We have already completed some paperwork to this effect for the State and this is the next part of the process.

Recommendations

Staff recommends the adopt the attached Resolution for Receiving Federal Funds Under the American Rescue Plan Act (ARPA).



RESOLUTION FOR RECEIVING FEDERAL FUNDS UNDER THE AMERICAN RESCUE PLAN ACT (ARPA)

WHEREAS, the State of North Carolina will appropriate funding from the Federal American Rescue Plan Act (ARPA) to fund necessary Coronavirus State and Local Fiscal Recovery Funds; and

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible municipal corporations; and

WHEREAS, before receiving a payment, a subdivision is required to adopt a resolution affirming that the subdivision will spend funding only on Federal guidance related expenses as required under the ARPA; and

WHEREAS, revenue received under the ARPA will be kept in a separate fund and will not be commingled with other revenue; and

WHEREAS, the Town of Mount Gilead will provide to the State of North Carolina and the US Treasury any documentation to comply and advance in the process of funding.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of Town of Mount Gilead that we do hereby request ARPA funding to be distributed by the State of North Carolina;

AND THAT, adopting this resolution affirms that the revenue will only be used for the purposes prescribed in the ARPA official US Treasury guidance, the laws of the State of North Carolina and any applicable regulations, for necessary expenditures; and

BE IT FURTHER RESOLVED THAT the Town of Mount Gilead will comply with the procedure created by the North Carolina General Assembly and the US Treasury Department to receive funds and report on expenditures under the act.

Adopted this 1st day of June 2021.

ATTEST:

Joseph M. "Chip" Miller, Jr., Mayor

Amy C. Roberts, Town Clerk



TOWN MANAGER REPORT

May 2021

GENERAL UPDATES

- Guidance has been issued by the US Treasury regarding how we may use the American Rescue Plan Act of 2021 funds from the Federal Government. We are still waiting for further guidance from North Carolina on how these funds may be accessed and used. As for access, we are in the process of completing the pre-award checklist for NCPRO (the group from OSBM that will administering these funds – or the pass-through agency). We completed the paperwork and submitted but there are still things to prepare before they open up application. This is just pre-award stuff to start the process – not us actually receiving the funds. Prior to that we will need to do a resolution with intent to receive the funds (prepared for this meeting) and they will have to be made available. We expect sometime late June but have not had that confirmed. Further, we have until December 2024 to obligate the funds and until December 2026 to spend them, so we have time to develop projects/programs as needed. As for what we can do, we have to follow both the US Treasury guidance and NC State Laws in how we can spend the funds. I have attended several meetings this month regarding this information and while we have general ideas on what is permissible, no one has made any official determinations as of yet. The path of least resistance would be water/sewer infrastructure projects and honestly, probably the area of greatest need for our town.
- Work began on the Fall Festival. We have had a lot of interest in it this month and we are hopeful that interest increases as the summer moves on. Bands are being contacted, stages reserved, event concepts floated and discussed and even some donations/sponsorships promised.
- The Merchants group hosted a cruise-in on Friday, May 21. I believe it was well attended. They plan to hold this event once a month.
- I attended a class on changes to the GASB Statement No. 87 regarding Leases. It was informative, but very dry. Our auditor told us we needed to have it to prepare for changes in next year's reporting requirements.
- Signs have been put out recently for the upcoming paving from NCDOT. As Daniel and I have discussed with you previously, the paving will be HWY 73 and HWY 731. For 731 (Allenton) it should be roughly city limits to city limits. For 73 (Main St) it should be roughly from the Haywood area to around the entrance to the Parkertown area. We do not have an exact start time but as we understand it they should begin the work late June/early July (most likely just after the 4th but don't hold me to that).
- I attended the annual ASFPM conference this month. There were some very interesting topics covered and I was able to get the continuing education needed to maintain my certifications.
- I received an application for a Special Use Permit for a Small Daycare Center by a citizen who hopes to open a facility at her home. I plan to have this application before the Planning Board in June and to the Town Board shortly thereafter. Reminder that Special Use Permits (formerly Conditional Use Permits) are evidentiary and therefore follow the quasi-judicial rules for decisions. I am reminding the Board not to discuss this case until we can hold the evidentiary hearing after the Planning Board review.
- Met with a manager from UNILIN regarding their desire to increase sewer service for part of their operations. This request is being reviewed by LKC to determine if there will be any issues with the lines or lift stations from the increased service. Alternatives are being reviewed should there be too complex of a hurdle. LKC Engineering is still reviewing flow, capacity and material composition, to this end, several samples are being taken for review to ensure there would be no issues with our plant.
- Met with the County Manager to discuss multiple topics. They ranged from our sewer capacity to possibility of receiving recreation funding assistance to what to do with the old high schools to economic development processes in the area. It was primarily a 'what if...' brainstorming meeting but I feel it's a good start to open dialogue and partnership development.



TOWN MANAGER REPORT

May 2021

PROJECT UPDATES

- **NCGS 160D Planning & Development Updates:** The Board approved these amendments at the May meeting. Since then, I have updated the complete document and placed it online. I am working on preparing copies of the updated ordinances for the Board.
- **Mount Gilead Comprehensive Plan:** We had our overview of the final draft this month at the Board Meeting. The Planning Board will be discussing this at their June meeting. After they have a chance to weigh in, I will ask the Town Board to establish a public workshop and then a public hearing to solicit public comment. I have received no public comments as of the writing of this report since we made it available to the public. There is a copy on the website and some copies for review at Town Hall and the Speckled Paw. Please spread the word as we are trying to get as much input and feedback as we can.
- **Main Street Stormwater Improvements:** Rob McIntyre with LKC Engineering informed me that the bid documents are out, however due to the nature of things right now, there is a lot of work going on. Bids will be in on June 3rd by 2:00 PM. We are hopeful that they contractor once selected will be able to push this project through prior to the NCDOT paving of Main Street. We also obtained a utility easement for the Methodist Church and had it recorded this month. The easement is necessary to assist with installation of this project.
- **East Allenton Street Sewer Replacement:** No significant update as of the time of this writing.
- **Wastewater Treatment Plant & Lift Stations #2, #6 and #10:** Heard from Rob McIntyre with LKC Engineering that they are trying to finalize the change order for the fence with the State still, but are ready to go once that is done. Also, Donna has had some troubles with some equipment at the plant that Rob is trying to see if we can still use some of the remaining monies to go ahead and fix. This too will require a change order.
- **East Allenton Sidewalk Project:** Had a kickoff meeting with WithersRavenal at the park for the sidewalk extension. We discussed options and how we would like the sidewalk laid out. Crews were on-site at the park this month surveying the project area.



Alliance Code
Enforcement LLC

PROTECTING QUALITY OF LIFE
Monthly Report
Town of Mount Gilead

Updated
05/25/2021

MAY		
ADDRESS	VIOLATION	STATUS
500 W Allenton St	MH/JP/OL	OPEN
0 Industry Ave	AB/OL	OPEN
306 N Main St	MH/OL	OPEN
0 Julius Chambers Ave	MH/OL	OPEN
0 E Allenton	JV/JP	OPEN
0 Lumber St	MH/OL	OPEN
105 E Second St	MH/OL	OPEN
0 W Allenton St (419)	MH/JP/JV	OPEN
308 N Main St	MH/JP/OL	OPEN
101 N Main St	MH	OPEN
418 W Allenton St	JP	OPEN
202 E Allenton St	JP	OPEN
405 Julius Chambers St	OL	OPEN
109 E Second Ave	OL	OPEN
320 Washington Park St	JP	ABATED
200 S Main St	MH	OPEN
109 S Main St	JV	OPEN
302 Cedar St	JV	ABATED
206 N School St	JP/JV	ABATED
412 Julius Chambers Ave	JV	OPEN
156 Washington Park Ave	JP	OPEN
304 Julius Chambers Ave	JV	ABATED
400 W Allenton St.	OL	OPEN
519 N Main St	OL	ABATED
502 N Main St	OL	ABATED
206 N School St	OL	ABATED
104 Highland Ave	OL	ABATED
105 East Second Ave	OL	ABATED
437 W Allenton St	OL	ABATED
Soccer Field	OL	OPEN
200 S Main St	OL	ABATED
118 E Ingram St	OL	ABATED
406 W Allenton St	OL	OPEN
111 W Allenton St	OL	ABATED
501 W Allenton St	OL	ABATED
156 Washington Park	OL	OPEN
Scarboro Cemetery	OL	ABATED



Alliance Code
Enforcement LLC

Monthly Report
Town of Mount Gilead

Updated
05/25/2021

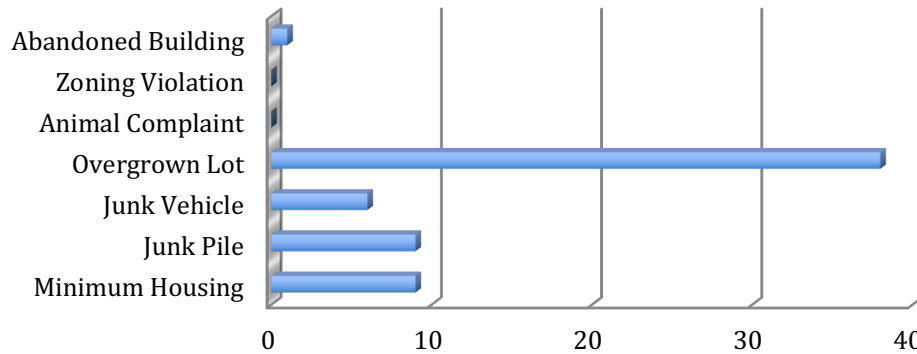
416 W Allenton St	OL	OPEN
493 Northview St	OL	OPEN
465 Northview St	OL	OPEN
374 Northview St	OL	OPEN
327 Northview St	OL	OPEN
211 Washington Park Rd	OL	OPEN
300 S Wadesboro Blvd	OL	OPEN
102 West Scarborough St	OL	OPEN
414 S Wadesboro Blvd	OL	OPEN
525 S Wadesboro Blvd	OL	OPEN
430 S Wadesboro Blvd	OL	OPEN
432 S Wadesboro Blvd	OL	OPEN
127 Rance Ln	OL	OPEN
209 S Wadesboro Blvd	OL	OPEN

Monthly Highlights

- JV and JP cases continue to be opened. Contact still remains for open cases.
- OL cases are being opened. I have been in contact with owners/renters to maintain lot throughout the season.
- A re-inspection was completed on the Speakman property on 5/25/21. While additional progress has been made, violations are still present. The violations consist of Junk/Nuisance Vehicles & Open Storage of Junk/Debris/Auto Parts/Etc. The Town has the authority to move forward with Abatement actions to have the junk vehicles removed and to have the open storage removed as well. To move forward, we would physically post all the vehicles that needed to be removed with a Notice of Tow. If not removed within the allotted timeframe, we would arrange for the vehicles to be removed. As for the open storage, if Public Works has the capabilities to remove the items, that would be acceptable. If not, then we can bid out the job.

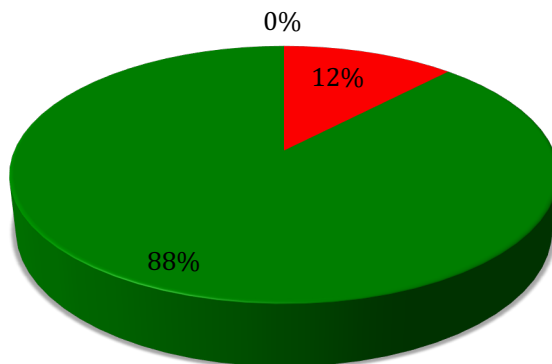


Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot	Animal Complaint	Zoning Violation	Abandoned Building
■ Violations by the Numbers	9	9	6	38	0	0	1

Year to Date Case Status



- Open
- Abated
- Unfounded

296 - Total
36 - Open
260 - Abated
0 - Unfounded



TOWN OF MOUNT GILEAD PUBLIC WORKS DEPARTMENT REPORT

110 WEST ALLENTON STREET, MOUNT GILEAD, NORTH
CAROLINA, 27306
MAY, 2021

PUBLIC WORKS

The following is a list of the activities and duties performed by the Public Works Department in February

Water/Sewer Services

- Repair water leak on E. 2nd
- Repair leak on W Allenton
- Lift station repair Twin Harbor replace with 2 new pumps
- Lift station #13 repair

Repairs and Cleanup Activities

- Clean storm drains
- Cleaned park
- Picked up trash on streets
- Mow park
- Mow PD
- Mow FD
- Mow Library
- Pool preparation

Equipment/Vehicle Maintenance

- Preventive checks were performed on the town's vehicles.

Routine Monthly Activities

- Lift stations 1-15 - weekly checks
- Non-payment cutoffs - Completed -4
- Cleaned curbs and gutters on Julius Chambers, W. Allenton St N. Main
- Other street cleaning removing trash from right-of-way.

Completed Projects

- Roof on MGPD
- West Allenton St sink hole

In Progress Jobs

- Down town storm drain projects
- West Allenton St sewer



Town of
**MOUNT GILEAD POLICE
DEPARTMENT**

**123 North Main Street - Post Office Box 325
Mount Gilead, North Carolina, 27306**
Phone: (910) 439-6711 Fax: (910) 439-1855

MEMORANDUM

**To: Hiram J. Marziano, II
Town Manager**

**From: Patrick L. Preslar
Chief of Police**

Date: May 25, 2021

Subject: Mount Gilead Police Department Monthly Report for May 2021

The month of May has been relatively quiet considering previous months of May. We continue to offer the best service we can while we deal with sickness, births and vacancies. I feel confident by this time next month, we will be fully staffed - which is something of a rarity these days.

Law enforcement agencies statewide have been tasked to transition from our current citation writing software, ECitation to Brazos. We have installed the new program on our computers but we are experiencing some issues. One issue being monthly reports. I hope to have this remedied in the next month.

We have hired a new employee, Officer Josh Shuping. Josh comes to us from the Montgomery County Sheriff's Office where he was the transport officer at the detention center. He is currently in field training and is doing well. We are also finishing the background investigation on another prospect and hope to send the paperwork to Raleigh soon.

We have received our new mobile radios included in the most recent grant award. Installation scheduling will be soon. This grant award is for \$22,841.00 in equipment with 100 percent reimbursement.

COVID 19 Risk – Department personnel are continuing to take the necessary steps to limit exposure when dealing with the public. Officers check temperatures at the beginning of each shift and disinfect their patrol vehicles at the end of the shift.

Administration and Patrol

- Located an individual inside the Girl Scout building. He had broken in some time ago and had been living in same. Arrested and charged with B&E and Damage to Property.
- Search warrant conducted at a location of previous assault case. Suspect was present and a search warrant was also conducted on same for DNA evidence.
- Prospective candidate has completed the required psychological exam and physical.
- 2016 Chevy Tahoe transmission was replaced. Includes a three-year warranty.
- New Officer Josh Shuping was sworn in. He is currently in field training.
- New roof and HVAC system installed at the department.
- Officers attended the scheduled grand jury session.
- Investigation into the recent occupied dwelling shooting is continuing. We are not getting much cooperation in the matter. Several more have occurred this week in Troy. Some of these are likely related.
- Increased patrol on Emmaline Street initiated. Inoperative streetlight inventory completed.
- Officers are continuing to check business doors each night.
- Continued with follow-up investigations in recent cases.
- Officers participated in various traffic checkpoints around the town.
- Met with citizens to address various concerns.
- Ranking officers continue to fill in shifts for officers as needed shift schedule (sickness, training, vacancy etc.).
- Entered IBR (monthly crime report) to state database for crime statistics.
- Continued entry of SBI Traffic Stop Reports.
- Routinely reviewed body camera videos.
- Continued escorts for businesses as they close at night.
- Department vehicles serviced with oil changes and tire rotations.
- Continued trial testing of Intrensic body cameras to replace Viewu cameras.

Investigations Report

*Will continue this report when fully staffed.

Attachments

- Calls for Service
- Activity Summery
- Reported Incidents – Officer assigned

Montgomery County Communications
 199 South Liberty St Troy , NC 27371

CFS By Department - Select Department By Date
 For MT GILEAD POLICE DEPT 4/28/2021 - 5/24/2021

MT GILEAD POLICE DEPT	Count	Percent
911 HANG UP	1	0.52%
ALARM (NOT FIRE) COMMERCIAL	7	3.65%
ALARM (NOT FIRE) RESIDENTIAL	3	1.56%
ANIMAL CALL (NOT ATTACKS)	2	1.04%
ARMED PERSON	2	1.04%
ASSAULT - SEXUAL ASSAULT	1	0.52%
ASSAULT (NO INJURIES)	2	1.04%
ASSIST MOTORIST	9	4.69%
CARDIAC OR RESPIRATORY ARREST - DEATH	2	1.04%
CARELESS & RECKLESS	2	1.04%
CHASE VEH	2	1.04%
CHILD CUSTODY	1	0.52%
CITIZEN ASSIST	2	1.04%
CIVIL	3	1.56%
CIVIL DISTURBANCE	5	2.60%
COUNTERFEIT MONEY-OTHER	1	0.52%
DIRECT TRAFFIC	2	1.04%
DOMESTIC	6	3.13%
ESCORT	38	19.79%
FALLS	2	1.04%
FIGHT	2	1.04%
FOLLOWUP INVESTIGATION	3	1.56%
FRAUD	1	0.52%
GAS LEAK - GAS ODOR	1	0.52%
HARASSMENT/STALKING	1	0.52%
INFORMATION	6	3.13%
INTOXICATED SUBJECT(s)	1	0.52%
LARCENY	2	1.04%
MAN WITH A GUN	1	0.52%
MISSING/LOST PERSON	1	0.52%
NOISE VIOLATION	1	0.52%
PROWLER	1	0.52%
PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	3	1.56%
ROAD HAZARD	2	1.04%
RUNAWAY	1	0.52%
SECURITY CHECK	15	7.81%
SERVE PAPER	3	1.56%
SHOTS FIRED	4	2.08%
SUSPICIOUS PERSON/VEH/ACTIVITY	4	2.08%
TRAFFIC ACCIDENTS (PD)	3	1.56%
TRAFFIC STOP	27	14.06%
TRANSPORTATION PI	2	1.04%

MT GILEAD POLICE DEPT	Count	Percent
TRESPASSING	5	2.60%
UNAUTHORIZED USE	2	1.04%
UNSECURED PREMISE	1	0.52%
VEHICLE FIRE	2	1.04%
WANTED PERSON	2	1.04%
WELFARE CHECK	2	1.04%
Total Records For MT GILEAD POLICE DEPT	192	Dept Calls/Total Calls 100.00%
Total Records		192

Activity Detail Summary (by Category)

MOUNT GILEAD POLICE DEPARTMENT

(04/28/2021 - 05/24/2021)

Incident\Investigations

11A - Rape	1
220 - Burglary/Breaking & Entering	1
240 - Motor Vehicle Theft	1
250 - Counterfeiting/Forgery	1
290 - Destruction/Damage/Vandalism of Property	1
90Z - All Other Offenses	5

Total Offenses 10

Total Incidents 9

Arrests

220 - Burglary/Breaking & Entering	1
90Z - All Other Offenses	1

Total Charges 2

Total Arrests 2

Accidents

Total Accidents 3

Citations (In transition with new citation software)

Total Citations 17

Warning Tickets

Total Charges 7

Incident Offenses/Victims/Status By Reporting Officer

MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (04/28/2021 - 05/24/2021)

4531 - Patrol Officer Hunter T. Stone

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2105-0074	250 - Counterfeiting/Forgery	Graham, Nakeia Nicole	Closed by Other Means	Not Applicable	05/04/2021
2105-0081	90Z - Death of Natural Causes	Polewski, Ronald	Closed by Other Means		05/17/2021

Officer Total Incidents: 2

6474 - Patrol Officer James L. Brown

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2105-0073	90Z - Shooting into an occupied dwelling	Little, Kimberly	Active		05/01/2021
2105-0083	240 - Motor Vehicle Theft	Guy, Anthony	Closed by Exception	Not Applicable	05/24/2021

Officer Total Incidents: 2

7532 - Patrol Officer Joshua C. Shuping

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2105-0076	90Z - Cardiac Arrest-D.O.A	McDonald, Joy Pauline	Closed by Other Means	Not Applicable	05/09/2021
2105-0077	90Z - OFA-FTA	State of NC, Montgomery County Courts	Closed by Arrest	Not Applicable	05/08/2021
2105-0079	90Z - Second Degree Trespassing	Batton, Kameron	Active	Not Applicable	05/12/2021
2105-0080	220 - Burglary/Breaking & Entering 290 - Destruction/Damage/Vandalism of Property	Town of Mount Gilead	Closed by Arrest	Not Applicable	05/13/2021

Officer Total Incidents: 4

8523 - Sergeant Adam W. Lucas

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2104-0071	11A - Rape	Horton, Jameela	Active	Not Applicable	04/28/2021

Incident Offenses/Victims/Status By Reporting Officer

MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (04/28/2021 - 05/24/2021)

8523 - Sergeant Adam W. Lucas

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
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Officer Total Incidents: 1

Total Incidents: 9

Budget vs Actual (Summary)

Town of Mount Gilead
5/27/2021 3:26:23 PM

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Period Ending 6/30/2021

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
Revenues						
	1,534,417	0.00	1,240,120.59	(294,296.23)	81%	
Revenues Totals:	1,534,417	0.00	1,240,120.59	(294,296.23)	81%	
Expenses						
ADMINISTRATION	169,900	2,050.00	123,677.49	44,172.51	74%	
STREETS AND GROUNDS	113,070	826.71	87,064.24	25,179.05	78%	
PLANNING & ZONING	45,850	0.00	24,400.21	21,449.79	53%	
SOLID WASTE	92,400	0.00	73,483.98	18,916.02	80%	
PARKS AND RECREATION	115,075	0.00	69,483.76	45,591.72	60%	
POLICE DEPARTMENT	628,691	32,293.80	452,354.29	144,042.91	77%	
FIRE DEPARTMENT	163,974	11,918.85	77,788.28	74,266.61	55%	
REDEVELOPMENT CORP.	22,200	0.00	6,851.03	15,348.97	31%	
FITNESS CENTER	0	0.00	0.00	0.00		
POWELL BILL	38,000	0.00	22,704.58	15,295.42	60%	
HIGHLAND COMM. CT.GRANT	0	0.00	0.00	0.00		
CEMETERY	24,500	0.00	1,823.64	22,676.36	7%	
GOVERNING BODY	88,357	0.00	61,840.03	26,516.57	70%	
LIBRARY	32,400	0.00	18,559.03	13,840.97	57%	
DEBT SERVICE	0	0.00	0.00	0.00		
	0	0.00	0.00	0.00		
Expenses Totals:	1,534,417	47,089.36	1,020,030.56	467,296.90	70%	
10 GENERAL FUND Totals:			220,090.03			
20 ENTERPRISE FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
Revenues						
	1,433,219	0.00	1,128,509.35	(304,709.33)	79%	
Revenues Totals:	1,433,219	0.00	1,128,509.35	(304,709.33)	79%	
Expenses						
ADMINISTRATION	267,850	2,050.00	228,533.04	37,266.96	86%	
WATER OPERATIONS	304,737	2,014.18	259,847.52	42,875.65	86%	
WASTE WATER COLLECTION	383,612	11,943.82	291,044.70	80,623.81	79%	
WASTE WATER PLANT	231,900	1,655.00	152,143.77	78,101.23	66%	
SOLID WASTE	0	0.00	0.00	0.00		
GOVERNING BODY	0	0.00	0.00	0.00		
DEBT SERVICE	245,119	0.00	21,802.86	223,316.14	9%	
	0	0.00	0.00	0.00		
Expenses Totals:	1,433,219	17,663.00	953,371.89	462,183.79	68%	
20 ENTERPRISE FUND Totals:			175,137.46			