



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS Meeting Minutes

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
January 5, 2021

The Mount Gilead Board of Commissioners met remotely at 7:00 p.m. for the regular monthly business meeting. Information on how to attend the meeting was posted on the town webpage and the Town bulletin board outside of Town Hall.

Present for the Zoom meeting were: Mayor Chip Miller, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Town Manager Hiram Marziano, Town Clerk Amy Roberts, Police Chief Pat Preslar, Fire Chief Keith Byrd, and Public Works Director Daniel Medley.

ITEM I. INTRODUCTION & ADOPTION OF AGENDA

Mayor Miller welcomed everyone to the Zoom meeting at 7:04 p.m. Commissioner Covington made a motion to adopt the agenda. Mayor Pro Tem McAuley seconded the motion. Agenda was unanimously adopted.

ITEM II. APPROVAL OF MINUTES

A. December 1, 2020 Regular Meeting Minutes

Commissioner Richardson made a motion to adopt the minutes as is. Commissioner Covington seconded the motion. Minutes were unanimously adopted.

ITEM III. OLD BUSINESS

None

ITEM IV. NEW BUSINESS

A. COVID Related Town Hall Operations Discussion

Town Manager Hiram Marziano presented a memo to the Board with ideas and possible solutions to the concerns of the rising number of cases of COVID in Montgomery County and across the State of North Carolina. The issue is whether to re-open Town Hall, which is currently closed to the public. The memo gave several options and ways to safely re-open and/or remain closed. After much discussion, the Board decided to re-open Town Hall to the public on Tuesday, January 19. All employees will be required to take their temperature upon arrival to work for the day, sanitize all workstations at least once per day, not congregate or gather during breaks or share lunch space together. There will only be one person allowed in the lobby at any given time. Police officers and Public Works employees are to limit entering residents' homes unless necessary and a face mask is required at all times from all employees during working hours with the Town of Mount Gilead. The Town Manager agreed to type up a policy and meet with each department to ensure guidelines are being followed.

ITEM V. STAFF REPORTS

Monthly staff reports were presented by Town Manager Hiram Marziano, Public Works Director Daniel Medley, Fire Chief Keith Byrd, and Police Chief Pat Preslar and were attached to the Board packets.

ITEM VI. COMMISSIONER REPORTS

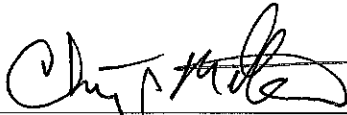
Commissioner Covington asked about the progress of the Welcome Packet that was created to give to new customers/residents in the Town. Lessie Jackson, Enterprise Manager stated that she had not actually given it out to any customers yet as she was waiting on the Mayor to give his approval on the section dedicated to him. The Mayor apologized and said he didn't realize he had not answered his email concerning this. He promised to proofread it and let Lessie know asap.

ITEM VII. PUBLIC COMMENT

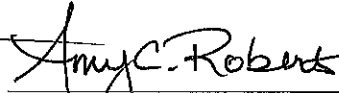
None

ITEM VII. ADJOURNMENT

With no more Board business, Commissioner Richardson made a motion to adjourn the meeting with a second from Commissioner Covington. Meeting was adjourned at 8:55 p.m.



Joseph M. "Chip" Miller, Jr., Mayor



Amy C. Roberts, NCCMC, Town Clerk



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS AGENDA

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
**January 5, 2021**

The Mount Gilead Board of Commissioners will meet remotely at 7:00 p.m. for the regular monthly business meeting. Information on how to attend the meeting is posted on the town webpage [www.mtgileadnc.com](http://www.mtgileadnc.com). The public can also call into the meeting by dialing 646-558-8656, Meeting ID: 864 4778 6306

ITEM I. INTRODUCTION & ADOPTION OF AGENDA

ITEM II. APPROVAL OF MINUTES

A. December 1, 2020 Regular Meeting Minutes (Action)

ITEM III. OLD BUSINESS

ITEM IV. NEW BUSINESS

A. COVID Related Town Hall Operations Discussion (Information)

ITEM V. STAFF REPORTS

ITEM VI. COMMISSIONER REPORTS

ITEM VII. PUBLIC COMMENT

*Public comments may be submitted in writing to the Town Clerk [clerk@mtgileadnc.com](mailto:clerk@mtgileadnc.com), in the chat section of the Zoom meeting, or by calling 910-439-6687. A record of all public comments will be included in the meeting minutes. Please include your full name and address along with your written comments.*

ITEM VII. ADJOURNMENT

# Agenda Packet

## Table of Contents

### MINUTES

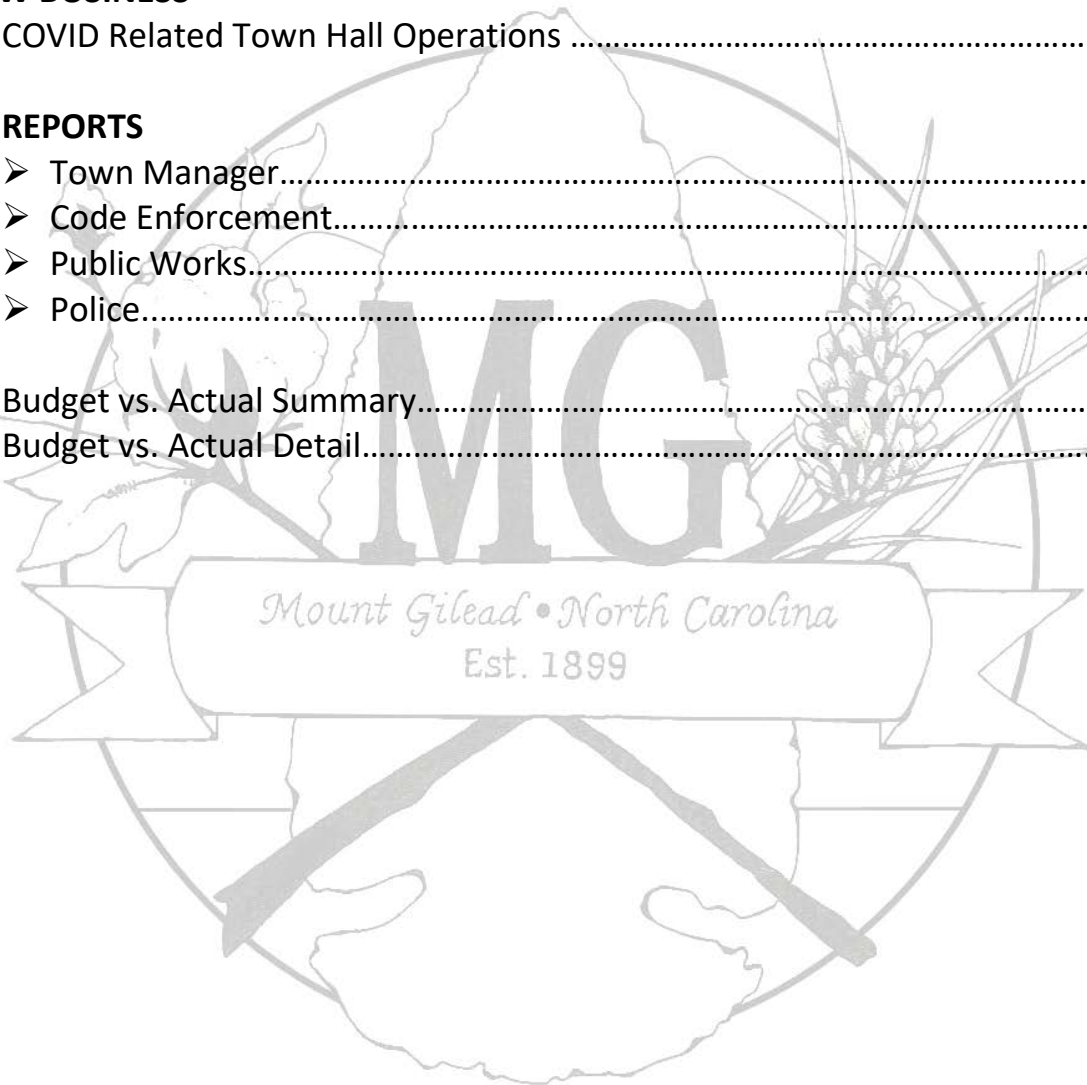
- ❖ Meeting Minutes
  - December 1, 2020 Regular Meeting Minutes.....1

### NEW BUSINESS

- ❖ COVID Related Town Hall Operations .....4

### ❖ REPORTS

- Town Manager.....6
- Code Enforcement.....8
- Public Works.....11
- Police.....12
  
- ❖ Budget vs. Actual Summary.....21
- ❖ Budget vs. Actual Detail.....22





# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS Meeting Minutes

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
December 1, 2020

The Mount Gilead Board of Commissioners met remotely at 7:00 p.m. for the regular monthly business meeting. Information on how to attend the meeting was posted on the town webpage and the Town bulletin board outside of Town Hall.

Present for the Zoom meeting were: Mayor Chip Miller, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington and Vera Richardson, Interim Town Manager Bill Zell, Town Clerk Amy Roberts, Police Chief Pat Preslar and Public Works Director Daniel Medley.

Absent: Commissioner Mary Lucas

## ITEM I. INTRODUCTION & ADOPTION OF AGENDA

Mayor Miller welcomed everyone to the Zoom meeting at 7:04 p.m. Commissioner Richardson made a motion to adopt the agenda noting a change to Item IV – (D) – Manager Contract and Conditional Offer Approval – Should have read on the agenda as an action item rather than an information item. Mayor Pro Tem McAuley seconded the motion. Agenda was unanimously adopted.

## ITEM II. APPROVAL OF MINUTES

### A. November 3, 2020 Regular Meeting Minutes

Commissioner Covington made a motion to adopt the minutes as is. Commissioner Richardson seconded the motion. Minutes were unanimously adopted.

## ITEM III. OLD BUSINESS

### A. Code Enforcement – Speakman property update

Brandon Emory, Code Enforcement Officer, stated that he has had good conversation with the attorney representing the Speakman property at 200 East Allenton Street and that Mr. Speakman was agreeance with all the of the Board’s requests and requirements to become compliant and will be in compliance by March 1, 2021.

## ITEM IV. NEW BUSINESS

### A. Financial Statement Obligations – Yellowbook Audit Quotes (Action)

1. Potter and Company, CPA
2. RAM CPA, PLLC
3. William R. Huneycutt, CPA, PLLC

Mr. Bill Zell, Interim Manager presented three quotes to complete the Yellowbook Audit that is required anytime you borrow state or federal money over \$100K. It is basically a review of the yearly audit conducted by our current firm J. B. Watson. Option 1 (above) quoted \$255/hr. plus incidentals to complete the audit and Option 2 (above) quoted \$155/hr. plus traveling fees and incidentals. Option 3 (above) is asking for a flat \$1000 to

complete the audit. Commissioner Covington made a motion to award the quote to William R. Huneycutt, CPA, PLLC (option 3) for a total fee of \$1,000. Commissioner Richardson seconded the motion. Motion carried unanimously.

**B. Police Department Salary Proposal**

Police Chief Pat Preslar presented a proposal to the Boar to raise all full-time officers pay stating that he is short two full time officers and has only had 2 applicants in the last year. He feels that to be competitive with other departments locally and on the county level, he needs to raise starting salaries and create a career development plan as an incentive to hire and retain a fully staffed department. After review of the three different options presented, Commissioner Covington recommended Option 3 which would increase all full-time officers starting salaries by \$3,000 annually. The Mayor felt like Option 2 was the best proposal which would raise all full-time officers starting salary by \$5,000 annually. Mayor Pro Tem McAuley suggested a compromise. His idea was to “meet in the middle” and give officers a \$4,000 increase annually. Commissioner Richardson was not in favor of these proposals at all stating that she did not agree that the officers needed an increase at this time. Mayor Pro Tem McAuley made a motion to approve the option to increase all full-time officers’ salaries by \$4,000 annually effective immediately. Commissioner Covington seconded the motion. Motion carried 2-1 with a nay from Commissioner Richardson.

**C. Review of proposed Welcome Packet for Customers**

Enterprise Manager, Lessie Jackson, has been working on a welcome packet to hand out to all new utility customers when starting services with the Town. The purpose of the welcome packet was to inform customers of utility bill due dates, fees and ordinances that may be useful to the customer as well as other important information. She wanted the Board to see a copy of it before she started handing them out to customers. The Board all agreed that it was helpful information and thanked her for her work on this project.

**D. Manager Contract and Conditional Offer Approval**

Mr. Bill Zell, Interim Manager presented the Board with a Conditional Offer and an employment contract for approval to be presented to the Town Manager Elect, Mr. Hiram Marziano, Commissioner Richardson made a motion to approve the Conditional Offer and Manager Employment Contract. Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously.

**ITEM V. STAFF REPORTS**

Monthly staff reports were presented by Interim Manager Bill Zell, Public Works Director Bill Zell and Police Chief Pat Preslar and were attached to the Board packets.

**ITEM VI. COMMISSIONER REPORTS**

Commissioner Covington asked if we could re-visit the Market Salary Study originally created by former Town Manager, Matthew Christian. It was discussed in June of 2020 and has been put aside due to the vacancy of the Town Manager position. Mayor Miller agreed and asked if it could be re-visited at the January 5, 2021 regular meeting.

**ITEM VII. PUBLIC COMMENT**

None

ITEM VII. ADJOURNMENT

With no more Board business, Commissioner Richardson made a motion to adjourn the meeting with a second from Mayor Pro Tem McAuley. Meeting was adjourned at 8:55 p.m.

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Joseph M. "Chip" Miller, Jr., Mayor

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Amy C. Roberts, NCCMC, Town Clerk



# TOWN OF MOUNT GILEAD

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110 West Allenton Street, Mount Gilead, North Carolina, 27306

## AGENDA ITEM

To: Mayor and Commissioners  
From: Hiram J. Marziano, II, Town Manager  
Re: COVID Related Town Hall Operations Discussion

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### **Summary**

With Montgomery County being at or near the top of the North Carolina counties with the highest spread for COVID19 at this time, and with the concerns of some staff members and the public, Town Hall was closed to the public beginning December 29, 2020. Other than allowing members of the public to enter the facility, operations continue normally. This decision has been made to help reduce the chance for spread amongst our limited staff. At the request of the Board of Commissioners, this public closure will be in effect until around January 18, 2021 at which point we will evaluate if the situation has improved or not. If not, we will continue for another month and so on and so forth.

The goal is not to stay closed for an excessive amount of time but rather to better protect against the risk of infection which will result in closing Town Hall for a minimum of ten (10) business days if required to quarantine. At least with this option, we can still continue regular daily operations.

We are trying to find ways to accommodate members of the public that need to speak and/or interact with us. Staff is still present to answer calls, process paperwork, collect utilities and meet with the public as best we can. I have offered to meet people at their place of business or outside of Town Hall when they absolutely have needed to speak in person.

Payments for utilities can be made online at the Town's website, mailed in to Town Hall or placed in the drop box. Any excess change from payments is being applied to the next bill. Receipts are being kept in a folder and being made available when requested. Specifically, if the person shows up they will be handed their receipt outside or we will email them a copy if they provide an email address.

### **Possible Actions**

We will be reviewing the conditions in the County and making a determination of if the offices should remain closed to the public. This will be occurring on or before January 18, 2021. If conditions in the area and the County in general have improved, we can reopen as normal. If conditions are the same or worse, I feel we should continue on for another month or so.

Below are some actions to consider:



- *Remain Closed to the Public:* This action would continue the current status quo. This action maximizes the Town Hall staff's ability to continue to provide services to the Town with minimal risk for interruptions in that service.
- *Zoom Office Hours:* I could hold regular windows of time each day or at some interval where we would post a zoom link and people could meet with me and discuss their concerns or ask questions.
- *Utility Payment Receipts:* As mentioned above, we can return utility receipts directly to customers at the front door or if we are able we can email them. Any overages will be applied to their next balance due and will be represented on the bills sent out.
- *Flex Schedules/Alternating Schedules:* We could have those in the office alternate schedules so as to limit internal exposure. This could be in the form of alternate days or half-days. This way should an exposure happen, the likelihood of everyone needing to quarantine is lessened. For example: Employee A works 8-12 & Employee B works 1-5 daily. This option would be with Town Hall open to the public. Further, this option will have financial impacts on the employees as they will be reducing their work hours.
- *Limited Office Hours for the Public:* We could limit the hours Town Hall is open to the public. For example, we could accept the public from 10AM to 2PM. Employees would still work their normal hours.
- *Telecommuting:* Those positions capable of telecommuting could do so in the event of exposure or in an attempt to limit exposure. Either on a daily or semi-regular basis. These positions currently only include myself and the Town Clerk. We could alternate our days in the office to minimize exposure and reduce the risk of interruptions of service to the public.

### **General Discussion**

With any scenario or action plan, Staff should still follow precautionary actions to ensure their personal safety and the safety of the general public. This means wearing the proper PPE, maintaining social distancing and washing/sanitizing their hands and work areas. Town employees should be leading by example and taking responsibility for the safety of the general public. When in the public, they should be wearing their masks or face covers. This includes entering local businesses, grabbing lunch, chatting with citizens on the sidewalk or what have you. It is vitally important to do the same things that we recommend the general public do.

Further, I know some on the Board expressed a desire to place a date for reevaluation (January 18, 2021 was the suggestion to me). I feel that we should utilize our meetings together to discuss and reevaluate. Therefore, I would suggest that instead of late January, the Board could make use of the February meeting to reevaluate and fully discuss how our operations are proceeding.

### **Recommendations**

Please review the above options and discuss the potential for how to proceed after January 18, 2021. It is our recommendation to remain closed to the public and reevaluate monthly at the Board of Commissioners regular meetings.

If the desire is to reopen to the public, my recommendation is to go with a combination of *Telecommuting* and *Limited Office Hours for the Public*. With these two options we reduce exposure chances for both the staff and the public, lower the risk of interruptions in service due to quarantining and minimize the fiscal impact to the employees.



# TOWN OF MOUNT GILEAD MANAGER REPORT

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110 West Allenton Street, Mount Gilead, North Carolina, 27306  
December 2020

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## GENERAL UPDATES

- I began work and started plunging headlong into various ongoing activities and policy review.
- Mr. Medley escorted me through the Town to show me around and give me a quick overview of our utilities systems.
- We have reached out to a few builders to give us an estimate on possible lobby renovations to Town Hall. This work was planned during the budget and some costs of the work may be supplemented with CRF monies related to COVID19. At the time of this writing we have received one estimate which is beyond our current budgeted amount. We are exploring options.
- We are in the process of finalizing the right-of-way easement plats for East Ingram Street.
- Complaint over damages from a sewer backup into a customer's home has been sent over to the League for an insurance claim. They will notify us when they have finished their investigation.
- We have closed the Town Hall to the public at this time due to elevating concerns over COVID19. Work and staffing continues as normal.
- I will be meeting with McGill & Associates in January to discuss our *Sewer AIA Application* and the pavement analysis work they are doing on behalf of the Town.
- I will be meeting with LKC Engineering in January to discuss the *Main Street Stormwater Improvement* project and the *East Allenton Sewer Replacement* project. Due to the holidays, it was difficult finding the time to meet/talk and get brought up to speed on these projects.
- Reviewed the Street Lighting Policy started by Mr. Zell prior to his leaving. I want to compare this to others in the region before bringing it to the Board for consideration.
- I apologize but I have not had the time yet to catch up with Mr. Colin McGrath regarding the sewer policy and issues with Twin Harbor Camp Resort.
- Last month, the Board chose William R Huneycutt, CPA, PLLC to perform the necessary Yellowbook audit for federal funds. This audit was completed and passed over to the Town's auditor, JB Watson & Co., PLLC, for the final information needed to complete the FYE20 audit. The audit was submitted to the LGC prior to the close of December.
- The previously approved Police Department salary increases went into effect on the last pay cycle in December.

## PROJECT UPDATES

- *NCGS 160D Planning & Development Updates*: The review of the Town's development ordinances was started along with gathering materials and research on the 160D legislation. This will be a lengthy process at this time, but is very doable.

- *Mount Gilead Sewer AIA Application:* Application for funding from the NCDEQ Division of Water Infrastructure for an asset inventory was submitted in September by David Honeycutt with McGill & Associates. Mr. Honeycutt believes we should know of our award status by March 2021.
- *Mount Gilead Comprehensive Plan:* I am in the process of reviewing the existing files prior to reaching out to Mosaic. I will contact them and set up a meeting in January to determine what steps need to be taken to move forward.
- *Main Street Stormwater Improvements:* Bid results should be coming in soon.
- *East Allenton Street Sewer Replacement:* Bid results should be coming in soon.



Alliance Code  
Enforcement LLC

PROTECTING QUALITY OF LIFE  
Monthly Report  
Town of Mount Gilead

Updated  
12/29/2020

ADDRESS	VIOLATION	STATUS
500 W Allenton St	MH/JP/OL	OPEN
0 Industry Ave	AB/OL	OPEN
306 N Main St	MH/OL	OPEN
0 Julius Chambers Ave	MH/OL	OPEN
0 E Allenton	JV/JP	OPEN
0 Lumber St	MH/OL	OPEN
105 E Second St	MH/OL	OPEN
0 W Allenton St (419)	MH/JP/JV	OPEN
308 N Main St	MH/JP/OL	OPEN
101 N Main St	MH	OPEN
418 W Allenton St	JP	OPEN
202 E Allenton St	JP	OPEN
519 N Main St	OL	OPEN
405 Julius Chambers St	OL	OPEN
530 W Allenton St	JV	ABATED
205 N School St	JV	OPEN
374 Northview Rd	JV	ABATED
325 Washington Park Rd	JV	ABATED
289 Washington Park Rd	JV	ABATED
465 Northview Rd	JV	OPEN
451 Northview Rd	JV	OPEN
327 Northview Rd	JV	ABATED
309 Northview Rd	JV	ABATED
103 E Second Ave	JP	ABATED
109 E Second Ave	OL	OPEN
420 S Wadesboro Blvd	JP	ABATED
430 S Wadesboro Blvd	JP	ABATED
409 S Wadesboro Blvd	JP	ABATED
506 S Wadesboro Blvd	JP	ABATED
321 Stanback St	JP	ABATED
304 Julius Chambers Ave	JV	ABATED
412 Julius Chambers Ave	JP	ABATED
601 Julius Chambers Ave	JV	ABATED
175 Emmaline St	JV	OPEN
106 Emmaline St	JV	OPEN
155 Emmaline St	JV	OPEN
507 North Pine St	JP	ABATED



Alliance Code  
Enforcement LLC

Monthly Report  
Town of Mount Gilead

Updated  
12/29/2020

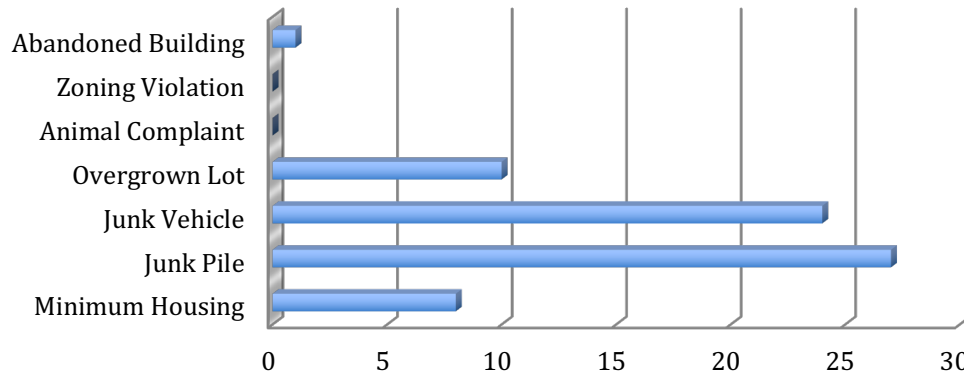
276 Washington Park St	JP	ABATED
145 Marshall St	JP	ABATED
107 West Second Ave	JV	ABATED
301 North Main St	JP	ABATED
420 West Allenton St	JP	ABATED
500 Julius Chambers Ave	JP	ABATED
416 W Allenton St	JP	OPEN
501 W Allenton St	JP	OPEN
513 W Allenton St	JV	OPEN
535 W Allenton St	JV	OPEN
3131 Pleasant Valley Rd	JV	OPEN
107 East Second Ave	JP	OPEN
145 Marshall St	JP	OPEN
320 Washington Park St	JP	OPEN
276 Washington Park St	JV	OPEN
170 Washington Park St	JV	OPEN
109 Cedar Rd	JV	OPEN
503 S Wadesboro Blvd	JP	OPEN
203 West Haywood St	JV	OPEN
320 East Allenton St	JP	OPEN
208 North School St	JP	OPEN

#### Highlights / Talking Points for the Month

- 22 cases have been abated since the month of November.
- JP and JV cases are continued to be opened.
- Contact continues to be made with owners of open cases.
- COVID-19 precautions are continuously being utilized when dealing with the public.

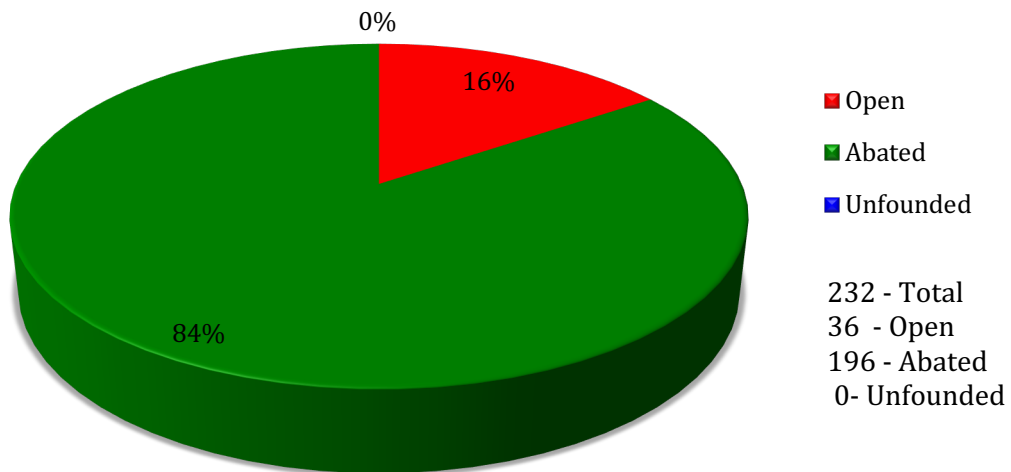


### Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot	Animal Complaint	Zoning Violation	Abandoned Building
■ Violations by the Numbers	8	27	24	10	0	0	1

### Year to Date Case Status





# TOWN OF MOUNT GILEAD DEPARTMENT REPORTS

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
**DECEMBER 2020**

## PUBLIC WORKS

The following is a list of the activities and duties performed by the Public Works Department in October.

### Water/Sewer Services

1. Locate Water lines
2. Repair LS#11
3. Unclogged sewer service line on W. Allenton St
4. Repair water leak caused by contractor
5. Installed backflow device on home in N. School St

### Repairs and Cleanup Activities

1. Mowed and maintained all the towns facilities last time
2. Leaf pick up
3. Cleaned streets curbing and guttering
4. Cleaned storm drains
5. Repair Christmas lights
6. Repaired pickets at kid play area in park

### Equipment/Vehicle Maintenance

1. Preventive checks were performed on the town's vehicles.
2. Tune-up of service truck

### Routine Monthly Activities

1. Lift stations 1-15 - weekly checks
2. Non-payment cutoffs - Completed -0
3. Cleaned curbs and gutters on Julius Chambers, W. Allenton St N. Main
4. Other street cleaning removing trash from right-of-way.

### Completed Projects

1. Setting up town for Christmas

### In Progress Jobs

1. West Allenton Sewer line
2. Downtown storm drain



Town of  
**MOUNT GILEAD POLICE  
DEPARTMENT**

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**123 North Main Street - Post Office Box 325  
Mount Gilead, North Carolina, 27306**  
Phone: (910) 439-6711 Fax: (910) 439-1855

**MEMORANDUM**

**To: Hiram J. Marziano, II  
Town Manager**

**From: Patrick L. Preslar  
Chief of Police**

**Date: December 30, 2020**

**Subject: Mount Gilead Police Department Monthly Report for December 2020**

We had an extremely busy month of December with calls and reports. We also conducted our Fifth Annual "Mount Gilead Police Department Shop with a Cop Program 2020" with much success.

The department is investigating another incident concerning a "drive-by shooting." The incident occurred on West Haywood Street. The victim was transported to the hospital for treatment of non-life threatening injuries. The victim and witnesses at the residence did not offer much assistance in identifying the suspects. The investigation will continue.

We also investigated a vicious attack on four different victims by an untethered dog. One victim was seriously injured and transported to the hospital with multiple wounds to their legs and arms. When the officer on duty arrived and tried to contain the dog, it charged at him, forcing him to fatally wound the animal. The owner of the dog was charged with failing to secure the animal.

I would also like to report that we have completed our annual North Carolina Criminal Justice Training and Standards inservice audit and I will be submitting our compliance forms to the Training and Standards Commission for the year 2020. This form reflects our department's full compliance with the mandated inservice training and qualifications for both full-time and reserve officers for the year 2020.

**Shop with a Cop** - This year, our approach to the Shop with a Cop was radically different. Like previous events, the Mount Gilead Elementary School chose the participants and provided us with each child's wish list. With COVID in mind, the kids did not accompany us shopping this year. Albeit challenging, we were able to pull off the event with no catches. Our dedicated volunteers, along with a few officers, went and did the shopping. Once completed, we brought the items back to the department and organized pickup and/or delivery of the gifts. We were able to make



Christmas a little brighter for NINE kids this year! We also financed the event with surplus donations received over the previous four years!

The assistance we continue to receive for the Shop with a Cop event is overwhelming. From the monetary donations from previous years, the donated backed goods and food items, to the many volunteers who have helped us; it continues to be a great event. We really make a positive impact in these children's lives. I want to offer my sincere appreciation to everyone for their support and generosity in helping us make this annual event happen.

**COVID 19 RISK** - Department personnel are continuing to take the necessary steps to limit exposure when dealing with the public. Citizens continue to comply with the "stay at home" order with minimal instances of noncompliance. We continue to hand out masks as needed to citizens without masks.

Finally, as the year ends, we would like to take this opportunity to wish the members of our Town Board, the Town Staff and all of their families a Happy and Joyous New Year!

### **Administration and Patrol**

- Updated open grants as required.
- Investigating two incidents of catalytic converters stolen from vehicles. This occurring across the surrounding counties.
- Investigating another drive-by shooting. Occurred on West Haywood Street.
- Officers responded to a vicious dog attack. Four citizens were attacked by the animal. Owner charged.
- Completed the audit of personnel files for 2020 Inservice Training completion requirements.
- Officers are continuing to advise the "Social Distancing" requirement.
- Officers are continuing to check business doors each night.
- Department vehicles were serviced as needed.
- Assisted with escorts in and around town as needed
- Continued with follow-up investigations in recent cases.
- Officers participated in various traffic checkpoints around the town.
- Routine patrol and security/building checks daily.
- Met with citizens to address various concerns.
- Routinely reviewed body camera videos.
- Ranking officers continue to fill in shifts for officers as needed shift schedule (sickness, training, vacancy etc.).
- Continued entry of SBI Traffic Stop Reports.
- Entered IBR (monthly crime report) to state database for crime statistics.

### **Investigations Report**

\*Will continue in the January Report

### **Attachments**

- Calls for Service
- Activity Summary
- Reported Incidents – Officer assigned

Montgomery County Communications  
 199 South Liberty St Troy , NC 27371

CFS By Department - Select Department By Date  
 For MT GILEAD POLICE DEPT 11/23/2020 - 12/29/2020

MT GILEAD POLICE DEPT	Count	Percent
911 HANG UP	1	0.33%
ALARM (NOT FIRE) COMMERCIAL	10	3.34%
ALARM (NOT FIRE) RESIDENTIAL	6	2.01%
ANIMAL BITES - ATTACKS	1	0.33%
ANIMAL CALL (NOT ATTACKS)	4	1.34%
ASSAULT (NO INJURIES)	1	0.33%
ASSIST MOTORIST	7	2.34%
ATTEMPT TO LOCATE	1	0.33%
BACK PAIN (NON-TRAUMATIC OR NON-RECENT TRAUMA)	1	0.33%
B-E	4	1.34%
CARDIAC OR RESPIRATORY ARREST - DEATH	1	0.33%
CARELESS & RECKLESS	2	0.67%
CHEST PAIN	1	0.33%
CHILD CUSTODY	2	0.67%
CITIZEN ASSIST	4	1.34%
CIVIL	2	0.67%
CIVIL DISTURBANCE	9	3.01%
COMMUNICATING THREATS	2	0.67%
CONVULSIONS - SEIZURES	1	0.33%
DAMAGE TO PROPERTY	1	0.33%
DISORDERLY CONDUCT	1	0.33%
DOMESTIC	2	0.67%
DRUG VIOLATION	2	0.67%
ELECTRICAL HAZARD	1	0.33%
ESCORT	74	24.75%
FALLS	2	0.67%
FIGHT	2	0.67%
FOLLOWUP INVESTIGATION	8	2.68%
FRAUD	1	0.33%
INFORMATION	8	2.68%
INTOXICATED SUBJECT(s)	2	0.67%
JUVENILE(s)	1	0.33%
LARCENY	6	2.01%
MAN WITH A GUN	1	0.33%
MENTAL COMMITMENT	1	0.33%
MUTUAL AID - ASSIST OUTSIDE AGENCY	1	0.33%
PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	1	0.33%
ROAD HAZARD	2	0.67%
SECURITY CHECK	11	3.68%
SERVE PAPER	11	3.68%
SHOTS FIRED	1	0.33%
SICK PERSON (SPECIFIC DIAGNOSIS)	1	0.33%

MT GILEAD POLICE DEPT	Count	Percent
SPECIAL ASSIGNMENT	2	0.67%
STAB - GUNSHOT - PENETRATING TRAUMA	1	0.33%
STRANDED/ABANDONED BOAT/VEH	1	0.33%
STROKE (CVA)	1	0.33%
STRUCTURE FIRE	3	1.00%
SUSPICIOUS PERSON/VEH/ACTIVITY	18	6.02%
TRAFFIC ACCIDENTS (PD)	5	1.67%
TRAFFIC STOP	65	21.74%
TRESPASSING	1	0.33%
WANTED PERSON	1	0.33%
Total Records For MT GILEAD POLICE DEPT	299	Dept Calls/Total Calls 100.00%
Total Records		299

# Activity Detail Summary (by Category)

## MOUNT GILEAD POLICE DEPARTMENT

(11/23/2020 - 12/29/2020)

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### Incident\Investigations

13A - Aggravated Assault	2
13B - Simple Assault	1
13C - Intimidation	1
23C - Shoplifting	1
23F - Theft From Motor Vehicle	2
23G - Theft of Motor Vehicle Parts or Accessories	2
280 - Stolen Property Offenses	1
35A - Drug/Narcotic Violations	1
35B - Drug Equipment Violations	2
90D - Driving Under the Influence	1
90Z - All Other Offenses	14
<b>Total Offenses</b>	<b>28</b>
<b>Total Incidents</b>	<b>26</b>

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### Arrests

13A - Aggravated Assault	1
13C - Intimidation	1
35A - Drug/Narcotic Violations	5
35B - Drug Equipment Violations	1
90D - Driving Under the Influence	1
90Z - All Other Offenses	8

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<b>Total Charges</b>	<b>17</b>
<b>Total Arrests</b>	<b>12</b>

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## Accidents

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<b>Total Accidents</b>	<b>4</b>
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## Citations

<b>Driving While License Revoked</b>	<b>3</b>
<b>Expired Registration</b>	<b>4</b>
<b>Failure To Stop (Stop Sign/Flashing Red Light)</b>	<b>1</b>
<b>Other (Infraction)</b>	<b>6</b>
<b>Speeding (Infraction)</b>	<b>6</b>
<b>Secondary Charge</b>	<b>8</b>

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<b>Total Charges</b>	<b>28</b>
<b>Total Citations</b>	<b>20</b>

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## Warning Tickets

<b>Total Warning Tickets</b>	<b>8</b>
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# Incident Offenses/Victims/Status By Reporting Officer

## MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (11/23/2020 - 12/29/2020)

### 2647 - Detective Jacob Shuping

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2011-0212	90Z - OFA FTA	Stanly County Courts	Closed by Arrest		11/25/2020
2011-0213	90Z - Probation Violation	Montgomery County Courts	Closed by Arrest		11/26/2020
2012-0221	90Z - OFA-FTA 35B - Possession of Drug Paraphernalia	State of NC, Stanly County.	Closed by Arrest	Not Applicable	12/04/2020
2012-0223	90Z - OFA- FTA	State of NC, Montgomery County Court	Closed by Arrest	Not Applicable	12/06/2020
2012-0233	13A - Assault with Deadly Weapon	LEAKE, JALEEL AHMAD	Active	Not Applicable	12/14/2020
2012-0234	90Z - Structure Fire	Dykes, Shawn Edward	Closed by Other Means	Not Applicable	12/14/2020
2012-0239	13A - Assault on a female	Ellerbe, Shada Dawn	Closed by Arrest	Not Applicable	12/20/2020
2012-0240	13C - Communicating Threats	Blevins, Emily Ann	Closed by Arrest	Not Applicable	12/15/2020
2012-0242	35A - Possession of Methamphetamine 35B - Possession of Drug Paraphernalia	State of NC, Mount Gilead	Closed by Arrest	Not Applicable	12/24/2020
2012-0246	90Z - Communicating Threats	LOCKLEAR, RACHEL DIXON Locklear, Christine Skilton, Cassidie	Closed by Other Means		12/29/2020

Officer Total Incidents: 10

### 4531 - Patrol Officer Hunter T. Stone

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2012-0244	90Z - Precautions Against Attacks by Dangerous Dogs	Haithcock, Shirley Lefler Harris, Patricia Jeanette Hoshall, Misty Nowling	Closed by Other Means		12/28/2020

Officer Total Incidents: 1

# Incident Offenses/Victims/Status By Reporting Officer

## MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (11/23/2020 - 12/29/2020)

### 6474 - Patrol Officer James L. Brown

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2011-0209	280 - Larceny	Ross, Venita Green	Active	Not Applicable	11/23/2020
2012-0219	90Z - failed to return loaner property	Medley, Kelly Jordan	Closed by Exception	Not Applicable	12/02/2020
2012-0225	90Z - OFA- Show Cause	State of NC Montgomery County, State of NC State of NC	Closed by Arrest	Not Applicable	12/08/2020
2012-0236	90Z - OFA-FTA	State of NC Montgomery County, State of NC State of NC	Closed by Arrest	Not Applicable	12/18/2020
2012-0243	23F - Theft of a catalytic converter	Providence Missionary Baptist Church	Active	Not Applicable	12/21/2020

**Officer Total Incidents: 5**

### 8523 - Sergeant Adam W. Lucas

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2011-0214	90D - Driving Under the Influence	State of NC	Closed by Arrest	Not Applicable	11/28/2020
2012-0216	13B - Simple Assault	Ingram Jr, Roosevelt	Closed by Other Means	Not Applicable	12/02/2020
2012-0218	90Z - Overdose	Bobo, Rickey Levar Little, Michael Demario	Active	Not Applicable	12/02/2020
2012-0226	23C - Shoplifting	Dollar General	Closed by Arrest	Not Applicable	12/11/2020
2012-0227	90Z - All Other Offenses	State of NC	Closed by Other Means	In Custody of Other Jurisdiction	12/11/2020
2012-0228	23G - Theft of Motor Vehicle Parts or Accessories	First Baptist Church	Active	Not Applicable	12/11/2020
2012-0229	90Z - Civil Issue	Mangnum, Angula Faye	Closed by Other Means	Not Applicable	12/11/2020
2012-0230	23F - Theft From Motor Vehicle	Luevano, Alberto	Closed by Exception	Not Applicable	12/12/2020
2012-0231	90Z - Sexual assault at the work place.	McDonald, Kayla Celine	Closed by Other Means	Prosecution Declined	12/13/2020
2012-0232	23G - Theft of Motor Vehicle Parts or Accessories	Town of Mount Gilead	Active	Not Applicable	12/13/2020

# Incident Offenses/Victims/Status By Reporting Officer

MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (11/23/2020 - 12/29/2020)

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## 8523 - Sergeant Adam W. Lucas

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
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Officer Total Incidents: 10

Total Incidents: 26



## Budget vs Actual (Summary)

Town of Mount Gilead  
12/31/2020 9:49:16 AM

Page 1 Of 1

Period Ending 6/30/2021

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
<b>Revenues</b>						
	1,412,866	0.00	645,978.49	(766,887.25)	46%	
Revenues Totals:	1,412,866	0.00	645,978.49	(766,887.25)	46%	
<b>Expenses</b>						
ADMINISTRATION	169,900	2,212.43	79,309.72	88,377.85	48%	
STREETS AND GROUNDS	113,070	821.80	47,226.81	65,021.39	42%	
PLANNING & ZONING	45,850	0.00	11,798.00	34,052.00	26%	
SOLID WASTE	92,400	0.00	37,082.49	55,317.51	40%	
PARKS AND RECREATION	62,612	2,799.85	59,878.07	(65.92)	100%	
POLICE DEPARTMENT	605,850	4,943.72	260,627.85	340,278.43	44%	
FIRE DEPARTMENT	163,974	11,918.85	62,368.99	89,685.90	45%	
REDEVELOPMENT CORP.	22,200	0.00	2,479.66	19,720.34	11%	
POWELL BILL	38,000	4,836.00	13,998.00	19,166.00	50%	
CEMETERY	24,500	750.00	1,106.93	22,643.07	8%	
GOVERNING BODY	42,110	0.00	44,390.67	(2,280.67)	105%	
LIBRARY	32,400	0.00	6,446.49	25,953.51	20%	
Expenses Totals:	1,412,866	28,282.65	626,713.68	757,869.41	46%	
<b>10 GENERAL FUND Totals:</b>			19,264.81			
20 ENTERPRISE FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
<b>Revenues</b>						
	1,433,219	0.00	603,797.74	(829,420.94)	42%	
Revenues Totals:	1,433,219	0.00	603,797.74	(829,420.94)	42%	
<b>Expenses</b>						
ADMINISTRATION	267,850	2,212.44	141,215.41	124,422.15	54%	
WATER OPERATIONS	304,737	6,124.36	148,562.47	150,050.52	51%	
WASTE WATER COLLECTION	383,612	6,371.37	194,195.91	183,045.05	52%	
WASTE WATER PLANT	231,900	0.00	79,039.08	152,860.92	34%	
DEBT SERVICE	245,119	0.00	9,690.16	235,428.84	4%	
Expenses Totals:	1,433,219	14,708.17	572,703.03	845,807.48	41%	
<b>20 ENTERPRISE FUND Totals:</b>			31,094.71			

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 1 Of 12

Period Ending 6/30/2021

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
<b>Revenues</b>						
10-300-17 PROPERTY TAX-2017	1,000	0.00	96.64	(903.36)	10%	
10-300-18 PROPERTY TAX-2018	7,500	0.00	4,180.23	(3,319.77)	56%	
10-300-19 PROPERTY TAX-2019	9,500	0.00	15,657.18	6,157.18	165%	
10-300-20 PROPERTY TAX-2020	460,000	0.00	231,713.52	(228,286.48)	50%	
10-305-10 TAX INTEREST & PENALTIES	3,000	0.00	2,476.10	(523.90)	83%	
10-305-20 INVESTMENT INTEREST	1,000	0.00	60,340.76	59,340.76	6034%	
10-309-00 PMT IN LIEU OF TAXES	800	0.00	7,381.28	6,581.28	923%	
10-310-20 PIPED NATURAL GAS TAX DIST	1,000	0.00	310.07	(689.93)	31%	
10-310-21 ELECTRIC FRANCHISE TAX DIST	49,000	0.00	11,361.90	(37,638.10)	23%	
10-310-22 TELECOMUNICATIONS TAX DIST	12,000	0.00	1,991.09	(10,008.91)	17%	
10-310-23 VIDEO PROGRAMMING TAX DIST	6,630	0.00	1,405.59	(5,224.41)	21%	
10-310-30 ARTICLE 40 SALES TAX DIST	58,000	0.00	30,039.64	(27,960.36)	52%	
10-310-31 ARTICLE 42 SALES TAX DIST	35,000	0.00	20,423.59	(14,576.41)	58%	
10-310-32 ARTICLE 39 SALES TAX DIST	74,000	0.00	42,507.45	(31,492.55)	57%	
10-310-34 ARTICLE 44 *524	28,000	0.00	14,644.69	(13,355.31)	52%	
10-312-20 VEHICLE TAX-2020	43,000	0.00	0.00	(43,000.00)		
10-315-10 SOLID WASTE FEES	74,500	0.00	40,433.55	(34,066.45)	54%	
10-315-11 SOLID WASTE DISPOSAL TAX DIST	800	0.00	412.04	(387.96)	52%	
10-315-15 RENTAL PROPERTY PAYMENTS	3,750	0.00	1,800.00	(1,950.00)	48%	
10-315-16 DONATIONS - PARKS & RECREATION	1,000	0.00	250.00	(750.00)	25%	
10-315-20 POOL - PAVILION RESERVATIONS	600	0.00	0.00	(600.00)		
10-315-21 POOL - DRINKS/SNACKS	250	0.00	0.00	(250.00)		
10-315-22 POOL - ADMISSION FEES	100	0.00	0.00	(100.00)		
10-315-30 ABC REVENUE	3,500	0.00	4,459.30	959.30	127%	
10-315-31 ABC LAW ENFORCE DIST	2,000	0.00	2,939.55	939.55	147%	
10-315-32 BEER AND WINE LICENSE	100	0.00	60.00	(40.00)	60%	
10-315-35 NC OUTDOOR FESTIVAL VENDOR FEES	2,200	0.00	3,850.21	1,650.21	175%	
10-315-40 CEMETARY PLOT SALES	1,000	0.00	0.00	(1,000.00)		
10-315-50 REDEVELOPMENT CORP. - RENT	22,200	0.00	3,550.00	(18,650.00)	16%	
10-315-70 ALCOHOLIC BEVERAGE TAX DIST	4,750	0.00	0.00	(4,750.00)		
10-320-00 NCCMT DEBT SETOFF PROCEEDS	100	0.00	0.00	(100.00)		
10-320-20 POWELL BILL FUNDS	38,000	0.00	17,911.31	(20,088.69)	47%	

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 2 Of 12

Period Ending 6/30/2021

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
10-320-25 ZONING FEES	600	0.00	315.00	(285.00)	53%	
10-320-30 MISCELLANEOUS REVENUE	750	0.00	1,337.00	587.00	178%	
10-330-40 HOLD HARMLESS TAX DIST	70,000	0.00	32,059.94	(37,940.06)	46%	
10-340-14 NCLM SOFT BODY ARMOR	500	0.00	0.00	(500.00)		
10-340-25 EQUIPMENT GRANT #1	12,175	0.00	0.00	(12,175.00)		
10-340-46 DONATIONS - POLICE DEPT.	2,500	0.00	0.00	(2,500.00)		
10-340-47 POLICE REPORTS	450	0.00	300.00	(150.00)	67%	
10-350-00 DISPOSAL OF CAPITAL ASSETS	2,000	0.00	0.00	(2,000.00)		
10-350-40 COURT FEES	500	0.00	216.00	(284.00)	43%	
10-350-52 FIRE DEPARTMENT RESERVATIONS	200	0.00	100.00	(100.00)	50%	
10-360-10 APPROPRIATED FUND BALANCE	331,911	0.00	0.00	(331,910.74)		
10-360-20 APPROPRIATED FB-POWELL BILL	12,000	0.00	0.00	(12,000.00)		
10-399-52 COUNTY FIRE FUNDING	35,000	0.00	35,000.00	0.00	100%	
Revenues Totals:	1,412,866	0.00	589,523.63	(823,342.11)	42%	

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 3 Of 12

Period Ending 6/30/2021

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
<b>Expenses</b>						
10-400-02 SALARIES	52,000	0.00	25,892.71	26,107.29	50%	
10-400-03 CHRISTMAS BONUS	600	0.00	0.00	600.00		
10-400-04 FICA	4,000	0.00	1,836.97	2,163.03	46%	
10-400-06 RETIREMENT	5,700	0.00	2,133.83	3,566.17	37%	
10-400-08 GROUP HEALTH INS	9,200	0.00	3,151.04	6,048.96	34%	
10-400-09 401K MATCH	2,600	0.00	749.94	1,850.06	29%	
10-400-14 TRAVEL/TRAINING	6,000	0.00	2,659.39	3,340.61	44%	
10-400-15 CAR ALLOWANCE	2,000	0.00	150.00	1,850.00	8%	
10-400-18 DUES/SUBSCRIPTIONS	3,500	0.00	277.05	3,222.95	8%	
10-400-22 SUPPLIES	4,500	0.00	2,529.30	1,970.70	56%	
10-400-23 EQUIPMENT < \$5000	4,000	0.00	0.00	4,000.00		
10-400-26 CONTRACTED SERVICES	9,500	0.00	1,670.76	7,829.24	18%	
10-400-28 TELEPHONE/POSTAGE	3,500	0.00	2,304.96	1,195.04	66%	
10-400-30 UTILITIES	7,000	0.00	2,482.91	4,517.09	35%	
10-400-32 PRINTING/ADVERTISING	500	0.00	0.00	500.00		
10-400-34 BUILDING/GROUNDS MAINTENANCE	9,800	2,212.43	1,572.39	6,015.18	39%	
10-400-40 PROFESSIONAL FEES/SRV CHG	10,000	0.00	3,721.73	6,278.27	37%	
10-400-54 INSURANCE/BONDS	20,000	0.00	20,501.99	(501.99)	103%	
10-400-58 EQUIPMENT RENTAL	3,500	0.00	1,466.12	2,033.88	42%	
10-400-74 MISCELLANEOUS	1,000	0.00	0.00	1,000.00		
10-400-80 WORKERS COMPENSATION	11,000	0.00	6,203.68	4,796.32	56%	
ADMINISTRATION Totals:	169,900	2,212.43	79,304.77	88,382.80	48%	
10-450-02 SALARIES	36,900	0.00	21,869.26	15,030.74	59%	
10-450-03 CHRISTMAS BONUS	120	0.00	0.00	120.00		
10-450-04 FICA	2,700	0.00	1,623.50	1,076.50	60%	
10-450-06 RETIREMENT	2,600	0.00	800.62	1,799.38	31%	
10-450-08 GROUP HEALTH INS	3,900	0.00	1,314.40	2,585.60	34%	
10-450-09 401K MATCH	1,800	0.00	137.71	1,662.29	8%	
10-450-22 SUPPLIES	7,500	71.80	6,118.28	1,309.92	83%	
10-450-24 AUTO SUPPLIES	250	0.00	0.00	250.00		
10-450-25 VEHICLE MAINTENANCE	5,000	0.00	808.74	4,191.26	16%	
10-450-26 GASOLINE	3,500	0.00	1,285.01	2,214.99	37%	
10-450-30 UTILITIES	23,000	0.00	9,946.24	13,053.76	43%	
10-450-33 MAINT SUPPLIES/EQUIP < \$5000	4,300	750.00	740.58	2,809.42	35%	
10-450-35 MAINTENANCE	13,000	0.00	50.66	12,949.34	0%	
10-450-38 MTG BEAUTIFICATION EXPENSE	5,000	0.00	1,985.99	3,014.01	40%	
10-450-75 CHRISTMAS PREPARATIONS STREETS AND GROUNDS Totals:	113,070	821.80	47,226.81	65,021.39	42%	
10-460-22 SUPPLIES	500	0.00	0.00	500.00		

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 4 Of 12

Period Ending 6/30/2021

10 GENERAL FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
10-460-32 PRINTING/ADVERTISING	350	0.00	0.00	350.00	
10-460-46 CONTRACTED SERVICES	30,000	0.00	11,798.00	18,202.00	39%
10-460-80 DEMOLITION/REMOVAL	15,000	0.00	0.00	15,000.00	
PLANNING & ZONING Totals:	45,850	0.00	11,798.00	34,052.00	26%
10-470-44 SOLID WASTE DISPOSAL	77,400	0.00	29,241.60	48,158.40	38%
10-470-50 YARD DEBRIS/BULK GOODS DISPOSAL	15,000	0.00	7,840.89	7,159.11	52%
SOLID WASTE Totals:	92,400	0.00	37,082.49	55,317.51	40%
10-500-03 POOL WORKER SALARIES	8,000	0.00	0.00	8,000.00	
10-500-04 FICA	612	0.00	0.00	612.00	
10-500-14 TRAINING/CERTIFICATIONS	2,000	0.00	0.00	2,000.00	
10-500-22 SUPPLIES	6,000	2,799.85	231.30	2,968.85	51%
10-500-23 SNACKS/CONCESSIONS	500	0.00	0.00	500.00	
10-500-28 TELEPHONE/POSTAGE	2,000	0.00	0.00	2,000.00	
10-500-30 UTILITIES	13,000	0.00	3,796.81	9,203.19	29%
10-500-33 EQUIPMENT <\$5000	8,000	0.00	2,814.95	5,185.05	35%
10-500-34 MAINTENANCE	4,000	0.00	355.58	3,644.42	9%
10-500-38 PARK PROGRAM EXPENSE	1,000	0.00	0.00	1,000.00	
10-500-40 NC OUTDOOR FESTIVAL EXPENSE	10,000	0.00	0.00	10,000.00	
10-500-75 CONTRACTED SERVICES	6,000	0.00	215.95	5,784.05	4%
10-500-76 MISCELLANEOUS RECREATION	1,500	0.00	0.00	1,500.00	
PARKS AND RECREATION Totals:	62,612	2,799.85	7,414.59	52,397.56	16%
10-550-01 OVERTIME	9,500	0.00	5,756.23	3,743.77	61%
10-550-02 SALARIES	306,000	0.00	140,973.39	165,026.61	46%
10-550-03 CHRISTMAS BONUS	2,400	0.00	0.00	2,400.00	
10-550-04 FICA	24,000	0.00	11,619.60	12,380.40	48%
10-550-05 RESERVE OFFICERS PAY	19,000	0.00	7,323.00	11,677.00	39%
10-550-06 RETIREMENT	34,000	0.00	15,792.58	18,207.42	46%
10-550-08 GROUP HEALTH INS	62,000	0.00	24,818.28	37,181.72	40%
10-550-09 401K MATCH	16,000	0.00	6,629.61	9,370.39	41%
10-550-10 HOLIDAY PAY	11,500	0.00	0.00	11,500.00	
10-550-14 TRAVEL/TRAINING	1,750	0.00	107.47	1,642.53	6%
10-550-20 UNIFORMS	4,000	464.02	521.34	3,014.64	25%
10-550-22 SUPPLIES	6,000	1,134.70	721.74	4,143.56	31%
10-550-23 EQUIPMENT	12,500	75.00	1,940.62	10,484.38	16%
10-550-24 AUTO SUPPLIES	1,500	0.00	818.33	681.67	55%
10-550-25 VEHICLE MAINTENANCE	6,000	0.00	1,804.42	4,195.58	30%
10-550-26 GASOLINE	13,000	0.00	4,261.80	8,738.20	33%
10-550-28 TELEPHONE/POSTAGE	3,000	0.00	1,677.94	1,322.06	56%
10-550-30 UTILITIES	8,000	0.00	2,321.98	5,678.02	29%
10-550-32 PRINTING/ADVERTISING	500	0.00	0.00	500.00	

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 5 Of 12

Period Ending 6/30/2021

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
10-550-34 BUILDING/GROUNDS MAINTENANCE	3,000	0.00	798.96	2,201.04	27%	
10-550-35 SAFETY PROGRAM	500	0.00	62.40	437.60	12%	
10-550-38 POLICE DONATION EXPENSE	3,700	2,700.00	2,700.00	(1,700.00)	146%	
10-550-40 SOFTWARE SUPPORT	4,500	0.00	1,040.82	3,459.18	23%	
10-550-42 CONTRACTED SERVICES	1,000	0.00	1,041.22	(41.22)	104%	
10-550-52 DRUG PROGRAM	1,000	0.00	0.00	1,000.00		
10-550-53 DUES/SUBSCRIPTIONS	1,000	0.00	340.55	659.45	34%	
10-550-55 CAPITAL OUTLAY - BLDG IMP.	16,000	0.00	0.00	16,000.00		
10-550-56 CAPITAL OUTLAY	20,000	570.00	16,570.00	2,860.00	86%	
10-550-59 APPLICANT PROCESSING	1,000	0.00	295.00	705.00	30%	
10-550-60 EQUIPMENT GRANT	12,500	0.00	10,690.57	1,809.43	86%	
10-550-74 MISCELLANEOUS	1,000	0.00	0.00	1,000.00		
POLICE DEPARTMENT Totals:	605,850	4,943.72	260,627.85	340,278.43	44%	
10-600-06 RETIREMENT	3,000	0.00	0.00	3,000.00		
10-600-08 ACCIDENT & HEALTH POLICY	3,000	0.00	2,801.00	199.00	93%	
10-600-10 A D & D INSURANCE	500	0.00	0.00	500.00		
10-600-18 DUES/SUBSCRIPTIONS	1,000	0.00	0.00	1,000.00		
10-600-22 SUPPLIES	1,600	0.00	5.99	1,594.01	0%	
10-600-25 VEHICLE MAINTENANCE	3,500	0.00	1,947.00	1,553.00	56%	
10-600-26 GASOLINE	3,000	0.00	742.79	2,257.21	25%	
10-600-28 TELEPHONE/POSTAGE	600	0.00	246.16	353.84	41%	
10-600-30 UTILITIES	5,750	0.00	2,239.72	3,510.28	39%	
10-600-34 BUILDING/GROUNDS MAINTENANCE	33,087	11,918.85	319.34	20,848.81	37%	
10-600-42 CONTRACTED SERVICES	16,600	0.00	16,300.28	299.72	98%	
10-600-60 ESCROW TRUCK FUND	25,000	0.00	0.00	25,000.00		
10-600-72 ANNUAL BANQUET	4,000	0.00	0.00	4,000.00		
10-600-74 MISCELLANEOUS	500	0.00	0.00	500.00		
10-600-75 DOI GRANT MATCH	4,000	0.00	0.00	4,000.00		
10-600-77 COUNTY FIRE FUNDING EXPENSE	58,837	0.00	37,766.71	21,070.03	64%	
FIRE DEPARTMENT Totals:	163,974	11,918.85	62,368.99	89,685.90	45%	
10-630-20 OPERATIONS	22,200	0.00	2,479.66	19,720.34	11%	
REDEVELOPMENT CORP. Totals:	22,200	0.00	2,479.66	19,720.34	11%	
10-650-15 STREET MAINTENANCE	38,000	4,836.00	13,998.00	19,166.00	50%	
POWELL BILL Totals:	38,000	4,836.00	13,998.00	19,166.00	50%	
10-700-15 BUILDING/GROUNDS MAINTENANCE	3,000	0.00	146.94	2,853.06	5%	
10-700-30 UTILITIES	500	0.00	209.99	290.01	42%	

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 6 Of 12

Period Ending 6/30/2021

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
10-700-46 CONTRACTED SERVICES	18,000	750.00	750.00	16,500.00	8%	
10-700-74 MISCELLANEOUS	3,000	0.00	0.00	3,000.00		
CEMETERY Totals:	24,500	750.00	1,106.93	22,643.07	8%	
10-800-02 SALARIES	9,360	0.00	4,780.00	4,580.00	51%	
10-800-04 FICA	750	0.00	1,360.29	(610.29)	181%	
10-800-09 ELECTION EXPENSE	1,100	0.00	0.00	1,100.00		
10-800-14 TRAVEL/TRAINING	2,000	0.00	89.99	1,910.01	4%	
10-800-18 DUES/SUBSCRIPTIONS	2,000	0.00	56.00	1,944.00	3%	
10-800-22 SUPPLIES	1,500	0.00	0.00	1,500.00		
10-800-32 PRINTING/ADVERTISING	2,000	0.00	1,572.05	427.95	79%	
10-800-40 PROFESSIONAL FEES/SRV CHG	3,000	0.00	0.00	3,000.00		
10-800-41 ATTORNEY FEES	3,000	0.00	0.00	3,000.00		
10-800-42 AUDIT FEES	8,500	0.00	5,435.50	3,064.50	64%	
10-800-57 MISCELLANEOUS	1,000	0.00	1,242.69	(242.69)	124%	
10-800-80 FACADE GRANT	2,000	0.00	0.00	2,000.00		
10-800-81 CONTRIBUTION - RED CROSS	250	0.00	250.00	0.00	100%	
10-800-82 CONTRIBUTION-CHRISTMAS PARADE	600	0.00	0.00	600.00		
10-800-84 CONTRIBUTION-PIEDMONT TRIAD COUNCIL	550	0.00	550.00	0.00	100%	
10-800-85 CONTRIBUTIONS-HIGHLAND CTR	2,000	0.00	2,000.00	0.00	100%	
10-800-87 CONTRIBUTIONS-HIGHLAND SUMMER	1,000	0.00	1,000.00	0.00	100%	
10-800-94 CONTRIBUTIONS - COUN. ON AGING	1,000	0.00	0.00	1,000.00		
10-800-95 CONTRIBUTION-SOCCER TEAM	500	0.00	500.00	0.00	100%	
GOVERNING BODY Totals:	42,110	0.00	18,836.52	23,273.48	45%	
10-850-10 CONTRIBUTIONS - LIBRARY	4,400	0.00	4,400.00	0.00	100%	
10-850-15 BUILDING/GROUNDS MAINTENANCE	2,000	0.00	400.00	1,600.00	20%	
10-850-30 UTILITIES	4,000	0.00	1,646.49	2,353.51	41%	
10-850-56 CAPITAL OUTLAY EQUIPMENT	22,000	0.00	0.00	22,000.00		
LIBRARY Totals:	32,400	0.00	6,446.49	25,953.51	20%	
Expenses Totals:	1,412,866	28,282.65	548,691.10	835,891.99	41%	

# Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 7 Of 12

---

Period Ending 6/30/2021

10 GENERAL FUND Totals:

19,264.81



## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 8 Of 12

Period Ending 6/30/2021

20 ENTERPRISE FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
<b>Revenues</b>					
20-300-04 CTY MONITORING FEE	11,061	0.00	0.00	(11,061.00)	
20-300-05 SEWER COLLECTIONS - COUNTY	500,000	0.00	264,785.57	(235,214.43)	53%
20-300-10 SEWER COLLECTIONS - TOWN	360,000	0.00	195,690.68	(164,309.32)	54%
20-300-95 TRANSFER FROM DEBT SERVICE FUND	27,250	0.00	0.00	(27,250.00)	
20-310-10 WATER SALE REVENUES	205,000	0.00	107,466.23	(97,533.77)	52%
20-310-20 WATER TAP FEES	1,000	0.00	950.00	(50.00)	95%
20-310-30 RECONNECT FEES	3,500	0.00	0.00	(3,500.00)	
20-310-40 CONNECTION FEES	5,000	0.00	3,341.90	(1,658.10)	67%
20-310-60 LATE FEES	11,000	0.00	1,075.91	(9,924.09)	10%
20-320-05 NCCMT - INTEREST INCOME	2,058	0.00	385.28	(1,672.72)	19%
20-320-10 APPROPRIATED FUND BALANCE	297,350	0.00	0.00	(297,349.68)	
20-330-00 SEWER TAP FEES - TILLERY TRADI	10,000	0.00	21,000.00	11,000.00	210%
Revenues Totals:	1,433,219	0.00	594,695.57	(838,523.11)	41%

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 9 Of 12

Period Ending 6/30/2021

20 ENTERPRISE FUND					
Description	Budget	Encumbranc	YTD	Variance	Percent
<b>Expenses</b>					
20-400-02 SALARIES	108,000	0.00	51,637.33	56,362.67	48%
20-400-03 CHRISTMAS BONUS	600	0.00	0.00	600.00	
20-400-04 FICA	9,000	0.00	3,739.78	5,260.22	42%
20-400-06 RETIREMENT	12,000	0.00	3,995.33	8,004.67	33%
20-400-08 GROUP HEALTH INS	17,000	0.00	6,794.90	10,205.10	40%
20-400-09 401K MATCH	6,000	0.00	760.08	5,239.92	13%
20-400-12 INSURANCE-BONDS	30,000	0.00	23,613.01	6,386.99	79%
20-400-16 TRAVEL/TRAINING	5,000	0.00	2,664.26	2,335.74	53%
20-400-22 SUPPLIES	4,500	0.00	2,504.02	1,995.98	56%
20-400-23 EQUIPMENT < \$5000	5,000	0.00	0.00	5,000.00	
20-400-28 TELEPHONE/POSTAGE	6,400	0.00	2,513.13	3,886.87	39%
20-400-30 UTILITIES	4,000	0.00	1,535.66	2,464.34	38%
20-400-32 PRINTING/ADVERTISING	350	0.00	0.00	350.00	
20-400-34 BUILDING/GROUNDS MAINTENANCE	9,000	2,212.44	1,509.29	5,278.27	41%
20-400-40 PROFESSIONAL FEES/ SRV CHG	15,000	0.00	16,666.71	(1,666.71)	111%
20-400-59 EQUIPMENT RENTAL	3,000	0.00	1,466.12	1,533.88	49%
20-400-73 AUDIT FEES	16,000	0.00	10,094.50	5,905.50	63%
20-400-74 MISCELLANEOUS	2,000	0.00	0.00	2,000.00	
20-400-76 DUES/SUBSCRIPTIONS	3,500	0.00	769.08	2,730.92	22%
20-400-80 CTY MONITOR PAYMENT	11,500	0.00	10,952.21	547.79	95%
ADMINISTRATION Totals:	267,850	2,212.44	141,215.41	124,422.15	54%
20-410-02 SALARIES	70,300	0.00	35,246.45	35,053.55	50%
20-410-03 CHRISTMAS BONUS	540	0.00	0.00	540.00	
20-410-04 FICA	5,000	0.00	2,625.06	2,374.94	53%
20-410-06 RETIREMENT	7,000	0.00	2,818.35	4,181.65	40%
20-410-08 GROUP HEALTH INS	11,000	0.00	5,875.84	5,124.16	53%
20-410-09 401K MATCH	4,000	0.00	467.90	3,532.10	12%
20-410-14 TRAVEL/TRAINING	5,000	0.00	29.49	4,970.51	1%
20-410-20 UNIFORMS	2,000	0.00	1,114.68	885.32	56%
20-410-22 SUPPLIES	12,500	4,300.51	3,733.30	4,466.19	64%
20-410-23 EQUIPMENT < \$5000	6,000	0.00	10.23	5,989.77	0%
20-410-25 VEHICLE MAINTENANCE	5,000	0.00	716.86	4,283.14	14%
20-410-32 PRINTING/ADVERTISING	500	0.00	0.00	500.00	
20-410-34 BLDGS/GROUNDS MAINTENANCE	1,000	0.00	0.00	1,000.00	
20-410-35 SAFETY PROGRAM	300	0.00	43.99	256.01	15%
20-410-36 EQUIPMENT MAINTENANCE	4,500	1,823.85	58.33	2,617.82	42%
20-410-40 PROFESSIONAL FEES/SRV CHG	300	0.00	0.00	300.00	
20-410-46 WATER PURCHASE FOR RESALE	119,000	0.00	48,272.78	70,727.22	41%

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 10 Of 12

Period Ending 6/30/2021

20 ENTERPRISE FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
20-410-53 DUES/SUBSCRIPTIONS	2,000	0.00	528.90	1,471.10	26%	
20-410-56 CAPITAL OUTLAY	30,000	0.00	28,628.30	1,371.70	95%	
20-410-75 CONTRACTED SERVICES	18,797	0.00	18,392.01	405.34	98%	
WATER OPERATIONS Totals:	304,737	6,124.36	148,562.47	150,050.52	51%	
20-415-01 OVERTIME	2,125	0.00	0.00	2,125.00		
20-415-02 SALARIES	70,300	0.00	35,308.28	34,991.72	50%	
20-415-03 CHRISTMAS BONUS	540	0.00	0.00	540.00		
20-415-04 FICA	5,000	0.00	2,644.29	2,355.71	53%	
20-415-06 RETIREMENT	7,000	0.00	2,820.63	4,179.37	40%	
20-415-08 GROUP HEALTH INS	11,000	0.00	5,864.65	5,135.35	53%	
20-415-09 401K MATCH	4,000	0.00	467.90	3,532.10	12%	
20-415-14 TRAVEL/TRAINING	5,000	0.00	0.00	5,000.00		
20-415-20 UNIFORMS	2,000	0.00	1,114.58	885.42	56%	
20-415-22 SUPPLIES	12,000	12.31	2,856.11	9,131.58	24%	
20-415-23 EQUIPMENT < \$5000	12,000	750.00	142.54	11,107.46	7%	
20-415-24 AUTO SUPPLIES	2,000	0.00	0.00	2,000.00		
20-415-25 VEHICLE MAINTENANCE	9,000	0.00	728.12	8,271.88	8%	
20-415-26 MAINTENANCE SUPPLIES	10,000	0.00	0.00	10,000.00		
20-415-28 TELEPHONE/POSTAGE	3,000	0.00	993.06	2,006.94	33%	
20-415-29 GASOLINE	12,500	0.00	2,382.46	10,117.54	19%	
20-415-30 UTILITIES	36,000	0.00	22,418.24	13,581.76	62%	
20-415-35 SAFETY PROGRAM	300	0.00	44.00	256.00	15%	
20-415-36 EQUIPMENT MAINTENANCE	46,525	2,198.94	40,107.11	4,219.28	91%	
20-415-40 PROFESSIONAL FEES/SRV CHG	2,500	0.00	0.00	2,500.00		
20-415-48 FINES/PENALTIES/FEES	2,000	0.00	0.00	2,000.00		
20-415-53 DUES/SUBSCRIPTIONS	2,000	0.00	0.00	2,000.00		
20-415-56 CAPITAL OUTLAY EQUIPMENT	30,000	0.00	28,628.30	1,371.70	95%	
20-415-74 MISCELLANEOUS	500	0.00	23.00	477.00	5%	
20-415-75 COUNTY SEWER COLLECTION FEES	16,000	0.00	9,032.00	6,968.00	56%	
20-415-76 CONTRACTED SERV WASTE WATER Totals: COLLECTION	80,322	3,410.12	38,620.64	38,291.24	52%	
20-420-02 SALARIES	50,000	0.00	25,832.59	24,167.41	52%	
20-420-03 CHRISTMAS BONUS	300	0.00	0.00	300.00		
20-420-04 FICA	4,000	0.00	1,948.15	2,051.85	49%	
20-420-06 RETIREMENT	6,000	0.00	2,613.70	3,386.30	44%	
20-420-08 GROUP HEALTH INS	8,000	0.00	3,407.84	4,592.16	43%	
20-420-09 401K MATCH	3,000	0.00	1,291.69	1,708.31	43%	
20-420-14 TRAVEL/TRAINING	1,500	0.00	85.00	1,415.00	6%	
20-420-22 SUPPLIES	10,000	0.00	2,487.42	7,512.58	25%	
20-420-23 EQUIPMENT < \$5000	500	0.00	0.00	500.00		

## Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 11 Of 12

Period Ending 6/30/2021

20 ENTERPRISE FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
20-420-25 VEHICLE MAINTENANCE	2,000	0.00	93.47	1,906.53	5%	
20-420-26 MAINTENANCE SUPPLIES	2,500	0.00	0.00	2,500.00		
20-420-28 TELEPHONE/POSTAGE	1,000	0.00	418.31	581.69	42%	
20-420-29 GASOLINE	15,000	0.00	2,140.30	12,859.70	14%	
20-420-30 UTILITIES	60,000	0.00	24,656.90	35,343.10	41%	
20-420-34 BUILDING/GROUNDS MAINTENANCE	3,000	0.00	0.00	3,000.00		
20-420-35 SAFETY PROGRAM	100	0.00	0.00	100.00		
20-420-36 EQUIPMENT MAINTENANCE	10,000	0.00	1,749.13	8,250.87	17%	
20-420-40 PROFESSIONAL FEES/SRV CHG	4,000	0.00	69.75	3,930.25	2%	
20-420-44 SOLID WASTE DISPOSAL	7,500	0.00	2,101.02	5,398.98	28%	
20-420-53 DUES/SUBSCRIPTIONS	3,500	0.00	1,970.60	1,529.40	56%	
20-420-55 CAPITAL OUTLAY	16,000	0.00	0.00	16,000.00		
20-420-66 LAGOONS	3,000	0.00	0.00	3,000.00		
20-420-68 SLUDGE	2,000	0.00	8.02	1,991.98	0%	
20-420-72 LABORATORY FEES	16,000	0.00	6,983.45	9,016.55	44%	
20-420-76 FINES/PENALTIES/FEES	1,000	0.00	0.00	1,000.00		
20-420-77 CONTRACTED SERVICES	2,000	0.00	1,181.74	818.26	59%	
WASTE WATER PLANT Totals:	231,900	0.00	79,039.08	152,860.92	34%	
20-900-80 DEBT SERV PRINC WWTP	164,750	0.00	0.00	164,750.00		
20-900-81 DEBT SERV INT WWTP	23,144	0.00	0.00	23,144.00		
20-900-90 DEBT SERV PRINC-WATER MAIN PROJECT	11,000	0.00	0.00	11,000.00		
20-900-91 DEBT SERV INT-WATER MAIN PROJECT	16,250	0.00	0.00	16,250.00		
20-900-95 TRANSFER TO FUND 22	2,725	0.00	881.84	1,843.16	32%	
20-900-96 TRANSFER TO FUND 21	27,250	0.00	8,808.32	18,441.68	32%	
DEBT SERVICE Totals:	245,119	0.00	9,690.16	235,428.84	4%	
Expenses Totals:	1,433,219	14,708.17	572,703.03	845,807.48	41%	

# Budget vs Actual

Town of Mount Gilead  
12/31/2020 9:48:22 AM

Page 12 Of 12

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Period Ending 6/30/2021

20 ENTERPRISE FUND Totals:

31,094.71