



**TOWN OF MOUNT GILEAD
BOARD OF COMMISSIONERS
MINUTES**

**110 West Allenton Street, Mount Gilead, North Carolina, 27306
December 5, 2023**

The Mount Gilead Board of Commissioners met on Tuesday, December 5, 2023, at 7:00 p.m. at Highland Community Center, 131 Hoffman Road., Mt Gilead, NC, for the regular monthly business meeting. Present were Mayor Beverly Harris, Mayor Pro Tem Tim McAuley, Commissioner Paula Covington, Commissioner Mary Lucas, Commissioner Vera Richardson, Town Manager Dylan Haman, Town Clerk Lessie Jackson, Police Chief Talmedge LeGrand, and Fire Chief Keith Byrd. Absentee was Public Work Supervisor Daniel Medley,

- ITEM I. CALL TO ORDER (Mayor Harris)**
Mayor Harris called the meeting to order at 7:00 p.m. with a moment of silence and the Pledge of Allegiance.
- ITEM II. ADOPTION OF THE AGENDA**
Commissioner Vera Richardson made a motion to adopt the agenda, Mayor Pro Tem second the motion. The motion carried.
- ITEM III. APPROVAL OF THE MINUTES**
- A. November 6, 2023 Meeting Minutes
Commissioner Mary Lucas made a motion to approve the minutes, Commissioner Paula Covington second the motion and the motion carried.
 - B. October 24, 2023 Special Called Meeting Open Session Minutes
Commissioner Vera Richardson made a motion to approve the minutes, Commissioner Paula Covington second the motion and the motion carried
 - C. October 24, 2023 Special Called Meeting Closed Session Minutes
Commissioner Paula Covington made a motion to approve the minutes, Mayor Pro Tem second the motion and the motion carried
- ITEM IV. PUBLIC COMMENT (Town Manager Dylan Haman)**
Reading of the Rules for Public Comment
*Mayor Beverly Harris gave her farewell speech.
- ITEM V. OLD BUSINESS**
- A. Update on Lilly's Bridge Road Force Main Improvement
Town Manager Dylan Haman gave the Board an update on the proposed four bids that been received for the Lilly's Bridge Road Force Main Improvement Project. Town Manager Dylan Haman also updated the Board on the Inter-Local Agreement that the Town Manager along with Frankie Maness County Manager is working on.
 - B. Budget Amendment NCDOT Repayment
Town Manager Dylan Haman ask the Board for action on the Amendment NCDOT Repayment. Commissioner Paula Covington made a motion to approve the proposed budget amendment and repay NCDOT, Commissioner Vera Richardson second the motion and the motion carried.
- ITEM VI. STATUTORIAL ORGANIZATIONAL PROCESS**
- A. Oath of Office – Newly Elected Town Official
-Mayor Elect Sheldon Morley
 - B. Changing of the Mayoral Seat- Sheldon Morley
Our new Mayor Sheldon Morley took the Oath of Office.
- ITEM VII. NEW BUSINESS (Action)**
- A. Water AIA and Wastewater AIA Budget Amendment
Town Manager Dylan Haman gave a brief summary on the Water and Wastewater AIA grants that the Board accepted by in 2022. Town Manager Dylan Haman stated to the Board the staff is requesting approval of a general budget amendment to cover each transfer from the Water/Sewer Fund utilized in the current project ordinance. Mayor Pro Tem made a motion to approve the

proposed budget amendment and transfer money from the Water/Sewer Fund to the Water and Wastewater AIA Funds, Commissioner Vera Richardson second the motion. The motion carried.

- B. Amendment to the Audit Contract
Town Manager Dylan Haman asked the Board of Commissioners to extend the audit contract, which is required by law for Towns that do not have their audits completed by December 1. Mayor Pro Tem made a motion to approve the proposed Amendment to the Audit Contract and Commissioner Paula Covington second the motion and the motion carried.
- C. Budget Timeline for 24-25 Fiscal Year
Town Manager Dylan Haman discussed with the Board the time line for the upcoming budget 24-25 year. Town Manager Dylan Haman also give three key goals for the 24-25 budget year.

ITEM VIII. COMMITTEE REPORTS

- A. Community Garden **(Mary Poplin)**
Mary Poplin Master Gardener gave the Board an update on the happenings with the gardener moving from summer/fall to the winter season. Mary Poplin also stated that she is still waiting to hear back from Nassau about the moon tree.

ITEM IX. STAFF REPORTS

(Information)

- A. Public Works – Public Works Director Daniel Medley
Town Manager Dylan Haman gave the updates on public work in the absent of Daniel Medley. During the month of November public works, completed repairs on four pump stations, cleaned all the towns entrances, removed leaves in town, prepped the town for Christmas, regular maintenance on vehicles.
Disconnect Policy- Town Clerk Lessie Jackson
*Town Clerk Lessie Jackson give an overview of the disconnect policy to the Board and explain how the one calendar year extension works.
- B. Police Department – Chief Talmedge Legrand
Chief Talmedge LeGrand gave updates for the month of November. The police department attended the First Responder Appreciation Meal hosted by Bethel Baptist Church. Officers continue to monitor traffic at the new four-way stop located at W. Allenton/S. Wadesboro Blvd., officers attended the scheduled grand jury session, officers continue to check business doors each night, and continue to follow-up on recent open investigations an continued regular monthly activities.
- C. Town Manager- Dylan Haman
Town Manager Dylan Haman gave an update on hiring a new Finance Officer LeeAnn Haithcock, and the projects he has her working on this week. Town Manager Dylan Haman also updated the Board on several different project that the town staff is working on. Town Manager Dylan Haman gave a special Thank You to Laura Anderson, Melissa Williamson, and Amber Lynn for the planning of the Christmas Parade, and the downtown events that follow the parade.
- D. Code Enforcement Report-(Information in Packet)
- E. Wastewater Treatment Plant – ORC Manager, Donna Mills (Information in Packet)

ITEM X. MAYOR AND COMMISSIONERS REPORT

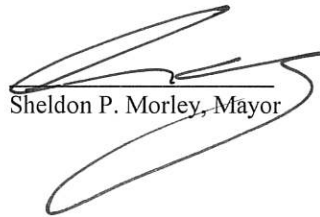
(Information)

- *Newly Elect Mayor Sheldon P. Morley gave a speech thanking everyone for his or her support of him during his running for election, and how honored he is to be the Mayor of Mt. Gilead.
- *Commissioner Vera Richardson announce that Highland Community Center will have their Annual Christmas Banquet on Saturday December 9, 2023 at 6:00 p.m. Montgomery County Schools will be closing on December 21, 2023 and will resume on January 29, 2024.
- *Mayor Pro Tem is asking everyone to support Fuzz and Fizz located behind Burger Shack.
- *Commissioner Paula Covington asked Chief Talmedge LeGrand about shop with a cop, what day the kids going shopping. Chief Talmedge LeGrand informed the Board that shop with a cop would take place December 13, 2023. Commissioner Paula Covington spoke about Lights of Love in memory of someone on December 12, 2023 at 6 p.m. at Firsthealth Hospital.

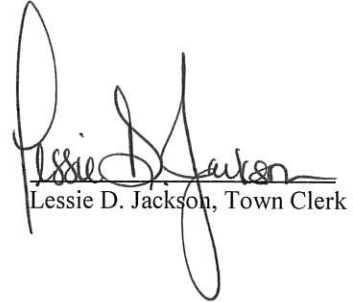
ITEM XI.

ADJOURNMENT

Commissioner Vera Richardson made the motion to adjourn the meeting and Commissioner Paula Covington second the motion and the motion carried. The meeting adjourned at 8:00 p.m.



Sheldon P. Morley, Mayor



Lessie D. Jackson, Town Clerk





**TOWN OF MOUNT GILEAD
BOARD OF COMMISSIONERS
AGENDA**

**110 West Allenton Street, Mount Gilead, North Carolina, 27306
December 5, 2023**

The Mount Gilead Board of Commissioners will meet on Tuesday, December 5, 2023, at 7:00 p.m. at Highland Community Center, 131 Hoffman Road., Mt Gilead, NC, for the regular monthly business meeting.

- ITEM I. CALL TO ORDER (Mayor Harris)**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
- ITEM II. ADOPTION OF THE AGENDA (Action)**
- ITEM III. APPROVAL OF THE MINUTES (Action)**
A. November 6, 2023 Meeting Minutes (Pages 2-4)
B. October 24, 2023 Special Called Meeting Open Session Minutes (Pages 5-6)
C. October 24, 2023 Special Called Meeting Closed Session Minutes (Not in Agenda Packet)
- ITEM IV. PUBLIC COMMENT (Town Manager Dylan Haman)**
Reading of the Rules for Public Comment (Page 7)
- ITEM V. OLD BUSINESS**
A. Update on Lilly’s Bridge Road Force Main Improvement (Page 8) **(Discussion)**
B. Budget Amendment NCDOT Repayment (Pages 9-10) **(Action)**
- ITEM VI. STATUTORIAL ORGANIZATIONAL PROCESS (Not in Agenda Packet)**
A. Oath of Office – Newly Elected Town Official
-Mayor Elect Sheldon Morley
B. Changing of the Mayoral Seat- Sheldon Morley **(Action)**
- ITEM VII. NEW BUSINESS**
A. Water AIA and Wastewater AIA Budget Amendment (Pages 11-12) **(Action)**
B. Amendment to the Audit Contract (Pages 13-16) **(Action)**
C. Budget Timeline for 24-25 Fiscal Year (Page 17) **(Discussion)**
- ITEM VIII. COMMITTEE REPORTS (Mary Poplin)**
A. Community Garden (Page 18)
- ITEM IX. STAFF REPORTS (Information)**
A. Public Works – Public Works Director Daniel Medley (Pages 19-20)
Disconnect Policy-Town Clerk Lessie Jackson (Page 21)
B. Police Department – Chief Talmedge Legrand (Pages 22-29)
C. Town Manager- Dylan Haman (Page 30)
D. Code Enforcement Report-(Information in Packet) (Pages 31-33)
E. Wastewater Treatment Plant – ORC Manager, Donna Mills (Information in Packet) (Page 34)
- ITEM X. MAYOR AND COMMISSIONERS REPORT (Information)**
- ITEM XI. ADJOURNMENT (Action)**



**TOWN OF MOUNT GILEAD
BOARD OF COMMISSIONERS
MEETING MINUTES**

**110 West Allenton Street, Mount Gilead, North Carolina, 27306
November 6, 2023**

The Mount Gilead Board of Commissioners met on Monday, November 6, 2023, at 7:00 p.m. at Mount Gilead Fire Department, 106 East Allenton Street., Mt Gilead, NC, for the regular monthly business meeting. Mayor Beverly Harris, Commissioner Paula Covington, Commissioner Mary Lucas, Commissioner Vera Richardson, Town Manager Dylan Haman, Town Clerk Lessie Jackson, Public Work Supervisor Daniel Medley, Police Chief Talmadge LeGrand, and Fire Chief Keith Byrd. Absentee: Mayor Pro Tem Tim McAuley.

ITEM I. CALL TO ORDER

Mayor Beverly Harris called the meeting to order at 7:00 p.m. with a moment of silence and the Pledge of Allegiance.

ITEM II. ADOPTION OF THE AGENDA

(Action)

Commissioner Paula Covington made a motion to adopt and amend the agenda, Commissioner Mary Lucas second the motion and the motion carried.

ITEM III. APPROVAL OF THE MINUTES

(Action)

A. August 28, 2023 Closed Session Minutes

Commissioner Vera Richardson made a motion to approve the minutes, Commissioner Mary Lucas second and the motion carried.

B. September 12, 2023 Open Session Minutes

Commissioner Mary Lucas made a motion to approve the minutes, Commissioner Paula Covington second and the motion carried.

C. September 19, 2023 Closed Session Minutes

Commissioner Paula Covington made a motion to approve the minutes, Commissioner Vera Richardson second the motion and the motion carried.

D. September 19, 2023 Open Session Minutes

Commissioner Vera Richardson made a motion to approve the minutes, Commissioner Paula Covington second the motion and the motion carried.

E. October 3, 2023 Meeting Minutes

Commissioner Mary Lucas made a motion to approve the minutes, Commissioner Paula Covington second the motion and the motion carried.

ITEM IV. PUBLIC COMMENT

Reading of the Rules for Public Comment

(Town Manager Dylan Haman)

-Patsi Laracuate of 305 Stanback St. expressed to the Board her concern with the repaving of certain streets/sidewalks within the town, and the town as a whole.

-John Hall of 104 Cedar St. expressed his concerns with a problem on Cedar St. below his house where there is a sinkhole, and he give pictures to the Town Manager Dylan Haman. Mr. Hall also discuss a cinderblock wall location on W. Allenton St.

-Sheldon Morley-201 S. Main St. expressed his gratitude to the Town employees for a nice Fall Festival, and they had an amazing time. Mr. Morley also stated that he felt the unity that had been lacking, coming back to the town.

ITEM V. OLD BUSINESS

A. Stanback Park Sidewalk Extension Project

(Action)

Town Manager came before the Board giving an update on the NCDOT Project, and seeking direction on the way the Board would like to proceed with the project. Commissioner Vera

Richardson gave her thoughts. Commissioner Vera Richardson made a motion to direct staff to repay NCDOT and design an amended budget to pay NCDOT, Commissioner Paula Covington second the motion and the motion carried.

ITEM VI. NEW BUSINESS

- A. Budget Amendment To Disburse Funds To The IRS **(Action)**
Town Manager Dylan Haman came before the Board to seek direction on a budget amendment to disburse funds received back from the NC Department of Revenue to the IRS. Town Manager Dylan Haman discovered this error about a week after taking the new Town Manager position. Commissioner Vera Richardson made a motion to approve the proposed budget amendment to disburse payments to the Internal Revenue Service in FY 23-24. Commissioner Mary Lucas second the motion and the motion carried.
- B. Easement Agreement For Retreat At Lake Tillery Development Agreement
Town Manager discuss with the Board why the wording in the Lennar agreement should be change from Easement Amendment to Development Agreement. Commissioner Mary Lucas made a motion to adopt the Easement Amendment proposed by Lennar contingent on Lennar’s approval of the Amendments proposed by the Mount Gilead Legal Counsel. Commissioner Vera Richardson second the motion and the motion carried.
- C. Road and Sidewalk Improvement Bids
Town Manager Dylan Haman explained in depth about the road improvements for Emmaline St. and School St. Town Manger Dylan Haman added the sidewalk improvements in his discussing. Commissioner Vera Richardson made a motion to approve the proposed road and sidewalk improvement bids with changing 406 E. Allenton to 406 W. Allenton. Commissioner Paula Covington second the motion and the motion carried.
- D. Mixed Use in the Central Business District
Town Manager Dylan Haman went before the Board to update the Board on a plan that the Town Staff and the Planning Board have been working on to change the text in the Zoning Ordinance to allow for Live/Work Units and Townhouses to be permitted in the Central Business District. Commissioner Vera Richardson made a motion to approve the proposed Zoning Ordinance Text to allow Mixed-Use housing in the Central Business District consistent with the recommendations on pages 59, 72, and 75 of the Mount Gilead adopted 2040 Comprehensive Land Use Plan. Commissioner Paula Covington second the motion and the motion carried.
- E. Update on Finance Officer Position
Town Manager Dylan Haman gave an update to the Board of how far along in the process of hiring a new Finance Officer.
- F. Update on NPDES Permit
Town Manager explain to the Board the permit have been completed and awaiting the update.
- G. Lilly’s Bridge Force Main Improvement Project RFQs
Town Manager went into a brief explanation about this project just to inform the Board, and keep the Board updated on the project.
- H. Annexation Support From PTRC **(Action)**
Jesse Day Planning Director from the Piedmont Triad Regional Council (PTRC) came before the Board to discuss the Annexation of Approximately 645 Acres along Lillys Bridge Rd. Jesse Day, Planning Director from PTRC stated to the Board the part his company would take in the annexation and the expectation from the town. Commissioner Paula Covington made a motion to approve the proposed agreement with PTRC to support the annexation of 645 Acres along Lillys Bridge Rd. Commissioner Mary Lucas second the motion and the motion carried.

ITEM VII. COMMITTEE REPORTS

- A. Community Garden
Mary Poplin gave updates on the garden and the moon tree.

ITEM VIII. STAFF REPORTS

- A. Public Works – Public Works Director Daniel Medley

Public Work Director Daniel Medley reported that his department worked to unclog sewer, repair sewer lines, install water taps, cleaned all of the town entrances, clean park and pavilions, and prepped for the fall festival. Continue with equipment and vehicle maintenance, routine monthly activities, and continued with the two in progress projects.

- B. Police Department – Chief Talmedge Legrand
Police Chief Talmedge LeGrand reported the Mt. Gilead Police Department completed Hazmat in-service training, prep for the fall festival, participated in the Governor’s Highway Safety events. We are still accepting donations for Shop with a Cop and Coats for Kids. During the month of October, we continued to monitor traffic at the four-way stop, continued to check businesses doors at night, conducted various traffic stops, and continued escorts for businesses as they close at night.
- C. Fire Department – Chief Keith Byrd
During the month of October, the Mt. Gilead Fire Department answered 20 fire calls and 13 Squad. Chief Keith Byrd gave an update on the Fire Department B-B-Que; it was a success along with the silent auction.
- D. Town Manager- Dylan Haman
Dylan Haman Town Manager updated the Board on the reimbursement of \$308,005.66 money owed to the Town from the NC Department of Revenue. Dylan Haman Town Manager, also recapped on updates he had already gave to the Board earlier in the meeting. Dylan Haman Town Manager named the outgoing Mayor Historic. Commissioner Vera Richardson made a motion to make give Mayor Beverly Harris a plaque in recognition of her services. Commissioner Paula Covington second the motion and the motion carried.
- E. Code Enforcement Report-(Information in Packet)
- F. Wastewater Treatment Plant – ORC Manager, Donna Mills (Information in Packet)

ITEM IX. MAYOR AND COMMISSIONERS REPORT

*Mayor Beverly Harris is working on getting free medical services for citizens in Montgomery County.

ITEM X. ADJOURNMENT

(Action)

Commissioner Vera Richardson made a motion to adjourn the meeting. Commissioner Paula Covington second the motion and the motion carried. Meeting adjourned at 8:00 p.m.

Beverly Harris, Mayor

Lessie D. Jackson, Town Clerk



TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS SPECIAL CALLED MEETING MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306
October 24, 2023

The Mount Gilead Board of Commissioners met on Monday, October 24, 2023, at 6:15 p.m. at the Mount Gilead Library; 119 West Allenton Street, Mount Gilead, NC 27306, for the special called business meeting. The following Board members were present: Mayor Beverly Harris, Mayor Pro Tem Tim McAuley, Commissioner Vera Richardson, Commissioner Mary Lucas, Commissioner Paula Covington, and Town Manager Dylan Haman.

ITEM I. Mayor Beverly Harris called the meeting to order followed with a moment of silence and the Pledge of Allegiance.

ITEM II. ADOPTION OF THE AGENDA:

Commissioner Vera Richardson made a motion to adopt the agenda with a second from Commissioner Paula Covington. Motion carried unanimously.

ITEM III. PUBLIC COMMENT: None

ITEM IV. CLOSED SESSION:

Mayor Pro Tem Tim McAuley made a motion to go into closed session with a second from Commissioner Mary Lucas. Motion carried unanimously.

Commissioner Vera Richardson made a motion to come out of closed session with a second from Commissioner Mary Lucas. Motion carried unanimously.

Mayor Pro Tem Tim McAuley made a motion to go back into closed session with a second from Commissioner Vera Richardson. Motion carried unanimously.

Commissioner Vera Richardson made a motion to come out of closed session with a second from Commissioner Mary Lucas. Motion carried unanimously.

Mayor Pro Tem Tim McAuley made a motion to adopt the 6-month review with a second from Commissioner Vera Richardson. Motion carried unanimously.

Commissioner Mary Lucas made a motion to give Town Manager Dylan Haman a 5% Raise ending the Town Managers probationary period with a second from Commissioner Vera Richardson. Motion carried unanimously.

ITEM V. ADJOURMENT:

With no further business to be discussed Commissioner Mary Lucas made a motion to adjourn the meeting with a second from Commissioner Paula Covington. Motion carried unanimously.

Mayor, Beverly A. Harris

Commissioner Mary Lucas

TOWN OF MOUNT GILEAD

Post Office Box 325
110 West Allenton Street
Mount Gilead, North Carolina 27306
Incorporated 1899
Phone (910) 439-5111 – Fax (910) 439-1336

Mayor
Beverly A. Harris

Mayor Pro Tem
Tim McAuley

Commissioners
Vera Richardson
Paula Covington
Mary Lucas

Town Manager
Dylan Haman

Town Clerk
Lessie Jackson

Rules for Public Comment

Meeting of the Town Board of Mount Gilead always include a Public Comment period. The purpose of this time is for members of the community and the general public to make their views known directly to the Town Board. To ensure a fair proceeding for all who wish to speak, please be aware of the following rules that were unanimously adopted in December 2016, that will be observed during all public meetings:

1. All persons wishing to speak shall do so from the podium to ensure an accurate record of testimony. Each person requesting to speak shall do so by signing their name, phone number on the Public Comment sign up sheet and must provide a phone number, address, and/or email address in order. No one is permitted to speak from the audience or interact and/or question the person speaking. This is a public comment session and not a public debate. Open Meetings laws for the State of North Carolina, section 197, pg. 87., and section 239, pg. 105, agree that a Mayor nor the Board of Commissioners are allowed to respond to public comment or debate with a citizen during this time. If a response is necessary, a separate meeting can be called to discuss the issue at hand or if the answer is readily available it will be answered during Department Reports by the Town Manager.
2. Each person who has signed up to speak shall have one opportunity to speak for a period not to exceed 3 minutes in duration. The speaker will not be permitted to speak again once they leave the podium, or their 3 minutes expire.
3. The Board requests that a group be represented by a spokesperson in order to keep repetitive testimony at a minimum. If this spokesperson is representing a group of more than 5 citizens, he/she is afforded the opportunity to speak for a period not to exceed 5 minutes.
4. Town staff will note all comments and provide answers directly to citizens or make information available town-wide during department reports or at the next meeting.
5. Inflammatory or immaterial testimony will not be allowed.
6. In addition to the comment period during the public meeting, individuals can provide written comments to the Town Board of Commissioners by submitting them in writing to the Town Clerk. This can be addressed by email to clerk@mtgileadnc.com or via USPS at PO Box 325, Mt. Gilead, NC 27306.



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

MEMORANDUM

DATE: December 1, 2023
TO: Mayor and Board of Commissioners
FROM: Dylan Haman, Town Manager
RE: Lake Tillery Development Update/Lilly's Bridge Road Force Main Improvements

Mayor and Board,

The Town of Mount Gilead has received four sets of engineering qualifications to design and build the Lilly's Bridge Road Force Main improvement project. We have created a selection committee which includes County Public Works Director Mike Criscoe, Town Public Works Director Daniel Medley, and Myself. We plan to recommend an engineer to the Town Board for Selection.

I have reached out to County Manager Frankie Maness to discuss an Inter-Local Agreement for the funding. We will be working together to design the agreement and will have it reviewed by Town Legal Counsel prior to review by the Town Board.

Staff will keep the Board Updated regarding these items.

Dylan Haman, Town Manager



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

MEMORANDUM

Meeting Date: 12/05/23	Agenda Item Number: Old Business B
Submitted By: Dylan Haman	Department: Stanback Park Sidewalk Fund
Attachments:	

Topic: An Ordinance to Amend the Budget for Fiscal Year Ending June 30, 2024 to Repay NCDOT for the Stanback Park Sidewalk Extension Project

Staff Summary: The Board of Commissioners asked staff to prepare a budget amendment to repay NCDOT \$15,902.74. This budget amendment includes the repayment to NCDOT and covers the Deficit Fund Balance that the Town has carried in the fund for several years.

Direct Cost: \$15,902.74	Line Item Utilized 10-900-10
Amount Remaining after Action:	In Current Budget: Yes/No
Plans if Not in Current Budget: Budget Amendment	

Staff Recommendation: Staff recommends approving the proposed Budget Amendment.

Examples of Motions:

Approve: I make a motion to approve the proposed budget amendment and repay NCDOT.

Deny: I make a motion to deny the proposed budget amendment

Need More Time: I make a motion to table this agenda item to another meeting on (date):

An Ordinance to Amend the Budget for Fiscal Year Ending June 30, 2024 to Repay NCDOT for the Stanback Park Sidewalk Extension Project

WHEREAS, The Town of Mount Gilead accepted a Grant in 2019 to design and construct a sidewalk extension at Stanback Park; and

WHEREAS, The aforementioned grant timeline expires in March of 2024; and

WHEREAS, the Stanback Park Sidewalk Extension Grant Fund has maintained a fund deficit since 2021; and

WHEREAS, The Mount Gilead Board of Commissioners directed Staff to repay the North Carolina Department of Transportation;

NOW, THEREFORE, BE IT ORDAINED by the Governing Board of the Town of Mount Gilead, North Carolina that the Mount Gilead Budget Ordinance is hereby amended:

Section 1: The amendment is to cover the deficit fund balance in the Stanback Park Sidewalk Extension Project Fund in order to repay NCDOT and the Due to General Fund amount.

Section 2: Expenditures in the General Fund will be increased as follows

10-900-10 Transfer to other Funds (Stanback Park Sidewalk Extension Project Fund)	\$36,183.09
Total	\$36,183.09

Section 3: Revenues in the General Fund will increase by

10-305-20 Investment Income	\$15,902.74
10-310-34 Article 39 Sales Tax	\$20,280.35
Total	\$36,183.09

Section 4: This ordinance is balanced in accordance with North Carolina General Statute Chapter 159-13.2

ADOPTED by the Board of Commissioners of the Town of Mount Gilead, North Carolina on this _____ Day of _____, 2023.

Attest:

Mayor Sheldon P. Morley

Lessie Jackson, Town Clerk



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

MEMORANDUM

Meeting Date: 12/05/23	Agenda Item Number: New Business A
Submitted By: Dylan Haman	Department: Governing Body
Attachments: Water and Wastewater AIA Budget Amendments	

Topic: 23-24 FY budget amendment for Water and Wastewater AIA projects

Staff Summary: The Board of Commissioners accepted two grants in 2022 (Water and Wastewater AIA grants). On July 28, 2023, the Board approved a corrected project ordinance. These ordinances each include a \$7,000 transfer from the Water and Sewer Fund. Now, Staff is requesting a general budget amendment to cover each transfer from the Water/Sewer fund utilized in the current project ordinance.

Direct Cost: \$14,000	Line Item Utilized
Amount Remaining after Action:	In Current Budget: Yes/No
Plans if Not in Current Budget: Budget Amendment	

Staff Recommendation: Staff recommends approving the proposed Budget Amendment.

Examples of Motions:

Approve: I make a motion to approve the proposed budget amendment and transfer money from the Water/Sewer Fund to the Water and Wastewater AIA Funds.

Deny: I make a motion to deny the proposed budget amendment

Need More Time: I make a motion to table this agenda item to another meeting on (date):

Water and Wastewater AIA Budget Amendment

BE IT ORDAINED by the Governing Board of the Town of Mount Gilead, North Carolina that the Mount Gilead Budget Ordinance is hereby amended:

Section 1: The amendment is to cover the Transfer from the Water and Sewer Fund necessary for the Wastewater Asset Inventory Assessment Grant project which was adopted by the Board of Commissioners on July 31, 2023.

Section 2: Expenditures in the Water/Sewer Fund are increased as follows:

Transfer to the Wastewater AIA Fund	\$7,000.00
Transfer to the Water AIA Fund	\$7,000.00
Total	\$14,000.00

Section 3: The Following revenues are expected to be available and the budget is increased as follows:

20-390-00 Interest Earned	\$14,000.00
Total	\$14,000.00

Section 4: This ordinance is balanced in accordance with North Carolina General Statute Chapter 159-13.2

ADOPTED by the Board of Commissioners of the Town of Mount Gilead, North Carolina, on this ____ Day of _____, 2023.

Attest:

Mayor Sheldon P. Morley

Lessie Jackson, Town Clerk



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

MEMORANDUM

Meeting Date: 12/05/23	Agenda Item Number: New Business B
Submitted By: Dylan Haman	Department: Governing Body
Attachments: Amendment to Audit Contract with Auditor Signature	

Topic: Audit Contract Amendment

Staff Summary: Staff is asking the Board of Commissioners to extend the audit contract, which is required by state law for Towns that do not have their audits completed by December 1.

Direct Cost: \$0.00	Line Item Utilized -
Amount Remaining after Action: -	In Current Budget: Yes/No
Plans if Not in Current Budget: -	

Staff Recommendation: Staff recommends approving the proposed Audit Contract Amendment

Examples of Motions:

Approve: I make a motion to approve the proposed Amendment to the Audit Contract.

Deny: I make a motion to deny the proposed Amendment to the Audit Contract

Need More Time: I make a motion to table this agenda item to another meeting on (date):

Whereas	Primary Government Unit Town of Mount Gilead, NC
and	Discretely Presented Component Unit (DPCU) (if applicable)
and	Auditor J.B. Watson & Co., PLLC

entered into a contract in which the Auditor agreed to audit the accounts of the Primary Government Unit and DPCU (if applicable)

for	Fiscal Year Ending	and originally to be submitted to the LGC on	Date
	06/30/23		10/31/23

hereby agree that it is now necessary that the contract be modified as follows.

<input checked="" type="checkbox"/> Modification to date submitted to LGC <input type="checkbox"/> Modification to fee	Original date 10/31/23	Modified date 02/15/24
	Original fee	Modified fee

Primary Other
(choose 1)(choose 0-2)

Reason(s) for Contract Amendment

- Change in scope
- Issue with unit staff/turnover
- Issue with auditor staff/workload
- Third-party financial statements not prepared by agreed-upon date
- Unit did not have bank reconciliations complete for the audit period
- Unit did not have reconciliations between subsidiary ledgers and general ledger complete
- Unit did not post previous years adjusting journal entries resulting in incorrect beginning balances in the general ledger
- Unit did not have information required for audit complete by the agreed-upon time
- Delay in component unit reports
- Software - implementation issue
- Software - system failure
- Software - ransomware/cyberattack
- Natural or other disaster
- Other (please explain)

Plan to Prevent Future Late Submissions

If the amendment is submitted to modify the date the audit will be submitted to the LGC, please indicate the steps the unit and auditor will take to prevent late filing of audits in subsequent years. Audits are due to the LGC four months after fiscal year end. Indicate NA if this is an amendment due to a change in cost only.

The delays encountered this audit were mainly due to an issue with late 941 payments and turnover within the manager and finance officer positions of the Town. The Town is now fully staffed. The IRS late payment issue is being rectified. Delays such as these are not anticipated for FY 23-24.

Additional Information


Please provide any additional explanation or details regarding the contract modification.

The Town remitted 941 payments to NCDOR instead of the IRS in error for multiple pay periods dating back to 3/31/21. Due to auditing and accounting for this issue, as well as turnover within the manager and finance officer positions of the Town, there were significant delays in the audit.

By their signatures on the following pages, the Auditor, the Primary Government Unit, and the DPCU (if applicable), agree to these modified terms.

SIGNATURE PAGE

AUDIT FIRM

Audit Firm* J.B. Watson & Co., PLLC	
Authorized Firm Representative* (typed or printed) Deneal H. Bennett, CPA	Signature* 
Date* 12/05/23	Email Address dbennett@jbandco.com

GOVERNMENTAL UNIT

Governmental Unit* Town of Mount Gilead, NC	
Date Primary Government Unit Governing Board Approved Amended Audit Contract* (If required by governing board policy)	12/05/23
Mayor/Chairperson* (typed or printed) Sheldon P. Morley	Signature*
Date 12/05/23	Email Address mayor@mtgileadnc.com

Chair of Audit Committee (typed or printed, or "NA") N/A	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT

(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer* Lee Ann Haithcock	Signature*
Date of Pre-Audit Certificate* 12/05/23	Email Address* haithcock@mtgileadnc.com

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU	
Date DPCU Governing Board Approved Amended Audit Contract (If required by governing board policy)	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE
ONLY REQUIRED IF FEES ARE MODIFIED IN THE AMENDED CONTRACT
(Pre-audit certificate not required for hospitals)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

MEMORANDUM

DATE: December 1, 2023
TO: Mayor and Board of Commissioners
FROM: Dylan Haman, Town Manager
RE: 24-25 Budget Timeline

March 1	Budget Preparation Begins
March 16 (Saturday) 12pm-2pm	Budget Work Session 1
April 3	Department Budget Requests are Due
April 13 (Saturday) 12pm-Finish	Budget Retreat
May 7 (Board Meeting)	Manager Presents Yearly Budget
June 4 (Board Meeting)	Budget Hearing and Adoption

Management Key Goals in the 24-25 Budget Year Include:

- Strengthening the Fund Balance
- Balancing Department Needs with Available Resources.
- Supporting Board Objectives

We will have Greg Isley’s Firm assist with this year’s budget, including at the Budget Retreat. I have asked Pam Wortham to have someone at the retreat who can help facilitate the process.

Community Garden Update- Embracing the Season's Changes!

Hello, dear friends and supporters of the Gathering Garden!

As we transition into the winter season, our garden has been through some changes, and we're excited to share our latest updates.

We recently harvested some delightful turnips, adding a fresh burst of flavor to our garden bounty. The beets, too, have been thriving, their vibrant colors a testament to nature's beauty.

While the frost has taken its toll on some of our crops, we're delighted to report that not everything has succumbed. However, it did signal the end for our resilient okra and squash, prompting us to put our large bed to sleep for the season. This strategic move allows us to focus on smaller beds and other exciting projects in the coming months.

Speaking of projects, we have plans to mulch our trees and tackle those persistent weeds that tend to pop up. On that note, the straw cover on our large bed has been doing an excellent job at suppressing weeds, making maintenance more manageable.

Winter is traditionally a slower season for gardening, as the limited light and shorter days present challenges for growth. Nevertheless, it's a valuable time for us to prepare for the next growing season and nurture ongoing projects, eagerly awaiting the arrival of spring.

Thank you for your continued support, and stay tuned for more updates as we navigate the changing seasons and continue to cultivate our vibrant garden community.

Warm regards,

The Gathering Garden Team



TOWN OF MOUNT GILEAD DEPARTMENT REPORTS

110 West Allenton Street, Mount Gilead, North Carolina, 27306
Dec, 2023

PUBLIC WORKS

The following is a list of the activities and duties performed by the Public Works Department in November

Water/Sewer Services

1. Repaired pump at lift Station # 12 twin Harbor
2. Unclog sewer main J Chambers
3. Read towns water meters
4. Repair Effluent pump at WWTP
5. Repair at lift station #1
6. Repaired pump at lift Station #14 Twin Harbor
7. Repaired pump at lift Station #3 Twin Harbor

Repairs and Cleanup Activities

1. Cleaned All the Towns Entrances
2. Cleaned Pavilions and park parking lots
3. Removed leaves in town
4. Prepped town for Christmas

Equipment/Vehicle Maintenance

1. Regular oil checks
2. Equipment oil checks
3. Oil change on one service vehicle

Routine Monthly Activities

- Lift stations 1-15 - weekly checks
- Non-payment cutoffs - Completed -25
- Cleaned curbs and gutters on Julius Chambers, W. Allenton St N. Main, E Allenton
- Other street cleaning removing trash from right-of-way.

In Progress Projects

- AIA STUDY
- Grant study for the park

Service Disconnection

a. **To any and all utility customers of the Town of Mount Gilead:** if full payment of the current utility bill including any additional fees or minimum past due amount is not received at the Town Hall by the 15th day of each month, utility services will be disconnected at 8:00 a.m. on the morning of the 16th day of the month. In the instance, the 16th day of the month falls on a Friday, Monday, weekend day, or holiday utility services will be disconnected the following business day. This applies to all utility customers regardless of their account history with the Town.

c. If utility services are disconnected due to non-payment, the customer must pay a reconnection fee of \$100.00 in addition to any amount owed for the previous billing cycle and any delinquent amount after the date of disconnection in order to have services reconnected.

d. On cutoff day, the 16th day of each month, a customers' utility service is considered disconnected when the cutoff list is given to the Public Works Director. If a customer comes into Town Hall to make a payment after the list has been given to the Public Works Director, the customer will still be responsible for paying the reconnection fee whether services have been disconnected or not.

e. Utility payments for reconnection must be received at Town Hall by Noon on any business day in order to have utility services reconnected on the same day. No reconnections will be made after 3:30 p.m. on any business day. If payment for reconnection is received after 12:00 p.m. on any Friday, an additional \$25.00 surcharge will be required in order to have services reconnected by 3:00 p.m. the following Saturday.

Payment Extensions

a. Each utility customer is allowed **one** extension per twelve-month period for which the \$10.00 late payment fee will still apply. If a utility customer receives an extension of payment, the customer will be required to pay in full the amount of the current bill due for the month following the extension in addition to the previous month's payment in full, unless a hardship can be demonstrated (e.g. Leak, Hospital Stay, etc.). If a hardship can be demonstrated, a customer may request payments of \$50.00 towards the past due balance.

b. No extension will be given on cutoff day, the 16th day of each month, or thereafter for the previous billing cycle.

c. If payment is not received for utility services and an extension has not been given yet throughout the year, we will consider the non-payment as an automatic yearly extension in order to avoid service disconnection.



Town of
**MOUNT GILEAD POLICE
DEPARTMENT**

**123 North Main Street - Post Office Box 325
Mount Gilead, North Carolina, 27306**
Phone: (910) 439-6711 Fax: (910) 439-1855

MEMORANDUM

**To: Dylan Haman
Town Manager**

**From: Talmedge LeGrand
Chief of Police**

Date: November 27, 2023

**Subject: Mount Gilead Police Department Monthly Report for November
2023**

During the month of November, our department attended the First Responder Appreciation Meal that was hosted by Bethel Baptist Church.

We attended the GHSP Halloween Booze-it or Lose-it event.

We participated in handing out candy for Halloween at the First Baptist Church here in town and also at the Highland Community Center.

We have also done multiple speed enforcement and speed studies on West Allenton.

The department is short-staffed and is looking to fill the position of patrol officer. No applications have been received to date.

Administration and Patrol

- Officers continue monitoring traffic at the new four-way stop at West Allenton Street and South Wadesboro Boulevard.
- Officers attended the scheduled grand jury session.

- Officers are continuing to check business doors each night.
- Continued with follow-up investigations in recent cases.
- Officers conducted various traffic stops.
- Officers finished their annual in-service training.
- Ranking officers continue to fill in shifts for officers as needed shift schedule (sickness, training, vacancy etc.).
- Entered IBR (monthly crime report) into the state database for crime statistics. □ Continued entry of SBI Traffic Stop Reports.
- Routinely reviewed body camera videos.
- Continued escorts for businesses as they close at night.
- Department vehicles serviced with oil changes and tire rotations.

Attachments

- Calls for Service
- Activity Summary
- Reported Incidents – Officer assigned

Montgomery County Communications
199 South Liberty St Troy , NC 27371

CFS By Department - Select Department By Date
 For MT GILEAD POLICE DEPT 10/31/2023 - 11/27/2023

MT GILEAD POLICE DEPT	Count	Percent
911 HANG UP	3	1.71%
ALARM (NOT FIRE) COMMERCIAL	6	3.43%
ALARM (NOT FIRE) RESIDENTIAL	1	0.57%
ANIMAL CALL (NOT ATTACKS)	4	2.29%
ASSAULT (NO INJURIES)	3	1.71%
ASSIST MOTORIST	7	4.00%
CITIZEN ASSIST	1	0.57%
CIVIL DISTURBANCE	4	2.29%
COMMUNICATING THREATS	1	0.57%
DAMAGE TO PROPERTY	3	1.71%
DISORDERLY CONDUCT	3	1.71%
DOMESTIC	6	3.43%
DRUG VIOLATION	2	1.14%
ESCORT	15	8.57%
FIGHT	1	0.57%
FOLLOWUP INVESTIGATION	5	2.86%
HEMORRHAGE - LACERATIONS	1	0.57%
ILLEGAL BURN	1	0.57%
INFORMATION	8	4.57%
JUVENILE(s)	2	1.14%
LARCENY	2	1.14%
NOISE VIOLATION	1	0.57%
OVERDOSE - POISONING (INGESTION)	1	0.57%
PROWLER	1	0.57%
SCHOOL CROSSING	1	0.57%
SECURITY CHECK	14	8.00%
SERVE PAPER	2	1.14%
SHOTS FIRED	1	0.57%
STRUCTURE FIRE	1	0.57%
SUSPICIOUS PERSON/VEH/ACTIVITY	16	9.14%
TRAFFIC ACCIDENTS (PD)	6	3.43%
TRAFFIC STOP	41	23.43%
TRANSPORTATION PI	1	0.57%
TRESPASSING	3	1.71%
UNKNOWN PROBLEM (MAN DOWN)	1	0.57%
UNSECURED PREMISE	2	1.14%
WELFARE CHECK	4	2.29%
Total Records For MT GILEAD POLICE DEPT	175	Dept Calls/Total Calls 100.00%
Total Records	175	

Activity Detail Summary (by Category)

MOUNT GILEAD POLICE DEPARTMENT

(10/31/2023 - 11/27/2023)

Incident\Investigations

720 - Animal Cruelty	1
----------------------	---

1118 - Indecent Liberties w/ Child	1
------------------------------------	---

2212 - Breaking and or Entering(F)	2
------------------------------------	---

2322 - Misdemeanor Larceny	1
----------------------------	---

2342 - Shoplifting Concealment of Goods	1
---	---

2920 - Injury to Real Property	3
--------------------------------	---

3400 - Possession Marijuana Paraphernalia	1
---	---

3470 - Possess Marijuana >1/2 to 1 1/2 oz	3
---	---

3834 - Misdemeanor Child Abuse	1
--------------------------------	---

4725 - DWLR Not Impaired Rev	1
------------------------------	---

5328 - Communicating Threats	1
------------------------------	---

5405 - Driving While Impaired	1
-------------------------------	---

5583 - Hit/Run Fail Stop Property Damage	1
--	---

90Z - All Other Offenses	1
--------------------------	---

OFA - Order for Arrest	2
------------------------	---

Total Offenses	21
----------------	----

Total Incidents	16
-----------------	----

Arrests

3400 - Possession Marijuana Paraphernalia	1
---	---

3470 - Possess Marijuana >1/2 to 1 1/2 oz	2
4725 - DWLR Not Impaired Rev	1
5405 - Driving While Impaired	1
OFA - Order for Arrest	4
Total Charges	9
Total Arrests	5

Accidents

Total Accidents	2
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Date: 11/27/2023 -- Time: 08:35

Page 1

Activity Detail Summary (by Category)

MOUNT GILEAD POLICE DEPARTMENT

(10/31/2023 - 11/27/2023)

Citations

Driving While License Revoked	13
Expired Registration	2
No Operator License	3
Other (Infraction)	7
Seat Belt	3
Speeding (Infraction)	4
Secondary Charge	11
Total Charges	43
Total Citations	33

Warning Tickets

Total Charges	18
Total Warning Tickets	13

Incident Offenses/Victims/Status By Reporting Officer

MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (10/31/2023 - 11/27/2023)

2647 - Lieutenant Jacob Shuping

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2311-0240	90Z - Medical Call	McLendon, Christian Isaiah Baker	Closed by Other Means		11/02/2023
2311-0263	5328 - Communicating Threats	Rossignol, Rachele Marie	Closed by Other Means		11/21/2023

Officer Total Incidents: 2

2774 - Patrol Officer Eric S. Williamson

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2311-0249	2920 - Injury to Real Property	First Presbyterian Church	Active		11/02/2023
2311-0256	3834 - Misdemeanor Child Abuse	Kemper, Elijah	Active		11/10/2023
2311-0257	5583 - Hit/Run Fail Stop Property Damage	Mcguine, Denita McBride	Unfounded		11/11/2023

Officer Total Incidents: 3

4531 - Sergeant Hunter T. Stone

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2311-0265	2322 - Misdemeanor Larceny	Food King	Active	Not Applicable	11/23/2023

Officer Total Incidents: 1

6280 - Patrol Officer Bobby A. Hall

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2311-0252	2920 - Injury to Real Property (Town Property)	Town of Mount Gilead	Closed by Other Means	Not Applicable	11/04/2023
2311-0253	3470 - Possess Marijuana >1/2 to 1 1/2 oz 3400 - Possession Marijuana Paraphernalia 4725 - DWLR Not Impaired Rev	State of NC	Closed by Arrest	Not Applicable	11/05/2023

Incident Offenses/Victims/Status By Reporting Officer

MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (10/31/2023 - 11/27/2023)

6280 - Patrol Officer Bobby A. Hall

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2311-0255	2212 - Breaking and or Entering(F) 2920 - Injury to Real Property 2212 - Breaking and or Entering(F)	R&R Tobacco & Vape 7 Second Chance Thrift Modern Cuts Beauty Salon	Active	Not Applicable	11/09/2023
2311-0261	OFA - Order for Arrest 3470 - Possess Marijuana >1/2 to 1 1/2 oz	State of NC	Closed by Arrest	Not Applicable	11/18/2023

Officer Total Incidents: 4

7513 - Reserve Officer Corey Hurley

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2311-0250	5405 - Driving While Impaired	State of North Carolina	Closed by Arrest	Not Applicable	11/02/2023
2311-0264	OFA - Order for Arrest	State of North Carolina	Closed by Arrest	Not Applicable	11/22/2023

Officer Total Incidents: 2

8523 - Sergeant Adam W. Lucas

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2311-0159	720 - Animal Cruelty	State of NC	Active	Not Applicable	11/16/2023
2311-0251	3470 - Possess Marijuana >1/2 to 1 1/2 oz	State of NC	Closed by Exception	Juvenile/No Custody	11/03/2023
2311-0260	2342 - Shoplifting Concealment of Goods	State of NC	Closed by Exception		11/16/2023
2311-0262	1118 - Indecent Liberties w/ Child	Robinson, Na'ziyan	Active		11/20/2023

Officer Total Incidents: 4

Total Incidents: 16



TOWN OF MOUNT GILEAD

110 West Allenton Street, Mount Gilead, North Carolina, 27306

MEMORANDUM

DATE: November 30, 2023
TO: Mayor & Board of Commissioners
FROM: Dylan Haman, Town Manager
RE: Manager's Report

1. Staff will bring forward a Budget Amendment to repay NCDOT. Please keep in mind that this budget will cover BOTH repaying NCDOT and the current fund deficit in the fund. The Fund currently has a "due to the general fund" from monies previously spent. This amendment will transfer money from the general fund to cover both the Payable to DOT and the due to the General Fund.
2. We need to amend the Audit Contract to modify the date expected for completion at the next board meeting. This is due to a number of issues including the 941 payments.
3. Staff will bring forward a budget amendment to cover the grant match for both the Water and Wastewater AIA funds. Earlier this year, the board approved two corrected ordinances which balanced the project budgets and included revenue for the 5% grant match out of the Water/Sewer fund. This amendment actually completes the transfer into the funds.
4. I have hired Lee Ann Haithcock to serve as the Finance Officer. She will work 25 hours a week and her yearly salary is +/- \$32,500.
5. As part of the Sanitary Sewer Project, surveyors discovered that the Wastewater Treatment Plant land does not extend as far north as we previously thought. Some of this land is actually Jordan Lumber property. I have contacted Jordan Lumber to see if they would be interested in a land swap as that area would be beneficial for future Wastewater plant expansion.
6. The Town will hold its yearly Christmas Tree Lighting this Saturday. The Event will include a parade and festivities. We have scheduled 4 cars with Johnny Green for the Board members and are excited for this event. Thank you to Laura Anderson and Amber Lynn for their help in this year's event!
7. We are excited to begin working with Mayor-Elect Morley. I also wanted to say thank you to Mayor Beverly Harris for her support and uplifting spirit. You are and have been a wonderful mayor and I am so thankful to have worked with you during my time thus far. We are all better off for knowing you.



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report
Town of Mt. Gilead

Updated
November 30, 2023

507 S Wadesboro Blvd	MH/OL	OPEN
166 Emmaline St	JV	ABATED
200 S Main St	MH	OPEN
500 W Allenton St	MH/OL	OPEN
300 Washington Park Rd	MH	OPEN
211 Washington Park Rd	OL	ABATED
156 Washington Park Rd	JP/OL	ABATED
203 Clinton St	JP	OPEN
102 E Ingram St	ZN	ABATED
405 Julius Chambers Ave	MH	OPEN
PID 750309076133 Julius Chambers Ave	MH	OPEN
304 W Allenton St	JV/OS	ABATED
176 S Wadesboro Blvd	OL/JP	ABATED
299 Industry Ave	OL	ABATED
214 E Allenton St	JV	OPEN
PID 750313234831 E Haywood St	MH	OPEN



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report
Town of Mt. Gilead

Updated
November 30, 2023

MONTHLY HIGHLIGHTS

- 7 Cases have been ABATED.
- 4 Notice of Hearings
- 102 E Ingram St (Antique Store) owner has moved. The chicken and rooster left with him.
- 176 S Wadesboro Blvd & 299 Industry Ave (Dollar General) have been cut and all the trash has been picked up. Properties look great.
- 295 Northview Rd - They have done a tremendous work and are working very diligently to get this property abated. It is a tedious process but they are making a lot of headway.



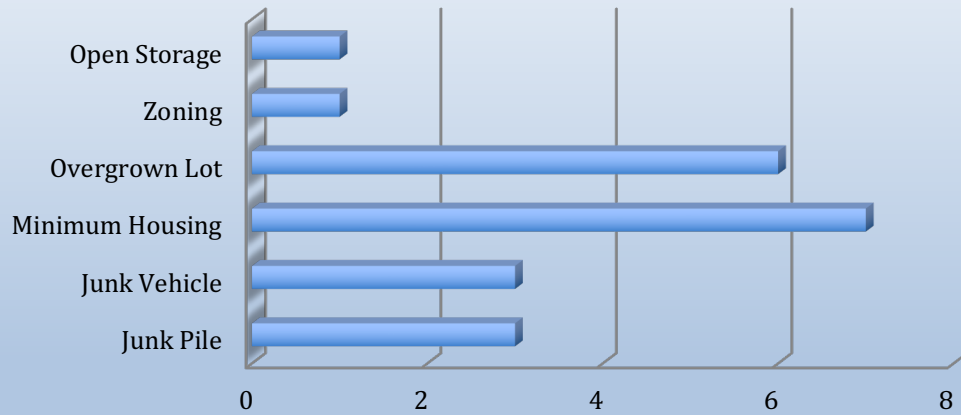
PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

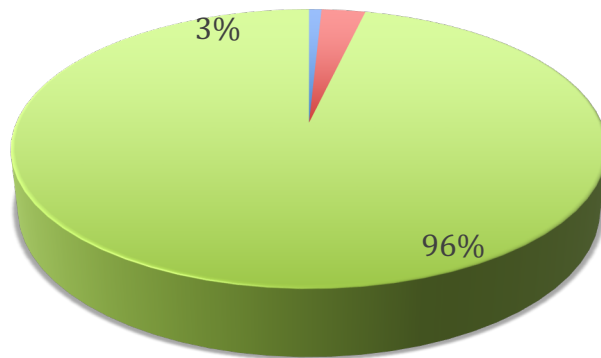
Monthly Report
Town of Mt. Gilead

Updated
November 30, 2023

Violations by the Numbers



	Junk Pile	Junk Vehicle	Minimum Housing	Overgrown Lot	Zoning	Open Storage
Violations by the Numbers	3	3	7	6	1	1



Total Cases - 246

Abated - 237

Unfounded - 0

Open In Progress - 7

New/No Progress - 2

■ OPEN - NEW/NO PROGRESS
 ■ OPEN - IN PROGRESS
 ■ ABATED
 ■ Unfounded



Department Monthly Report
Wastewater Treatment Plant
Donna Mills, ORC

December 5, 2023

- Annual continuing education class completed
- Surveying completed for final perimeter fencing
- Compliant October eDMR completed and submitted to DENR
- Had CIP meeting with LKC engineering
- Drying Beds cleaned out

Budget vs Actual (Summary)

Town of Mount Gilead
12/1/2023 4:34:13 PM

Period Ending 6/30/2024

10 GENERAL FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
	1,935,127	0.00	0.00	0.00	763,988.40	(1,171,138.60)	39%	
Revenues Totals:	1,935,127	0.00	0.00	0.00	763,988.40	(1,171,138.60)	39%	
Expenses								
ADMINISTRATION	494,304	0.00	0.00	0.00	244,160.51	250,143.49	49%	
STREETS AND GROUNDS	157,800	4,636.23	0.00	0.00	46,968.39	106,195.38	33%	
PLANNING & ZONING	27,250	0.00	0.00	0.00	14,396.75	12,853.25	53%	
SOLID WASTE	97,400	0.00	0.00	0.00	51,842.44	45,557.56	53%	
PARKS AND RECREATION	110,193	0.00	0.00	0.00	53,342.08	56,850.92	48%	
POLICE DEPARTMENT	749,803	0.00	0.00	0.00	308,365.42	441,437.58	41%	
FIRE DEPARTMENT	171,200	32,287.70	0.00	0.00	26,173.82	112,738.48	34%	
REDEVELOPMENT CORP.	10,250	0.00	0.00	0.00	2,055.90	8,194.10	20%	
FITNESS CENTER	0	0.00	0.00	0.00	0.00	0.00		
POWELL BILL	50,000	0.00	0.00	0.00	155.00	49,845.00	0%	
HIGHLAND COMM. CT.GRANT	0	0.00	0.00	0.00	0.00	0.00		
CEMETERY	5,000	0.00	0.00	0.00	1,475.80	3,524.20	30%	
GOVERNING BODY	51,527	0.00	0.00	0.00	22,119.25	29,407.75	43%	
LIBRARY	10,400	0.00	0.00	0.00	6,479.16	3,920.84	62%	
DEBT SERVICE	0	0.00	0.00	0.00	0.00	0.00		
	0	0.00	0.00	0.00	0.00	0.00		
Expenses Totals:	1,935,127	36,923.93	0.00	0.00	777,534.52	1,120,668.55	42%	
10 GENERAL FUND	Revenues Over/(Under) Expenses:		0.00	0.00	(13,546.12)			
20 ENTERPRISE FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Revenues								
	1,805,262	0.00	0.00	0.00	769,999.25	(1,035,262.75)	43%	
Revenues Totals:	1,805,262	0.00	0.00	0.00	769,999.25	(1,035,262.75)	43%	

Budget vs Actual (Summary)

Town of Mount Gilead
12/1/2023 4:34:13 PM

Page 2 Of 2

Period Ending 6/30/2024

20 ENTERPRISE FUND								
Description	Budget	Encumbrance	MTD	QTD	YTD	Variance	Percent	
Expenses								
ADMINISTRATION	497,765	3,156.40	0.00	0.00	234,271.50	260,337.10	48%	
WATER OPERATIONS	330,981	(1,565.68)	0.00	0.00	150,912.51	181,634.17	45%	
WASTE WATER COLLECTION	377,321	9,754.31	0.00	0.00	114,782.93	252,783.76	33%	
WASTE WATER PLANT	358,220	(10,535.04)	0.00	0.00	113,699.31	255,055.73	29%	
SOLID WASTE	0	0.00	0.00	0.00	0.00	0.00		
GOVERNING BODY	0	0.00	0.00	0.00	0.00	0.00		
LIBRARY	0	0.00	0.00	0.00	7,000.00	(7,000.00)		
	0	0.00	0.00	0.00	7,000.00	(7,000.00)		
DEBT SERVICE	240,975	0.00	0.00	0.00	9,731.84	231,243.16	4%	
	0	0.00	0.00	0.00	0.00	0.00		
Expenses Totals:	1,805,262	809.99	0.00	0.00	637,398.09	1,167,053.92	35%	
20 ENTERPRISE FUND	Revenues Over/(Under) Expenses:		0.00	0.00	132,601.16			