



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS MEETING MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
April 4, 2022

The Mount Gilead Board of Commissioners met at 7:00 p.m. at the Mount Gilead Fire Station, 106 E. Allenton St., Mt. Gilead, NC on March 1, 2022, for the regular monthly business meeting. Present were Mayor Beverly Harris, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington and Mary Lucas, Town Manager David Smith, Town Clerk Amy Roberts, Police Chief Pat Preslar, Public Works Director Daniel Medley and Fire Chief Keith Byrd.  
Absent: Commissioner Vera Richardson.

Mayor Harris called the meeting to order promptly at 7:00 p.m. with a moment of silence and the Pledge of Allegiance. She started the meeting with a brief comment stating that the Board had discussed and reviewed the findings and arguments concerning the improper proceedings of an evaluation of Town Manager David Smith on February 14, 2022 and apologized for any wrongdoing that may have occurred. She stated that Commissioner Mary Lucas only did what the Board asked her to do. She assured the public that this matter had been handled internally and should be considered closed. She asked that the Board move forward and conduct the Town's business as they were elected to do.

## ITEM I. ADOPTION OF AGENDA

Mayor Pro Tem McAuley made a motion to adopt the agenda changing Item V (c) from Information to Action. Commissioner Lucas seconded the motion. Agenda was unanimously adopted.

## ITEM II. APPROVAL OF MINUTES

Commissioner Covington made a motion to approve the March 1, 2022 Regular Meeting Minutes. Mayor Pro Tem McAuley seconded the motion. Minutes were unanimously approved.

## ITEM III. PUBLIC COMMENT

Ms. Sam Everhart, 214 E. Allenton St., Mt. Gilead – Mr. Everhart asked the Board if they would consider adding microphones or some sort of sound system during the Board meetings so that the public could better hear what was going on.

Mr. Simone McRae/Latonya Little, Mt. Gilead - Mr. Simone McRae introduced a company that he is part of called ROC, LLC. They currently have summer programs in Richmond and Scotland Counties that cater to at "at risk" children and youth of all ages. They offer games and activities as well as overdose/abuse counseling and can help with DUI assessments. He wanted to see if there was a way his company could partner with us in some form or if the Town could help them find a way to get started with a brick-and-mortar business in Mt. Gilead.

Mr. Chuck Routh, 310 E. Allenton St., Mt. Gilead – Mr. Routh spoke in support of a KNOX BOX system that is great security and protection from fire for local businesses. Our local Fire Department is asking for support and attempting to get this program started with all of the local businesses in the Fire Department's service area. It is a system that allows the Fire Department entrance to a business through a key box placed somewhere securely outside the business. This key that is only accessible to the business and the Fire Department can make it easier for the Department to enter a business in the event of a fire without creating damage to the existing

property. Mr. Routh stressed the importance of this service and hoped that all local businesses would consider getting a Knox Box system.

Ms. Patsi Laracuate, 301 Stanback St., Mt. Gilead – Ms. Laracuate stated that she would like to see better communication between Town staff and Board members with the citizens. She said that she had submitted several emails recently and phone messages to staff and Board members with no response.

ITEM IV. OLD BUSINESS - None

ITEM V. NEW BUSINESS

A. LKC Sewer Study Recommendations

Mr. Rob McIntyre of LKC spoke to the Board concerning needed information to perform a sewer study to better make a recommendation on the cost of construction and the study of all needed wastewater treatment plant projects and suggested the Board move forward with this study.

Mr. McIntyre also presented a resolution for the Board to consider that will approve LKC Engineering to proceed with the conduction of a study on the Town of Mount Gilead Wastewater Treatment Plant Improvements. The Town will request state funding and/or grants for assistance with this project. Mayor Pro Tem McAuley made a motion to approve this resolution with a second from Commissioner Lucas. Resolution was unanimously approved.

Town Manager Smith spoke to the Board about an Asset and Inventory Assessment (AIA) Grant that was recently awarded to the Town in the amount of \$140,000 with a required match of 5% from the Town. A Letter of Intent of intent was sent to the Town requesting submittal of a preliminary project scope that includes cost estimates and schedules for each major task by May 2, 2022. Smith requested approval from the Board to proceed with accepting this grant and submitting the required paperwork to proceed. Commissioner Lucas made a motion to accept this grant and proceed with required submittals. Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously.

ITEM VI. COMMITTEE REPORTS

A. Community Appearance Board - Ms. Susie Routh, chairperson of the CATB Board was not present but sent a handout for the Board about projects and meetings of the Board.

B. Parks and Recreation Committee - No updates from this committee

ITEM VII. STAFF REPORTS

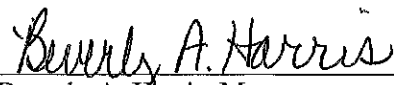
Staff reports were presented by Public Works Director Daniel Medley, Police Chief Pat Preslar, and Town Manager David Smith. A Power Point presentation was provided by Fire Chief Keith Byrd about the Knox Box system and a written report was presented by Code Enforcement officer Brandon Emory. All reports were attached to the agenda packet and a copy of these reports are available for public viewing in the Clerk's office at Town Hall.

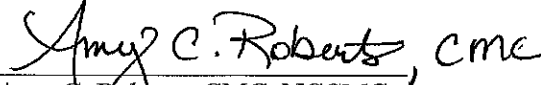
ITEM VIII. COMMISSIONER REPORTS

Commissioner Covington wanted to remind the public about the breakfast at Highland on April 9 and about May Day at Highland on May 7.

ITEM IV. ADJOURNMENT

With no more Board business, Mayor Pro Tem McAuley made a motion to adjourn the meeting. Commissioner Lucas seconded the motion. Meeting was unanimously adjourned at 8:15 p.m.

  
Beverly A. Harris, Mayor

  
Amy C. Roberts, CMC, NCCMC



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS AGENDA

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110 West Allenton Street, Mount Gilead, North Carolina, 27306  
April 4, 2022

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The Mount Gilead Board of Commissioners will meet at 7:00 p.m. at the Mount Gilead Fire Station, 106 E. Allenton St., Mt. Gilead, NC on April 4, 2022, for the regular monthly business meeting.

- |  |   |
|--|---|
| CALL TO ORDER  | (Mayor Harris)  |
| MOMENT OF SILENCE  |   |
| PLEDGE OF ALLEGIANCE   |   |
| ITEM I. ADOPTION OF AGENDA   | (Action)  |
| ITEM II. APPROVAL OF MINUTES (pages 1-4)<br>A. March 1, 2022 – Regular Meeting Minutes   | (Action)  |
| ITEM III. PUBLIC COMMENT   |   |
| ITEM IV. OLD BUSINESS  |   |
| ITEM V. NEW BUSINESS (pages 5-7)<br>A. LKC Sewer Study Recommendations<br>B. Resolution for Grant Application<br>C. Asset Inventory and Assessment Grant | (Presentation)<br>(Action)<br>(Information)   |
| ITEM VI. COMMITTEE REPORTS<br>A. Community Appearance Board  | (Ms. Susie Routh)   |
| ITEM VII. STAFF REPORTS (pages 8-25)<br>A. Public Works<br>B. Police Department<br>C. Fire Department<br>D. Code Enforcement<br>E. Town Manager          | (Mr. Daniel Medley)<br>(Chief Pat Preslar)<br>(Information)<br>(Information)<br>(Mr. David Smith) |
| ITEM VIII. COMMISSIONER REPORTS  |   |
| ITEM IX. ADJOURNMENT   | (Action)  |



# TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS MEETING MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306  
March 1, 2022

The Mount Gilead Board of Commissioners met at 7:00 p.m. at the Mount Gilead Fire Station, 106 E. Allenton St., Mt. Gilead, NC on March 1, 2022, for the regular monthly business meeting. Present were Mayor Beverly Harris, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Town Manager David Smith, Town Clerk Amy Roberts, Police Lieutenant Austen Morton, Public Works Director Daniel Medley. Absent were Police Chief Pat Preslar and Fire Chief Keith Byrd.

Mayor Harris called the meeting to order promptly at 7:00 p.m. with a moment of silence and the Pledge of Allegiance.

ITEM I. ADOPTION OF AGENDA

Commissioner Lucas made a motion to adopt the agenda. Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously.

ITEM II. APPROVAL OF MINUTES

Commissioner Richardson made a motion to approve the February 1, 2022 Regular Meeting Minutes. Commissioner Richardson seconded the motion. Minutes were unanimously approved.

ITEM III. PUBLIC COMMENT

Ms. Jamie Kellis, 410 W. Allenton St., Mt. Gilead – Ms. Kellis just wanted to speak and show her support for the proposed new Community Garden to go in the middle of the walking trail beside the Elementary School.

Ms. Christy Barringer, Hwy 73 Mt. Gilead – Ms. Barringer thanked the Board for considering the opportunity to allow her to start a Community Garden.

Mr. Tim Patterson – 510 North Pine Street, Mt. Gilead – Mr. Patterson spoke about ongoing problems with the Mt. Gilead Police Department being complacent. He spoke of all the drug activity he witnesses and wishes our Police would step up and help with this problem. He says there are problems with young teenagers on his street with speeding, violence, and drugs. He wants the Board to get serious about fixing the issues the Town has with these drugs. Speak with the store owners of the Town. He cares about the people of this town and wants to see it do better.

Mr. Chuck Routh, 310 E. Allenton St., Mt. Gilead – Mr. Routh passed out a timeline and a written version of the topic(s) he spoke about. In summary, Mr. Routh stated that at the January 5, 2022 Board meeting that three of the Commissioners held an illegal open meeting prior to the regular meeting and decided to remove some action items from the agenda that was unanimously approved as an amended agenda. He also stated that on February 14, 2022 Commissioner Lucas directed a town employee to run copies of an employee evaluation of the Town Manager and stamp envelopes for these evaluations to be mailed in. She instructed another employee to hand deliver several other of the evaluations to other employees as well as other Council members. She handed the mayor her evaluation packet during a Meet and Greet at the Speckled Paw Coffee Shop on Tuesday, February 15, 2022. Mr. Routh stated that these acts were in violation of the Town Manager's contract that in summary states that the Manager's evaluation would be at his

six-month anniversary date and would be a mutually agreed upon criteria between the Town Council and the Manager. He stated that these acts were also in violation of the Town Charter, section 5.7. Mr. Routh stated that these acts potentially constitute misappropriation of Town funds, and that the timeline of events shows that a majority of the Board has made attempts to undermine the effectiveness of the newly hired Town Manager. He ended by asking that Commissioner Lucas resign her position as Town Commissioner stating that steps must be taken to restore the integrity and effectiveness of the Board to allow the Town Manager to develop and execute plans to make the 2040 Comprehensive Plan a reality.

Ms. Rachelle Rossignol, 300 Highland Ave., Mt. Gilead – Ms. Rossignol presented a petition from some of the residents on Highland Avenue requesting speed bumps be placed on each end of Highland Avenue. The petition notes also requested that our officers keep a watch on Highland Avenue so that they could see people speeding on a road that is 15mph.

Mr. Benjamin Blake, 301 W. Haywood Lane, Mt. Gilead – Mr. Blake addressed his comments to Mayor Harris. He wanted her to know that he has been very impressed with her as our newly elected Mayor. He praised the fact that she is very detailed and takes notes and really listens to what the people want and tries to get the answers to the citizens questions. He thanked her for efforts. He also thanked the new Town Manager for his efforts and wanted him to know that he has inspired him as well as many others around town.

ITEM IV. OLD BUSINESS

A. Revision and Approval of Tabled Board Meeting Calendar

Town Manager David Smith presented the Board Meeting Calendar through the end of the calendar year that included Budget Retreat special meeting dates as well as a couple of open dates in case any further budget discussions were needed. Commissioner Richardson made a motion to approve the Board calendar with a second from Mayor Pro Tem McAuley. The calendar was unanimously approved.

B. Town Response to LGC - 2021 Financial Audit Findings

As part of the new LGC requirements for 2021, any findings presented by an audit firm requires a written response and/or explanation and forward plan of action to rectify the problem(s). During the annual audit, JB Watson and Co. had a few findings that required a response from the Town, and it also required that these responses be approved from the Town Council in an open meeting. Town Manager David Smith presented the Town's responses to the Board for approval. Mayor Pro Tem McAuley made a motion to approve the LGC responses with a second from Commissioner Covington. Motion carried unanimously.

ITEM V. NEW BUSINESS (pages 5-43)

A. Community Garden Presentation-Poplin/Barringer

Ms. Mary Poplin presented a written layout and plan (attached to agenda packet) to form a Community Garden at the Walking Trail at the corner of South School Street and W. Allenton Street. She stated that she has received donations from several community members to help get the project up and running. This community garden would be a free community gardening spot as well as an educational area for the elementary students to come and learn how to grow vegetables and fruits and learn where food comes from. They plan to eventually have a satellite garden as well at the Highland Community Center. The only thing that would be needed from the Town is the location and access to water. Commissioner Lucas made a motion to approve the Community Garden at the Walking Trail. Commissioner Richardson seconded the motion. The Community Garden was unanimously approved.

B. Budget Amendment BA2022-0301

Town Manager David Smith presented a budget amendment needed to repair two sinkholes that have formed in town. There is a sinkhole on W. Haywood Lane at a cost of \$23,180 and another sinkhole on W. Second Ave. at a cost of \$36,200. Neither of these emergency repairs were

budgeted for and therefore need funding to be pulled from Fund Balance to cover these costs. Commissioner Covington made a motion to approve BA2022-0301. Mayor Pro Tem McAuley seconded the motion. BA2022-0301 was unanimously approved.

C. Approval of 2022-2023 Contract to Audit Accounts

Town Manager Smith presented the 2022-2023 proposed Contract to Audit the Town of Mount Gilead Accounts through JB Watson and Co. Mayor Pro Tem made a motion to accept the proposed Contract with a second from Commissioner Covington. The Audit Contract was unanimously approved.

D. Cancellation of Deed of Trust Agreement – Rehab Grant- Property of Sylvia Ann Leake  
Town Attorney, Mr. Max Garner of Garner Williamson, PA requested that the Town make a decision concerning and Rehabilitation Grant for the property on the corner of Northview Rd and N. Main Street deeded to James D. Dawson in 1990. One of the stipulations of the grant was that the property could not be sold within 5 years, or the total amount of the grant would come due. The property was sold in 1994 to Ms. Sylvia Ann Leake and now deceased husband, Torrence. Because the 5-year timeline was broken and there is no record of this transaction being forgiven by the Town of Mount Gilead, Mr. Garner is requesting that that Town approve the prior sale of this property which will allow the debt to be cancelled. Mayor Pro Tem McAuley made a motion to approve the prior sale of the property at the corner of Northview Road and N. Main Street. Commissioner Lucas seconded the motion. Motion carried unanimously.

E. City Limits Business Listing

At the request of Commissioner Covington, Town staff provided the Board with a listing of all brick-and-mortar businesses in the city limits of Mt. Gilead.

F. Invoice Cloud Upgrade Contract

Town Manager Smith presented an upgraded software contract through Invoice Cloud that will allow Town staff to be able to service customers more efficiently through the use of credit and debit cards inside Town Hall as well as enhanced viewing of customers invoices, bank draft, paperless billing and pay by phone. Commissioner Covington made a motion to approve the upgraded contract. Mayor Pro Tem McAuley seconded the motion. The contract was unanimously approved.

ITEM VI. COMMITTEE REPORTS

A. Community Appearance Board

Ms. Susie Routh gave a report about the Community Appearance Board's first meeting. It was held at Cotton and Wood and the committee unanimously named Ms. Susie Routh as Chairperson of the committee and Ms. Patsi Laracuente as the Vice Chairman. The Board decided that they would meet the first Monday of each month at 7 p.m. at Cotton and Wood. The Committee's first project, in conjunction with the Town is the entrance signs coming into Town. The first sign will be the welcome sign coming into Town from Highway 109. Mulch has been placed, as well as a few trees and the CATB will now decide upon some plants to fill in around the sign.

B. Parks and Recreation Committee

Mr. Matt Crump gave a report about the Parks and Recreation Committee's first meeting. It was held on February 15 at 7 p.m. at Luna's Restaurant. The committee unanimously voted Mr. Matt Crump to be the Chairman and Mr. Chris Lucas to be the Vice Chairman. They will meet the third Monday of each month at 7 p.m. at Lunas restaurant. Mr. Crump stated that they have hit the ground running with Dixie Youth baseball sign ups as well as MSA youth soccer sign ups. Park Program registration has begun as well.

ITEM VII. STAFF REPORTS (pages 43-61)

A. Staff reports were presented by Public Works Director Daniel Medley, Police Lieutenant Austen Morton, and Town Manager David Smith. Written reports were provided by Police Chief



Keith Byrd and Code Enforcement officer Brandon Emory. All reports were attached to the agenda packet and a copy of these reports are available for public viewing in the Clerk's office at Town Hall.

ITEM VIII. COMMISSIONER REPORTS

Commissioner Covington wanted to state a public Thank You to Mr. Matt Crump for organizing a community campaign to help a family in Mt. Gilead who lost their home due to fire. Commissioner Richardson announced that the annual May Day celebration will be held on May 7, 2022 at Highland Community Center.

ITEM IV. CLOSED SESSION – Personnel NCGS 143.11 (6) (a)

Commissioner Covington made a motion to go into closed session. Commissioner Richardson seconded the motion. Motion carried unanimously. After a personnel discussion, Commissioner Lucas made a motion to return to open session. Commissioner Richardson seconded the motion. Motion carried unanimously.

ITEM V. ADJOURNMENT

With no more Board business, Commissioner Lucas made a motion to adjourn the meeting. Commissioner Richardson seconded the motion. Meeting was unanimously adjourned at 9:41 p.m.

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Beverly A. Harris, Mayor

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Amy C. Roberts, CMC



## RESOLUTION BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MOUNT GILEAD

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction and studies of wastewater treatment works projects and

WHEREAS, The **Town of Mount Gilead** has need for and intends to construct or conduct a study on a project described as **Town of Mount Gilead Wastewater Treatment Plant Improvements**, and

WHEREAS, The **Town of Mount Gilead** intends to request State loan and/or grant assistance for the project,

### NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF MOUNT GILEAD:

That the **Town of Mount Gilead**, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the **Town** to make scheduled repayment of the loan, to withhold from the **Town** any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That **Beverly A. Harris, Mayor**, and **David Smith, Town Manager**, the **Authorized Officials**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Officials**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the **4<sup>th</sup> day of April 2022** at **Mount Gilead, North Carolina**.

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Beverly A. Harris, Mayor



**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified and acting **Town Clerk** of the **Town of Mount Gilead Board of Commissioners** does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the **Town of Mount Gilead Board of Commissioners** duly held on the **4<sup>th</sup> day of April, 2022**; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this **4<sup>th</sup> day of April 2022**.

\_\_\_\_\_  
Amy C. Roberts, Town Clerk

(SEAL)

ROY COOPER  
Governor

ELIZABETH S. BISER  
Secretary

SHADI ESKAF  
Director



NORTH CAROLINA  
Environmental Quality

March 17, 2022

The Honorable Beverly A. Harris, Mayor  
Town of Mount Gilead  
PO Box 325  
Mount Gilead, NC 27306

SUBJECT: Asset Inventory and Assessment Grant  
Letter of Intent to Fund  
Wastewater System AIA  
September 2021 Application Cycle  
Project No. AIA-W-0244

Dear Mayor Harris:

The Division of Water Infrastructure (DWI) has reviewed your application to the Asset Inventory and Assessment (AIA) grant program, and the State Water Infrastructure Authority (SWIA) has approved your project as eligible to receive a grant. The total grant amount will be \$140,000 with a required match of 5 %. A grant fee of 1.5% will be invoiced with the grant offer.

The first milestone for the AIA grant is the submittal of a preliminary project scope that includes a cost estimate and schedule for each major task by May 2, 2022. Please email this to your DWI project manager, Matthew Rushing, EI, at [matthew.rushing@ncdenr.gov](mailto:matthew.rushing@ncdenr.gov). Upon the Division's review and acceptance of this information, we will send the grant agreement and information package for your signature and approval.

Please contact us if you plan to proceed with study work prior to receipt of the Division's grant offer, as such work may later be determined to be ineligible. Additionally, ensure you review past work completed or underway to develop the current scope of work needed.

We look forward to working with you on this project. If you have questions, please email Matthew Rushing, EI, at [matthew.rushing@ncdenr.gov](mailto:matthew.rushing@ncdenr.gov).

Sincerely,

Handwritten signature of Shadi Eskaf in black ink.

Shadi Eskaf, Director  
Division of Water Infrastructure

EC: [alison.heim@mcgillassociates.com](mailto:alison.heim@mcgillassociates.com)  
[Mark.hubbard@ncdenr.gov](mailto:Mark.hubbard@ncdenr.gov)  
SRP-AIA File



North Carolina Department of Environmental Quality | Division of Water Infrastructure  
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633  
919.707.9160



# TOWN OF MOUNT GILEAD PUBLIC WORKS DEPARTMENT REPORT

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110 WEST ALLENTON STREET, MOUNT GILEAD, NORTH  
CAROLINA, 27306  
MAR, 2022

## PUBLIC WORKS

The following is a list of the activities and duties performed by the Public Works Department

### Water/Sewer Services

- Read meters
- Sewer unclogs J. Chambers
- Repair LS# 4
- Water and sewer locate
- Water leak Northview RD

### Repairs and Cleanup Activities

1. Clean storm drains
2. Cleaned park
3. Picked up trash on streets
4. Plant trees at entrance sign
5. More camera work at park
6. Plant trees various places in town
7. Mowing has started in town
8. Prep ball field
9. Installed new scoreboard on large ball field
10. Painting PD in progress

### **Equipment/Vehicle Maintenance**

- Oil changes were performed on the town's vehicles.

### **Routine Monthly Activities**

- Lift stations 1-15 - weekly checks
- Non-payment cutoffs - Completed -5
- Cleaned curbs and gutters on Julius Chambers, W. Allenton St N. Main
- Other street cleaning removing trash from right-of-way.

### **Completed Projects**

#### **In Progress Jobs**

Sinkholes on W 2<sup>nd</sup> Ave and W Haywood



Town of  
**MOUNT GILEAD POLICE  
DEPARTMENT**

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**123 North Main Street - Post Office Box 325  
Mount Gilead, North Carolina, 27306**  
Phone: (910) 439-6711 Fax: (910) 439-1855

**MEMORANDUM**

**To: David Smith  
Town Manager**

**From: Patrick L. Preslar  
Chief of Police**

**Date: March 31, 2022**

**Subject: Mount Gilead Police Department Monthly Report for March 2022**

We had a relatively quiet month of March. Officers have continued their 2022 annual inservice training, completing the annual firearms classroom training as well as bloodborne pathogens and hazardous material training.

The new vehicles have almost concluded having the emergency equipment installed. There were delays in receiving the items due to extended delivery dates and shipping. Next will be the graphics.

The GCC Improvement Grant has been implemented and the first items have been ordered.

We are still currently one officer short of having a full staff. A recruitment drive was held this month with the current Montgomery Community College Basic Law Enforcement Training class. We are also advertising on social media and in the newspaper. As of yet, we have not received any interest in the position.

**Administration and Patrol**

- Participated in a virtual meeting with the Enterprise Fleet Vehicle program.
- Attended a department meeting with the Town Manager.
- Finalized work on the 2022-23 budget presentation.
- Concluded a compensation survey of local departments.
- Assisting with US Army military training in town.
- Officers attended the scheduled grand jury session.
- Officers are continuing to check business doors each night.
- Continued with follow-up investigations in recent cases.
- Officers participated in various traffic checkpoints around the town.
- Met with citizens to address various concerns.

- Ranking officers continue to fill in shifts for officers as needed shift schedule (sickness, training, vacancy etc.).
- Entered IBR (monthly crime report) to state database for crime statistics.
- Continued entry of SBI Traffic Stop Reports.
- Routinely reviewed body camera videos.
- Continued escorts for businesses as they close at night.
- Department vehicles serviced with oil changes and tire rotations.
- Continued trial testing of Intrensic body cameras to replace Viewu cameras.
- Department personnel are continuing to take the necessary steps to limit exposure when dealing with the public.

### **Investigations Report**

03/04/2022, OCA: 2203-0034 Medical Call on South Main Street. Officers made entry into the residence to assist an elderly victim who was home alone and had fallen. Emergency Medical Services responded and provided medical care to the victim. EMS transported the victim to the hospital.

03/14/2022, OCA: 2203-0038 Larceny from Food King. Suspect was identified and was charged and given a secured bond.

03/15/2022, OCA 2203-0039 Structure Fire on Northview Road. Fire started in front living area of the residence. No foul play was suspected. Red Cross was contacted for the family.

03/21/2022, OCA 2203-0041 Breaking & Entering, Larceny and Trespassing at the Waste Water Treatment Plant. Boat motors and other items were stolen. Some of the stolen items, as well as items stolen from Hydro Dam have been recovered. Suspects were identified and have been charged.

### **Attachments**

- Calls for Service
- Activity Summary
- Reported Incidents – Officer assigned



Montgomery County Communications  
 199 South Liberty St Troy , NC 27371

CFS By Department - Select Department By Date  
 For MT GILEAD POLICE DEPT 2/23/2022 - 3/29/2022

MT GILEAD POLICE DEPT	Count	Percent
911 HANG UP	3	0.99%
ALARM (NOT FIRE) COMMERCIAL	8	2.63%
ALARM (NOT FIRE) RESIDENTIAL	3	0.99%
ANIMAL CALL (NOT ATTACKS)	2	0.66%
ARMED PERSON	1	0.33%
ASSIST MOTORIST	5	1.64%
B-E	4	1.32%
CARDIAC OR RESPIRATORY ARREST - DEATH	1	0.33%
CITIZEN ASSIST	3	0.99%
CIVIL DISTURBANCE	3	0.99%
COMMUNICATING THREATS	1	0.33%
CONVULSIONS - SEIZURES	1	0.33%
DAMAGE TO PROPERTY	3	0.99%
DOMESTIC	8	2.63%
ELECTRICAL HAZARD	1	0.33%
ESCORT	91	29.93%
FALLS	1	0.33%
FIGHT	3	0.99%
FOLLOWUP INVESTIGATION	4	1.32%
HEART PROBLEMS - A.I.C.D.	1	0.33%
INFORMATION	6	1.97%
INTOXICATED DRIVER	2	0.66%
JUVENILE(s)	5	1.64%
LARCENY	5	1.64%
LIFELINE	4	1.32%
MISSING/LOST PERSON	1	0.33%
NOISE VIOLATION	2	0.66%
PSYCHIATRIC - ABNORMAL BEHAVIOR - SUICIDE ATTEMPT	1	0.33%
ROAD HAZARD	3	0.99%
SCHOOL CROSSING	12	3.95%
SECURITY CHECK	30	9.87%
SERVE PAPER	1	0.33%
SHOTS FIRED	3	0.99%
STRANDED/ABANDONED BOAT/VEH	1	0.33%
STRUCTURE FIRE	1	0.33%
SUSPICIOUS PERSON/VEH/ACTIVITY	32	10.53%
TRAFFIC STOP	36	11.84%
TRANSPORTATION PI	1	0.33%
TRESPASSING	3	0.99%
UNCONSCIOUS - FAINTING (NEAR)	1	0.33%
UNSECURED PREMISE	1	0.33%
WANTED PERSON	2	0.66%

MT GILEAD POLICE DEPT	Count	Percent
WELFARE CHECK	4	1.32%
Total Records For MT GILEAD POLICE DEPT	304	Dept Calls/Total Calls 100.00%
Total Records	304	

# Activity Detail Summary (by Category)

## MOUNT GILEAD POLICE DEPARTMENT

(02/23/2022 - 03/29/2022)

---

### Incident\Investigations

13B - Simple Assault	3
220 - Burglary/Breaking & Entering	1
23C - Shoplifting	1
23H - All Other Larceny	2
290 - Destruction/Damage/Vandalism of Property	3
90Z - All Other Offenses	5
<b>Total Offenses</b>	<b>15</b>
<b>Total Incidents</b>	<b>14</b>

---

### Arrests

13B - Simple Assault	1
23H - All Other Larceny	1
90Z - All Other Offenses	1
<b>Total Charges</b>	<b>3</b>
<b>Total Arrests</b>	<b>3</b>

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### Accidents

**Total Accidents** 1

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### Citations

Driving While License Revoked	14
Expired Registration	8
Inspection	3
No Operator License	6

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<b>Other (Infraction)</b>	<b>2</b>
<b>Speeding (Infraction)</b>	<b>13</b>
<b>Secondary Charge</b>	<b>14</b>
<b>Total Charges</b>	<b>60</b>
<b>Total Citations</b>	<b>46</b>

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## **Warning Tickets**

**Total Warning Tickets**      **9**

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# Incident Offenses/Victims/Status By Reporting Officer

## MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (02/23/2022 - 03/29/2022)

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### 2647 - Detective Jacob Shuping

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2203-0038	23C - Shoplifting	Food King	Closed by Arrest	Not Applicable	03/14/2022

Officer Total Incidents: 1

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### 4531 - Patrol Officer Hunter T. Stone

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2203-0032	13B - Simple Assault	Mccune, Jessica Elizabeth	Closed by Other Means	Not Applicable	03/02/2022
2203-0041	220 - Breaking & Entering 23H - Larceny After B&E	Town of Mount Gilead	Active	Not Applicable	03/21/2022

Officer Total Incidents: 2

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### 6280 - Patrol Officer Bobby A. Hall

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2202-0030	90Z - DOA	Pemberton, Fredrick Bernard	Closed by Other Means	Not Applicable	02/26/2022
2202-0031	13B - Simple Assault	Tice, Jennifer Saunders, Marion	Closed by Other Means	Not Applicable	02/26/2022
2203-0033	13B - Assault and Battery	Leak, Bria Tatiyanna	Closed by Arrest	Not Applicable	03/02/2022
2203-0040	290 - Injury to Real Property	Dark Horse & Associates	Closed by Other Means	Not Applicable	03/17/2022
2203-0043	90Z - FTA:Violation of a Court Order		Closed by Arrest	Not Applicable	03/25/2022
2203-0044	290 - Injury to Personal Property	Leak, Lashunda Devett Roberts Jr, Melvin Rudolph	Active	Not Applicable	03/27/2022

Officer Total Incidents: 6

# Incident Offenses/Victims/Status By Reporting Officer

## MOUNT GILEAD POLICE DEPARTMENT

All Case Statuses - (02/23/2022 - 03/29/2022)

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### 7532 - Patrol Officer Joshua C. Shuping

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2203-0034	90Z - Call for service	Andrews, Marietta	Closed by Other Means	Not Applicable	03/04/2022
2203-0036	23H - Larceny	Food King	Closed by Other Means	Not Applicable	03/09/2022
2203-0039	90Z - Fire call	JONES, DAVID WAYNE	Closed by Exception	Not Applicable	03/15/2022

Officer Total Incidents: 3

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### 8523 - Sergeant Adam W. Lucas

Incident Number:	Offense:	Victim:	Case Status:	Exceptional Clearance:	Inc. Date:
2203-0035	90Z - Calls for service	DUMAS, JONATHAN CORNEIUS	Closed by Other Means	Not Applicable	03/06/2022
2203-0037	290 - Vandalism of Property	Leak, Lashunda Devett	Closed by Other Means	Not Applicable	03/10/2022

Officer Total Incidents: 2

Total Incidents: 14



# Mount Gilead Fire Department



## March: Fire Calls

Fire - 17

Squad - 16

Town - 18

District - 5

County - 8

Out of County - 2

**Total - 33**

- **Annual pump testing completed:** All trucks passed
- **Will be working on a plan to finish Hydrant testing in the district and marking in the next couple months.**
- Implementing Knox Box Program (Video/Flyer, next page)

**Thank You for Your Support!**

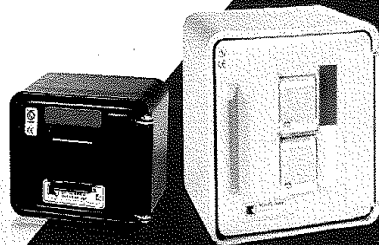
Chief - *Keith Byrd*

# Mount Gilead Fire Department

## 5 Reasons to Install a KnoxBox™

Knox works with over 14,000 public agencies in providing solutions to enable emergency rapid access when only seconds count.

- 1 RAPID ACCESS**  
Eliminate barriers and allow first responders to quickly gain access to secured properties when time matters most.
- 2 PROTECTION**  
Protect property, inventory, and thousands of dollars in investments from fire and water damage by providing rapid emergency access to first responders.
- 3 COST**  
Eliminate costly repair from forced entry with Knox one-time, low cost investment.
- 4 LOW MAINTENANCE**  
All products are Built Knox-Rugged to require little maintenance and retain their operational integrity even under extreme weather conditions.
- 5 SECURITY**  
Only your local fire department has the authority to access your Knox products.



**KNOX**  
When seconds matter™  
knoxbox.com



PROTECTING QUALITY OF LIFE

Alliance Code  
Enforcement LLC

Monthly Report  
Town of Mt. Gilead

Updated  
March 30, 2022

ADDRESS	VIOLATION	STATUS
308 N Main St.	JP/OL/MH	OPEN
502 N Main St.	JP/JV/OL	ABATED
507 S Wadesboro Ave.	OL/MH	ABATED
306 N Main St.	OL/MH	OPEN
279 Washington Park Rd	JV	OPEN
605 Julius Chambers Ave	MH/JP/OL	OPEN
154 Emmaline St.	JV	ABATED
166 Emmaline St.	JV	ABATED
509 N Main St	MH	OPEN
156 Washington Park	MH	OPEN
105 E Second St.	MH	OPEN
406 Northview Rd	MH/OL/JV	OPEN
209 W Allenton St	JP	ABATED
204 W Allenton St	JP	ABATED
304 W Allenton St	JV	OPEN
404 W Allenton St	JP	ABATED
411 W Allenton St	JP	ABATED
421 W Allenton St	MH/JP	OPEN
435 W Allenton St	JP	ABATED
303 W Allenton St	JP	OPEN
202 E Allenton St	JP/JV	ABATED
323 E Allenton St	JP/JV	OPEN
410 E Allenton St	JP/JV	OPEN
334 E Allenton St	JV	ABATED
289 Myrtle Dr	JV	ABATED
254 Myrtle Dr	JP	ABATED
161 Myrtle Dr	JV	ABATED
101 Julius Chambers Ave	JV	OPEN



PROTECTING QUALITY OF LIFE

Alliance Code  
Enforcement LLC

Monthly Report  
Town of Mt. Gilead

Updated  
March 30, 2022

PID 6594 00 91 8712	JP	OPEN
275 Washington Park	JV/JP	ABATED
289 Washington Park	JV/JP	ABATED
325 Washington Park	JP	ABATED
182 Washington Park	MH/JP	OPEN
116 Marshall St	JV	ABATED
145 Marshall St	JP	ABATED
320 Washington Park	JP	ABATED
152 Williams St	MH/JP	OPEN
131 Hoffman Rd	MH	OPEN

#### MONTHLY HIGHLIGHTS

- Significant progress has been made and pace has been maintained based on working one day a week.
- We've met with and continue to meet with residents throughout the Town to listen to their concerns with certain properties and their praises for the accomplishments that are being made.
- 38 Total cases
- 18 Open cases
- 20 Cases ABATED
- 11 New cases
- 101 Julius Chambers Ave – Working with the owner on getting the Trailer removed from the property. Significate progress has been made on removing items from the inside.
- Again, thank you for the opportunity to serve the community.



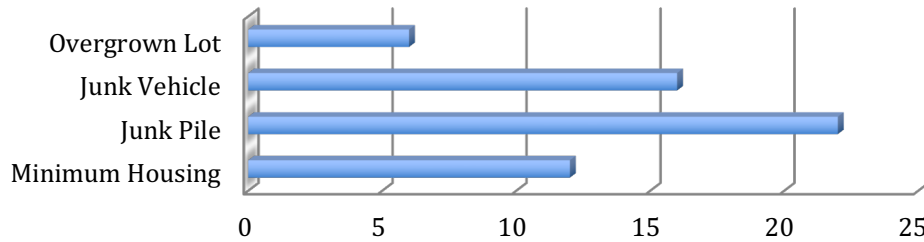
PROTECTING QUALITY OF LIFE

Alliance Code  
Enforcement LLC

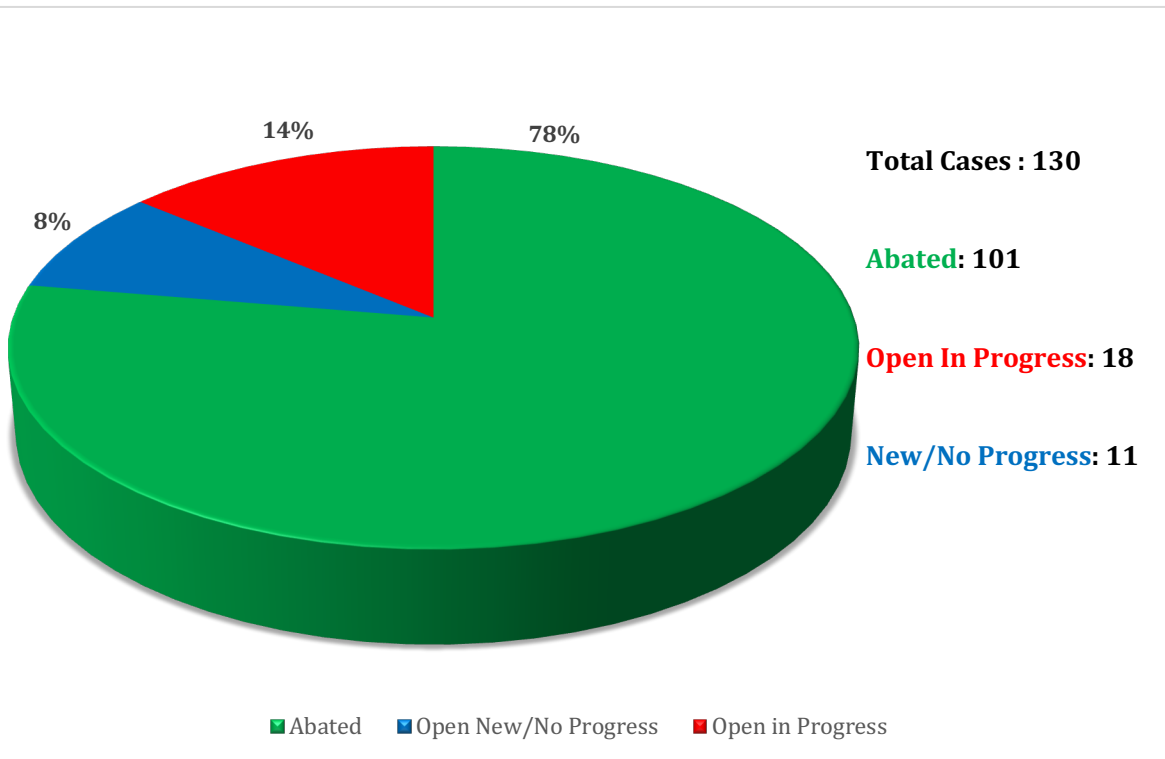
Monthly Report  
Town of Mt. Gilead

Updated  
March 30, 2022

### Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot
■ Violations by the Numbers	12	22	16	6



**April 1, 2022**

To: The Mayor and Town Council

From: David

**Re: April 4 Agenda Packet Manager's Report**

I. We continue our work on compiling the FY 22/23 Budget. Extensive conversations with staff, input from Council and Community groups has afforded us to put a very bold budget together. Items shared as goals, needs, wants:

- Streets (paving and drainage)
- Sidewalks (cleaning, repair, replacement)
- Library Renovations
  - Need Plan
- Town Entry Beautification/Signage
- Lighting along streets
  - Plan for Lighting Upgrades, Additional Lighting
- Park Projects
  - Splash Pad
  - Resurface Tennis Courts
  - New Playground Equipment w/rubberized play area
  - Outdoor Ceiling Fans
  - Park Signage
  - NCDOT Sidewalk Project???
- Cemetery
  - Columbarium
- Budgeting for Police Department Operations
  - Salary, COLA/Merit increases
  - Take Home Cars (Enterprise Leasing)
  - Public Safety Security Cameras
- Budgeting for Public Works Operations
  - Salary, COLA/Merit increases for All
  - additional employees to fill specific needs: Streets/Maintenance; Water/Sewer
  - Equipment/Vehicle needs
- Town Branding and Marketing
  - Welcome Package
  - Welcome Center w/Public Restrooms
- Town Hall
  - Salary, COLA/Merit increases
  - ADA, Handicapped Accessibility, Office Renovations
  - IT upgrades
    - Cloud Enterprise Billing Upgrades
  - Welcome Center w/Public Restrooms
- Mainstreet/Julius Chambers Corridors
  - Beautification
    - Street Trees, Park Trees, Planters, etc.
  - Ride/Walk to connected parks, sidewalks, bike paths (South Main to Highland)
    - Series of Pocket/Parklet Parks (Albert Johnston Park-Garden Park-Azalea Park-Historic District-Mainstreet-Four Corners-McRae/Car Wash-to Highland Parks)



- Christmas Lighting
  - Poles and Building Outline
- Work with Highland on their Goals?
  - Signage
  - Soccer Fields
  - Building
- Waste Water Treatment Plant
  - Operational needs/upgrades
  - Equipment
  - Salary, COLA/Merit increase

**BUDGETING PROCESS CALENDAR:**

**RETREAT/WORKSHOP**

**Friday, April 22 @6:00pm**

We will be meeting for our Budget Retreat to begin discussions with all Departments.

1. See/Show/Tell: Will Meet at Town Hall to begin a Walk/Drive Tour of ALL Town Facilities and Multiple areas of Opportunity
2. Converge to (Place TBD) for Dinner and Q/A with Staff on Budget needs and direction

**Saturday, April 23 @8:30am-noon**

We will meet (Place TBD) for Breakfast and begin Budget Presentation and Q/A.

**Tuesday, May 3 @5:30pm Budget Progress Update Dinner/Meeting**

- Set budget Public Hearing for June 7

**TBA Special Called Budget Workshop Meeting**

- Potential meeting needed for Budgeting

**Tuesday, June 7 @7:00pm Board Meeting**

- Public Hearings on: Budget, Zoning Ordinance Changes/Additions, Rezoning Request

**II. Sewer Study/AIA Grants/State ARPA Sewer Grants for May 2**

**III. Potential New Businesses in Mount Gilead**

- Possible Special Events Center (Weddings, Showers, etc.)

**IV. Potential Grants For Transformation**

- May 2 Deadline for Transformative Grant Application that could request up to \$950,000 (in process)
  - Downtown Revitalization
  - Resilient Neighborhoods
  - Community Enhancement for Economic Growth
  - Rural Community Capacity Building
- May 28 Deadline for Tree Grants (in process)
- Duke Energy Community Development Grants for Downtown Econ Development Projects

**V. Town Manager Office Hours (30+ hours per week)**

- Monday-Thursday 9:30+/- to 5:30+/-
- Phone/Zoom while driving

**VI.** Ongoing Discussions with MOHAWK regarding additional Sewer Discharge. We are waiting on some additional testing of their discharge product.

**VII.** Discussion the Montgomery County Schools Superintendent and School Board Representative to discuss the potential partnership for refurbishing and utilizing the Levin Auditorium as a Public Performance Venue. They gave their blessings to explore needs, programing, funding, etc.

**VIII.** Will be replacing Front Doors at Town Hall and replacing concrete entry to bring into ADA compliance. We will also have a plan for renovation in hand to discuss for Budgeting purposes.

**IX.** The Planning Board will be meeting on Thursday, April 21 to make the necessary Zoning Ordinances Changes for the Mainstreet Corridor Overlay: Housing as a use by right along the Mainstreet Corridor; addition of Special Event Venue and Day-Cares to permitted uses in certain districts; and a few other minor changes to the permitted use table.

**X.** The Mayor and I will continue to meet with the Community on the 2<sup>nd</sup> Tuesdays at the Speckled Paw and on the 3<sup>rd</sup> Wednesdays at Highland Community Center.

**XI.**

## Budget vs Actual (Summary)

Town of Mount Gilead  
4/1/2022 9:15:28 AM

Page 1 Of 1

Period Ending 6/30/2022

10 GENERAL FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
Revenues						
	1,916,410	0.00	1,170,915.98	(745,494.48)	61%	
Revenues Totals:	1,916,410	0.00	1,170,915.98	(745,494.48)	61%	
Expenses						
ADMINISTRATION	205,336	2,112.00	126,678.98	76,545.02	63%	
STREETS AND GROUNDS	467,993	12,945.89	188,383.15	266,663.96	43%	
PLANNING & ZONING	24,500	0.00	16,992.87	7,507.13	69%	
SOLID WASTE	92,400	0.00	68,193.53	24,206.47	74%	
PARKS AND RECREATION	85,700	4,945.65	32,200.73	48,553.62	43%	
POLICE DEPARTMENT	708,115	5,657.20	464,244.81	238,213.45	66%	
FIRE DEPARTMENT	157,389	9,480.00	78,644.90	69,264.10	56%	
REDEVELOPMENT CORP.	25,000	20,725.42	14,776.05	(10,501.47)	142%	
FITNESS CENTER	0	0.00	0.00	0.00		
POWELL BILL	60,000	22,000.00	19,739.49	18,260.51	70%	
HIGHLAND COMM. CT.GRANT	0	0.00	0.00	0.00		
CEMETERY	29,500	0.00	27,377.39	2,122.61	93%	
GOVERNING BODY	49,077	0.00	46,434.17	2,642.83	95%	
LIBRARY	11,400	0.00	8,831.71	2,568.29	77%	
DEBT SERVICE	0	0.00	0.00	0.00		
	0	0.00	0.00	0.00		
Expenses Totals:	1,916,410	77,866.16	1,092,497.78	746,046.52	61%	
10 GENERAL FUND Totals:			78,418.20			
20 ENTERPRISE FUND						
Description	Budget	Encumbranc	YTD	Variance	Percent	
Revenues						
	1,370,346	0.00	975,693.35	(394,652.65)	71%	
Revenues Totals:	1,370,346	0.00	975,693.35	(394,652.65)	71%	
Expenses						
ADMINISTRATION	270,919	421.00	185,691.52	84,806.48	69%	
WATER OPERATIONS	296,413	15,635.00	154,590.71	126,187.29	57%	
WASTE WATER COLLECTION	296,313	17,861.11	199,901.51	78,550.38	73%	
WASTE WATER PLANT	259,476	0.00	144,156.54	115,319.46	56%	
SOLID WASTE	0	0.00	0.00	0.00		
GOVERNING BODY	0	0.00	0.00	0.00		
DEBT SERVICE	247,225	0.00	21,974.94	225,250.06	9%	
	0	0.00	0.00	0.00		
Expenses Totals:	1,370,346	33,917.11	706,315.22	630,113.67	54%	
20 ENTERPRISE FUND Totals:			269,378.13			