



TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS SPECIAL CALLED MEETING MINUTES

**110 West Allenton Street, Mount Gilead, North Carolina, 27306
July 11, 2023**

The Mount Gilead Board of Commissioners met on Tuesday, July 11, 2023, at 7:00 p.m. at the Highland Community Center at 113 Hoffman Dr. Mt. Gilead, NC, for a regular monthly meeting. Present were Mayor Beverly Harris, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, and Mary Lucas, and Vera Richardson Town Manager Dylan Haman and Lessie Jackson Interim Town Clerk

Mayor Harris called the meeting to order at 7:00 p.m. with a moment of silence and the Pledge of Allegiance.

ITEM II. ADOPTION OF THE AGENDA

Commissioner Paula Covington made a motion to adopt the agenda with a second from Commissioner Mary Lucas. Council approved the agenda.

ITEM III. APPROVAL OF MINUTES

- A. June 6, 2023 Meeting Minutes(Pages 2-4)
Motion made by Commissioner Paula Covington to adopt meeting minutes pages 2-4 and with a second from Commissioner Vera Richardson. Council approved the minutes.
- B. June 19, 2023 Open Session Minutes(Continued from June 6)(Page 5)
Motion was made by Commissioner Vera Richardson to adopt open session minutes continued from June 6 with a second from Commissioner Mary Lucas. Council approved the minutes.
- C. June 27, 2023 Special Called Meeting Minutes(Page 6)
Motion was made by Commissioner Vera Richardson to adopt the special called meeting minutes June 6 (Page 6) with a second from Mayor Pro-Tem Tim McAuley. Council approved the minutes.

ITEM IV. PUBLIC COMMENT

Reading of the Rules for Public Comment

Town Manager Dylan Haman explained the purpose of public comment and explained the Town Zoning hearing. Nell Nance explained his concern with the intersection of hwy109 and hwy 731 having no sidewalks.

ITEM V. OLD BUSINESS

Mr. Philip Jones zoning issue at his location of 141 Hydro Rd. is it needed to be rezoned to R15 for him to replace the home that was already in existence. The planning board made the recommendation to rezone the property to R15 so he can build his residence. It will comply with the 2040 comprehensive plan and is in line with the R15 in the area. Mayor Beverly Harris asked for a motion to rezone this location from Industrial to R15. Commissioner Vera Richardson made a motion to rezone this property located at 141 Hydro Rd. from Industrial to R15, Commissioner Mary Lucas second the motion. The council approved rezoning of area.

ITEM VI. NEW BUSINESS

- A. Washington Park Planning and Zoning Update (Pages 8-21)
Planning board meeting for the July 27, 2023 to discuss the location on Washington Park, mobile home have already been placed on property and need to have the home in compliance with Zoning for that area. Commissioner Vera Richardson made a suggestion

to investigate the issue, let the planning board meet, and then bring it back to the board.

Town Manager Dylan Haman is getting a translator to help with the language barrier.

Town Manager Dylan Haman will meet with the planning board first, and then get back with the board. The Town Manager also spoke of ways to clean up some of the planning and zoning issue so that problems like this will not occur in the future.

B. Greg W. Isley, CPA Update

Firm out of Raleigh, works specifically with rural local government who do not have a finance officer. Town Manager Dylan Haman has done extensive research on if it will be more feasible for the town to hire another finance clerk or just contract some of the finance work out to a CPA Firm. At this time we are working with a person name Pam Wortham who is retired from the NC State Treasury where she worked over 25 years, she will be helping with finance moving forward. We will continue to do some of the basic financial duties in house. The contract that we have worked out with Pam Wortham is for maximum pay is \$30,000.00 per year, which is cheaper than hiring another finance clerk. Pam Wortham will handle payroll, ARPA funding, state, local recovery fund, and grants as needed.

C. Storm Water AIA and Stanback Park Sidewalk Project Committee (Pages 22-23)

We have received two different packets from two different engineer firms. It is for different grants that we receive one is the Storm Water Asset Inventory, and the other one is Stanback Park Improvement. We need a member of the board to be on the selection committee, read the request for qualification, grade them, and then award the contract to one of the firms. The other two people on the committee is Town Manager Dylan Haman, and Public Works Supervisors Daniel Medley, and the Board Member will be Commissioner Mary Lucas.

D. Shawn's Reliable Trash Pickup Contract (pages 24-27)

This contract is the exact same contract as Shawn's Reliable Trash Pickup had the last year; the only thing that changed is the dates. The contract runs a 3-year period from July 1, 2023 until June 30, 2026, because it is a contract for a 3-year period approval is needed from the board. Commissioner Paula Covington made a motion to approve the contract for the next 3 years, and Commissioner Vera Richardson second the motion. The contract was unanimously approved.

E. Town Clerk Ad and Hiring Range Approval(Page 28)

Commissioner Vera Richardson made a motion to accept the hiring range of \$40,000.00-\$50,000.00 per year for the clerks' position, and Mayor Pro-Tem second the motion. The clerks' salary was unanimously approved.

F. Update to the mtgileadnc.com website

Thanking Mary Poplin on a wonderful job of updating the Town of Mt. Gilead website.

G. August Town Board Meeting-National Night Out

The Town Board Meeting date changed to July 31, 2023 at 7:00 p.m. at Highland Community Center

ITEM VII. COMMITTEE REPORTS

A. Community Garden (Pages 29-30)

Mary Poplin gave an update on the Community Garden, how the garden is flourishing and that they have donated fresh produce to the Food Pantry.

ITEM VIII. STAFF REPORTS

- A. Public Works (Pages 31-32)-** Daniel reported that public works has continued mowing, and gave and update of the repairs of lift station #10, sewer line unclogged, and talked about the library being complete, and somethings that are in progress such as Cotton Gin Dr., and AIA.

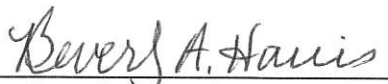
- B. Police Department (Pages 33-43)-Chief LeGrand during the month of June stated that they had various events and programs that they have taken care of. They had a couple of gatherings they had to work and be security at, such as May Day at Highland Community Center with no issues. Officers are taking turns going to the park talking to the kids; they do not have a date to feed the kids at the park program hot dogs. June 7 they went to Craig Cloninger daughter graduation. Issue with fireworks checking to make sure they are not gunfire. Resource office finished the summer program, and everything went well with that. Spoke about putting National Night Out on Facebook. Grant funding of \$24,000.00 is going to the police department for equipment. Chief LeGrand then went on to explain why call (910) 571-7107 instead of the Police Department, after a question asked by Commissioner Lucas about which number to call.
- C. Town Manager Dylan Haman (Pages 44-45)-Continuing to work with Gary Vonnannon who is the Marketing President for Truist for NC for helping with a fee issue that we have been charged by the bank each month. We also contacted Kameron Batten who is a volunteer firefighter; he was hurt while cutting down a fallen tree. We sign an authorization form for the Emergency Room to send the bill to the Town of Mt. Gilead, and we will send it to our insurance provider. We will also hold our first department head meeting on July 31, 2023, planning to hold these meeting once a month. We will be going over our budget v/s actual, to see where we are. In addition, Dylan Haman, Town Manager attended the North Carolina City and County Manager Conference last month, two bills in the General Assembly I wanted to make the board aware of at this time. That is bill number 299 Reimburse Late Product Cost with Sales Tax Revenue it was vetoed by Governor Cooper and the General Assembly overrode the veto and it is now Law. What this Bill will do is withhold sales tax revenue from towns that have a late audit. The town would not receive that money until they submit their audit to the Treasury. Another one is bill number 675 Land Use Clarification and Changes, it has not passed yet and what this bill is for is to remove small town authority to have planning and zoning regulation in the ETJ, if this bill becomes a law. Code enforcement asked for an administrative fee be adding for violations. The park program director Jennifer Haywood is considering a field trip day for the program, no date is give yet, but she is working on it. Town Manager explained how the field trip would work to the Board.
- D. Code Enforcement Report(Information in Packet) (Pages 46-49)
- E. Wastewater Treatment Plant-ORC Manager, Donna Mills(Information in Packet)(Page 50)

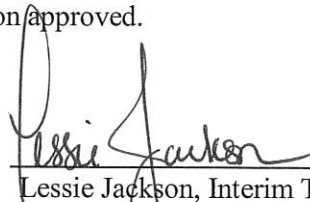
ITEM IX. MAYOR AND COMMISSIONERS REPORT

Commissioner Richardson spoke about MoCo Life 910 seventh annual back to school drive July 29, 2023 from 10a.m-12noon at Montgomery Central High School.
Mt. Gilead pool will be doing water aerobics on Tuesday and Thursday at \$5.00 per class.

ITEM IV. ADJOURNMENT

Commissioner Vera Richardson made a motion to adjourn the board meeting with a second from Commissioner Paula Covington. Motion approved.


Beverly S. Harris, Mayor


Lessie Jackson, Interim Town Clerk

