TOWN OF MOUNT GILEAD

Post Office Box 325 110 West Allenton Street Mount Gilead, North Carolina 27306 Incorporated 1899 Phone (910) 439-5111 – Fax (910) 439-1336

Mayor Joseph Miller

Mayor Pro Tem Tim McAuley Commissioners Branson Webb Paula Covington Mitch Taylor Town Manager Matthew Christian

> Town Clerk Mary Lucas

Rules for Public Comment

Meetings of the Mount Gilead Town Board of Commissioners typically include a segment dedicated to public comment. The purpose of this time is for members of the community and the general public to make their views known directly to the Town Board. To ensure a fair proceeding for all who wish to speak, please be aware of the following rules that will be observed during all public meetings:

- 1. All persons wishing to speak shall do so from the podium to ensure an accurate record of
- testimony. No one is permitted to speak from the audience.
- 2. Each person who has signed up to speak shall have one opportunity to speak for a period not to exceed 3 minutes in duration. The speaker will not be permitted to speak again once they leave the podium or their 3 minutes expire.
- 3. The Board requests that a group be represented by a spokesperson in order to keep repetitive testimony at a minimum. If this spokesperson is representing a group of more than 5 citizens, he/she is afforded the opportunity to speak for a period not to exceed 5 minutes.
- 4. Town staff will note all comments and provide answers directly to citizens or make information available town-wide during department reports or at the next meeting.
- 5. Inflammatory or immaterial testimony will not be allowed.
- In addition to the comment period during the public meeting, individuals can provide written comments to the Town Board of Commissioners by submitting them in writing to the Town Clerk.