



TOWN OF MOUNT GILEAD BOARD OF COMMISSIONERS MEETING MINUTES

110 West Allenton Street, Mount Gilead, North Carolina, 27306

October 5, 2021

The Mount Gilead Board of Commissioners met virtually Tuesday, October 5, 2021, at 7 pm via Zoom for the regular monthly business meeting. Present for the meeting were Mayor Chip Miller, Mayor Pro Tem Tim McAuley, Commissioners Paula Covington, Mary Lucas and Vera Richardson, Interim Manager Bill Zell, Town Clerk Amy Roberts, Police Chief Pat Preslar, and Public Works Director Daniel Medley.

CALL TO ORDER

Mayor Miller called the meeting to order at 7:01 pm with a moment of silence and the Pledge of Allegiance.

ITEM I. ADOPTION OF AGENDA

Mayor Pro Tem McAuley made a motion to adopt the agenda as is. Commissioner Richardson seconded the motion. Motion carried unanimously.

ITEM II. APPROVAL OF MINUTES

A. September 7, 2021, Regular Meeting Minutes

Commissioner Richardson made a motion to approve the September 7, 2021, regular meeting minutes. Commissioner Lucas seconded the motion. Motion carried unanimously.

ITEM III. PUBLIC COMMENT

None

ITEM IV. OLD BUSINESS

A. Engineering Survey Proposal for Sewer System – LKC Engineering - Updates on Tabled Proposal

Rob McIntyre with LKC Engineering was present via Zoom to answer any questions the Board may have concerning the proposed Agreement for Professional services that had been tabled from the September 7, 2021 meeting to allow the Board and staff to research and determine the best way to finance this study. Interim Manager Bill Zell reported that the American Rescue Plan (ARP) funding would be the most logical way to fund this project. It is an approved expenditure per Rob McIntyre for these ARP funds. The total cost to complete the survey is \$102,000 which includes completing eight tasks – Lilly's Bridge Road capacity analysis, Lift Station #4 and force main analysis, WWTP rehab and expansion, researching unsewered areas inside the city limits, 15" sewer outfall from HWY 731 SE to NC HWY 109, 12" sewer outfall from HWY 731 NE to Gin St. and 8" sewer line on NC HWY 731, (optional) CCTV provided on a Time and Expense basis and a final report.

The Town has received \$180,000 ARP funds for the 21-22 year which would pay for this expense. Commissioner Richardson made a motion to approve the proposal. Commissioner Lucas seconded the motion. Motion carried unanimously.

- B. Budget Amendment BA22-0906-01
BA22-0906-01 is to amend the increased engineering costs for the East Allenton St. Sidewalk Project Ordinance. The Board of Commissioners approved Withers/Ravenel construction engineering quote of \$40,837 at the April 2021 board meeting which increased the engineering cost for the project by \$27,337. The BOC tabled this from the September 7, 2021, board meeting so that the Interim Manager could check with Withers/Ravenel and NCDOT on up-to-date construction cost estimates since the original estimate was only \$135,000 and last quoted nearly three years ago. This additional expense was not added to the Project Ordinance prior to June 30, 2021, and the FY 2020-2021 Financial Audit revealed this oversight as a “finding”, which the LGC will expect to be corrected. After the Interim Manager received the new estimated construction costs, which will allow the town to proceed, Commissioner Covington made a motion to approve BA22-0906-01, to add the additional \$27,337, engineering costs to the East Allenton Sidewalk Extension Project Ordinance. Commissioner Richardson seconded the motion. Motion carried unanimously.

ITEM V. NEW BUSINESS

- A. William R. Huneycutt, CPA Proposal- Yellowbook Audit
Commissioner Covington made a motion to approve William R. Huneycutt, CPA to conduct a required YellowBook Audit of the 2021 Financial Statements for a one-time fee of \$1,000. Mayor Pro Tem McAuley seconded the motion. Motion carried unanimously.
- B. Planning Board Member Appointments
The Board reviewed four applications that were received for the two vacant seats on the Mount Gilead Planning Board. Ms. Jessica Ingram was unanimously chosen for the in-town seat and Mr. Lynn Smith was chosen for the Extra Territorial Jurisdiction (ETJ) seat. Two other applications were received Mr. Bruce Genth (in-town) and Mr. Darrell Turner (ETJ). Mr. Turner was deemed ineligible to serve because he resides outside the ETJ (one mile surrounding the city limits). These new members will serve a three-year term ending in October 2024.
- C. Road Closure for Special Events
Two resolutions were presented to the Board for approval for NCDOT road closures for special events. Main Street and Allenton Street are being requested to be closed for the Fall Festival on October 16, 2021, and December 4, 2021, for the Christmas Parade and Christmas Tree Lighting. Commissioner Richardson made a motion to approve both resolutions. Mayor Pro Tem McAuley seconded the motion. Resolutions were unanimously approved.

ITEM VI. STAFF REPORTS

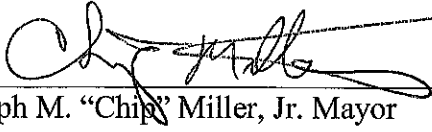
Staff reports were presented by Interim Manager Bill Zell, Police Chief Pat Preslar and Public Works Director Daniel Medley and were attached to the Board packets.

ITEM VII. COMMISSIONER REPORTS

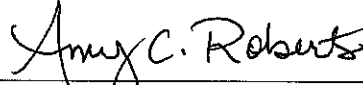
None

ITEM VIII. ADJOURNMENT

With no more Board business Mayor Pro Tem McAuley made a motion to adjourn the meeting. Commissioner Richardson seconded the motion. Meeting was unanimously adjourned at 8:15 p.m.



Joseph M. "Chip" Miller, Jr. Mayor



Amy C. Roberts, CMC, Town Clerk