

CHARTER

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Section

Article I. Incorporation, Corporate Powers, and Boundaries

- 1.1 Incorporation
- 1.2 Powers
- 1.3 Corporate limits

Article II. Governing Body

- 2.1 Town governing body; composition
- 2.2 Town Board of Commissioners; composition; terms of office
- 2.3 Mayor; term of office; duties
- 2.4 Mayor Pro Tempore
- 2.5 Meetings
- 2.6 Quorum; voting
- 2.7 Compensation; qualifications for office; vacancies

Article III. Elections

- 3.1 Regular municipal elections
- 3.2 Election of Mayor
- 3.3 Election of Commissioners
- 3.4 Special elections and referenda

Article IV. Recall of Elected Officials

- 4.1 Power of recall
- 4.2 Petition
- 4.3 Certification of sufficiency
- 4.4 Election
- 4.5 Results
- 4.6 Limitation on petitions

Article V. Organization and Administration

- 5.1 Form of government
- 5.2 Town Manager; appointment; powers and duties
- 5.3 Town Attorney

Mount Gilead - Charter

- 5.4 Town Clerk
- 5.5 Tax Collector
- 5.6 Other administrative officers and employees
- 5.7 Town Manager's personnel authority; role of elected officials

Article VI. Public Enterprise Services

- 6.1 Collection of delinquent bills
- 6.2 Liens
- 6.3 Remedies not exclusive

Article VII. Street and Sidewalk Improvements

- 7.1 Assessments for street improvements
- 7.2 Assessments for sidewalk improvements
- 7.3 Procedure; effect of assessment

THE CHARTER OF THE TOWN OF MOUNT GILEAD

ARTICLE I. INCORPORATION, CORPORATE POWERS, AND BOUNDARIES

§ 1.1 INCORPORATION.

The Town of Mount Gilead, North Carolina, in Montgomery County and the inhabitants thereof shall continue to be a municipal body politic and corporate, under the name of the "Town of Mount Gilead," hereinafter at times referred to as the "Town."
(Sess. Law 2015-234, Sec. 1)

§ 1.2 POWERS.

The Town shall have and may exercise all of the powers, duties, rights, privileges, and immunities conferred upon the Town of Mount Gilead specifically by this Charter or upon municipal corporations by general law. The term "general law" is employed herein as defined in G.S. 160A-1.
(Sess. Law 2015-234, Sec. 1)

§ 1.3 CORPORATE LIMITS.

The corporate limits shall be those existing at the time of ratification of this Charter, as set forth on the official map of the Town, and as they may be altered from time to time in accordance with law. An official map of the Town, showing the current municipal boundaries, shall be maintained permanently in the Office of the Town Clerk and shall be available for public inspection. Upon alteration of the corporate limits pursuant to law, the appropriate changes to the official map shall be made and copies shall be filed in the Office of the Secretary of State, the Montgomery County Register of Deeds, and the appropriate board of elections.

(Sess. Law 2015-234, Sec. 1)

ARTICLE II. GOVERNING BODY**§ 2.1 TOWN GOVERNING BODY; COMPOSITION.**

The Board of Commissioners, hereinafter referred to as the "Board," and the Mayor shall be the governing body of the Town.

(Sess. Law 2015-234, Sec. 1)

§ 2.2 TOWN BOARD OF COMMISSIONERS; COMPOSITION; TERMS OF OFFICE.

The Board of Commissioners shall be composed of four members, to be elected by all the qualified voters of the Town, for staggered terms of four years, or until their successors are elected and qualified.

(Sess. Law 2015-234, Sec. 1)

§ 2.3 MAYOR; TERM OF OFFICE; DUTIES.

The Mayor shall be elected by all the qualified voters of the Town for a term of two years or until his or her successor is elected and qualified. The Mayor shall be the official head of the Town government, shall preside at meetings of the Board, shall have the right to vote only when there is an equal division on any question or matter before the Board, and shall exercise the powers and duties conferred by law or as directed by the Board.

(Sess. Law 2015-234, Sec. 1)

§ 2.4 MAYOR PRO TEMPORE.

The Board shall elect one of its members as Mayor Pro Tempore to perform the duties of the Mayor during his or her absence or disability, in accordance with general law. The Mayor Pro Tempore shall serve in such capacity at the pleasure of the Board.

(Sess. Law 2015-234, Sec. 1)

§ 2.5 MEETINGS.

In accordance with general law, the Board shall establish a suitable time and place for its regular meetings. Special and emergency meetings may be held as provided by general law.

(Sess. Law 2015-234, Sec. 1)

§ 2.6 QUORUM; VOTING.

Official actions of the Board and all votes shall be taken in accordance with the applicable provisions of general law, particularly G.S. 160A-75. The quorum provisions of G.S. 160A-74 shall apply.

(Sess. Law 2015-234, Sec. 1)

§ 2.7 COMPENSATION; QUALIFICATIONS FOR OFFICE; VACANCIES.

The compensation and qualifications of the Mayor and Commissioners shall be in accordance with general law. Vacancies that occur in any elective office of the Town shall be filled by majority vote of the remaining members of the Board and shall be filled for the remainder of the unexpired term, despite the contrary provisions of G.S. 160A-63.

(Sess. Law 2015-234, Sec. 1)

ARTICLE III. ELECTIONS**§ 3.1 REGULAR MUNICIPAL ELECTIONS.**

Regular municipal elections shall be held in each odd-numbered year in accordance with the uniform municipal election laws of North Carolina. Elections shall be conducted on a nonpartisan basis and the results determined using the nonpartisan plurality method as provided in G.S. 163-292.

(Sess. Law 2015-234, Sec. 1)

§ 3.2 ELECTION OF MAYOR.

A Mayor shall be elected in the regular municipal election in 2015 and every two years thereafter.
(Sess. Law 2015-234, Sec. 1)

§ 3.3 ELECTION OF COMMISSIONERS.

In the regular municipal election in 2015, and quadrennially thereafter, two Commissioners shall be elected for four-year terms in those positions whose terms are then expiring. In the regular municipal election in 2017, and quadrennially thereafter, two Commissioners shall be elected for four-year terms in those positions whose terms are then expiring.
(Sess. Law 2015-234, Sec. 1)

§ 3.4 SPECIAL ELECTIONS AND REFERENDA.

Special elections and referenda may be held only as provided by general law or applicable local acts of the General Assembly. Recall elections may be held as provided in Article IV of this Charter.
(Sess. Law 2015-234, Sec. 1)

ARTICLE IV. RECALL OF ELECTED OFFICIALS**§ 4.1 POWER OF RECALL.**

The qualified voters of the Town shall have the power to remove from office any member of the Town's governing body as provided herein. An officer is removed upon the filing of a sufficient recall petition and the affirmative vote of a majority of those voting on the question of removal at a recall election.
(Sess. Law 2015-234, Sec. 1)

§ 4.2 PETITION.

Voters seeking the recall of any member of the Town's governing body shall proceed by way of a recall petition addressed to the Board, identifying the official concerned, requesting his or her removal from office, and stating in general the grounds for which removal is sought. Any recall petition must be filed with the Town Clerk and must be signed by qualified voters of the Town equal in number to at least twenty-five percent (25%) of the number of qualified voters of the Town as shown by the registration records of the last preceding municipal election.
(Sess. Law 2015-234, Sec. 1)

§ 4.3 CERTIFICATION OF SUFFICIENCY.

The Town Clerk shall forward the petition to the board of elections that conducts elections for the Town. The board of elections shall verify the petition signatures. If a sufficient recall petition is submitted, the board of elections shall certify its sufficiency to the governing body.
(Sess. Law 2015-234, Sec. 1)

§ 4.4 ELECTION.

After receiving certification of a sufficient petition, the governing body shall adopt a resolution calling for a recall election to be held not less than 60 nor more than 100 days after the date of certification of the petition. The election may be held by itself or at the same time as any other general or special election within the period established in this section and shall be held as otherwise provided in G.S. 163-287. The board of elections shall conduct the recall election and the registered voters of the Town shall be eligible to vote in the recall election. The proposition submitted to the voters shall be substantially in the following form:

"FOR [] the recall of [name of officer]
AGAINST [] the recall of [name of officer]"

(Sess. Law 2015-234, Sec. 1)

§ 4.5 RESULTS.

If less than a majority of the votes cast on the question are for the officer's recall, the officer continues in office. If a majority of the votes cast on the question are for the officer's recall, the officer is removed on the date the board of elections certifies the results of the election. A vacancy created by removal of the Mayor or a member of the Board of Commissioners shall be filled in accordance with the provisions of G.S. 160A-63, provided that any officer so appointed shall fill the vacancy for the remainder of the unexpired term.
(Sess. Law 2015-234, Sec. 1)

§ 4.6 LIMITATION ON PETITIONS.

No petition to recall an officer may be filed within six months after the officer's election to the governing body nor within six months before the expiration of the officer's term. No more than one election may be held to recall an officer within a single term of office of that officer.
(Sess. Law 2015-234, Sec. 1)

ARTICLE V. ORGANIZATION AND ADMINISTRATION**§ 5.1 FORM OF GOVERNMENT.**

The Town shall operate under the council-manager form of government in accordance with Part 2 of Article 7 of Chapter 160A of the General Statutes.
(Sess. Law 2015-234, Sec. 1)

§ 5.2 TOWN MANAGER; APPOINTMENT; POWERS AND DUTIES.

The Board shall appoint a Town Manager who shall be responsible for the administration of all departments of the Town government. The Town Manager shall have all the powers and duties conferred by general law, except as expressly limited by the provisions of this Charter, and the additional powers and duties conferred by the Board, so far as authorized by general law.
(Sess. Law 2015-234, Sec. 1)

§ 5.3 TOWN ATTORNEY.

The Board shall appoint a Town Attorney licensed to practice law in North Carolina. It shall be the duty of the Town Attorney to represent the Town, advise Town officials, and perform other duties required by law or as the Board may direct.
(Sess. Law 2015-234, Sec. 1)

§ 5.4 TOWN CLERK.

The Board shall appoint a Town Clerk to keep a journal of the proceedings of the Board, to maintain official records and documents, to give notice of meetings, and to perform such other duties required by law or as the Town Manager may direct.
(Sess. Law 2015-234, Sec. 1)

§ 5.5 TAX COLLECTOR.

The Town shall have a Tax Collector to collect all taxes owed to the Town, perform those duties specified in G.S. 105-350, and such other duties as prescribed by law.
(Sess. Law 2015-234, Sec. 1)

§ 5.6 OTHER ADMINISTRATIVE OFFICERS AND EMPLOYEES.

The Board may authorize other positions to be filled by appointment by the Town Manager and may organize the Town government as deemed appropriate, subject to the requirements of general law.
(Sess. Law 2015-234, Sec. 1)

§ 5.7 TOWN MANAGER'S PERSONNEL AUTHORITY; ROLE OF ELECTED OFFICIALS.

As chief administrator, the Town Manager shall have the power to appoint, suspend, and remove all nonelected officers, department heads, and employees of the Town, with the exception of the Town Attorney and Clerk and any other official whose appointment or removal is specifically vested in the Board by this Charter or by general law. Neither the Mayor nor the Board of Commissioners nor any of its committees or members shall take part in the appointment or removal of nonelected officers, department heads, and employees in the administrative service of the Town, except as provided by this Charter. Except for the purpose of inquiry, or for consultation with the Town Attorney, the Mayor and the Board and its members shall deal with officers and employees in the administrative service only through the Town Manager, Acting Manager, or Interim Manager, and neither the Mayor nor the Board nor any of its members shall give orders or directions to any subordinate of the Town Manager, Acting Manager, or Interim Manager, either publicly or privately.
(Sess. Law 2015-234, Sec. 1)

ARTICLE VI. PUBLIC ENTERPRISE SERVICES**§ 6.1 COLLECTION OF DELINQUENT BILLS.**

If a fee charged by the Town for a public enterprise service remains unpaid for a period of at least 90 days, the Town may collect it in any manner by which delinquent personal or real property taxes can be collected.
(Sess. Law 2015-234, Sec. 1)

§ 6.2 LIENS.

If the delinquent fees are collected in the same manner as delinquent real property taxes, the delinquent fees are a lien on the real property owned by the person contracting with the Town for the service. If a lien is placed on real property, the lien shall be valid from the time of filing in the office of the clerk of superior court of the county in which the service was provided and shall include a statement containing the name and address of the person against whom the lien is claimed, the name of the Town, the specific service that was provided, the amount of the unpaid charge for that service, and

the date and place of furnishing that service. A lien on real property is not effective against an interest in real property conveyed after the fees become delinquent if the interest is recorded in the office of the register of deeds prior to the filing of the lien for delinquent fees. No lien under this Article shall be valid unless filed in accordance with this section after 90 days of the date of the failure to pay for the service or availability fees and within 180 days of the date of the failure to pay for the service or fees. The lien may be discharged as provided in G.S. 44-48. The Town shall adopt an appeals process providing notice and an opportunity to be heard in protest of the imposition of such liens. The county tax office, once notified of the Town's lien, shall include the lien amount on any tax bills printed subsequent to the notification. The county tax office shall add or remove liens from the tax bill at the request of the Town, such as in the case of an appeal where the Town decides to cancel the lien. (Sess. Law 2015-234, Sec. 1)

§ 6.3 REMEDIES NOT EXCLUSIVE.

The remedies authorized in this Article are not exclusive, and the Town may use any and all other collection procedures authorized by general law, including, but not limited to, the debt setoff provisions of Chapter 105A of the General Statutes. (Sess. Law 2015-234, Sec. 1)

ARTICLE VII. STREET AND SIDEWALK IMPROVEMENTS

§ 7.1 ASSESSMENTS FOR STREET IMPROVEMENTS.

In addition to any authority granted by general law, the Board may, without the necessity of a petition, order street improvements and assess fifty percent (50%) of the costs thereof against abutting property, exclusive of the costs incurred at street intersections, according to one or more of the assessment bases set forth in Article 10 of Chapter 160A of the General Statutes.

(a) For the purposes of this Article, the term "street improvement" shall include grading, regrading, surfacing, resurfacing, widening, paving, repaving, and the construction or reconstruction of curbs, gutters, and street drainage facilities.

(b) The Board must find that the street improvement project does not exceed 1,200 linear feet.

(c) The Board must make at least one of the following findings of fact:

(1) The street or part thereof is unsafe for vehicular traffic or creates a safety or health hazard, and it is in the public interest to make such improvement;

(2) It is in the public interest to connect two streets or portions of a street already improved;

(3) It is in the public interest to widen a street or part thereof, which is already improved; provided that assessments for widening any street or portion of a street without a petition shall be limited to fifty percent (50%) of the cost of widening and otherwise improving such street in accordance with street classification and improvement standards established by the Town's thoroughfare or major street plan for the particular street or part thereof.

(Sess. Law 2015-234, Sec. 1)

§ 7.2 ASSESSMENTS FOR SIDEWALK IMPROVEMENTS.

In addition to any authority granted by general law, the Board may levy special assessments for sidewalk improvements or repairs without the necessity of a petition. Improvements or repairs may be ordered according to standards and specifications of the Town, and fifty percent (50%) of the total costs assessed against abutting property, not including the cost of improvements made at intersections, according to one or more of the assessment bases set forth in Article 10 of Chapter 160A of the General Statutes.

(Sess. Law 2015-234, Sec. 1)

§ 7.3 PROCEDURE; EFFECT OF ASSESSMENT.

In ordering street or sidewalk improvements without a petition and assessing the costs thereof under authority of this Article, the Board shall comply with the procedures provided by Article 10 of Chapter 160A of the General Statutes, except those provisions relating to petitions of property owners and the sufficiency thereof. The effect of the act of levying assessments under authority of this Article shall be the same as if the assessments were levied under authority of Article 10 of Chapter 160A of the General Statutes.

(Sess. Law 2015-234, Sec. 1)