

**Town of Mount Gilead
Board of Commissioner Meeting Minutes
Regularly Scheduled Meeting
Mount Gilead Fire Department
October 4, 2016
7:00PM**

The Mt. Gilead Board of Commissioners held their regular monthly meeting on Tuesday October 4, 2016, at 7:00 p.m., at the Mt. Gilead Fire Department.

The following board members were present: Mayor Joseph Miller, Jr.; Mayor Pro-Tem Tim McAuley; Commissioners: Paula Covington, Branson Web, and Town Manager Matthew Christian.

Call to Order—Mayor Chip Miller

Moment of Silence

Pledge of Allegiance

1. Consent Agenda:

a. **Agenda- October 4, 2016**

b. **Regular Board Meeting Minutes- September 6, 2016**

Commissioner Paula Covington made a motion for the approval of the consent agenda, and Mayor Pro-Tem Tim McAuley seconded the motion, and it was carried unanimously.

2. Presentations/Proclamations:

a. **Recognition of New Employees**

b. **Summer Park Program Report**

County agreed to contribute \$5,000 to reduce to cost for kids who want to attend the summer park program. Because of this contribution the parents only paid \$10.00 per child for the 8 week program. The summer park program had 30 to 40 kids to attend daily.

3. Public Forum/Comment Period (Maximum of three minutes per presenter)

Jones Almond wants more of the town information to be accessible by internet.

Mark Scott spoke at the meeting updating the board about Market MontGOMery.

4. Public Forum/Comment Period---No Comments

5. Old Business

a. **North Main Street-73 Sidewalk Project**

The sidewalk project construction is complete.

b. **Street Paving Estimate**

Information was provided in packet. Mayor Pro-Tem Tim McAuley made a motion to approve amendment to the paving estimate. Commissioner Branson Webb seconded the motion, and the motion was carried unanimously.

c. Rules for Public Comment

i. Discussion on the rules and procedures for public comment

Information was revised and put in the packet. Commissioner Paula Covington made a motion to adopt the rules for public comment. Mayor Pro-Tem Tim McAuley second the motion, and motion was carried unanimously.

d. Meeting Structure

i. Discussion on the use of consent agenda

The Board agreed to change the agenda structure. Starting in November adoption of the agenda and approval of the minutes will be considered individually. The consent agenda will still be used for items that are administrative and/or non-controversial.

ii. Discussion on voting rules

After some discussion the Board decided to keep the current voting rules and allow time for the manager to conduct research on the legal requirements for adopting local voting rules.

New Business

a. Check Signing Authority

Commissioner Branson Webb made a motion for Matthew Christian to have the authority to sign checks. Mayor Pro-Tem Tim McAuley seconded the motion and the motion carried unanimously.

b. 2012 Municipal Records Retention and Disposition Schedule and the associated amendments to the Municipal Schedule

Commissioner Paula Covington made a motion to approve 2012 Records Retention and Disposition schedule and associated amendments. Mayor Pro-Tem Tim McAuley seconded the motion and the motion carried unanimously.

6. Reports

a. Manager's Report

i. Fire Hydrant Replacement

The manager reviewed the location of a fire hydrant that recently failed. The Board agreed to replace this hydrant in the most cost effective way.

ii. Street Signs

At this time the street sign replacement project is still being researched. The manager stated that he hopes to provide a sample at the next meeting.

b. Waste Water Treatment—Included in Manager's Report

- c. Fire
- d. Police
- e. Public Works

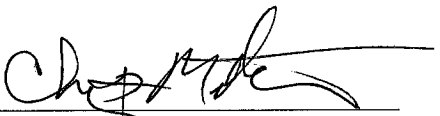
7. Mayor – Commissioner Reports

8. Committee Reports: No Reports

9. Closed Session

10. Adjournment

Commissioner Paula Covington made the motion to adjourn. Commissioner Branson Webb seconded the motion and it carried unanimously.



Mayor Joseph "Chip" Miller Jr.